



NOTICE OF MEETING

Cabinet

TUESDAY, 17TH JULY, 2007 at 19:30 HRS - CIVIC CENTRE, HIGH ROAD, WOOD GREEN, N22 8LE.

MEMBERS: Councillors Meehan (Chair), Reith (Vice-Chair), Adje, Amin, Basu, Canver, Diakides, Haley, B. Harris and Santry

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AGENDA

1. APOLOGIES FOR ABSENCE

(if any)

2. URGENT BUSINESS

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at item below. New items of exempt business will be dealt with at item below).

3. DECLARATIONS OF INTEREST

A member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest.

4. MINUTES (PAGES 1 - 12)

To confirm and sign the minutes of the meeting of the Cabinet held on 19 June 2007.

5. DEPUTATIONS/PETITIONS/QUESTIONS

To consider any requests received in accordance with Standing Orders.

6. MATTERS, IF ANY, REFERRED TO THE CABINET FOR CONSIDERATION BY THE OVERVIEW AND SCRUTINY COMMITTEE

7. PROGRAMME HIGHLIGHT REPORT - END MAY 2007 (PAGES 13 - 26)

(Report of the Chief Executive – To be introduced by the Leader) To provide highlight reports for all the Council's corporately significant projects, covering the period up to the end of May 2007.

8. THE COUNCIL'S PERFORMANCE - APRIL AND MAY 2007 (PAGES 27 - 62)

(Joint Report of the Chief Executive and the Acting Director of Finance – To be introduced by the Leader and the Cabinet Member for Resources): To set out an exception report on the finance and performance monitoring for April and May 2007 using the balanced scorecard format. To agree virements as set out.

9. FINANCIAL PLANNING 2008/09 - 2010-2011

(Report of the Acting Director of Finance – To be introduced by the Cabinet Member for Resources): To set out the financial strategy issues for the three year planning period and to propose a process for setting the budget for 2008/09. **NOT AVAILABLE AT TIME OF COLLATION**

10. TRANSFER AND ADJUSTMENT OF HIGHWAY BOUNDARY AND EXCHANGE OF LAND AT ALEXANDRA PARK PRIMARY SCHOOL WOOD GREEN (PAGES 63 - 68)

(Report of the Acting Director of Finance – To be introduced by the Cabinet Member for Resources): To propose a basis for proceeding with the Heartlands Spine Road with appropriation and exchange of land at Alexandra Park School land, as per the agreements reached between Highways, Children's Services and the School Management .

11. UPDATED AND REVISED EQUAL OPPORTUNITIES POLICY (PAGES 69 - 118)

(Report of the Interim Director of Corporate Services – To be introduced by the Leader): To revise and update the existing Equal Opportunities Policy 'Achieving Equality; Respecting Diversity' and to amend the Council's equalities monitoring categories.

12. SEVEN SISTERS CPZ EXTENSION AND BRUCE GROVE CPZ - REPORT OF STATUTORY CONSULTATION (PAGES 119 - 152)

(Report of the Director of Urban Environment – To be introduced by the Cabinet Member for Environment and Conservation): To report back on the results of the statutory consultation undertaken for the proposed extension of the Seven Sisters CPZ and the proposed creation of a Bruce Grove CPZ which was carried out in June 2007 following feedback from the review of the Seven Sisters CPZ conducted in October and November 2006. To set out the officer responses to the results for Members to consider before making a decision on the scheme.

13. REVIEW OF EXISTING CPZ SCHEME FOR GREEN LANES AND WOOD GREEN

(Report of the Director of Urban Environment – To be introduced by the Cabinet Member for Environment and Conservation): To report back on the review and request agreement to the recommendations.

14. CABINET RESPONSE TO SCRUTINY REVIEW ON FLY TIPPING (PAGES 153 - 170)

(Report of the Director of Urban Environment – To be introduced by the Cabinet Member for Environment and Conservation): To recommend a response to the Scrutiny Review of Flytipping.

15. CHANGES TO THE SHELTERED HOUSING TENANCY AGREEMENT (PAGES 171 - 240)

(Report of the Director of Urban Environment – To be introduced by the Cabinet Member for Housing): To summarise comments received from Supported Housing tenants, Councillors and officers in response to a preliminary notice of intention to vary the tenancy agreement issued in January 2007.

16.CHILDREN’S CENTRES – SUSTAINING AND DEVELOPING THE PROVISION (PAGES 241 - 262)

(Report of the Children and Young People’s Service – To be introduced by the Cabinet Member for the Children and Young People’s Service): To inform and advise the Cabinet on the progress of Phases 1 and 2 of the Children’s Centres in the light of current capital and revenue spend; the planning of a robust business and financial strategy in readiness for the for the funding allocation for 2008/9; and the implementation of the Council’s role as a strategic market facilitator for childcare.

17.SCHOOL PLACE PLANNING ANNUAL REPORT (PAGES 263 - 348)

(Report of the Director of the Children and Young People’s Service – To be introduced by the Cabinet Member for Children and Young People): To report on demand for pupil places in Haringey’s Primary, Secondary and Special schools and to update on action to respond to this demand.

18.HOME TO SCHOOL TRAVEL (PAGES 349 - 356)

(Report of the Director of the Children and Young People’s Service – To be introduced by the Cabinet Member for Children and Young People): To amend the home to school travel policy for pupils of statutory school age living in the Borough and travelling to maintained primary and secondary schools in Haringey and beyond; and to request approval for the extension of entitlement to support which will bring the Council’s home to school travel policy into line with the requirements of the Education and Inspections Act (EIA) 2006.

19.CABINET RESPONSE TO SCRUTINY REVIEW OF EXTENDED SERVICES IN AND AROUND SCHOOLS (PAGES 357 - 366)

(Report of the Director of the Children and Young People’s Service – To be introduced by the Cabinet Member for Children and Young People): To set out a suggested response to the Scrutiny Review of Extended Services In and Around Schools.

20.DELEGATED DECISIONS AND SIGNIFICANT ACTIONS (PAGES 367 - 372)

(Report of the Chief Executive): To inform the Cabinet of delegated decisions and significant actions taken.

21.MINUTES OF SUB-BODIES (PAGES 373 - 380)

Procurement Committee – 27 June 2007.

22.NEW ITEMS OF URGENT BUSINESS

To consider any items admitted at item 2 above.

23. EXCLUSION OF THE PRESS AND PUBLIC

The following item is likely to be the subject of a motion to exclude the press and public as it contains exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).

24. 341-379 SEVEN SISTERS ROAD

(Report of the Director of Urban Environment – To be introduced by the Cabinet Member for Housing): To propose a basis for proceeding with redevelopment of the site in the light of the viability review following a referencing and valuation assessment.

25. NEW ITEMS OF EXEMPT URGENT BUSINESS

To consider any items admitted at item 2 above.

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9 July 2007

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TUESDAY, 19 JUNE 2007**

Councillors *Meehan (Chair), *Reith (Vice-Chair), *Adje, *Amin, *Basu, *Canver,
*Diakides, *Haley, *B. Harris and *Santry

*Present

Also Present: Councillors Engert, Newton and Winskill.

MINUTE NO.	SUBJECT/DECISION	ACTION BY
CAB01.	DECLARATION OF INTEREST (Agenda Item 3) Councillor Santry in respect of item 15 – Homes for Haringey Quarterly Report.	HLDMS
CAB02.	MINUTES (Agenda Item 4) RESOLVED: That the minutes of the meeting of the Executive held on 24 April 2007 be confirmed that signed.	HLDMS
CAB03.	MATTERS, IF ANY, REFERRED TO THE CABINET FOR CONSIDERATION BY THE OVERVIEW AND SCRUTINY COMMITTEE (Agenda Item 6) <u>Scrutiny Review of Extended Services in and Around Schools</u> We received a presentation from Councillor Newton who had chaired the Review Panel into Extended Services in and Around Schools. Having answered questions which we put to him, our Chair thanked Councillor Newton and other members of the Scrutiny Panel for the Review and we RESOLVED: That the report be noted and, in accordance with the requirements of the Constitution, officers be requested to submit a Cabinet response to our meeting on 17 July 2007 including a detailed tabulated implementation action plan. <u>Scrutiny Review of Fly Tipping</u> We received a presentation from Councillor Winskill who had chaired the Review Panel of Fly Tipping and noted that, in addition to the recommendations set out in the report, the Panel had with the concurrence of the Chair of the Overview and scrutiny Committee had added a further recommendation as follows – 'That the Director of Urban Environment ensure that the prevention of Fly	DCYPS

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	<p>Tipping is a priority output and that proposals arising from the two internal projects dealing with Houses in Multiple Occupation be reported back to the Overview and Scrutiny Committee within three months of them being completed’.</p> <p>Having answered questions which we put to him, our Chair thanked Councillor Winskill and other members of the Scrutiny Panel for the Review and we</p> <p>RESOLVED:</p> <p>That the report be noted and, in accordance with the requirements of the Constitution, officers be requested to submit a Cabinet response to our meeting on 17 July 2007 including a detailed tabulated implementation action plan.</p>	DUE
CAB04.	<p>PROGRAMME HIGHLIGHT REPORT - APRIL 2007 (Report of the Chief Executive – Agenda Item 7)</p> <p>We noted that, in respect of Children’s Centres, the project was on track to deliver 16 out of the 18 Centres by March 2008. The last two Centres would be finished by May 2008 having been delayed because of circumstances beyond the Council’s control. We also noted that the Broadwater Farm Centre had won a London Regional RIBA award and had been put forward for a national RIBA award, the results of which were to be announced on 22 June. The Triangle Centre had been officially opened on 7 May by the Parliamentary Under Secretary for Children, Young People and Families, Parmjit Dhanda MP.</p> <p>We were informed that with regard to the Tottenham Hale Urban Centre the Planning Applications Sub-Committee had now granted planning permission for a revised outline scheme known as Hale Village in respect of the former GLS site. The outline scheme included 1210 residential units, a primary school, crèche, hotel, offices and retail as well as a 30 metre wide linear park which crossed the site and provided an east-west route for pedestrians. The Planning Applications Sub-Committee had also approved the Mall’s application for an extension to it’s western elevation for the provision of a new department store in the Wood Green Town Centre.</p> <p>With respect to the Community Care Implementation Strategy, we were advised that refurbishment works at Broadwater Lodge, the Red House and Cranwood were complete. Some remodelling of rooms and an extension at the Red House had ensured that Care Homes minimum standards were met. The Commission for Social Care Inspection (CSCI) had acknowledged and confirmed the homes’ suitability for their purpose after refurbishment. Osborne Grove was now closed with all staff and residents successfully moved to new locations. The old building had been demolished with a new building replacing it which would offer 32 bedrooms for the nursing care of Adult Physical Disabilities and Older People. The building programme was scheduled to complete at the end of June 2007 with a staged occupancy plan commencing October 2007.</p>	

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	<p>With regard to the Better Haringey Stream Board we further noted that the Better Haringey Green Fair was to be held on Friday 29 and Saturday 30 June. Also, that the function of the Mobile Clean Team had been reviewed and that for the current financial year one Mobile Clean Team had been retained and the remaining funding was to be used to introduce a new litter picking service in 10 Wards. This service would be in addition to existing street sweeping arrangements and the 3 Safer and Stronger Community Funded Wards were amongst those chosen to receive the additional service.</p> <p>RESOLVED:</p> <p>That the report be noted.</p>	
CAB05.	<p>TOWARDS EXCELLENCE - THE COUNCIL'S END OF YEAR PERFORMANCE - APRIL 2006 TO MARCH 2007 (Report of the Chief Executive – Agenda Item 8)</p> <p>We noted that 2006/7 had been another year of achievement for Haringey with targets across services having been met. Two of the highlights had been the number of pupils attaining 5 GCSEs at grades A-C and the increase in waste that is either composted or recycled.</p> <p>We also noted that overall, targets were achieved or close to being achieved for 74% of indicators and performance had been maintained or improved from the previous year for 70% of our indicators. Our Chair commented that, through the efforts of staff and Members, Haringey was continuing to move in the right direction. In the next three years performance needed to be consolidated in improving areas in addition to which other areas were to be identified where performance could be driven up so that the Council could continue to meet the expectations and needs of residents. Continued progress across the services would place the Council in a good position to improve our CPA scoring during the course of this administration.</p> <p>RESOLVED:</p> <p>That the report be noted.</p>	
CAB06.	<p>THE DRAFT COUNCIL PLAN 2007 – 2010 (Report of the Interim Director of Corporate Resources – Agenda Item 9)</p> <p>We noted that the Council Plan set out what actions the Council would take to achieve its priorities and set out the authority's goal to achieve excellent services for residents. Much work had been done over the past years to gain and retain a three star status. The Plan now submitted represented the Administration's political priorities and established the agenda for the Council which would lead towards the achievement of excellent services.</p> <p>We also noted that the Plan set out how services would be further</p>	

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	<p>improved to meet the needs of Borough residents and outlined how the Council would contribute to Haringey's Sustainable Community Strategy. It had been developed within the framework of the Community Strategy and highlighted what needed to be achieved in the next three years.</p> <p>RESOLVED:</p> <p>That the report be noted.</p>	
CAB07.	<p>ACHIEVING EXCELLENCE (Report of the Chief Executive – Agenda Item 10)</p> <p>We noted that the achieving excellence strategy would provide Value for Money as well as efficient services and that the operational structure set out in the report will enable the Council to achieve this.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That approval be granted to the approach set out in the interleaved report: to achieve excellence in service delivery. 2. That a strategic framework of pre-tendered suppliers be created to be used on a call off basis to provide expertise to support project delivery. 3. That the timescales for the next steps as set out below be endorsed - <ul style="list-style-type: none"> • Programme Management support appointed - May 2007 • Internal recruitment process - June 2007 • Allocation of programme and project management resources - June 2007 • Review of corporate PMO function - June 2007 • Preparation of detailed project briefs - From July 2007 • Transition to new arrangements - October 2007 • Strategic framework for accessing external expertise - December 2007 4. That it be noted that the report was intended as the first of a series as business cases were developed for agreed projects within the programme. 	<p>CE</p> <p>CE</p> <p>CE</p>
CAB08.	<p>FINANCIAL OUTTURN 2006/07 (Report of the Acting Director of Finance – Agenda Item 11)</p> <p>Arising from the proposed use of Local Authority Business Growth Initiative grant to purchase a site enterprise licence from SAP, we indicated that we would welcome a discussion on how LABGI funds would be used in the future in the context of how the Council supported businesses.</p>	

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	<p>In response to a question we were informed that the £778,000 variance from the budget in respect of Asylum Seekers was in addition to central government funding and the £1 million contingency set aside for this purpose. In this respect we noted that dialogue was continuing with the Home Office.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That the following be noted – <ul style="list-style-type: none"> • The provisional service outturn set out at paragraph 8.1 and paragraph 8.9 of the interleaved report for revenue and capital respectively. • The explanation of revenue and capital variances as set out in Appendices A and B respectively. 2. That approval be granted to a contingency of £1 million for Asylum and the setting up of a Sustainable Investment fund with a one-off resource of £0.5 million. 3. That the Housing Revenue Account (HRA) outturn as set out at paragraph 8.11 of the interleaved report be noted. 4. That approval be granted to the revenue carry forward proposals as set out at paragraph 9.2 of the interleaved report and in Appendix C thereto. 5. That approval be granted to the capital carry forward proposals set out in paragraph 9.6 of the interleaved report and Appendix D thereto. 6. That it be noted that the outturn and the carry forward for schools was provisional and the Acting Director of Finance be authorised to finalise the carry forward. 7. That the Acting Director of Finance also be authorised to prepare the Council's financial statements such that the financial position of the Council was optimised. 8. That it be noted that the Council's Financial Statements for 2006/07 were to be approved by General Purposes Committee. 9. That approval be granted to the virements set out in section 13 of the interleaved report. 10. That the treasury management outturn be noted. 11. That, subject to the decision of the Procurement Committee, approval be granted to the use of the Local Authority Business Growth Incentive grant to purchase a site enterprise licence as detailed in section 14 of the interleaved report. 	<p></p> <p></p> <p>DF</p> <p></p> <p>DF</p> <p>DF</p> <p>DF</p> <p>DF</p> <p>DF</p> <p></p> <p>DF</p>
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CAB09.	<p>CONNEXIONS SERVICES FROM APRIL 2008 (Report of the Director of the Children and Young People's Service – Agenda Item 12)</p> <p>Having been informed that the proposals to deliver Connexions Services in a different way, if agreed, would apply from April 2008 we asked that a progress report be made to us six months after their implementation. We noted that, in the meantime there would be other reports relating to the award of contracts for these services.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That approval be granted to the commissioning of schools (both secondary and special), the sixth form centre, further education providers (College of North East London) and the youth service to deliver universal services of information, advice and guidance to all young people aged 13-19, and up to 25 for those with special or additional needs registered at the school/ centre/ college/service against a contract specification. 2. That approval be granted to a review of the current 'drop in' facilities for young people through Connexions including the multi agency centre in Wood Green library, Connexions and Tottenham High Road, with a view to enhancing facilities and considering what synergy there existed with Council Services in the area. 3. That approval be granted to the provision of a focused central team of Personal Advisers allocated to work in Children's Networks to deliver outreach services, including to young people aged 13-19 years who were educated other than at school, and those not in Education, Employment and Training (NEET) aged 16-18 years, where appropriate working through host organisations such as CAMHS and YOT. 4. That approval be granted to the establishment of a central team to provide an overview of Connexions services and in particular to – <ul style="list-style-type: none"> • ensure that young people were active in developing and improving service provision; • quality assure information, advice and guidance; • ensure that 14-19 developments were integral with Connexions services; • oversee workforce training and development to meet national standards; • monitor the contracts; • provide quality assurance; • ensure high quality impartial information for Years 9, 10 and 11 and appropriate access electronically to careers information. 5. That it be ensured that, in all aspects of Connexions services, young people were active in consultations, recruitment, and 	<p>DCYPS</p> <p>DCYPS</p> <p>DCYPS</p> <p>DCYPS</p> <p>DCYPS</p>
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	<p>quality assurance processes;</p> <p>6. That, in accordance with the mandatory requirement, CCIS services be commissioned to monitor NEET, analysing, reporting and tracking young people and to use the information to produce reports.</p>	DCYPS
CAB10.	<p>HARINGEY CATERING SERVICE (Report of the Director of the Children and Young People's Service – Agenda Item 12)</p> <p>We noted that a further report would be submitted to us later in the year on the outcome of the equal pay settlement and their impact on Haringey Catering Services.</p> <p>RESOLVED:</p> <p>That school meal charges for Haringey Catering Services for 2007/08 be set as shown in paragraph 7.6 of the interleaved report, these to include a recommended charge per meal which schools using the service be required not to exceed.</p>	DCYPS
CAB11.	<p>PROVISION FOR GYPSIES AND TRAVELLERS (Report of the Director of Urban Environment – Agenda Item 14)</p> <p>We welcomed the opportunity to work with the Commission for Racial Equality on the issue of Gypsies and Travellers, and re-iterated our commitment to improve the co-ordination of services to these groups who were often marginalised from society.</p> <p>RESOLVED:</p> <p>1. That In order to comply with the recommendations of the Commission for Racial Equality report "Common Ground" and the advice of the CRE, in their individual feedback to Haringey:</p> <ul style="list-style-type: none"> • A Lead Councillor and Lead Officer at no less than second tier level be appointed to co-ordinate the Council's work on sites and to ensure consistency and links to equality issues. • That the Council's Gypsy and Traveller Service provision be more strategically sited under one second tier officer; • That the Gypsy and Traveller Joint Services Team meetings be chaired by an Officer of at least second tier level whom shall determine the required attendance from statutory and voluntary sectors; and • That reports of the Joint Services Team be submitted at appropriate intervals to the Cabinet on <p>(i) policy formulation, service delivery and a programme of</p>	DUE

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	<p>familiarisation training; and</p> <p>(ii) consultation with the Gypsy and Traveller community;</p> <p>2. That two separate categories for Gypsies and Travellers be included in all ethnic monitoring arrangements, and that steps be taken to encourage them to provide such information.</p> <p>3. That the GLA be requested to allocate in the London Plan Review sites in each borough for Gypsies and Travellers to meet the accommodation needs of the community residing in, or resorting to, the London area established by Gypsy and Traveller Accommodation Assessments under the Housing Act 2004, and supplemented by including information of households in these ethnic groups accommodated as Homeless and recorded in the Notify system;</p> <p>4. That the UDP Inquiry inspector's recommendations in respect of Gypsies and Travellers, and the adoption of the UDP with those recommendations incorporated, be noted.</p>	<p>DUE</p> <p>DUE</p>
CAB12.	<p>HOMES FOR HARINGEY (QUARTERLY REPORT) (Report of the Director of Urban Environment – Agenda Item 15)</p> <p>Councillor Santry declared a personal interest in this matter by virtue of being a member of the Homes for Haringey Board.</p> <p>RESOLVED:</p> <p>That the report be noted.</p>	
CAB13.	<p>EXECUTIVE RESPONSE TO THE SCUTINY REVIEW OF ACCESS TO HEALTH SERVICES FOR ADULTS WITH PROFOUND AND MULTIPLE LEARNING DISABILITIES (Report of the Director of Adult, Culture and Community Services – Agenda Item 16)</p> <p>We noted that there was clear evidence to show that adults with learning disabilities particularly those with profound and complex needs faced terrific inequality in accessing many aspects of health care. The action plan now submitted had been developed jointly with the Teaching Primary Care Trust (TPCT) to ensure that the recommendations of the Scrutiny Review could be implemented in a planned way.</p> <p>In response to a question about monitoring arrangements we indicated that we would wish to see a progress report in 12 months time.</p> <p>RESOLVED:</p> <p>That the recommendations made by the Scrutiny Review be welcomed and approval be granted to the action plan as set out at Appendix A to the interleaved report.</p>	<p>DACCS</p>

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CAB14.	<p>ESTABLISHMENT OF THE PROCUREMENT COMMITTEE AND VOLUNTARY SECTOR COMMITTEE (Report of the Chief Executive – Agenda Item 17)</p> <p>RESOLVED:</p> <p>1. That the Procurement Committee and the Voluntary Sector Committee be appointed for the 2007/08 municipal year with the following memberships -</p> <p>Procurement Committee</p> <p>Cabinet Member Resources (Chair) Leader of the Council Cabinet Member Children and Young People Cabinet Member Housing Services</p> <p>(The appointed Members to be entitled to name any other Member of the Cabinet as a substitute in the event of absence and the substitute when attending in that capacity be recorded in the minutes as so doing and entitled to carry full voting and other rights and responsibilities).</p> <p>Voluntary Sector Committee</p> <p>Cabinet Member for Community Cohesion and Involvement (Chair) Cabinet Member for Enforcement and Safer Communities Cabinet Member for Resources</p> <p>Plus 2 other Members of the Cabinet (All Members of the Cabinet to act as a panel of substitutes with two to be selected according to whose portfolio responsibilities were relevant to the particular areas of activity under review).</p> <p>2. That the terms of reference of the Cabinet Procurement Committee and of the Cabinet Voluntary Sector Committee as outlined in paragraphs 8.2 and 8.3 of the interleaved report respectively be confirmed.</p>	<p>HLDMS</p> <p>HLDMS</p>
CAB15.	<p>APPOINTMENT OF REPRESENTATIVES TO SERVE ON THE HARINGEY STRATEGIC PARTNERSHIP AND ITS THEME BOARDS (Report of the Chief Executive – Agenda Item 18)</p> <p>RESOLVED:</p> <p>1. That the Chief Executive be authorised in consultation with the Leader to appoint three to serve on the Haringey Strategic Partnership Board in the light of nominations received from HSP Theme Boards at their initial meetings in the current municipal year.</p>	<p>HLDMS</p>

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	<p>2. That approval be granted to the following appointments of Cabinet Members to serve on the HSP Theme Boards indicated –</p> <p>Better Places Partnership - Cabinet Member for Community Cohesion and Involvement</p> <p>Children and Young People's Strategic Partnership Board - Cabinet Member for Children and Young People (Chair), the Leader and the Cabinet Member for Enforcement and Safer Communities</p> <p>Well Being Partnership Board - Cabinet Member for Housing Services</p> <p>3. That approval be granted to the continuation of the following non Cabinet Members on the Theme Boards indicated pending the first meetings of those Boards following which the Chief Executive be authorised in consultation with the Leader to make any necessary changes:</p> <p>Children and Young People's Theme Board – Councillor Jones</p> <p>Enterprise Partnership Board - Councillor Egan</p> <p>Safer Communities Executive Board - Councillor Cooke</p> <p>Well Being Partnership Board – Councillor Bull (as Chair of the Overview & Scrutiny Committee) and Councillor Dogus.</p>	HLDMS
CAB16.	<p>URGENT ACTIONS IN CONSULTATION WITH CABINET MEMBERS (Report of the Chief Executive – Agenda Item 19)</p> <p>RESOLVED:</p> <p>That the report be noted and any necessary action approved.</p>	
CAB17.	<p>DELEGATED DECISIONS AND SIGNIFICANT ACTIONS (Report of the Chief Executive – Agenda Item 20)</p> <p>RESOLVED:</p> <p>That the report be noted and any necessary action approved.</p>	
CAB18.	<p>MINUTES OF SUB-BODIES (Agenda Item 21)</p> <p>RESOLVED:</p> <p>That the minutes of the following meetings be noted and any necessary action approved –</p> <ul style="list-style-type: none"> • Procurement Committee – 17 April 2007 • Procurement Committee – 17 May 2007 • Executive Member Crime and Community Safety – 18 May 	

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GEORGE MEEHAN
Chair

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Haringey Council

Agenda item:

For The Cabinet**On July 17th 2007**Report Title: **Programme Highlight Report End May 2007**Forward Plan reference number (if applicable): **[add reference]**Report of: **The Chief Executive**Wards(s) affected: **All**Report for: **Non-Key Decision****1. Purpose**

1.1 To provide highlight reports for all the Council's corporately significant projects, covering the period up to the end of May 2007.

2. Introduction by Cabinet Member

2.1 Following the Audit Commission review of project management, members expressed concern about the need to strengthen programme and project management processes.

2.2 The Council's response to the Audit Commission recommendations was presented to the Cabinet on 21 February 2006. One of the key actions agreed by members was that the programme highlight report, which contains progress reports and management summaries of key Council projects, should be reported to the Cabinet each month.

2.3 Accordingly, this report sets out the highlight report for projects that report to the programme up to the end of May 2007.

2.4 This month the style of reporting has been changed to give a clearer overview of the projects within the Programme: RAG status and financial information is presented in a dashboard style, see Appendix 1. Furthermore, the finance figures within the report are now aligned with the figures presented in the budget monitoring report. Programme highlights are presented in this covering report on an exception basis. This report also endeavours to present a more updated position based on exception information from the May reporting period.

3. Recommendations

3.1 To note the report.

Report Authorised by: **Dr Ita O'Donovan, Chief Executive**

Contact Officer: **Katy Johnson, Policy & Performance**
Tel: 020 8489 4282

Susie Owen, Policy & Performance
Tel: 020 8489 2514

4. Director of Finance Comments

4.1 The Acting Director of Finance has been consulted on this report and comments are as follows:

- The Council's performance report for period 2 (May 2007) shows that in 2007/08 the capital budget is projected to be in balance and the revenue budget is projected to overspend by £0.2m. The projects that are included in this programme highlight report mainly represent part of the capital budget and also some of the revenue budget so will not fully agree with the position reported in the performance report in total. The overall position reported in this programme highlight report is a projected overspend of £77k.
- Children's Centres – phase 2 is still under consideration and is the subject of a separate report to Cabinet which outlines a review of business plans, the ongoing sustainability of the phase 2 centres and the risk of a shortfall of revenue grant funding from 2008/09. Any shortfall, however, will be the first call on the Children and Young People's Service revenue budget for 2008/09.
- Primary Schools Capital Programme – the 2006/07 year-end scheme variances (as outlined in the Outturn report) will need to be managed in 2007/08, which will result in a request to Cabinet to re-profile the programme.
- Equal pay - work is progressing on the local negotiations for 'single status' pay arrangements review (incorporating former manual staff): a Pay and Conditions Proposal has been submitted to Union representatives in accordance with the terms of the NJC for Local Authorities agreement and a base budget contingency sum has been provided. The significant costs arising from backdated or compensation payments will be contained within either unsupported capitalisation (subject to Government approval) and/or the Council's reserves. A request for capitalisation in 2007/08 has been submitted to DCLG.
- Value for Money – the procurement programme delay in award of contracts puts pressure on the achievement of the target savings. This will be kept under review by the VFM Stream Board.

5. Head of Legal Services Comments

5.1 There are no specific legal implications to comment on in this report.

6. Local Government (Access to Information) Act 1985

6.1 Report to Cabinet on 21 February: Programme and Project Management – Response to the Audit Commission Review of Project Management.

6.2 Detailed project highlight reports.

7. Strategic Implications

- 7.1 The programme is the vehicle for the Council to deliver corporately significant projects and projects that are key political priorities. It underpins the Council's corporate planning process, ensuring that the projects we undertake reflect and help to deliver Community Strategy and corporate priorities.
- 7.2 This report provides an opportunity to monitor, challenge and support the Council's key projects to ensure that they finish on time, to budget and deliver the outcomes for the community.

8. Financial Implications

- 8.1 A key driver in developing the programme structure has been to improve financial oversight of the Council's key corporate projects. Accordingly, projects are required to report detailed financial information in their project highlight reports each month and a budget summary for each project is shown in Appendix 1 'Programme Highlight Report'.

9. Legal Implications

- 9.1 There are no legal implications

10. Equalities Implications

- 10.1 This report deals with the way that we manage projects many of which have an impact on different sections of our community. Improved management of these projects will therefore improve the services we provide to all sections of our community.
- 10.2 Specifically, the Business Intelligence project aims, amongst other areas, to capture information on equalities through robust contract monitoring.
- 10.3 The Equal Pay Review is a crucial element towards the Council achieving levels 3 and 4 of the Equalities Standard for Local Government. It is important that we have undertaken an Equal Pay Audit and have an implementation plan in place to retain our present standard.

11. Background

- 11.1 The programme highlight shown in Appendix 1 provides details of all the Council's corporately significant internal and external projects that report through the Council's programme structure. The information in the report is taken from detailed project highlight reports for each project that have been agreed by the respective Project Boards. Due to the reporting cycle, there is a time lag in the information presented and this report shows projects' status at 31 March 2007.

11.2 For each project, there is a management summary that sets out progress over the reporting period. A traffic lights system, like the one used in the Finance and Performance report, shows the project status against key indicators, including:

- Overall Status
- Status last month
- Timescales
- Budget
- Resources
- Issues
- Risks

11.3 The traffic light annotation is used as follows:

- **Green Status:** Project progressing to plan and scheduled to deliver on, or ahead of, time. All risks and issues under control and none outstanding requiring Cabinet/Senior Management attention. Committed costs on track and within sanctioned budget
- **Amber status:** Project is progressing but subject to small delays. Issues outstanding which could pose significant threat to the Project. There may be a budget variance but it is less than £25,000, or 5% of the total budget, whichever is the more appropriate.
- **Red status:** Project progress is well off track and implementation date will be delayed. There are major issues/risks which could pose immediate threat to the project. The project has stalled because of lack of project resources and / or there is a budget variance in excess of 5% of the total budget.

12. Exception Report

12.1 In addition to the management summaries provided for each project in appendix 1, key highlights from the programme are shown below on an exception basis.

12.2 Regeneration Stream Board

12.2.1 Tottenham High Road Strategy

12.2.2 The budget rating is unchanged from last month at 'AMBER'. This is because:

- there is a small amount of ERDF grant unallocated (approx £50k) at present and some match funding is required to access this,
- there is a possible shortfall on the outputs for area of space improved, and
- an element of ERDF grant is at risk until GoL formally approves grant for works beyond June 2007.

- 12.2.3 In order to address the unallocated grant and shortfall on outputs the project team have identified two proposed projects at Technopark and the Rangemoor Road industrial estate. The work has already been completed at Technopark and GoL have approved the use of the grant for this. The project team are waiting for confirmation from GoL that this can also be used towards the outputs for space improved. The project team are now working with Corporate Property Services to agree a programme of work at Rangemoore which should use the remainder of the grant and meet the shortfall on areas of space improved. Match funding will be needed for this and the team are working to identify potential sources of funding.
- 12.2.4 Three projects will not complete by the end of June as presently required by the ERDF grant agreement. Haringey will request an extension of the practical completion date to September 2007 and financial completion to December 2007. The fire at Windsor Parade has set that part of the programme back and we are awaiting further information to assess the full effect of this.
- 12.2.5 Growth Area and Community Infrastructure Funds (GAF/CIF)
- 12.2.6 Markfield - Timescales and risks are 'AMBER' as it has been decided to build an extension to the café. Planning permission will be needed for this work: there is a risk that the current timescales will not be met.
- 12.2.7 Mortuary – The Phase Two tenders received on 6th June were approximately £500k above the estimated costs provided by the quantity surveyor. The overall costs for the total project reported in the last highlight report have increased and are currently at an adjusted figure of £3.184 million. The present agreed budget from Cabinet (Executive) is £2.38 million. The work is being re-tendered with the Council's framework contractors, based on the 'value engineered' revised specification, and it is anticipated that the cost will reduce. In addition, once the contractor is selected, 'Agreed Maximum Price' build up will occur. We anticipate further cost reductions here.
- 12.2.8 The present agreed funding from the Growth Area Fund award is £1.5m . Further discussions with GoL and the Department Of Communities and Local Government (DCLG) will be held to seek further funding due to the complex development of this project. These discussions will look to determine whether additional funding can be made, perhaps as a result of schemes that have not achieved full spend. The aim is to fund the additional costs over the agreed budget of £2.38m from external sources.
- 12.2.9 The latest project plan indicates final completion beyond April 2008, and it is likely to be June 2008. The factors coming into consideration are the particular contractor selected, the time for certain elements to gain strength and structural stability (reinforced concrete and roof slab), and the planning conditions relating to work-times on site. The deadline for spending GAF funding is March 2008. However GAF funding for this project only makes up £1.5m of the total budget,

therefore it is anticipated that all the GAF money will be spent by March 2008, and the rest of the budget will be used for those activities post March 2008. GoL is aware of this situation, however formal agreement has not yet been reached on this. The milestones for the project will need to be reviewed inline with the new timescales.

- 12.2.10 Greater London Stores (GLS) site – Planning permission for the overall site was granted at Planning Committee on 17th May 2007. Timescale is still expressed as AMBER because the project's successful completion is dependent on the podium achieving full planning approval. The podium will go to Committee following the approval of the outline application for the overall site.
- 12.2.11 Risks and Issues are both AMBER because the site is in private ownership and the contract for the GAF funding is between the Council and CLG. A legal agreement is being negotiated between the Council and the landowner.
- 12.2.12 Heartlands Spine Road – The total cost of the scheme is estimated at £5.6m and the Council has an approved budget from DCLG of £5m. Discussions have been held with the National Grid that any costs exceeding this will be funded by them as joint applicants for the scheme.
- 12.2.13 Firm costs will only be available once all the costs, including the de-contamination and the gas mains diversions have been developed by end July, but these are subject to re-measure once the works have been completed.

12.3 Children and Young People Stream Board

12.3.1 Children's Centres

- 12.3.2 The review of the financial sustainability of children's centres is making good progress. A report to the Cabinet has been timetabled for July.

- 12.3.3 The 'AMBER' status for issues and timescale are linked. SureStart Unit target for approval is 4 weeks, but for Seven Sisters Children's Centre it took over 4 months.

12.3.4 Primary Schools Capital Programme

- 12.3.5 'AMBER' budget, risk, issue and timescale RAG status are all linked. The contractor delivering the Phase 1 works at Tetherdown has identified a risk to the budget in view of a potential extension of time claim and the outcome of discussions regarding the final cost of the steelwork. Timescales had already slipped due to the redesign of the steelwork, but these factors should not affect the new intake in September 2007.

12.3.6 We are presently exploring passing cost to design team and/or re-scoping Phase II (refurbishment of existing building) to stay within budget.

12.3.7 The reinstatement work at Crowland is complete and decanting of the temporary school into the refurbished building occurred on 6th June 2007.

12.3.8 Youth Service Improvement Project

12.3.9 All actions within the post Inspection Action Plan have been completed. We are now systematically assessing the impact and the external health check, which will take place in September, will ratify the improvement journey of the Service. In light of this CYPS Stream Board has agreed to monitor this project by exception i.e. if progress demonstrated in BVPI 221 (Participation in and outcomes from Youth Work) slips.

12.3.10 The 'AMBER' RAG status for risk is regards the possibility that we may not hit our target for BVPI 221 this year. Current performance levels suggest that we will hit our target, but until we have confirmed that the target will definitely be exceeded this will report 'AMBER'.

12.4 Wellbeing Stream Board

12.4.1 E-care

12.4.2 Budget presently reporting 'AMBER' due to an underspend in 2007/08 as against the budget figures. The budget is based on original projections (made before the project began in 2005) which will be revised and the capital underspend rolled forward from 2006/07 into 2007/08. It is expected that there will be no variance between budget and expenditure across the life of the whole project (3 years).

12.4.3 Risks are presently reporting 'AMBER' as the re-organisation of Adult Services could adversely impact the project: it could potentially affect not only the staff using the new E-care system but also the E-care project team. The extent of the potential impact will be clearer next month.

12.4.4 There are three main reasons why issues have an 'AMBER' status. These are:

- There is no formal funding in place to meet the costs of the E-care support team from 2007/08 (as bids made through pre-business planning process were rejected). These costs cannot be met by project funding. The Project Sponsor is presently investigating a solution.
- Some issues have been identified with the current level of functionality supported by the FWI Purchasing (i.e. a mix of application bugs and potential enhancement requests).

Corelogic have been instructed to provide timescales as to when these will be fixed.

- Analysis has revealed that there are some issues around non-use / circumventing of both FWI and FIFI. E-care team will work with Service Managers to draw up Change Impact analysis plans specific to each service now that the TO BE designs have been reviewed. More change management support has been brought in to assist in this work.

12.5 Better Haringey Stream Board

12.5.1 Improving Green & Open Spaces

12.5.2 Sports and Leisure Strategic Renewals - The Council agreed a two-stage procurement process in July 2005, and engaged AYH Plc to project manage the scheme, and the construction contract was awarded to Crispin & Borst. The Council is seeking to agree the Final Account on Stage 1 of this project (New Health and Fitness Suites and Ancillary Facilities), which completed in March 2006.

12.5.3 Crispin & Borst submitted their final account in June 2006, which was significantly higher than the Council's valuation and previously approved budget threshold. The Council, through AYH, has sought to secure settlement, and has been meeting with/ escalated action with Crispin & Borst since October 2006. The matter has also been pursued at Director-level by the Council's Corporate Procurement Unit, with both AYH and Crispin & Borst. Whilst movement has been reached on some issues, and further payment made, agreement has not yet been reached on the final account.

12.5.4 AYH will complete the Final Account Statements, with comments on any remaining disputed items and additional claims, and forward a report to the Council by the end of June 2007.

12.5.5 The Council will review the report and form a view on how to conclude the matter before the end of July 2007, including any additional spend approval.

12.5.6 The Service continues to hold capital budget provision in the Phase 2 2007/8 allocation (£660k), to meet any further increase in cost. The Phase 2 programme will be limited to the Park Road changing room refurbishment (£360k), pending resolution of the above. This project goes to Procurement Committee on 27/6/07.

12.6 People Stream Board

12.6.1 There are no exception reports for the People Stream Board.

12.7 Value for Money Stream Board

12.7.1 Procurement Programme

12.7.2 Timescales and Savings have stayed at AMBER due to the Transport project being subject to a review. This has meant that the award of contracts that should have taken place in April, will now not take place until June 2007 with start dates of September 2007. This gives a six month deficit in savings and an additional expense in the extension of the current contracts including an inflationary increase from April 2007. Actions are being identified to deliver other savings to compensate.

12.7.3 Resources, Issues and Risks are also at AMBER as in some cases there is a lack of resource available to deliver the projects within service departments. This is being addressed with individual service managers.

12.7.4 BLT Value for Money Review

12.7.5 The end date of the project has slipped to June. The Project Board will consider the final report on 14 June 2007: any amendments will be made prior to submission to VFM Stream Board in July. This is delayed to enable information contained in the report to be up-dated where possible and the project board to meet to discuss the final report.

13. Use of Appendices

13.1 Appendix 1: Programme Highlight Report

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Arrows

↑	Red
→	Amber
↓	Green

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Programme Highlight Report				Status of Projects as at: May-07									
Project		Project Sponsor		Overall RAG Status	Timescale	Resources	Issues	Risks	Budget	Start Date	End Date	Projected variance for year	Comments
Regeneration Stream Board													
RGN01	Haringey Heartlands	Tim Dauncey		G ➡	G	A	G	G	N/A	Apr-06	2010		No budget has been identified. Project team is accessing the resource requirements
RGN02	Tottenham Hale Urban Centre	David Hennings		G ⬆	G	G	G	G	N/A	2006	2016		All budget held & monitored by LDA. LBH costs are statutory duties a planning authority and met by LDA
RGN03	Wood Green Town Centre	David Hennings		G ➡	G	G	A	G	A	N/A as phased programme of work			Delays to specification meant budget not spent in 0607. C/fwd request (£50k) put forward, and agreed at Cabinet on 19/06
RGN04	Tottenham High Road Strategy Implementation	David Hennings		A ➡	A	G	A	A	A	Jan-05	ERDF: Sept 2007 HERS: 2010	0	Budgets to be adjusted for proposed carry forwards in P3. Please see exception report para 12.2.1-4
RGN05	Growth Area and Community Infrastructure Funds	Niall Bolger	Markfield	A ➡	A	G	G	A	G	Apr-06	Mar-08	259,000	The current revised budget for Markfield (£715k) is incorrect: amendment to £814k needed to align with GAF funding. The overall P2 projected costs for the mortuary project are £2.639m pending return of tenders. This is a projected overspend of £259k against the overall approved budget. Please see exception report para 12.2.6-13
			Mortuary	R ⬇	R	G	A	A	R				
			GLS	A ➡	A	G	A	A	G				
			Spine Road	A ➡	A	G	G	A	A				
RGN06	Council Owned Land Regeneration	Tim Dauncey		A ➡	A	G	G	G	N	N/A as phased programme of work			Budget for 07/08 not yet confirmed. Meeting 26/06/07 to discuss the accommodation strategy sinking fund. Budgets will be allocated and loaded following that.
RGN07	Wards Corner	Niall Bolger		A ➡	A	A	A	A	G	Mar-05	2010/11	0	The cost to the NDC is £2m and the cost to the Council is £0.5m plus some staffing costs. The cost to the NDC in this year is £500k max. The cost plan for 2007-8 is to be confirmed in May 2007. Current SAP budget is NDC element only.
Regeneration Stream Board Total												259,000	

Children & Young People Stream Board												
CYP01	Building Schools for the Future	Ita O'Donovan	G ↑	A	A	G	A	G	Mar-06	2011	0	
CYP02	Primary Capital Programme	Ian Bailey	A →	A	G	A	A	A	May-06	Sep-09	211,000	£220k Corporate recharges: the basis for these is being reviewed. Recharges will be reallocated to individual projects which may be contained within their contingencies. £11k Coldfall Primary Expansion: there are some potential risks to the project budget due to: <ul style="list-style-type: none"> • Additional costs & fees incurred due to further works • Compliance with planning conditions • Outstanding classroom fit out. Please see exception report para 12.3.4-7
CYP03	Children's Centres: Phase II	Ian Bailey	A →	A	G	A	A	G	Aug-06	Jul-09	0	Please see exception report para 12.3.1-3
CYP04	Youth Service Improvement Project	Janette Karklins	G →	G	G	G	A	G	Apr-06	Sep-07	0	07/08 figures: transformational activities in plan complete. Please see exception report para 12.3.8-10
CYP05	Children's Networks	Ita O'Donovan	G →	G	G	G	G	N/A	Apr-06	Mar-08		No capital budget
Children & Young People Stream Board Total										211,000		

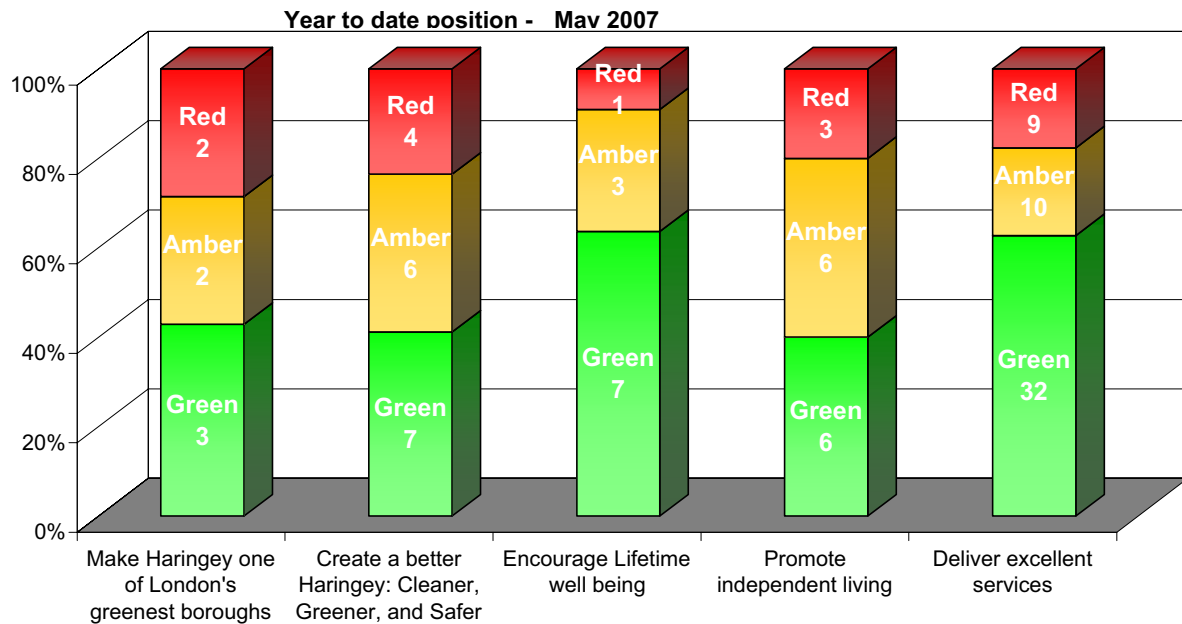
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Programme Highlight Report			Status of Projects as at: May-07									
Project	Project Sponsor	Overall RAG Status	Timescale	Resources	Issues	Risks	Budget	Start Date	End Date	Projected variance for year	Comments	
Well Being Stream Board												
WB01	E-Care	Catherine Galvin	G ➡	G	G	A	A	A	Aug-06	Dec-07	(252,000)	£252k rephasing of the project to 2008/09. Please see exception report para 12.4.1-4
WB02	Community Care Strategy Implementation	Mary Hennigan	G ⬆	G	G	G	G	G	Jan-05	Aug-07	(140,000)	07/08 figures - due to slippage on Osbourne Grove. Projected underspend is retention sum which will not be paid until 08/09.
WB03	Temporary Accomodation Reduction	Rupert Brandon	G ➡	A	A	G	A	N/A	Jun-06	Oct-07		No capital budget
Well Being Stream Board Total											(392,000)	
Better Haringey Stream Board												
BH01	Estates Improvement Programme	Bob Watts	G ⬆	G	G	A	G	G	Apr-06	Oct-07	0	Resources amounting to £1.209m have been identified by H4H/HRA. Budget will need to be adjusted accordingly.
BH02	Communications & Events	Joanna David	G ➡	A	G	A	G	G	Apr-07	Mar-08	0	Mainstream revenue budget for BH communications and events.
BH03	Environmental Cleanliness & Enforcement	Joanna David	G ➡	G	G	G	G	G	Mar-06	Sep-08	0	NRF funding under Better Places theme for community clear-ups and mobile clean team.
BH04	Improving Green & Open Spaces	John Morris	A ➡	A	G	G	G	G	Apr-07	Mar-08	0	SSCF/investment funding under Better Places theme. Please see exception report para 12.5.1-6
BH05	Sustainability	Steve McDonnell	G ➡	G	G	G	A	G	Apr-07	Mar-08	0	NRF funding for new recycling projects.
Better Haringey Stream Board Total											0	
People Stream Board												
PE01	Equal Pay Review	Tim Dauncey	G ⬆	A	G	G	G	G			0	Awaiting confirmation of c/fwd request into 07/08
PE02	Investors in People	Philippa Morris	G ➡	G	G	G	A	G			0	
PE03	Corporate Health and Safety Action Plan	Stuart Young	A ➡	A	G	G	G	G			0	Full budget in 06/07 and fully spent
PE04	Competency Framework Implementation	Philippa Morris	G ➡	G	G	G	G	G			(1,000)	
PE05	Customer Focus	Tim Dauncey	G ➡	G	G	G	A	N/A				No capital budget
People Stream Board Total											(1,000)	
Value for Money Stream Board												
VFM01	Assets Strategy	Tim Dauncey	A ➡	A	G	G	G	N	Jul-04	Dec-08		Budgets for 2007/8 to be confirmed
VFM02	Procurement Programme	Gerald Almeroth	A ➡	A	A	A	A	N/A	Feb-06	Apr-09		£2m saving. Please see exception report para 12.7.1-3
VFM03	Benefits & Local Taxation Vfm Review	Paul Ellicot	R ⬇	R	G	G	G	G	Sep-06	Jun-07		Please see exception report para 12.7.4-5
VFM04	Transactional Efficiency	Tim Dauncey	N	N	N	N	N	G	Jun-06	ongoing	0	
VFM05	Customer Services Improvement Plan	Paul Ellicot	G ➡	G	G	G	G	G	Apr-06	Jan-08	0	No capital budget
Value for Money Stream Board Total											0	
Total											77,000	
(Note RAG status - Red if projected over by +/- 5%, amber if between zero and +/- 5% over, green if on target.)												

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May 2007

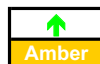
How we perform against the Council Priorities



Performance is reviewed against a representative basket of 104 indicators at least 55 of which are updated monthly. Comparative performance for most BVPIs is shown against provisional 2006/07 all England quartiles from the Audit Commission. Progress is tracked on a monthly and year to date position against the target using traffic lights and arrows showing change from last year where:



Same as last year



Better than last year



Worse than last year



Performance missing target



Performance close to target

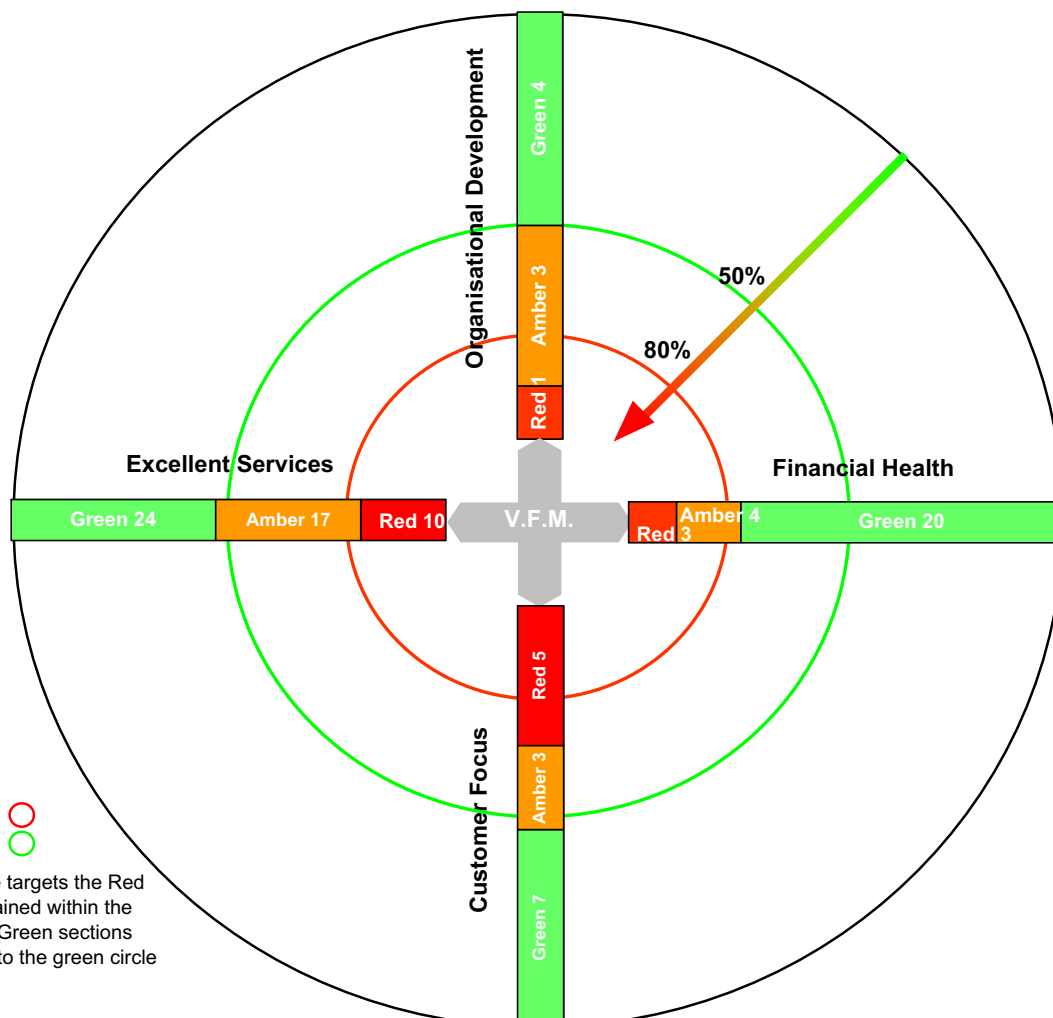


Performance on target

Each of the 104 indicators' year to date position is counted in the appropriate Council Priority.

Haringey's balanced scorecard

The balanced scorecard looks at performance across four dimensions: service excellence, financial health, customer focus and organisational development with each indicator's year to date position against target scored in the appropriate dimension. The balance between cost and service delivery represents Value for Money (V.F.M.)



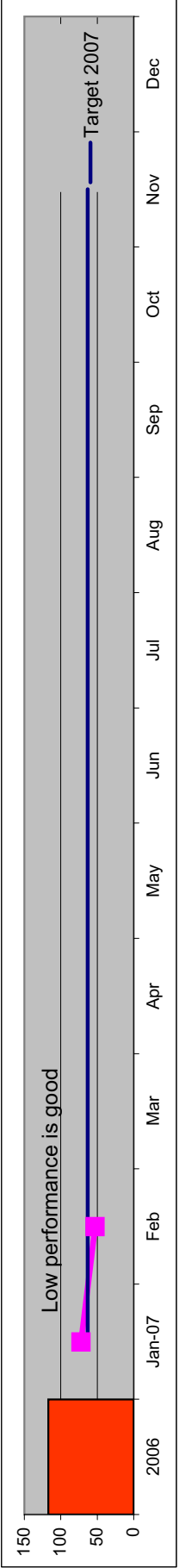
Targets

Less than 20% Red

At least 50% Green






If we are meeting the targets the Red sections will be contained within the inner circle, with the Green sections extending inwards into the green circle

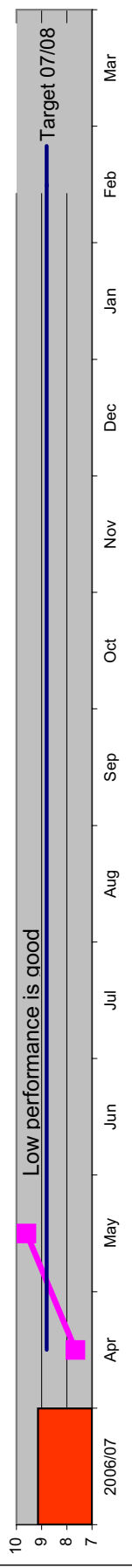
Monthly Performance Review - 2007/08												May 2007																																														
Key Priority	Ref.	06/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar-08	YTD Progress	Target 07/08																																										
Make Haringey one of London's greenest boroughs																																																										
Urban Environment																																																										
Make Haringey one of London's greenest boroughs	BV 82a1+bi	% of household waste which has been recycled or composted <i>Figures are subject to minor change due to reporting deadlines</i>																																																								
		Recycling performance was strong in May, exceeding the target. Additional information received for April means the target was beaten then, too. Performance is expected to continue to improve, with further roll-out of mixed recycling services planned for the autumn.																																																								
		Green	Green	Green												Green																																										
		23.4%	25.4%	26.2%												25.8%	25%																																									
<table><thead><tr><th></th><th>2006/07</th><th>Apr</th><th>May</th><th>Jun</th><th>Jul</th><th>Aug</th><th>Sep</th><th>Oct</th><th>Nov</th><th>Dec</th><th>Jan</th><th>Feb</th><th>Mar</th></tr></thead><tbody><tr><td>High performance is good</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Target 07/08</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></tbody></table>																		2006/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	High performance is good														Target 07/08													
	2006/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar																																													
High performance is good																																																										
Target 07/08																																																										
Make Haringey one of London's greenest boroughs	BV 84a	Kg of household waste collected per head (seasonally adjusted annual equivalent - actual in brackets) <i>London top quartile 2005/06 less than 378kg</i> The target for May was missed. Historically April and May kgs per head have been relatively high compared to other months in the year so it is expected that monthly performance will improve. Performance against this indicator will be influenced by how successful the Council is in promoting waste minimisation/reduction initiatives and communications campaigns. A Waste Minimisation Plan is currently being devised.																																																								
		Amber	Amber	Red												Red																																										
		360	372 (actual 31)	408 (actual 34)												390 (actual 65)	370																																									

Key Priority	Ref.	06/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar-08	YTD Progress	Target 07/08
Create a better Haringey: Cleaner, Greener, and Safer																
Create a better Haringey: Cleaner, Greener, and Safer	PPP&C															
	LAAx	Reduction on British crime survey comparator with reported crime														
		This is the final year for BCS crimes and a challenging 7.5% reduction (1395 fewer offences) is required to meet the 2008 target. Over the last two years Haringey's BCS trend would have been broadly in line with its 2008 target had it not been for the performance of personal robbery (40% increase last year), BCS wounding (30% last year) and theft from MVs (6% increase last year).														
		Amber	Red	Red											Red	17,211
Urban Environment																
Create a better Haringey: Cleaner, Greener, and Safer	BV 215a	Average days to repair street lighting faults (except faults relating to power supply in control of the DNO)														
	2006/07	The monthly and YTD target has been met.														
	Top Quartile	Green	Green	Green											Green	2006/07 Top Quartile
		1.88	2.33	2.49											2.42	3.25
Create a better Haringey: Cleaner, Greener, and Safer	BV 99ai	Number of casualties - People killed or seriously injured. Seasonally adjusted annual equivalent (actuals in brackets)														
	2005	The figures shown are the latest received from TfL and are provisional.														
	2nd Best Quartile	Green	Green	Green											Green	2005 Top Quartile
		117	72 (6)	53 (4)											63 (10)	77
																
Create a better Haringey: Cleaner, Greener, and Safer	BV 199a	Local street and environment cleanliness - Litter & detritus														
	2006/07	May's in-house score of 17% was good and exceeds the overall target of 29% set for this year. We have received an early indicative score of 26% for tranche 1 from Capital Standards as the survey has already been completed. The CS score of 26% is within the target for the year and mirrors some of the improvement that has already been identified through in-house monitoring.														
	Worst Quartile	Red	Green	Green											Green	2006/07 Top Quartile
		40%	26%	17%												29%

Key Priority	Ref.	06/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar-08	YTD Progress	Target 07/08	
Create a better Haringey: Cleaner, Greener, and Safer	BV 199b	Local street and environment cleanliness - Graffiti														<div>↓</div>	2006/07 Top Quartile 1%
		May's in-house score of 13% was below target the overall target of 5% set for this year. We have received an early indicative score of 6% for tranche 1 from Capital Standards as the survey has already been completed. The CS score of 6% is marginally below the target for the year. The differences between CS and in-house scores for this indicator are quite marked. Details of the respective surveys will be analysed to determine why this difference is being seen.															
	2006/07 2nd Worst Quartile	Red 5%	Red 12%	Red 13%											Red		
Create a better Haringey: Cleaner, Greener, and Safer	BV 199c	Local street and environment cleanliness - Fly posting														<div>↑</div>	2006/07 Top Quartile 0%
		May's in-house score of 5% was an improvement on April but still below the overall target of 1% set for this year. We have received an early indicative score of 2% for tranche 1 from Capital Standards as the survey has already been completed. The CS score of 2% is marginally below the target for the year. The differences between CS and in-house scores for this indicator are quite marked. Details of the respective surveys will be analysed to determine why this difference is being seen.															
	2006/07 Worst Quartile	Amber 5%	Red 8%	Green 5%											Amber		
	Adults Culture & Community																
Create a better Haringey: Cleaner, Greener,	BV 199a	Local street and environment cleanliness (litter & detritus) - Parks and Open spaces														<div>↑</div>	
	Parks	NB: Low score is good															
		Red 40%	Amber 33%												Amber		
Corporate Resources																	
Create a better Haringey: Cleaner, Greener, and Safer	BV 199a	Local street and environment cleanliness (litter & detritus) - Industrial land - Property services														<div>↑</div>	
	Industrial																
		Red 66.0%	Red 50%												Red		

Key Priority	Ref.	06/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar-08	YTD Progress	Target 07/08	
	Encourage Lifetime well being																
	Children's and Young Peoples Service																
Encourage Lifetime well being	SD44	Percentage of 16-18 year olds not in education, employment or training (NEETS)															National Target 11%
	This is a key priority. Connexions have commissioned a range of reports to better understand the young people who make up the Haringey NEET group. This has included analysis of young people who move from EET to NEET (March 2007), teenage pregnancy and NEET (May 2007) and a detailed review of the NEET strategies currently in place. This analysis is being used to better inform the strategies to address NEET. Connexions through the review has identified a range of approaches to get young people back into education, employment or training, which includes better and earlier identification of the young people needing intensive support and an increased focus on new entrants to NEET. Further details are in the evaluation of Changing Lives 2007. Actual NEETs Figure for is May 567																
	Amber 13.2%	Red 14.30%	Red 14.8%												Red 14.8%	12.30%	
	Adults Culture & Community																
Encourage Lifetime well being	Local	Sports & Leisure usage (seasonally adjusted annual equivalent)															
	Resolving some problems with lost data following implementation of "Fast track" access system																
	Green 1,142,017	Green 1,207,514	Red 1,061,474												Amber 1,129,824	1,184,000	
	Promote independent living																
	Children's and Young Peoples Service																
Promote Independent living	BV 161 PAF A4	Employment, education and training for care leavers: % of those young people who were looked after on 1 April in their 17th year (aged 16), who were engaged in education, training or employment at the age of 19															
	Excellent performance has been sustained in this area and care leavers are achivieving above that of the local population of 19 year olds in education, training or employment.																
	Amber 68.0%	Green 80.0%	Green 88.0%												Green 84.0%	72%	
<div><div>High performance is good</div><div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><d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Key Priority	Ref.	06/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar-08	YTD Progress	Target 07/08	
Promote Independent living	BV 163 PAF C23	Adoptions of children looked after: The no. of looked after children adopted during the year as a % of the no. of children looked after at 31 March who had been looked after for 6 months or more at that date <i>This is a cumulative indicator which looks at the percentage of adoptions and special guardianship orders granted in the year as a proportion of all children looked after for 6 months or more.</i> No adoptions in April or May															
		Green	Amber	Amber											Amber	8%	
		7.0%	0%	0%											0%		
Adults Culture & Community																	
Promote Independent living	BV 54 PAF C32	Older people helped to live at home per 1000 population aged 65 or over Due to extensive data cleansing 06/07, this indicator has slightly dropped. CSCI were consulted on the closures and we have factored for this level of performance. We are working closely with the service to meet our new target by the end of the year.															
		Green	Red	Red											Red	101	
		93.57	88.3	89.24											89.24		
Promote Independent living	BV 56 PAF D54	Percentage of items of equipment and adaptations delivered within 7 working days.															
		Green	Green	Green											Green	90%	
		97.0%	94.60%	98.0%											96.3%		
Promote Independent living	BV201	Adults and older people receiving direct payments at 31 March per 100,000 population aged 18 or over (age standardised) The number has decreased from 06/07 due to a high number of clients on direct payments becoming deceased. The performance team are investigating current processes															
		Red	Red	Red											Red	150	
		138	131	130.8											131		
Promote Independent living	195 PAF 55	Acceptable waiting time for assessment- average of (i) % where time from first contact to beginning of assessment is less than 48 hours & (ii) % where time from first contact to completion of assessment is less than or equal to 4 weeks															
		Green	Green	Green											Green	90%	
		80.95%	95%	94.5%											94.5%		

Key Priority	Ref.	06/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar-08	YTD Progress	Target 07/08
Promote independent living	196 PAF 56	For new older clients, the percentage for whom the time from completion of assessment to provision of all services in the care package is less than or equal to 4 weeks. This item has been added to performance callover and the performance team are investigating it													↓	
		Green	Red	Amber											Amber	96%
		90.18%	82%	86.0%											86.0%	
Corporate Resources																
Promote independent living	78a	Average time for processing new claims <i>Low is good</i>													↑	2006/07 Top Quartile 24.5%
	2006/07	Performance on Target														
	Worst Quartile	Red	Green	Green											Green	32
		40	32	32												32
Urban Environment																
Promote independent living	183b	The average length of stay in hostel accommodation (weeks) of households which include dependent children or a pregnant woman and which are unintentionally homeless and in priority need.													↓	2006/07 Top Quartile 0
	2006/07															
	Worst Quartile	Red	Red	Green											Red	60
		62.73	73.50	0.00											73.50	
Deliver Excellent services																
People and OD																
Deliver excellent services	BV 12	The no. of working days/shifts lost due to sickness absence per FTE employee.													↑	2006/07 Top Quartile 8.1%
	2006/07															
	2nd Best Quartile	Red	Green	Red											Amber	8.8
		9.14	7.65	9.6											9.02	
																

Key Priority	Ref.	06/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar-08	YTD Progress	Target 07/08
	Adults Culture & Community															
Deliver excellent services	Local	NHS & Community Care Act Complaints - Stage 1 responded to within 10 day timescale														
		3 out 4 in April														
		Red 64.0%	Green 75%	Green 88.0%											Green 81.5%	80%
	PPP&C															
Deliver excellent services	Local	Number of calendar days taken to respond to Ombudsman enquiries														
		Amber 18.4	Green 16.5	Red 19.3											Amber 18.5	18.0
		Stage 1 public complaints dealt within target (10 day) timescale														
Deliver excellent services	Local	125 out of 142 in April 139 from 170 in May														
		Amber 77.0%	Green 87%	Green 82%											Green 85%	80%
		Stage 2 public complaints dealt within target (25 day) timescale														
Deliver excellent services	Local	5 out 13 on time in May														
		Amber 77.0%	Green 93%	Red 38%											Red 66.7%	80%
		Stage 3 public complaints dealt within target (20 day) timescale														
Deliver excellent services	Local	10 out 10 in the year to date														
		Green 92.0%	Green 100%	Green 100.0%											Green 100.0%	90%
		Members' Enquiries. Percentage of replies sent in 10 days														
Deliver excellent services	Local	527 enquiries, 360 of hich were in Urban Environment														
		Red 84.0%	Green 92%	Green 96%											Green 94%	90%

Key Priority	Ref.	06/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar-08	YTD Progress	Target 07/08
	Children's and Young Peoples Service															
Deliver excellent services	Local	Children's act complaints - Stage 1 responded to in 10 day timescale														
		2 out 3 in April, one out of one in May														
		Red 63.0%	Red 67%	Green 100%											Amber 75%	80%
Deliver excellent services	Unit Cost	Cost of service per child (Play)														
		New unit costs are being developed in this area and will be included in the June report														
		Red £877.0														£880
Deliver excellent services	Unit Cost	Cost of service per child (early years)														
		New unit costs are being developed in this area and will be included in the June report														
Deliver excellent services	Unit Cost	Cost of service per looked after child														
		Red £877.0	Amber £735.00	Amber £732.00											Amber £732.0	£880
	Corporate Resources															
Deliver excellent services	BV 8	Percentage of invoices paid within terms or 30 days														2006/07 Top Quartile 97.0%
	2006/07															
	Worst Quartile	Red 87.0%	Green 92%	Amber 90.4%											Amber 91.0%	92%
Deliver excellent services	Local	Call Centre – Calls answered in 30 seconds as a percentage of all calls presented														
		39%	Amber 66%	Red 60%											Red 63%	70%

Key Priority	Ref.	06/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar-08	YTD Progress	Target 07/08
Deliver excellent services	Local	Customers Service Centres – Customers waiting time less than 15 minutes														
		Red	Red	Amber											Red	
		48.00%	58.00%	69.00%											63.00%	70%
Deliver excellent services	Local	Council Wide- Directly dialled Telephone calls answered in 15 seconds as a % of total calls														
		Amber	Amber	Amber											Amber	
		77.4%	77%	78.6%											78.0%	80%
Deliver excellent services	BV 9	Council tax collection percentage collected of total due														
		Performance for May is only slightly off the target.														
		Worst Quartile	Green	Amber	Amber										Amber	2006/07 Top Quartile
Deliver excellent services	Unit Cost	Cost of office accommodation per sq metre (corporate property)														
			Green	Green											Green	
		£359.58	£296.12	£296.12											£296.12	£300
Deliver excellent services	Fin 1	Overall revenue budget monitoring														
		Net overspend variance under 0.5% green, 0.5% to 1.0% amber, over 1.0% red														
		Net underspend variance under 0.75% green, 0.75% to 1.25% amber, over 1.25% red														
Deliver excellent services	Fin 2	Overall capital budget monitoring														
		Net overspend variance under 0.5% green, 0.5% to 1.0% amber, over 1.0% red														
		Net underspend variance under 0.75% green, 0.75% to 1.25% amber, over 1.25% red														
Deliver excellent services		Green	Green	Green											Green	
		0.00%	0.00%	0.00%												0.5%

Key Priority	Ref.	06/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar-08	YTD Progress	Target 07/08	
Deliver excellent services	Fin 3	Projected general fund reserves – projected unplanned use of balances <i>Under 20% green, 20% to 40% amber, over 40% red</i>														<div>↑</div>	
		Green	Green	Green											Green		
		12.0%	0.0%	0.0%													20%
Deliver excellent services	Fin 4a	Treasury management- Exposure to Variable interest rates <i>Under £175M Green, £175 to £190 million amber, over £190 million red</i>															
			Green	Green											Green		
			£0M	£0M													£175M
Deliver excellent services	Fin 4b	Treasury management - Authorised Limit for external debt <i>remain within 97% green, 97% to 100% amber, over 100% red</i>															
			Green	Green											Green		
			95.6%	95.6%													97%
Deliver excellent services	Fin 4c	Treasury management - The Council's operational boundary for external debt. <i>remain within 99.5% green, 99.5% to 100% amber, over 100% = red</i>															
			Green	Green											Green		
			99.3%	99.3%													99.5%
Deliver excellent services	Fin 5	Debt recovery - Overall Sundry debt. Reduction of Over 211 day debt from £6.68m @ 2006/07 year end to £4.19m by end of 2007/08. Reduction required = £207k per month														<div>↑</div>	
		Target £m	N/A	N/A	£6.06	£5.85	£5.65	£5.44	£5.23	£5.02	£4.82	£4.61	£4.40	£4.20			
		Red £6.68m			Red £6.43										Red		£4.2m
Urban Environment																	
Deliver excellent services	BV 66a	Rent collection														<div>↑</div>	2006/07 Top Quartile 99%
	2006/07														Green		
	Worst Quartile	Amber 96.5%	Green 97.59%	Green 97.5%											Green 97.5%		97.5%

Key Priority	Ref.	06/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar-08	YTD Progress	Target 07/08	
Deliver excellent services	BV 66b	Percentage of tenants with more than 7 weeks rent arrears														<div>➔</div>	2006/07 Top Quartile 4%
	2006/07	Rent arrears procedures have been revised to allow more Notices to be served at an earlier stage than hitherto. This has contributed to increased number of NOSPs which should lead to a lower number of tenants with 7+ weeks of arrears. A Performance Strategy Meeting has been arranged for 29 May 2007 which will determine what further steps should be taken to bridge the gap.															
	Worst Quartile	Red	Red	Red	Red											Red	10%
		14.7%	15.52%	16.17%											16.2%		
Deliver excellent services	Unit Cost	Projected residual waste collection costs per tonne <i>Should be read in conjunction with the indicator for recycling collection costs per tonne. Most of the cost of waste collection is fixed.</i>															
		This is a new indicator that has been created to track value for money for residual waste collection costs per tonne and should be read in conjunction with the above indicator for recycling collection costs per tonne. Recycling tonnages are expected to rise as new services are rolled out and efforts to increase participation and capture rates become effective. In addition the amount of waste produced overall should fall as efforts to minimise waste take effect. These two factors in combination should lead to a fall in the tonnage of residual waste for disposal and if this does happen the cost of residual waste collection per tonne will rise due to the cost of the service provided by being fixed. The cost of residual waste collection per tonne increased in May compared to April as the amount of residual waste increased. This goes against the expectation of rising costs per tonne expected because traditionally the total waste generated in May each year tends to be relatively high.															
		Green £71	Green £89	Green £83												Green £86	£89
Deliver excellent services	Unit Cost	Projected net cost of service per parking ticket issued (surplus)															
		The level of performance remains on target.															
		Green £14.38	Green £14.00	Green £13.20												Green £13.80	£14.00
Deliver excellent services	Unit Cost	Projected recycling costs per tonne															
		This is a new indicator that has been created to track value for money for recycling collection costs per tonne and should be read in conjunction with the following indicator for residual waste collection costs per tonne. Recycling tonnages are expected to rise as new services are rolled out and efforts to increase participation and capture rates become effective. As recycling tonnages rise, it is anticipated that collection costs per tonne should fall provided that costs remain the same. Higher recycling tonnage in May led to a fall in cost of collection cost per tonne compared to April.														<div>➔</div>	
		Green £125.00	Green £144.00	Green £127.00											Green £135.00		£144

Key Priority	Ref.	06/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar-08	YTD Progress	Target 07/08	
Deliver excellent services	Unit Cost	Cost per Private Sector Lease															
		Red	Green	Green												Green	
		£886.00	£889.43	£889.98												£889.90	£907
Deliver excellent services	Unit Cost	Cost per Nightly Rated Accommodation															
		Amber	Green	Green												Green	
		£41.23	£41.05	£41.22													£42.20
Adults Culture & Community																	
Deliver excellent services	Unit Cost PAF B17	Cost of home care per client															
		Red	Amber	Amber												Amber	
		£18.00	£18.00	£18.00												£18.00	£17
Deliver excellent services	Unit Cost PAF B12	Cost of intensive social care per client															
		Green	Red	Red												Red	
		£689.20	£764.54	£777.56												£771.05	£680.00
Deliver excellent services	Unit Cost	Cost per visit/interaction (libraries) The monthly figure we are reporting here is the full year projected cost included in Budget Monitoring, not the ytd actual															
		Green		Green												Green	
		£2.40	n/a	£2.50													£2.50

Directorate	Frequency	Perspectiv e	Ref.	Description
Make Haringey one of London's greenest boroughs				
Urban Environment	Monthly	Excellent services	BV 82	% of household waste which has been recycled or composted
Urban Environment	Monthly	Excellent services	BV 84a	Kg of household waste collected per head (seasonally adjusted annual equivalent - actual in brackets)
Urban Environment	Annually	Excellent services	BV 63	Energy Efficiency - the average SAP rating of local authority owned dwellings.
Urban Environment	Quarterly	Excellent services	LAAX	% of schools with travel plans (including non LA schools)
Urban Environment	Annually	Customer Focus	91b	Percentage of households served by kerbside collection of recyclables
Urban Environment	Annually	Customer Focus	90b	Satisfaction with recycling facilities
Urban Environment	Annually	Customer Focus	90c	Satisfaction with civic amenity sites
Create a better Haringey: Cleaner, Greener, and Safer				
Urban Environment	Monthly	Customer Focus	BV 215a	Average days to repair street lighting faults (except faults relating to power supply in control of the DNO)
Urban Environment	Monthly	Excellent services	BV 99ai	Number of casualties - People killed or seriously injured (KSI). Seasonally adjusted annual equivalent.
Urban Environment	Monthly	Excellent services	BV 199a	Local street and environment cleanliness - Litter & detritus
Urban Environment	Monthly	Excellent services	BV 199b	Local street and environment cleanliness - Graffiti
Urban Environment	Monthly	Excellent services	BV 199c	Local street and environment cleanliness - Fly posting
Urban Environment	Annually	Excellent services	BV 89	% of people expressing satisfaction with Cleanliness
Urban Environment	Annually	Excellent services	90a	% of people expressing satisfaction with household waste collections
Urban Environment	Annually	Excellent services	187	Condition of footways
Urban Environment	Annually	Excellent services	223	Condition of principal classified roads - percentage needing repair
Urban Environment	Annually	Excellent services	224a	Condition of non-principal classified roads - percentage needing repair
PPP&C	Annually	Excellent services	LAAx	Reduction on British crime survey comparator with reported crime
PPP&C	Annually	Excellent services	LAAx	Proportion of adults saying that adults saying that they are fear of being a victim of crime
PPP&C	Quarterly	Excellent services	LAAx	Increase the proportion of incidents of domestic violence which result in sanction detections
Adults Culture & Community	Annually	Excellent services	119e	The overall % satisfied with parks/open spaces
Adults Culture & Community	Quarterly	Excellent services	LAAx	Quality of surroundings – increase in number of green flag and pennant award parks
Adults Culture & Community	Monthly	Excellent services	BV 199a	Local street and environment cleanliness (litter & detritus) - Parks and Open spaces
Corporate Resources	Monthly	Excellent services	BV 199a	Local street and environment cleanliness (litter & detritus) - Industrial land - Property services
Encourage Lifetime well being				
Children's and Young Peoples Service	Annually	Excellent services	BV 38	% of 15 year old pupils in schools maintained by the local education authority achieving five or more GCSEs at grades A*- C or equivalent.
Children's and Young Peoples Service	Annually	Excellent services	BV 46	% of half days missed due to absence in primary schools maintained by the local education authority.
Children's and Young Peoples Service	Annually	Excellent services	BV 45	% of half days missed due to absence in secondary schools maintained by the local education authority.
Children's and Young Peoples Service	Quarterly	Excellent services	BV 221a	Participation in and outcomes from youth work: Recorded Outcomes
Children's and Young Peoples Service	Quarterly	Excellent services	BV 221b	Participation in and outcomes from youth work: Accredited Outcomes
Children's and Young Peoples Service	Monthly	Excellent services	SD44	Percentage of 16-18 year olds not in education, employment or training (NEETS)

Directorate	Frequency	Perspectiv e	Ref.	Description
Urban Environment	Annually	Excellent services	184a	The proportion of local authority homes which were non 'decent' at 1st April
Children's and Young Peoples Service	Annually	Excellent services	LAAx	Percentage of 19 year olds with level 2 qualifications
Children's and Young Peoples Service	Annually	Excellent services	LAAx	Number of schools achieving Healthy School Status
Adults Culture & Community	Quarterly	Excellent services	PLSS 6	Library Visits per 1000 population
Adults Culture & Community	Monthly	Excellent services	Local	Sports & Leisure usage (seasonally adjusted annual equivalent)
Promote independent living				
Children's and Young Peoples Service	Annually	Excellent services	BV 50	Educational qualifications of children looked after by reference to the % of young people leaving care aged 16 or over with at least 1 GCSE at grades A*- G, or GNVQ.
Children's and Young Peoples Service	Monthly	Excellent services	161	Employment, education and training for care leavers: % of those young people who were looked after on 1 April in their 17th year (aged 16), who were engaged in education, training or employment at the age of 19
Children's and Young Peoples Service	Monthly	Excellent services	163	Adoptions of children looked after: The no. of looked after children adopted during the year as a % of the no. of children looked after at 31 March who had been looked after for 6 months or more at that date
Adults Culture & Community	Monthly	Excellent services	BV 54	Older people helped to live at home per 1000 population aged 65 or over
Adults Culture & Community	Monthly	Excellent services	BV 56	Percentage of items of equipment and adaptations delivered within 7 working days.
Adults Culture & Community	Monthly	Excellent services	BV201	Adults and older people receiving direct payments at 31 March per 100,000 population aged 18 or over (age standardised)
Adults Culture & Community	Monthly	Excellent services	195	Acceptable waiting time for assessment- average of (i) % where time from first contact to beginning of assessment is less than 48 hours & (ii) % where time from first contact to completion of assessment is less than or equal to 4 weeks
Adults Culture & Community	Monthly	Excellent services	196	For new older clients, the percentage for whom the time from completion of assessment to provision of all services in the care package is less than or equal to 4 weeks.
Adults Culture & Community	Quarterly	Excellent services	PAF C62	Carers' Breaks
Adults Culture & Community	Quarterly	Excellent services	LAAx	Number of people from priority neighbourhoods helped into sustained work.
Adults Culture & Community	Quarterly	Excellent services	LAAx	Number of residents on Incapacity benefit for 6 months or more helped into work of 16 hours per week or more for at least 13 weeks
Adults Culture & Community	Quarterly	Excellent services	SP KPI 1	The number of service users who have established or are maintaining independent living (existing service users and those who have departed) as a percentage of the total number of service users in the period.
Adults Culture & Community	Quarterly	Excellent services	SP KPI 2	The number of service users who have moved on in a planned way as a percentage of service users who have left the service.
Corporate Resources	Monthly	Excellent services	78a	Average time for processing new claims
Urban Environment	Monthly	Excellent services	183b	The average length of stay in hostel accommodation (weeks) of households which include dependent children or a pregnant woman and which are unintentionally homeless and in priority need.
Deliver Excellent services				
PPP&C	Quarterly	Customer Focus	Satisfaction	% residents satisfied with the way the council runs the borough (tracker / residents' survey)
PPP&C	Annually	Customer Focus	Satisfaction	% residents saying the council makes the borough a better place to live (residents' survey)
PPP&C	Quarterly	Customer Focus	Satisfaction	% residents saying the borough is a place where people from different backgrounds get on well (residents' survey)
People and OD	Quarterly	OD	BV 16a	% of staff declaring they meet the Disability Discrimination Act disability c
People and OD	Quarterly	OD	BV 17a	% of staff from minority ethnic communities
People and OD	Quarterly	OD	BV 11a	% of top 5% of earners that are women
People and OD	Quarterly	OD	BV 11b	% of top 5% of earners from ethnic minority communities

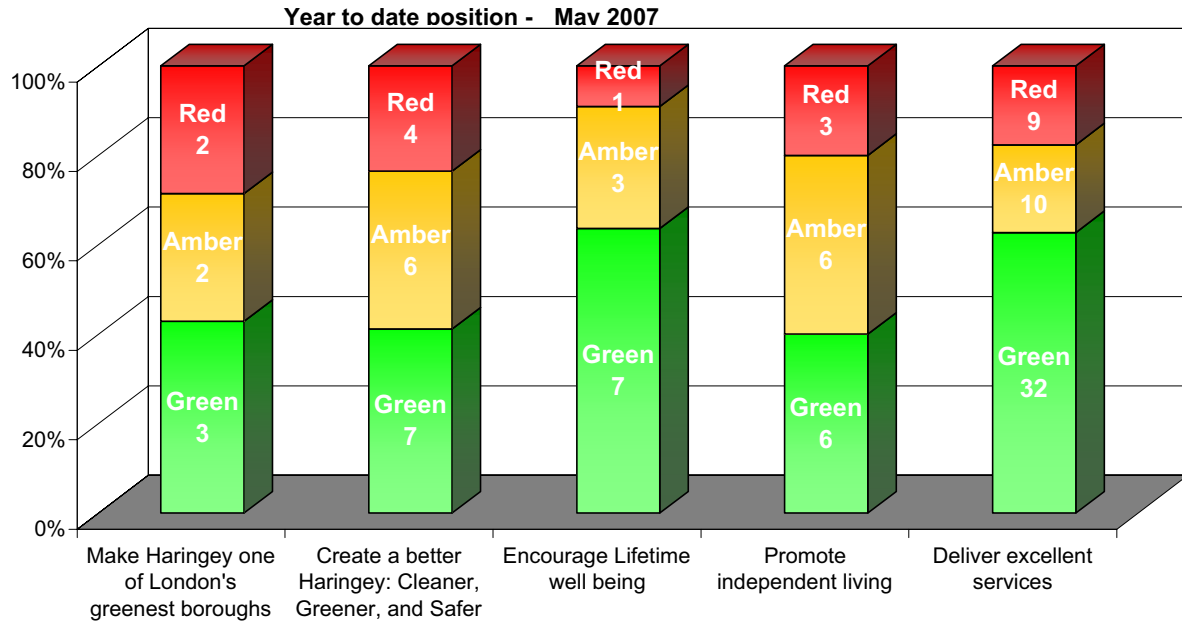
Directorate	Frequency	Perspectiv e	Ref.	Description
People and OD	Quarterly	OD	BV 11c	% of top 5% of earners declaring they meet the Disability Discrimination Act disability definition
People and OD	Monthly	OD	BV 12	The no. of working days/shifts lost due to sickness absence per FTE em
People and OD	Annually	OD	Local	Percentage of staff who understand Haringey's aims and objectives
People and OD	Annually	OD	Local	Percentage of staff who say in Haringey we can be proud of what we do
Adults Culture & Community	Monthly	Customer Focus	Local	NHS & Community Care Act Complaints - Stage 1 responded to within 10 day timescale
Adults Culture & Community	Quarterly	Customer Focus	Local	NHS & Community Care Act Complaints - Stage 2 responded to within 25 days
PPP&C	Monthly	Customer Focus	Local	Number of calendar days taken to respond to Ombudsman enquiries
PPP&C	Monthly	Customer Focus	Local	Stage 1 public complaints dealt within target (10 day) timescale
PPP&C	Monthly	Customer Focus	Local	Stage 2 public complaints dealt within target (25 day) timescale
PPP&C	Monthly	Customer Focus	Local	Stage 3 public complaints dealt within target (20 day) timescale
PPP&C	Monthly	Customer Focus	Local	Members' Enquiries
Children's and Young Peoples Service	Monthly	Excellent services	Local	Children's act complaints - Stage 1 responded to in 10 day timescale
Children's and Young Peoples Service	Quarterly	Excellent services	Local	Children's act complaints - Stage 2 responded to in 25 day timescale
Children's and Young Peoples Service	Monthly	Financial Health	Unit Cost	Cost of service per child (Play)
Children's and Young Peoples Service	Monthly	Financial Health	Unit Cost	Cost of service per child (early years)
Children's and Young Peoples Service	Monthly	Financial Health	Unit Cost	Cost of service per looked after child
Corporate Resources	Monthly	Financial Health	BV 8	Percentage of invoices paid on time
Corporate Resources	Monthly	Customer Focus	Local	Call Centre – Calls answered in 30 seconds as a percentage of all calls presented
Corporate Resources	Monthly	Customer Focus	Local	Customers Service Centres – Customers waiting time less than 15 minutes
Corporate Resources	Monthly	Customer Focus	Local	Council Wide- Directly dialled Telephone calls answered in 15 seconds as a % of total calls
Corporate Resources	Quarterly	Customer Focus	Local	Freedom of information responses
Corporate Resources	Monthly	Financial Health	BV 9	Council tax collection
Corporate Resources	Monthly	Financial Health	Fin 5b	Debt recovery - Overall Sundry debt. Reduction of Over 211 day debt
Corporate Resources	Quarterly	Financial Health	BV 156	% of authority buildings open to the public in which all public areas are suitable for and accessible to disabled people
Corporate Resources	Monthly	Financial Health	Unit Cost	Cost of office accommodation per sq metre (corporate property)
Corporate Resources	Monthly	Financial Health	Fin 1	Overall revenue budget monitoring
Corporate Resources	Monthly	Financial Health	Fin 2	Overall capital budget monitoring
Corporate Resources	Monthly	Financial Health	Fin 3	Projected general fund reserves – projected unplanned use of balances
Corporate Resources	Monthly	Financial Health	Fin 4a	Treasury management- Exposure to Variable interest rates
Corporate Resources	Monthly	Financial Health	Fin 4b	Treasury management - Authorised Limit for external debt
Corporate Resources	Monthly	Financial Health	Fin 4c	Treasury management - The Council's operational boundary for external debt.
Corporate Resources	Annually	Financial Health	UOR CPA	Financial reporting
Corporate Resources	Annually	Financial Health	UOR CPA	Financial Management

Directorate	Frequency	Perspectiv e	Ref.	Description
Corporate Resources	Annually	Financial Health	UOR CPA	Financial Standing
Corporate Resources	Annually	Financial Health	UOR CPA	Internal control
Corporate Resources	Annually	Financial Health	UOR CPA	Value for Money
Urban Environment	Monthly	Financial Health	BV 66a	Rent collection
Urban Environment	Monthly	Financial Health	BV 66b	Percentage of tenants with more than 7 weeks rent arrears
Urban Environment	Monthly	Financial Health	Unit Cost	Projected residual waste collection costs per tonne
Urban Environment	Monthly	Financial Health	Unit Cost	Projected net cost of service per parking ticket issued (surplus)
Urban Environment	Monthly	Financial Health	Unit Cost	Waste disposal costs per tonne
Urban Environment	Monthly	Financial Health	Unit Cost	Cost per Private Sector Lease
Urban Environment	Monthly	Financial Health	Unit Cost	Cost per Nightly Rated Accommodation
Adults Culture & Community	Monthly	Financial Health	Unit Cost	Cost of home care per client
Adults Culture & Community	Monthly	Financial Health	Unit Cost	Cost of intensive social care per client
Adults Culture & Community	Monthly	Financial Health	Unit Cost	Cost per visit/interaction (libraries)

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May 2007

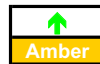
How we perform against the Council Priorities



Performance is reviewed against a representative basket of 104 indicators at least 55 of which are updated monthly. Comparative performance for most BVPIs is shown against provisional 2006/07 all England quartiles from the Audit Commission. Progress is tracked on a monthly and year to date position against the target using traffic lights and arrows showing change from last year where:



Same as last year



Better than last year



Worse than last year



Performance missing target



Performance close to target

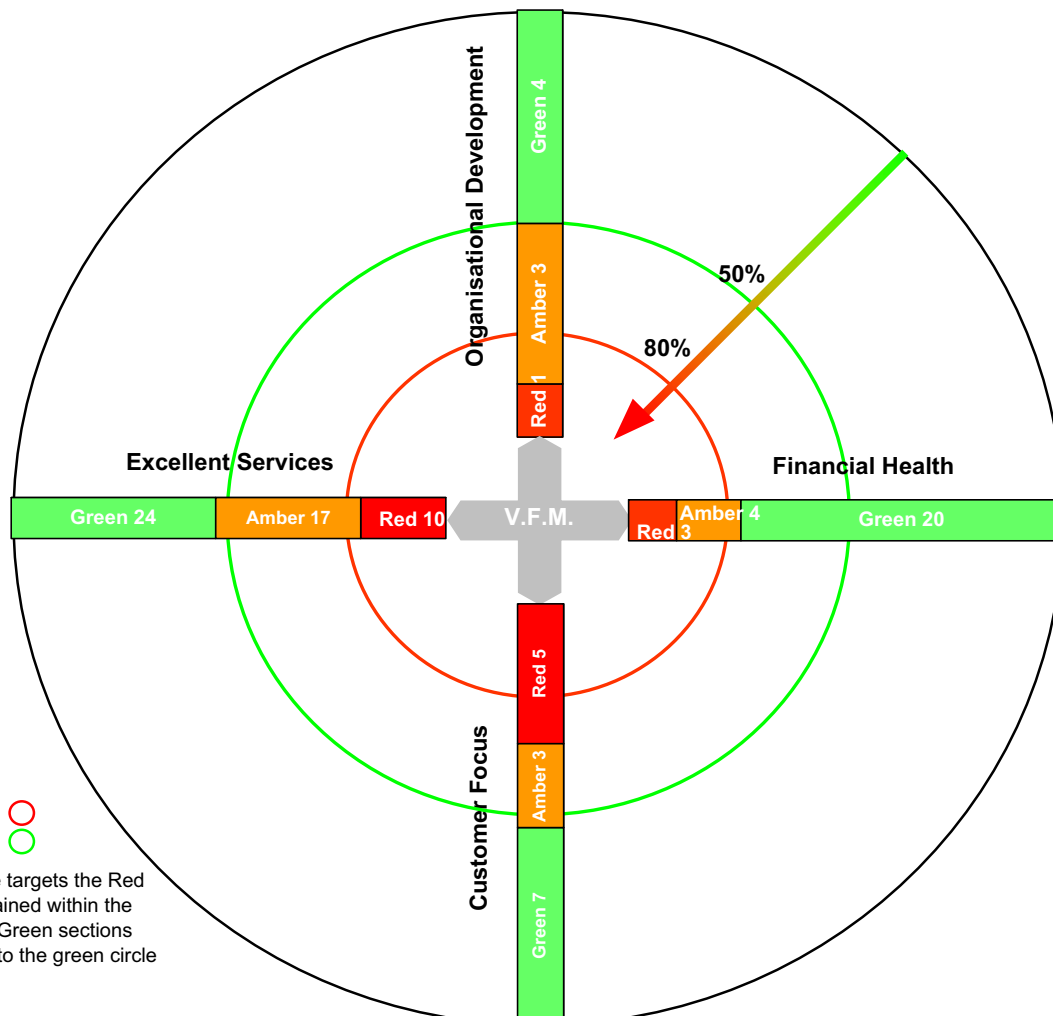


Performance on target

Each of the 104 indicators' year to date position is counted in the appropriate Council Priority.

Haringey's balanced scorecard

The balanced scorecard looks at performance across four dimensions: service excellence, financial health, customer focus and organisational development with each indicator's year to date position against target scored in the appropriate dimension. The balance between cost and service delivery represents Value for Money (V.F.M.)

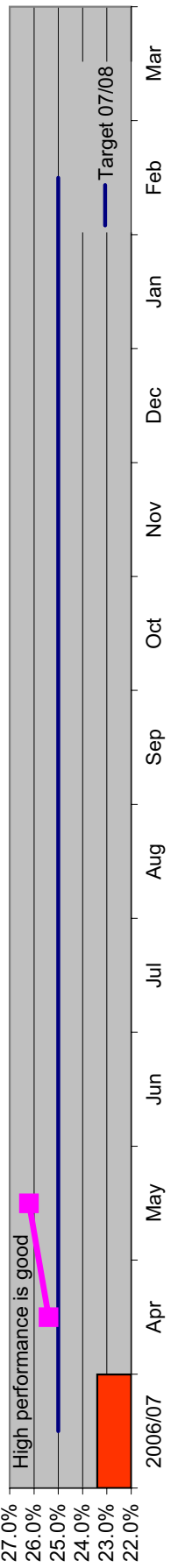


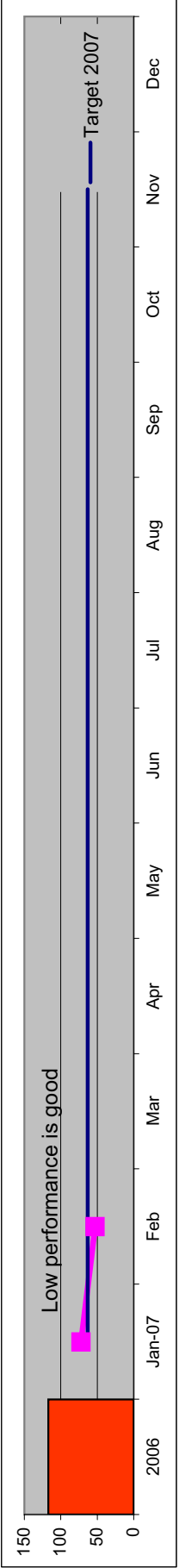
Targets

Less than 20% Red

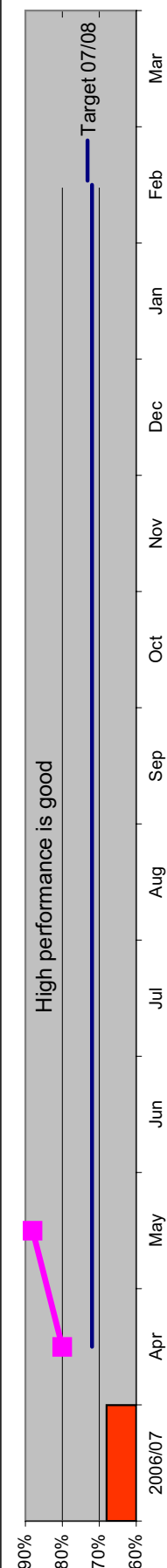
At least 50% Green






If we are meeting the targets the Red sections will be contained within the inner circle, with the Green sections extending inwards into the green circle

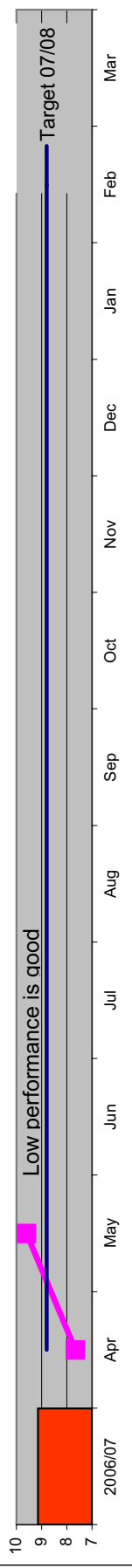
Monthly Performance Review - 2007/08												May 2007					
Key Priority	Ref.	06/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar-08	YTD Progress	Target 07/08	
	Make Haringey one of London's greenest boroughs																
Urban Environment																	
Make Haringey one of London's greenest boroughs	BV 82ai+bi	% of household waste which has been recycled or composted <i>Figures are subject to minor change due to reporting deadlines</i> Recycling performance was strong in May, exceeding the target. Additional information received for April means the target was beaten then, too. Performance is expected to continue to improve, with further roll-out of mixed recycling services planned for the autumn.															
		Green	Green	Green												Green	
		23.4%	25.4%	26.2%												25.8%	
																25%	
																	
Make Haringey one of London's greenest boroughs	BV 84a	Kg of household waste collected per head (seasonally adjusted annual equivalent - actual in brackets) <i>London top quartile 2005/06 less than 378kg</i> The target for May was missed. Historically April and May kgs per head have been relatively high compared to other months in the year so it is expected that monthly performance will improve. Performance against this indicator will be influenced by how successful the Council is in promoting waste minimisation/reduction initiatives and communications campaigns. A Waste Minimisation Plan is currently being devised.															
		Amber	Amber	Red												Red	
		360	372 (actual 31)	408 (actual 34)												390 (actual 65)	
																370	

Key Priority	Ref.	06/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar-08	YTD Progress	Target 07/08
Create a better Haringey: Cleaner, Greener, and Safer																
Create a better Haringey: Cleaner, Greener, and Safer	PPP&C															
	LAAx	Reduction on British crime survey comparator with reported crime														
		This is the final year for BCS crimes and a challenging 7.5% reduction (1395 fewer offences) is required to meet the 2008 target. Over the last two years Haringey's BCS trend would have been broadly in line with its 2008 target had it not been for the performance of personal robbery (40% increase last year), BCS wounding (30% last year) and theft from MVs (6% increase last year).														
		Amber	Red	Red											Red	17,211
		18606	19,152	19,968											19,560	
Urban Environment																
Create a better Haringey: Cleaner, Greener, and Safer	BV 215a	Average days to repair street lighting faults (except faults relating to power supply in control of the DNO)														
	2006/07	The monthly and YTD target has been met.														
	Top Quartile	Green	Green	Green											Green	2006/07 Top Quartile
		1.88	2.33	2.49											2.42	3.25
Create a better Haringey: Cleaner, Greener, and Safer	BV 99ai	Number of casualties - People killed or seriously injured. Seasonally adjusted annual equivalent (actuals in brackets)														
	2005	The figures shown are the latest received from TfL and are provisional.														
	2nd Best Quartile	Green	Green	Green											Green	2005 Top Quartile
		117	72 (6)	53 (4)											63 (10)	77
																
Create a better Haringey: Cleaner, Greener, and Safer	BV 199a	Local street and environment cleanliness - Litter & detritus														
	2006/07	May's in-house score of 17% was good and exceeds the overall target of 29% set for this year. We have received an early indicative score of 26% for tranche 1 from Capital Standards as the survey has already been completed. The CS score of 26% is within the target for the year and mirrors some of the improvement that has already been identified through in-house monitoring.														
	Worst Quartile	Red	Green	Green											Green	2006/07 Top Quartile
		40%	26%	17%												29%

Key Priority	Ref.	06/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar-08	YTD Progress	Target 07/08	
Cleaner, Greener, and Safer Create a better Haringey:	BV 199b	Local street and environment cleanliness - Graffiti														<div>↓</div>	2006/07 Top Quartile
		May's in-house score of 13% was below target the overall target of 5% set for this year. We have received an early indicative score of 6% for tranche 1 from Capital Standards as the survey has already been completed. The CS score of 6% is marginally below the target for the year. The differences between CS and in-house scores for this indicator are quite marked. Details of the respective surveys will be analysed to determine why this difference is being seen.															
	2006/07 2nd Worst Quartile	Red 5%	Red 12%	Red 13%											Red		5%
Cleaner, Greener, and Safer Create a better Haringey:	BV 199c	Local street and environment cleanliness - Fly posting														<div>↑</div>	2006/07 Top Quartile
		May's in-house score of 5% was an improvement on April but still below the overall target of 1% set for this year. We have received an early indicative score of 2% for tranche 1 from Capital Standards as the survey has already been completed. The CS score of 2% is marginally below the target for the year. The differences between CS and in-house scores for this indicator are quite marked. Details of the respective surveys will be analysed to determine why this difference is being seen.															
	2006/07 Worst Quartile	Amber 5%	Red 8%	Green 5%											Amber		1%
	Adults Culture & Community																
Cleaner, Greener, and Safer Create a better Haringey:	BV 199a Parks	Local street and environment cleanliness (litter & detritus) - Parks and Open spaces														<div>↑</div>	
		NB: Low score is good															
		Red 40%	Amber 33%												Amber		29%
Corporate Resources																	
Cleaner, Greener, and Safer Create a better Haringey:	BV 199a Industrial	Local street and environment cleanliness (litter & detritus) - Industrial land - Property services														<div>↑</div>	
		Red 66.0%	Red 50%												Red		29%

Key Priority	Ref.	06/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar-08	YTD Progress	Target 07/08
Encourage Lifetime well being																
Children's and Young Peoples Service																
Encourage Lifetime well being	SD44	Percentage of 16-18 year olds not in education, employment or training (NEETS)														
		This is a key priority. Connexions have commissioned a range of reports to better understand the young people who make up the Haringey NEET group. This has included analysis of young people who move from EET to NEET (March 2007), teenage pregnancy and NEET (May 2007) and a detailed review of the NEET strategies currently in place. This analysis is being used to better inform the strategies to address NEET. Connexions through the review has identified a range of approaches to get young people back into education, employment or training, which includes better and earlier identification of the young people needing intensive support and an increased focus on new entrants to NEET. Further details are in the evaluation of Changing Lives 2007. Actual NEETs Figure for is May 567														
		Amber 13.2%	Red 14.30%	Red 14.8%											Red 14.8%	National Target 11%
Adults Culture & Community																
Encourage Lifetime well being	Local	Sports & Leisure usage (seasonally adjusted annual equivalent)														
		Resolving some problems with lost data following implementation of "Fast track" access system														
		Green 1,142,017	Green 1,207,514	Red 1,061,474											Amber 1,129,824	1,184,000
Promote independent living																
Children's and Young Peoples Service																
Promote independent living	BV 161 PAF A4	Employment, education and training for care leavers: % of those young people who were looked after on 1 April in their 17th year (aged 16), who were engaged in education, training or employment at the age of 19														
		Excellent performance has been sustained in this area and care leavers are achieving above that of the local population of 19 year olds in education, training or employment.														
		Amber 68.0%	Green 80.0%	Green 88.0%											Green 84.0%	72%
																

Key Priority	Ref.	06/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar-08	YTD Progress	Target 07/08	
Promote independent living	BV 163 PAF C23	Adoptions of children looked after: The no. of looked after children adopted during the year as a % of the no. of children looked after at 31 March who had been looked after for 6 months or more at that date <i>This is a cumulative indicator which looks at the percentage of adoptions and special guardianship orders granted in the year as a proportion of all children looked after for 6 months or more.</i> No adoptions in April or May															
Promote independent living		Green	Amber	Amber											Amber	8%	
		7.0%	0%	0%										0%			
Adults Culture & Community																	
Promote independent living	BV 54 PAF C32	Older people helped to live at home per 1000 population aged 65 or over Due to extensive data cleansing 06/07, this indicator has slightly dropped. CSCI were consulted on the closures and we have factored for this level of performance. We are working closely with the service to meet our new target by the end of the year.															
Promote independent living		Green	Red	Red											Red	101	
		93.57	88.3	89.24										89.24			
Promote independent living	BV 56 PAF D54	Percentage of items of equipment and adaptations delivered within 7 working days.															
Promote independent living		Green	Green	Green											Green	90%	
		97.0%	94.60%	98.0%										96.3%			
Promote independent living	BV201	Adults and older people receiving direct payments at 31 March per 100,000 population aged 18 or over (age standardised) The number has decreased from 06/07 due to a high number of clients on direct payments becoming deceased. The performance team are investigating current processes															
Promote independent living		Red	Red	Red											Red	150	
		138	131	130.8										131			
Promote independent living	195 PAF 55	Acceptable waiting time for assessment- average of (i) % where time from first contact to beginning of assessment is less than 48 hours & (ii) % where time from first contact to completion of assessment is less than or equal to 4 weeks															
Promote independent living		Green	Green	Green											Green	90%	
		80.95%	95%	94.5%										94.5%			

Key Priority	Ref.	06/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar-08	YTD Progress	Target 07/08
Promote independent living	196 PAF 56	For new older clients, the percentage for whom the time from completion of assessment to provision of all services in the care package is less than or equal to 4 weeks. This item has been added to performance callover and the performance team are investigating it														
		Green	Red	Amber											Amber	
		90.18%	82%	86.0%											86.0%	96%
Corporate Resources																
Promote independent living	78a	Average time for processing new claims														
		Low is good														
	2006/07	Performance on Target														
	Worst Quartile	Red	Green	Green											Green	
		40	32	32											32	2006/07 Top Quartile 24.5% 32
Urban Environment																
Promote independent living	183b	The average length of stay in hostel accommodation (weeks) of households which include dependent children or a pregnant woman and which are unintentionally homeless and in priority need.														
	2006/07															
	Worst Quartile	Red	Red	Green											Red	
		62.73	73.50	0.00											73.50	2006/07 Top Quartile 0 60
Deliver Excellent services																
People and OD																
Deliver excellent services	BV 12	The no. of working days/shifts lost due to sickness absence per FTE employee.														
	2006/07															
	2nd Best Quartile	Red	Green	Red											Amber	
		9.14	7.65	9.6											9.02	2006/07 Top Quartile 8.1% 8.8
																

Key Priority	Ref.	06/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar-08	YTD Progress	Target 07/08
	Adults Culture & Community															
Deliver excellent services	Local	NHS & Community Care Act Complaints - Stage 1 responded to within 10 day timescale														
		3 out 4 in April														
		Red	Green	Green											Green	80%
		64.0%	75%	88.0%											81.5%	
	PPP&C															
Deliver excellent services	Local	Number of calendar days taken to respond to Ombudsman enquiries														
		Amber	Green	Red											Amber	18.0
		18.4	16.5	19.3											18.5	
Deliver excellent services	Local	Stage 1 public complaints dealt within target (10 day) timescale														
		125 out of 142 in April 139 from 170 in May														
		Amber	Green	Green											Green	80%
		77.0%	87%	82%											85%	
Deliver excellent services	Local	Stage 2 public complaints dealt within target (25 day) timescale														
		5 out 13 on time in May														
		Amber	Green	Red											Red	80%
		77.0%	93%	38%											66.7%	
Deliver excellent services	Local	Stage 3 public complaints dealt within target (20 day) timescale														
		10 out 10 in the year to date														
		Green	Green	Green											Green	90%
		92.0%	100%	100.0%											100.0%	
Deliver excellent services	Local	Members' Enquiries. Percentage of replies sent in 10 days														
		527 enquiries, 360 of hich were in Urban Environment														
		Red	Green	Green											Green	90%
		84.0%	92%	96%											94%	

Key Priority	Ref.	06/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar-08	YTD Progress	Target 07/08
	Children's and Young Peoples Service															
Deliver excellent services	Local	Children's act complaints - Stage 1 responded to in 10 day timescale														
		2 out 3 in April, one out of one in May														
		Red 63.0%	Red 67%	Green 100%											Amber 75%	80%
Deliver excellent services	Unit Cost	Cost of service per child (Play)														
		New unit costs are being developed in this area and will be included in the June report														
		Red £877.0														£880
Deliver excellent services	Unit Cost	Cost of service per child (early years)														
		New unit costs are being developed in this area and will be included in the June report														
Deliver excellent services	Unit Cost	Cost of service per looked after child														
		Red £877.0	Amber £735.00	Amber £732.00											Amber £732.0	£880
	Corporate Resources															
Deliver excellent services	BV 8	Percentage of invoices paid within terms or 30 days														2006/07 Top Quartile 97.0%
	2006/07															
	Worst Quartile	Red 87.0%	Green 92%	Amber 90.4%											Amber 91.0%	92%
Deliver excellent services	Local	Call Centre – Calls answered in 30 seconds as a percentage of all calls presented														
		39%	Amber 66%	Red 60%											Red 63%	70%

Key Priority	Ref.	06/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar-08	YTD Progress	Target 07/08	
Deliver excellent services	Local	Customers Service Centres – Customers waiting time less than 15 minutes														<div>↗</div>	
	Red	Red	Amber												Red		70%
	48.00%	58.00%	69.00%												63.00%		
Deliver excellent services	Local	Council Wide- Directly dialled Telephone calls answered in 15 seconds as a % of total calls														<div>↗</div>	
Deliver excellent services	BV 9	Amber	Amber	Amber											Amber		80%
		77.4%	77%	78.6%											78.0%		
Deliver excellent services	2006/07	Council tax collection percentage collected of total due														<div>↗</div>	2006/07 Top Quartile
Deliver excellent services	Worst Quartile	Performance for May is only slightly off the target.															98.5%
		Green	Amber	Amber											Amber		
Deliver excellent services	Unit Cost	Cost of office accommodation per sq metre (corporate property)														<div>↗</div>	
Deliver excellent services			Green	Green											Green		£300
		£359.58	£296.12	£296.12											£296.12		
Deliver excellent services	Fin 1	Overall revenue budget monitoring														<div>↗</div>	
Deliver excellent services		Net overspend variance under 0.5% green, 0.5% to 1.0% amber, over 1.0% red															0.5%
		Net underspend variance under 0.75% green, 0.75% to 1.25% amber, over 1.25% red															
Deliver excellent services		Green	Green	Green											Green	0.5%	
		0.00%	0.00%	0.00%													
Deliver excellent services	Fin 2	Overall capital budget monitoring														<div>↗</div>	
Deliver excellent services		Net overspend variance under 0.5% green, 0.5% to 1.0% amber, over 1.0% red															0.5%
		Net underspend variance under 0.75% green, 0.75% to 1.25% amber, over 1.25% red															
Deliver excellent services		Green	Green	Green											Green	0.5%	
		0.00%	0.00%	0.00%													

Key Priority	Ref.	06/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar-08	YTD Progress	Target 07/08	
Deliver excellent services	Fin 3	Projected general fund reserves – projected unplanned use of balances <i>Under 20% green, 20% to 40% amber, over 40% red</i>														<div>↑</div>	
		Green	Green	Green											Green		
		12.0%	0.0%	0.0%													20%
Deliver excellent services	Fin 4a	Treasury management- Exposure to Variable interest rates <i>Under £175M Green, £175 to £190 million amber, over £190 million red</i>															
			Green	Green											Green		
			£0M	£0M													£175M
Deliver excellent services	Fin 4b	Treasury management - Authorised Limit for external debt <i>remain within 97% green, 97% to 100% amber, over 100% red</i>															
			Green	Green											Green		
			95.6%	95.6%													97%
Deliver excellent services	Fin 4c	Treasury management - The Council's operational boundary for external debt. <i>remain within 99.5% green, 99.5% to 100% amber, over 100% = red</i>															
			Green	Green											Green		
			99.3%	99.3%													
Deliver excellent services	Fin 5	Debt recovery - Overall Sundry debt. Reduction of Over 211 day debt from £6.68m @ 2006/07 year end to £4.19m by end of 2007/08. Reduction required = £207k per month														<div>↑</div>	
		Target £m	N/A	N/A	£6.06	£5.85	£5.65	£5.44	£5.23	£5.02	£4.82	£4.61	£4.40	£4.20			
		Red £6.68m		N/A	Red £6.43												Red
Urban Environment																	
Deliver excellent services	BV 66a	Rent collection														<div>↑</div>	2006/07 Top Quartile 99%
	2006/07																
	Worst Quartile	Amber 96.5%	Green 97.59%	Green 97.5%											Green 97.5%		97.5%

Key Priority	Ref.	06/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar-08	YTD Progress	Target 07/08	
Deliver excellent services	BV 66b	Percentage of tenants with more than 7 weeks rent arrears														<div>➔</div>	2006/07 Top Quartile 4%
	Worst Quartile	Rent arrears procedures have been revised to allow more Notices to be served at an earlier stage than hitherto. This has contributed to increased number of NOSPs which should lead to a lower number of tenants with 7+ weeks of arrears. A Performance Strategy Meeting has been arranged for 29 May 2007 which will determine what further steps should be taken to bridge the gap.															
		Red 14.7%	Red 15.52%	Red 16.17%											Red 16.2%		
Deliver excellent services	Unit Cost	Projected residual waste collection costs per tonne <i>Should be read in conjunction with the indicator for recycling collection costs per tonne. Most of the cost of waste collection is fixed.</i>															
	This is a new indicator that has been created to track value for money for residual waste collection costs per tonne and should be read in conjunction with the above indicator for recycling collection costs per tonne. Recycling tonnages are expected to rise as new services are rolled out and efforts to increase participation and capture rates become effective. In addition the amount of waste produced overall should fall as efforts to minimise waste take effect. These two factors in combination should lead to a fall in the tonnage of residual waste for disposal and if this does happen the cost of residual waste collection per tonne will rise due to the cost of the service provided by being fixed. The cost of residual waste collection per tonne increased in May compared to April as the amount of residual waste increased. This goes against the expectation of rising costs per tonne expected because traditionally the total waste generated in May each year tends to be relatively high.																
	Green £71	Green £89	Green £83												Green £86		
Deliver excellent services	Unit Cost	Projected net cost of service per parking ticket issued (surplus)															
	The level of performance remains on target.																
	Green £14.38	Green £14.00	Green £13.20												Green £13.80		
Deliver excellent services	Unit Cost	Projected recycling costs per tonne														<div>➔</div>	
	This is a new indicator that has been created to track value for money for recycling collection costs per tonne and should be read in conjunction with the following indicator for residual waste collection costs per tonne. Recycling tonnages are expected to rise as new services are rolled out and efforts to increase participation and capture rates become effective. As recycling tonnages rise, it is anticipated that collection costs per tonne should fall provided that costs remain the same. Higher recycling tonnage in May led to a fall in cost of collection cost per tonne compared to April.																
	£125.00	Green £144.00	Green £127.00												Green £135.00		

Key Priority	Ref.	06/07	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar-08	YTD Progress	Target 07/08	
Deliver excellent services	Unit Cost	Cost per Private Sector Lease															
		Red	Green	Green											Green		
		£886.00	£889.43	£889.98											£889.90	£907	
Deliver excellent services	Unit Cost	Cost per Nightly Rated Accommodation															
		Amber	Green	Green											Green		
		£41.23	£41.05	£41.22												£42.20	
	Adults Culture & Community																
Deliver excellent services	Unit Cost	Cost of home care per client															
		Red	Amber	Amber											Amber		
		£18.00	£18.00	£18.00											£18.00	£17	
Deliver excellent services	Unit Cost	Cost of intensive social care per client															
		Green	Red	Red											Red		
		£689.20	£764.54	£777.56											£771.05	£680.00	
Deliver excellent services	Unit Cost	Cost per visit/interaction (libraries) The monthly figure we are reporting here is the full year projected cost included in Budget Monitoring, not the ytd actual															
		Green		Green											Green		
		£2.40	n/a	£2.50												£2.50	

Directorate	Frequency	Perspectiv e	Ref.	Description
Make Haringey one of London's greenest boroughs				
Urban Environment	Monthly	Excellent services	BV 82	% of household waste which has been recycled or composted
Urban Environment	Monthly	Excellent services	BV 84a	Kg of household waste collected per head (seasonally adjusted annual equivalent - actual in brackets)
Urban Environment	Annually	Excellent services	BV 63	Energy Efficiency - the average SAP rating of local authority owned dwellings.
Urban Environment	Quarterly	Excellent services	LAAX	% of schools with travel plans (including non LA schools)
Urban Environment	Annually	Customer Focus	91b	Percentage of households served by kerbside collection of recyclables
Urban Environment	Annually	Customer Focus	90b	Satisfaction with recycling facilities
Urban Environment	Annually	Customer Focus	90c	Satisfaction with civic amenity sites
Create a better Haringey: Cleaner, Greener, and Safer				
Urban Environment	Monthly	Customer Focus	BV 215a	Average days to repair street lighting faults (except faults relating to power supply in control of the DNO)
Urban Environment	Monthly	Excellent services	BV 99ai	Number of casualties - People killed or seriously injured (KSI). Seasonally adjusted annual equivalent.
Urban Environment	Monthly	Excellent services	BV 199a	Local street and environment cleanliness - Litter & detritus
Urban Environment	Monthly	Excellent services	BV 199b	Local street and environment cleanliness - Graffiti
Urban Environment	Monthly	Excellent services	BV 199c	Local street and environment cleanliness - Fly posting
Urban Environment	Annually	Excellent services	BV 89	% of people expressing satisfaction with Cleanliness
Urban Environment	Annually	Excellent services	90a	% of people expressing satisfaction with household waste collections
Urban Environment	Annually	Excellent services	187	Condition of footways
Urban Environment	Annually	Excellent services	223	Condition of principal classified roads - percentage needing repair
Urban Environment	Annually	Excellent services	224a	Condition of non-principal classified roads - percentage needing repair
PPP&C	Annually	Excellent services	LAAx	Reduction on British crime survey comparator with reported crime
PPP&C	Annually	Excellent services	LAAx	Proportion of adults saying that adults saying that they are fear of being a victim of crime
PPP&C	Quarterly	Excellent services	LAAx	Increase the proportion of incidents of domestic violence which result in sanction detections
Adults Culture & Community	Annually	Excellent services	119e	The overall % satisfied with parks/open spaces
Adults Culture & Community	Quarterly	Excellent services	LAAx	Quality of surroundings – increase in number of green flag and pennant award parks
Adults Culture & Community	Monthly	Excellent services	BV 199a	Local street and environment cleanliness (litter & detritus) - Parks and Open spaces
Corporate Resources	Monthly	Excellent services	BV 199a	Local street and environment cleanliness (litter & detritus) - Industrial land - Property services
Encourage Lifetime well being				
Children's and Young Peoples Service	Annually	Excellent services	BV 38	% of 15 year old pupils in schools maintained by the local education authority achieving five or more GCSEs at grades A*- C or equivalent.
Children's and Young Peoples Service	Annually	Excellent services	BV 46	% of half days missed due to absence in primary schools maintained by the local education authority.
Children's and Young Peoples Service	Annually	Excellent services	BV 45	% of half days missed due to absence in secondary schools maintained by the local education authority.
Children's and Young Peoples Service	Quarterly	Excellent services	BV 221a	Participation in and outcomes from youth work: Recorded Outcomes
Children's and Young Peoples Service	Quarterly	Excellent services	BV 221b	Participation in and outcomes from youth work: Accredited Outcomes
Children's and Young Peoples Service	Monthly	Excellent services	SD44	Percentage of 16-18 year olds not in education, employment or training (NEETS)

Directorate	Frequency	Perspectiv e	Ref.	Description
Urban Environment	Annually	Excellent services	184a	The proportion of local authority homes which were non 'decent' at 1st April
Children's and Young Peoples Service	Annually	Excellent services	LAAx	Percentage of 19 year olds with level 2 qualifications
Children's and Young Peoples Service	Annually	Excellent services	LAAx	Number of schools achieving Healthy School Status
Adults Culture & Community	Quarterly	Excellent services	PLSS 6	Library Visits per 1000 population
Adults Culture & Community	Monthly	Excellent services	Local	Sports & Leisure usage (seasonally adjusted annual equivalent)
Promote independent living				
Children's and Young Peoples Service	Annually	Excellent services	BV 50	Educational qualifications of children looked after by reference to the % of young people leaving care aged 16 or over with at least 1 GCSE at grades A*- G, or GNVQ.
Children's and Young Peoples Service	Monthly	Excellent services	161	Employment, education and training for care leavers: % of those young people who were looked after on 1 April in their 17th year (aged 16), who were engaged in education, training or employment at the age of 19
Children's and Young Peoples Service	Monthly	Excellent services	163	Adoptions of children looked after: The no. of looked after children adopted during the year as a % of the no. of children looked after at 31 March who had been looked after for 6 months or more at that date
Adults Culture & Community	Monthly	Excellent services	BV 54	Older people helped to live at home per 1000 population aged 65 or over
Adults Culture & Community	Monthly	Excellent services	BV 56	Percentage of items of equipment and adaptations delivered within 7 working days.
Adults Culture & Community	Monthly	Excellent services	BV201	Adults and older people receiving direct payments at 31 March per 100,000 population aged 18 or over (age standardised)
Adults Culture & Community	Monthly	Excellent services	195	Acceptable waiting time for assessment- average of (i) % where time from first contact to beginning of assessment is less than 48 hours & (ii) % where time from first contact to completion of assessment is less than or equal to 4 weeks
Adults Culture & Community	Monthly	Excellent services	196	For new older clients, the percentage for whom the time from completion of assessment to provision of all services in the care package is less than or equal to 4 weeks.
Adults Culture & Community	Quarterly	Excellent services	PAF C62	Carers' Breaks
Adults Culture & Community	Quarterly	Excellent services	LAAx	Number of people from priority neighbourhoods helped into sustained work.
Adults Culture & Community	Quarterly	Excellent services	LAAx	Number of residents on Incapacity benefit for 6 months or more helped into work of 16 hours per week or more for at least 13 weeks
Adults Culture & Community	Quarterly	Excellent services	SP KPI 1	The number of service users who have established or are maintaining independent living (existing service users and those who have departed) as a percentage of the total number of service users in the period.
Adults Culture & Community	Quarterly	Excellent services	SP KPI 2	The number of service users who have moved on in a planned way as a percentage of service users who have left the service.
Corporate Resources	Monthly	Excellent services	78a	Average time for processing new claims
Urban Environment	Monthly	Excellent services	183b	The average length of stay in hostel accommodation (weeks) of households which include dependent children or a pregnant woman and which are unintentionally homeless and in priority need.
Deliver Excellent services				
PPP&C	Quarterly	Customer Focus	Satisfaction	% residents satisfied with the way the council runs the borough (tracker / residents' survey)
PPP&C	Annually	Customer Focus	Satisfaction	% residents saying the council makes the borough a better place to live (residents' survey)
PPP&C	Quarterly	Customer Focus	Satisfaction	% residents saying the borough is a place where people from different backgrounds get on well (residents' survey)
People and OD	Quarterly	OD	BV 16a	% of staff declaring they meet the Disability Discrimination Act disability c
People and OD	Quarterly	OD	BV 17a	% of staff from minority ethnic communities
People and OD	Quarterly	OD	BV 11a	% of top 5% of earners that are women
People and OD	Quarterly	OD	BV 11b	% of top 5% of earners from ethnic minority communities

Directorate	Frequency	Perspectiv e	Ref.	Description
People and OD	Quarterly	OD	BV 11c	% of top 5% of earners declaring they meet the Disability Discrimination Act disability definition
People and OD	Monthly	OD	BV 12	The no. of working days/shifts lost due to sickness absence per FTE em
People and OD	Annually	OD	Local	Percentage of staff who understand Haringey's aims and objectives
People and OD	Annually	OD	Local	Percentage of staff who say in Haringey we can be proud of what we do
Adults Culture & Community	Monthly	Customer Focus	Local	NHS & Community Care Act Complaints - Stage 1 responded to within 10 day timescale
Adults Culture & Community	Quarterly	Customer Focus	Local	NHS & Community Care Act Complaints - Stage 2 responded to within 25 days
PPP&C	Monthly	Customer Focus	Local	Number of calendar days taken to respond to Ombudsman enquiries
PPP&C	Monthly	Customer Focus	Local	Stage 1 public complaints dealt within target (10 day) timescale
PPP&C	Monthly	Customer Focus	Local	Stage 2 public complaints dealt within target (25 day) timescale
PPP&C	Monthly	Customer Focus	Local	Stage 3 public complaints dealt within target (20 day) timescale
PPP&C	Monthly	Customer Focus	Local	Members' Enquiries
Children's and Young Peoples Service	Monthly	Excellent services	Local	Children's act complaints - Stage 1 responded to in 10 day timescale
Children's and Young Peoples Service	Quarterly	Excellent services	Local	Children's act complaints - Stage 2 responded to in 25 day timescale
Children's and Young Peoples Service	Monthly	Financial Health	Unit Cost	Cost of service per child (Play)
Children's and Young Peoples Service	Monthly	Financial Health	Unit Cost	Cost of service per child (early years)
Children's and Young Peoples Service	Monthly	Financial Health	Unit Cost	Cost of service per looked after child
Corporate Resources	Monthly	Financial Health	BV 8	Percentage of invoices paid on time
Corporate Resources	Monthly	Customer Focus	Local	Call Centre – Calls answered in 30 seconds as a percentage of all calls presented
Corporate Resources	Monthly	Customer Focus	Local	Customers Service Centres – Customers waiting time less than 15 minutes
Corporate Resources	Monthly	Customer Focus	Local	Council Wide- Directly dialled Telephone calls answered in 15 seconds as a % of total calls
Corporate Resources	Quarterly	Customer Focus	Local	Freedom of information responses
Corporate Resources	Monthly	Financial Health	BV 9	Council tax collection
Corporate Resources	Monthly	Financial Health	Fin 5b	Debt recovery - Overall Sundry debt. Reduction of Over 211 day debt
Corporate Resources	Quarterly	Financial Health	BV 156	% of authority buildings open to the public in which all public areas are suitable for and accessible to disabled people
Corporate Resources	Monthly	Financial Health	Unit Cost	Cost of office accommodation per sq metre (corporate property)
Corporate Resources	Monthly	Financial Health	Fin 1	Overall revenue budget monitoring
Corporate Resources	Monthly	Financial Health	Fin 2	Overall capital budget monitoring
Corporate Resources	Monthly	Financial Health	Fin 3	Projected general fund reserves – projected unplanned use of balances
Corporate Resources	Monthly	Financial Health	Fin 4a	Treasury management- Exposure to Variable interest rates
Corporate Resources	Monthly	Financial Health	Fin 4b	Treasury management - Authorised Limit for external debt
Corporate Resources	Monthly	Financial Health	Fin 4c	Treasury management - The Council's operational boundary for external debt.
Corporate Resources	Annually	Financial Health	UOR CPA	Financial reporting
Corporate Resources	Annually	Financial Health	UOR CPA	Financial Management

Directorate	Frequency	Perspectiv e	Ref.	Description
Corporate Resources	Annually	Financial Health	UOR CPA	Financial Standing
Corporate Resources	Annually	Financial Health	UOR CPA	Internal control
Corporate Resources	Annually	Financial Health	UOR CPA	Value for Money
Urban Environment	Monthly	Financial Health	BV 66a	Rent collection
Urban Environment	Monthly	Financial Health	BV 66b	Percentage of tenants with more than 7 weeks rent arrears
Urban Environment	Monthly	Financial Health	Unit Cost	Projected residual waste collection costs per tonne
Urban Environment	Monthly	Financial Health	Unit Cost	Projected net cost of service per parking ticket issued (surplus)
Urban Environment	Monthly	Financial Health	Unit Cost	Waste disposal costs per tonne
Urban Environment	Monthly	Financial Health	Unit Cost	Cost per Private Sector Lease
Urban Environment	Monthly	Financial Health	Unit Cost	Cost per Nightly Rated Accommodation
Adults Culture & Community	Monthly	Financial Health	Unit Cost	Cost of home care per client
Adults Culture & Community	Monthly	Financial Health	Unit Cost	Cost of intensive social care per client
Adults Culture & Community	Monthly	Financial Health	Unit Cost	Cost per visit/interaction (libraries)

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Agenda item:

The Cabinet**17th July 2007**

Report Title: Transfer and adjustment of highways boundary and exchange of land at Alexandra Primary School – Wood Green.

Forward Plan reference number (if applicable):

Report of: Head of Corporate Property Services

Wards(s) affected: Noel Park

Report for: Non-key decision

1. Purpose

- 1.1 To propose a basis for proceeding with the Heartlands Spine Road with appropriation and exchange of land at Alexandra School land, as per the agreements reached between Highways, Children and Young People's Service and the School.

2. Recommendations

That the Committee:

1. Agree to the adjustment of the highway boundary as detailed in the report and shown purple on attached plan and
2. Approve the appropriation of the land coloured 'purple' from the Children and Young People's Service to Highways for highway purposes and the land coloured green, as shown in attached plan, be appropriated to the Children and Young People's Service from Planning and Highway and be used as part of Alexandra Primary School.

Contact officer : Monte Doffman ext. 2487

Report Authorised by : Dinesh Kotecha – Head of Corporate Property Services

Report Approved by : Tim Dauncey , Interim Director of Corporate Resources

Report Approved by : Niall Bolger - Director of Urban Environment

Report Approved by: Sharon Shoesmith – Director of Children and Young People's Service

3. Cabinet Member for Resources

- 4.1 The Cabinet Member for Resources approved the recommendations of this report.

4. Director of Finance Comments

- 4.1 The Director of Finance has been consulted on the production of this report.
 4.2 C&YP and Urban Environment have confirmed that all outstanding issues around the proposed adjustment to the highway boundary and transfer of land to the school have been resolved.
 4.3 Furthermore it has been confirmed by Urban Environment that £105k has been set aside from the £5m CIF funding for the spine road to fund the works outlined in the report.
 4.4 Any residual concerns the school has surrounding potential noise disruption caused by future housing developments in the area will be addressed as part of the wider development control process once plans have been submitted.

5. Head of Legal Services Comments

- 5.1 The Council has the power to appropriate land for any purpose for which the Council is authorised to acquire land and which is no longer required for the purpose for which it was held immediately before the appropriation. It is up to the Council to decide whether or not they are no longer required for purpose acting in good faith. Highways require the piece of land now belonging to Education so that Western Road can be widen as part of the Heartland Spine Road scheme. Agreement has been reached with both Alexandra Park Primary School and Children's Services for an exchange of land which would have the effect of compensating the school of any loss suffered as a result of its land being appropriated to Highways.

6. Comments of Head of Corporate Property Services

- 6.1 The minor adjustment in land value will be reflected in the Asset register next time The school is reviewed in April 2009. This will have a de minimis value of less than £5k.

7. Equalities Implications

No implications.

8. Consultation

All relevant parties have been consulted, including Children and Young People's Service, The Governors, Head Teacher and Staff at Alexandra Park Primary School and Ward members.

9. Local Government (Access to Information) Act 1985

- 9.1 List of background documents:

Spine Road – Planning Application Committee Report dated 22nd January 2007
Contract Files – Spine Road

- 9.2 This report contains exempt and non-exempt information. Exempt information is contained in {Part B and is not for publication. The exempt information is under the following category (identified in the amended Schedule 12A of the Local Government Act 1972.
- 9.3 Information relating to Financial or Business affairs of nay particular person (including the authority holding that information.
- 9.4 See Part B for exempt information.

1. Background

The Council has received funding in the sum £5m from the Department of Transport for the construction of a new spine road through land owned by National Grid and linking Western Road to Clarendon Road. The works will also involve improvement works to be carried out to both Western Road and Clarendon Road. The funding must be spent by the end of March 2008.

i) Spine Road Planning Application

The proposals for the 7.3m wide carriageway with 2m wide footways on both sides linking Western Road with Clarendon Road through the National Grid site were approved by the Planning Committee on 22 January 2007.

ii) Plan of Scheme

The proposals for the improvement works to Western Road would require easing the tight bend at the Alexandra Park Primary School in front of the entrance to the Decorium along Western Road.

iii) Land impact at Alexandra Park Primary School

The new road alignment cuts through the NE corner of the school site as detailed in Plan 1. It would mean the existing brick wall along the Western Road would have to be relocated to the back of the new footway as set out in attached plan.

2. Negotiations with School

Since September 2006, 3 separate meetings have been held between Steve Barnes from Children & Young People's Service, Monte Doffman of Corporate Property Services and Harvinder Mudhar of Highways Infrastructure Group to discuss the impact on Alexandra Park Primary school. There was also a short discussion on site with the School Caretaker and Head teacher with Harvinder Mudhar and Simon Talbot prior to the planning application being submitted.

The matters were reported to the Project Board for the Scheme and as a result a further meeting between representatives of Children's Services, Property & Contracts and Highways took place on 4th January 2007 to resolve the issues.

A further meeting between Harvi Mudhar, Monte Doffman, Steve Barnes and Robert Farrell took place on 22nd February 2007 at River Park House and a general level of agreement on the proposals was reached.

i) Report from Dearle & Henderson

Following the meetings in September, the Children's Services appointed a Consultant, Dearle & Henderson in October 2006 to carry out a study to consider the impact of the road on the school. This report was funded from the Spine Road budgets. The conclusions from this report suggested an initial cost for remedial action at the school totalling well over £500,000. The original report from Dearle and Henderson for the Children's Service included items that were not appropriate.

ii) Costs of accommodation works

Provisions in the Spine Road budgets as estimated for the proposed accommodation works but excluding the land exchange costs have been set at £105,000. The proposals are shown on attached plan.

3. **Times for decision**

i) Current Position

The scheme design has been completed and tenders for the Spine Road works have been completed. The overall work program suggests that works on the National Grid site need to begin in early July for them to be completed by end of March 2008. The Program has been designed so that works at the Alexandra Park Primary school can be carried out during the summer holidays in 2007. This is to minimise the disruption for the running of the school.

4. **Agreements to date**

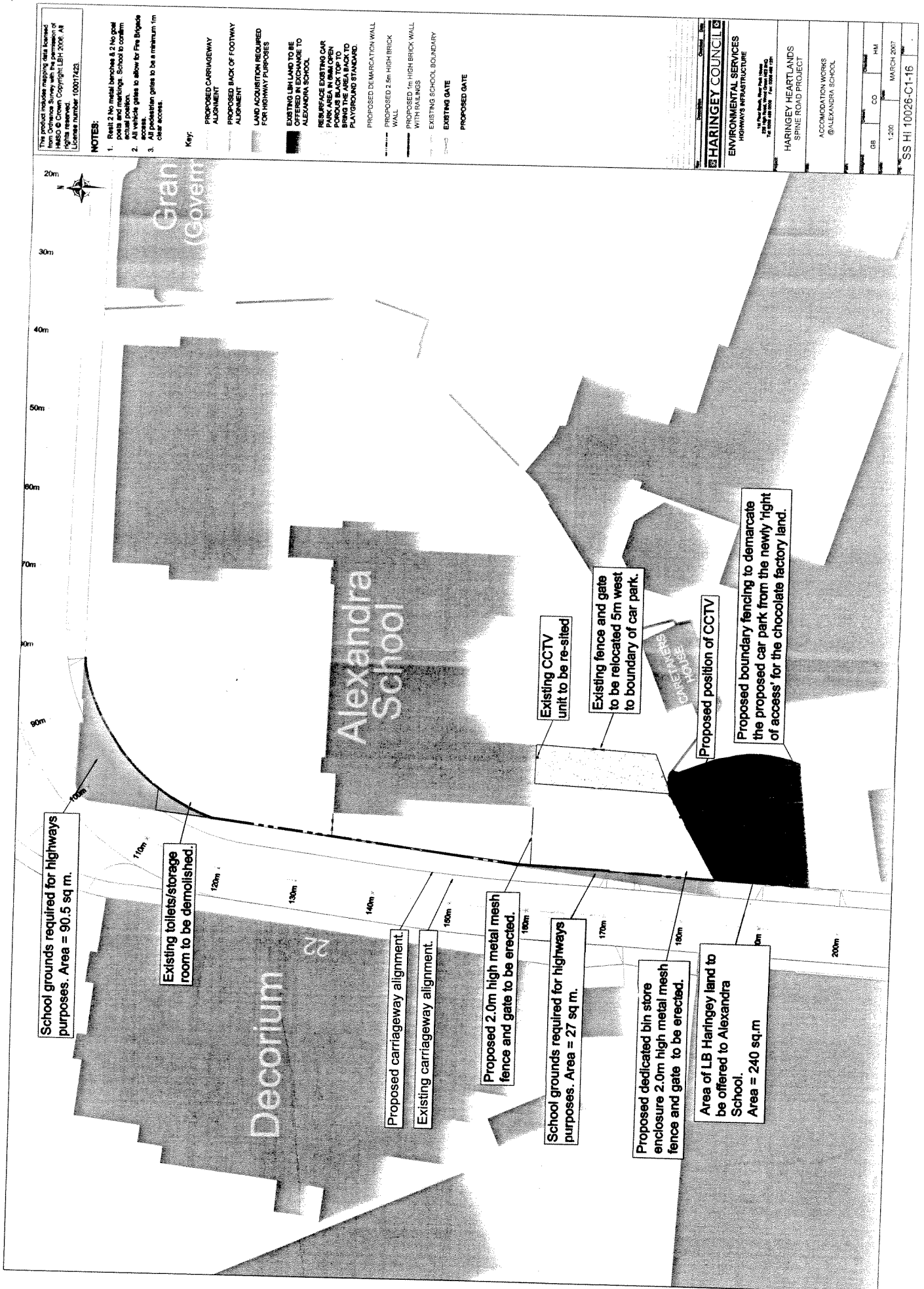
- i) Remedial works estimated at £105,000 has been agreed with Children's Services and are to be carried out to Alexandra Park Primary school.
- ii) The total area of 117 sq metres of land shown coloured purple on attached plan and belonging to the school is to be appropriated from Education to Highways.
- iii) In addition to the remedial works to be done to the school set out in paragraph 4 i) above and in order to compensate the school for the land lost to it, an area of land to the rear of the existing school car park totalling nearly 240 sq metres and shown green on attached plan is to be appropriated from Planning and Highways to Education. The land is presently being used for storage of disused refrigerators by the Recycling Centre. This piece of land will be incorporated into the school boundary, thus giving the school a net gain of 190 sq metres. Highways will put up a new secure fencing around the area and re-surface and mark it for car parking for the school use.

5. Recommendations

- i) To agree the adjustment of the highway boundary as detailed in this report and shown purple on attached plan; and
- ii) Approve the appropriation of the land coloured purple on attached plan from Education to Highways for the purposes set out in this report and the land coloured green on attached plan from Planning and Highways to Education to be incorporated as part of Alexandra Park Primary School site.

6. Use of Appendices / Tables / Photographs

Attached plan - Details of the land transfers



Agenda item:

Cabinet	On 17th July 2007
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Report Title: Updated and Revised Equal Opportunities Policy	
Forward Plan reference number (if applicable): 5	
Report of: Report of the Interim Assistant Chief Executive – Performance, Policy, Partnerships & Communication	
Wards(s) affected: All	Report for: Key Decision
<p>1. Purpose</p> <p>1.1 To revise and update the existing Equal Opportunities Policy “Achieving equality; respecting diversity” and to amend the council’s equalities monitoring categories.</p>	
<p>2. Introduction by Cabinet Member (if necessary)</p> <p>2.1 The Council is committed to Equal Opportunities for all our staff and residents. It is therefore essential that our Equal Opportunities policy is fully up-to-date and reflects current equalities legislation and good practice.</p> <p>2.2 We have consulted widely in drawing up this report and are grateful to all those who contributed. I commend the report to you.</p>	
<p>3. Recommendations</p> <p>3.1 That the Cabinet:</p> <ul style="list-style-type: none"> i. Consider the draft Equal Opportunities Policy appended ii. Agree the amended Equalities Monitoring Categories 	
Report Authorised by: Tim Dauncy Interim Assistant Chief Executive – Performance, Policy, Partnerships & Communication	

Contact Officer: Eve Featherstone, Principal Equalities and Diversity Officer,
Tel 020 8489 2583
e-mail eve.feathersone@haringey.gov.uk

4. Director of Finance Comments

4.1 There may be some financial implications in respect of updating information technology reports to encompass the revised equalities monitoring fields, consultation and printing. We are suggesting that the revision of printed and on-line forms be carried out incrementally, as each form is due for revision, unless there is a legal obligation to do so (such as adding transgender to the employment monitoring form). Any expenditure relating to production of the revised Equal Opportunities Policy and consultation will be met from the existing Equalities & Diversity budget.

5. Head of Legal Services Comments

5.1 The Head of Legal Services has been consulted on the content of this report. The report itself sets out the legal framework underpinning the policy. Adherence to the policy will assist the Council in meeting its duties under that legislation.

6. Local Government (Access to Information) Act 1985

6.1 Achieving Equality; Respecting Diversity Haringey Council Equal Opportunities Policy

7. Strategic Implications

The current Equal Opportunities Policy was published in 1999 and sets out Haringey Council's policy for equalities and diversity. The Equal Opportunities Policy is being revised to include new equalities legislation and to ensure that the equalities policy is linked to the new Equalities Scheme. The updated version reflects a change in emphasis together national and local priorities. The equalities monitoring categories have been amended, so that they comply with current equalities legislation and Commission for Racial Equality Guidance.

8. Financial Implications

8.1 See 4 above.

9. Legal Implications

9.1 See 5 above.

10. Equalities Implications

- 10.1 Haringey Council's Equal Opportunities Policy underpins all Council activities and is the cornerstone when developing new policies, procedures and projects or revising existing ones. It is therefore necessary that we update the current Equal Opportunities Policy to reflect changes in equalities legislation.

11. Consultation

- 11.1 We have consulted widely on the new policy and the emended equalities categories. These included among others:

- * Council staff;
- * Trade Unions
- * Directorate Equalities Fora;
- * The Race Equality Joint Consultative Committee;
- * Haringey Women's Forum;
- * Haringey Disabilities Consortium;
- * Haringey Faith Forum;
- * Haringey Age Concern;
- * Haringey Youth Council
- * Gypsies and Travellers;
- * Lesbian, Gay, Bisexual and Transgender (LGBT) Network.

12. Background

- 12.1 Since 1999 when the current Equal Opportunities Policy was published there has been major legislative changes and a new national agenda for equalities and diversity, hence the need to up date our policy to reflect this new legislation. The new policy also reflects the Government's and Haringey's current priorities such as community cohesion.
- 12.2 The Equal Opportunities Policy is linked to Haringey's Equalities Scheme which was agreed in December 2006.
- 12.3 The equalities monitoring categories need to be amended to ensure they comply with current equalities legislation. This includes a requirement to monitor sexuality and the need to include a transgender category when carrying out employment monitoring. The equalities monitoring framework will also reflect the Commission for Racial Equality Guidance around monitoring gypsies and travellers and the monitoring of religion and belief.
- 12.4 The Equalities Team will continue to provide training to existing staff and induction to all new staff on the Equal Opportunities Policy and the Equalities Scheme. The Equalities Team will also continue to work with the Organisational Development and Learning section to ensure that all training and development providers promote Haringey Council's Equal Opportunities Policy.
- 12.5 The Equal Opportunities Policy implementation plan will include:

* published version on the Council's Website and Harinet	August 07	
* printed version available	August 07	
* article in Smart Working	Sept/Oct	*
*article in Members Newsletter	Sept/Oct	
* article in Equalities Matters	Sept/Oct	

13. Conclusion

- 13.1 The updated and revised Equal Opportunities Policy will enable the council to comply with revised equalities legislation. Ensure that the equalities policy is linked to the new Equalities Scheme. Reflects changes of emphasis around national and local priorities. Amends equalities monitoring categories to comply with current equalities legislation and Commission for Racial Equality Guidance.

14. Use of Appendices / Tables / Photographs

- 14.1 Equal Opportunities Policy July 07

Equal Opportunities Policy

C O N T E N T S

Section 1	Our equalities policy statement and goals
Section 2	Meeting our legal obligations
Section 3	The people we serve
Section 4	Our equalities approach
Section 5	Leadership and influence
Section 6	The people we employ
Section 7	Supporting and Developing Staff
Section 8	Community Cohesion and renewal
Section 9	Accountabilities
Section 10	Policy implementation
Section 11	Policy monitoring and review

A P P E N D I C E S

Appendix 1	Statement of Principles
Appendix 2	Equalities Monitoring Framework
Appendix 3	Glossary of Terms

SECTION 1 - **Our equalities policy statement and goals**

- 1.1 We recognise and accept that discrimination and disadvantage can exist in an organisation the size of the Council, caused by unintended institutional barriers which disproportionately affect certain sections of the community more than others: for example, ethnic minority groups, women, young people, older people, disabled people, people of faith or non faith, lesbians and gay men.

We are committed to identifying and removing unnecessary bureaucratic barriers which prevent equal access to what the Council has to offer, in the delivery of services and employment practices.

Therefore, throughout its work, Haringey Council is committed to reflecting the full diversity of the community it serves and to promoting equality of opportunity for everyone. The Council may not be free of unintended institutional discrimination, and we are working to identify and eradicate any such practices.

We aim to ensure equal access to our services by all citizens on the basis of need and to provide services in a manner that is sensitive to the individual whatever their background. We will represent the needs of our diverse communities to other agencies and make equal opportunities a key guiding principle in all of our work with our partners and contractors. Our aim is that our workforce reflects the community it serves. We will take positive action to realise our equality of opportunity policy.

We are committed to eliminating discrimination on the grounds of:

- age
- disability
- colour, ethnic origin, nationality, national origin or race
- gender
- HIV status
- marital status
- religious belief
- responsibility for dependants/carers
- sexuality, or
- unrelated criminal conviction.

It is the responsibility of every employee of the council to uphold and implement this policy.

It is the responsibility of each individual manager, at all levels, to plan and provide their services to realise this policy.

It is the responsibility of all people using our services to respect our staff and other service users around equalities considerations. They in turn should be treated with the same respect by our staff.

1.2 Our Equalities goal and aims

1.2.1 The Overall goal is to create: '*A council which ensures the provision of services appropriate to local need, valued by all and delivered by staff who reflect the diverse communities we serve*'.

1.2.2 The aims of the Council in respect of equal opportunities are threefold:

- To promote and demonstrate fairness and equality of opportunity in the provision of services.
- To promote and demonstrate fairness and equality of opportunity in the employment of staff.
- Achieve measurable progress against agreed targets in mainstreaming equal opportunities throughout the Council and all its operations.

1.2.3 We will realise the goals and aims by implementing our equal opportunities policy using the arrangements and actions set out in our Equality Public Duties Scheme and in its Implementation Strategy.

1.2.4 It is the responsibility of every employee of the council to uphold and implement this policy.

1.2.5 In regard to services, we will provide or procure services in a way that is fair and meets the needs of all users in their diversity.

1.2.6 In regard to employment of staff, equal opportunities means ensuring that there is equal access to all employment opportunities and to all employment related activities such as training and staff development within the Council. Equal opportunities will help ensure that the appropriate people will be appointed to deliver council services.

Section 2 - Meeting our legal obligations

2.1 As a public body, the council has a duty under various legislation to promote equal opportunities and civil rights These include:-

(a) *Civil Partnership Act 2004*

The Act creates a new legal relationship of civil partnership, which two people of the same-sex can form by signing a registration document. It also provides same-sex couples who form a civil partnership with parity of treatment in a wide range of legal matters with those opposite-sex couples who enter into a civil marriage.

(b) *Disability Discrimination Act 1995*

Disabled peoples rights in the areas of employment, education, access to goods, facilities and services and buying or renting land or property as well as minimum standards for public transport

(c) *Disability Discrimination Act 2005*

The Disability Discrimination Act 2005 updates the 1995 Act in the following ways:

It makes changes to the definition of disability from December 2005:

- cancer, HIV and MS are now covered from the point of diagnosis
- the requirement that mental health impairments are "clinically well recognised" is removed

It introduces a disability equality duty on all public authorities. The duty is divided into two parts, the general duty and the specific duty. This duty will have a significant impact on the way in which all public services are provided and on improving the lives of disabled people.

- Illegal for operators of transport vehicles to discriminate
- Allow adaptations to rented property
- Private clubs
- HIV, cancer and multiple sclerosis from time of diagnosis
- All of public sector Disability Equality Scheme

(d) *Equal Pay Act 1970*

Individual rights to the same contractual pay and benefits as a person of the opposite sex in the same employment where the man or woman are doing like work, or work rated as equivalent or work that is proved to be of equal value

(e) *Human Rights Act 1998*

Covers:

- Right to life
- Prohibition of torture
- Prohibition of slavery and forced labour
- Right to liberty and security
- Right to a fair trial
- No punishment without law
- Right to respect for private and family life
- Freedom of thought, conscience and religion
- Freedom of assembly and association
- Right to marry
- Freedom of expression
- Prohibition of discrimination
- Protection of property
- Right to education
- Right to free elections
- Abolition of the death penalty

(f) *Employment Act 2002*

Covers:

- Work and parents
- Dispute resolution in the workplace
- Employment Tribunal procedures
- Equal Pay questionnaire
- Fixed term work directive
- Right to time off work for union learning representatives
- Work focussed interviews / working – age benefits
- Data sharing provision

(g) *Employment Equality (Sexual Orientation) Regulations 2003*

Outlaws discrimination in employment and vocational training on the grounds of Sexual Orientation

(h) *Employment Equality (Religion or Belief) Regulations 2003*

Outlaws discrimination in employment and vocational training on the grounds of Religion or Belief

(i) *Employment Equality (Age) Regulations 2006*

Prohibits unjustified age discrimination in employment and vocational training covering:

- Default retirement at 65 - "duty to consider" procedure
- Service related benefits
- No age criterion in pay and benefits
- Exempt most age related rules in occupational pensions

(j) *The Equality Act 2006*

- Established the Commission for Equality and Human Rights (CEHR) and define its purpose and functions.
- Makes unlawful (subject to exemptions set out in the Bill) discrimination on the grounds of religion or belief in the provision of goods, facilities and services, the disposal and management of premises, education, and the exercise of public functions.
- Creates a duty on public authorities to promote equality of opportunity between women and men, and to prohibit sex discrimination in the exercise of public functions.

(k) *Gender Equality Duty 2007*

The Equality Act 2006 also introduces the new gender equality duty which requires the public sector to promote gender equality. All public authorities as

employers and service providers are required to have due regard to;

- The need to eliminate unlawful discrimination and harassment
- And to promote equality of opportunity between men and women

Under the specific duties there will be three key duties which will have a focus on outcomes and actions:

- Publish a gender equality scheme and reviewing on a 3 year cycle
- Publish an equal pay policy
- Conduct gender impact assessment

(l) *Race Relations Act 1976*

It is unlawful to discriminate against anyone on grounds of race, colour, nationality (including citizenship), or ethnic or national origin. All racial groups are protected from discrimination for employment, training and services

(m) *Race Relations (Amendment) Act 2000*

The Race Relations Amendment Act 2000 requires named public authorities to review their policies and procedures; to remove discrimination and the possibility of discrimination; and to actively promote race equality. It amends the Race Relations Act 1976, which makes it unlawful to discriminate against anyone on grounds of race, colour, nationality (including citizenship), or ethnic or national origin. This includes a positive duty to promote racial equality.

Applies to the fields of employment, planning, housing, the exercise of public functions (including private provision), the provision of goods, facilities and services and education and says we must have a Race Equality Scheme.

(n) *Sex Discrimination Act 1975*

Prohibits sex discrimination against individuals in the areas of employment, education, and the provision of goods, facilities and services and in the disposal or management of premises

Section 3 - The people we serve

- 3.1 Haringey is a richly diverse Borough which is home to some 223,500 people; women and men, disabled, ethnic minorities, old and young, heterosexual, lesbian and gay, bi-sexual and transgender, faith and non-faith communities. These communities have different experiences but our aim is to create equality of opportunity for all. We want all people to have a greater opportunity to improve their lives and contribute to the success of the Borough.

However, what makes Haringey so different is both the size and the range of its diversity:

- Approximately 45% of the population are white British
- Nearly 55% of Haringey's population are from the ethnic minority communities including Black African, Black African-Caribbean, Chinese, Greek-Cypriot, Turkish-Cypriot, Turkish, Indian, Pakistani, Bangladeshi, Irish, Jewish, Polish, Romanian and other eastern European Countries and Kurdish communities. Haringey population is changing and some communities are increasing
- 20% of Haringey's population are Other European our largest minority ethnic Group, this includes people from Turkey, Eastern Europe, Cyprus etc.
- Approximately 10 % of local people are refugees and asylum seekers.
- More than 53% of the local population are women.
- More than 10% of the local population are estimated to have a disability.
- A total of 13% of the local population are aged 60 plus.
- 25% of the local population are under 20
- 28% of the local population are between 30 and 44 years old
- National Research suggests between 5-10% of the population are lesbian or gay.

- 3.2 Haringey is one of the most diverse parts of one of the busiest capital cities in the world. This is potentially Haringey's biggest advantage and is a tribute to, good community relations, the contribution of local communities and this council's work to promote inclusion and equality.

The diverse communities contribute so much to local economic, cultural and social life, making Haringey one of the most exciting and vibrant places in London to live, work and play.

- 3.3 However, diversity coexists alongside deprivation and disadvantage. Haringey is characterised by:

- high levels of unemployment, amongst young people,
- high numbers of lone parents living in poverty,
- high levels of long term unemployment,
- high level of teenage pregnancy
- high levels of homelessness,
- high mortality rates particularly in the east of the borough.

The low income and poverty have severe impact on individuals and families,

especially children and older people.

- 3.4 For example in Haringey we have noticeable health inequalities. Life expectancy is a good indicator of the health of a population. There are substantial differences in physical and mental health between within the borough particularly between the east and west of the borough where people live longer. The causes of these inequalities in health are multiple and complex. A proportion of differences in health result from genetic and biological differences. The other influences on health are avoidable, and are the result of differences in:
- Life circumstances (the opportunities we have in life, including our general socio-economic, cultural and environmental conditions)
 - Health related behaviours (the choices we are able to make about how we live and their impact on health);
 - Access to services (our ability to have the same access to services whatever our background, age, ethnicity, gender, disability or wherever we live).

- 3.5 Deprivation affects all local communities, However, it is more pronounced in the east of the borough which has a large concentration of ethnic minority groups. .

Unemployment and low expectations have left some communities feeling disempowered and socially excluded.

This equal opportunities policy will support the work of various neighbourhood and regeneration initiatives which the Council has developed to address disadvantages and promote equalities throughout the borough and respond to local needs across all services.

- 3.6 To this end, the council is committed to responding to the challenge of institutional discrimination by embedding an anti-discrimination ethos across the organisation. This will be achieved through a renewed focus on mainstreaming equalities in all core activities of the Council using our newly developed Equality Public Duties Scheme and Implementation Strategy to ensure that we promote our equal opportunities policy aims in the day-to-day operations of the Council at and all levels of the organisation.

SECTION 4 - Our equalities approach

- 4.1 Mainstreaming is our strategic approach to equal opportunities in Haringey, and will be used to deliver the aims and objectives set out in this policy document.

The practicalities of this approach consist of the arrangements set out in our Equality Public Duties Scheme and in its Implementation Strategy adopted by the Council in December 2006. Essentially, it is the use of the councils strategic and business planning and performance management frameworks and reviews to ensure that our equality public duties are embedded into service planning and day-to-day operations at every level of the Council. In summary, the Scheme commits the Council to:

- Carrying out equalities impact assessment of key proposals
- Consulting and involving the community in what it does;
- Monitoring the impact of what the Council does and correct any disproportionate adverse impacts on any groups;
- Providing equal access to information on what the Council is doing;
- Publishing and disseminating equalities outcomes;
- Building the competence of staff to achieve equality resulting harassment and hate crime
- Tackling discrimination and prejudice including ableism, ageism, homophobia, racism, religious intolerance, sexism and transphobia
- Promoting good relations and social cohesion;
- Using its procurement function to advance equality;
- Promoting an inclusive and safe physical environment;
- Promoting equality in its employment of staff;
- Using its asset management function to promote equality;
- On the basis that Gypsies and Travellers are distinct ethnic communities who have been subject to appalling discriminatory treatment, therefore we need to promote equality for Gypsies and Travellers

(See Haringey's Equality Public Duties Scheme 2007 – 2010 and Equality Public Duty Scheme: Implementation Strategy)

SECTION 5 - Leadership and influence

5.1 The Council has a position of leadership and influence in the borough.

This places a huge responsibility on it to ensure equal opportunity for all and to achieve a sustained and lasting progress on equalities through mainstream actions by itself and by its local agencies.

In the current Council Member and officer structures, leadership responsibility for equalities rests as follows:

5.2 The Council's Executive

The Executive:

- Establishes a designated Cabinet portfolio on Equalities
- Appoints a Member to that portfolio to champion equalities and take political responsibility for delivering the equalities policy aims
- Receive update reports on developments and progress on equalities issues and their implementation
- Oversee the reporting of annual performance on equalities to local people, community representatives and employees through the Council Plan
- Individually promote equalities in the respective portfolios as it pertains to their service areas

5.3 The Management Board

Led by the Chief Executive, the Management Board will provide management leadership for the Council's equal opportunities policy.

The Management Board will:

- Act as an examples of good equal opportunities practice collectively and individually
- Ensure that the corporate organisation is resourced to meet its equal opportunities objectives
- Be accountable for their achievements against the Council's Equality Public Duties Scheme and the corporate annually agreed Action Plan
- Be accountable for their management actions in the context of their impact on the council's equal opportunities objectives

Progress will be achieved if equalities issues are explicit in the leadership, planning and management of every service and activity.

5.4 Service Managers

Service Managers will:

- Implement the policy as part of mainstream service management,
- Explicitly address equalities in their Business Plan, review and report achievements
- Set equalities indicators for their service and report performance as part of the performance management system
- Be responsible for ensuring their staff uphold and further the equal opportunities policy,
- Appraise staff performance on equalities as part of performance appraisal.

Promoting equal opportunities through influence;

- Act as an examples of good equal practice
- Haringey Council recognises that it has a role to play in promoting equal opportunities through its ability to influence the wider community, external organisations and institutions.
- Haringey Council recognises that it can use its powers of influence to promote equal opportunities as follows:-
 - Through its community leadership role
 - Through its ability to help form and guide public opinion;
 - Through its partnership arrangements;
 - Through the organisations on which it is represented
 - Through the grants it gives to voluntary sector organisations.

5.5 **Community Leadership**

Haringey Council is committed to both modernising its equal opportunities policy and internal practices as set out in the document. The Council in its Community Leadership role will expect all partner organisations including the Haringey Strategic Partnership to include all equalities considerations in their mainstream activities.

5.6 **Opinion Forming**

Haringey Council is committed to acting as a model of good equal opportunities practice, and thereby using its position to help create a climate in which equality of opportunity objectives become more widely accepted throughout the local community. The Council is committed to presenting a positive image of its equal opportunities work through effective communication of its policies and practices and through the public statements of its members and officers.

5.7 **Partnership Arrangements**

The Council recognises that its various partnerships provide opportunities for both making the case for and further promoting equal opportunities, both with the private sector and with other public bodies. The Council is committed to promoting equal opportunities within such arrangements as a fundamental part of good management practice.

5.8 Grant Aid

Haringey Council allocates a proportion of its budget in grant aid to a number of organisations. It is Council policy, and will remain a condition of grant aid, that a voluntary organisation funded by the Council adopts and implements an equal opportunities policy. The Council is committed to regularly monitoring whether or not organisations are complying with equal opportunities grant aid conditions. The Council is also committed to further developing good equal opportunities practice in the voluntary sector, and will in part, do this through publicly commending organisations who have achieved a high standard of equal opportunities practice. The Council is also committed to furthering equality of opportunity by targeting grant aid to those in need, thus benefiting those that are most disadvantaged.

5.9 Procurement

The Councils' Procurement Strategy and Policies are compliant with current EC Procurement Directives and related equalities legislation.

Haringey Council is a major procurer of goods, services and works to support the delivery of services to the local community and to enhance the built environment. The Council uses procurement to leverage its significant buying power to achieve best value and to effect continuous improvement. In doing so, the Council fully supports:

- Consultation with service users and stakeholders.
- Transparency and equality of opportunity - which is particularly important for small to medium sized enterprises (SME's).
- Supply Chain diversity including social / environmental / economic sustainability
- Supplier development to ensure their ability to compete on equal terms
- Engagement with social enterprises, voluntary organisations and registered charities.

The Council is committed to developing and supporting a mixed economy.

SECTION 6 - Employment of staff

- 6.1 Effective staff are essential for any organisation to perform well. This is particularly so in a local authority where staff have a decisive influence on the way the whole organisation is perceived and experienced by local people.
- 6.2 The Council recognises the link between the services it provides or procures and the people who deliver these services. Achieving equality in service delivery will be furthered by a competent workforce who reflect the diversity of local service users. This Council values a diverse workforce and will use its diverse workforce to ensure appropriate services are delivered to local people.
- 6.3 The Council's objective for equal opportunities in employment is to ensure equality of opportunity in all aspects of the employment cycle, including, recruitment, appraisal, training, promotion, redeployment, redundancy and retirement processes. The Council will ensure that this overall objective applies across all services and that no job applicants or no employee shall receive less favourable treatment than another and that no one shall be disadvantaged by conditions or requirements other than on a genuine occupational requirement basis.
- 6.4 The Council produces an annual employment profile report that shows the levels of representation for different groups across the organisation and has made substantial progress in representation in its workforce. For example, figures for 2006 show that 44.8% of the workforce are of ethnic minority origins. The figures also show that women are now the majority at senior management grades, constituting 58% of our top 5% of earners in 2006.
- 6.5 Black and minority ethnic staff represent 44% of the total work force and 21% are represented amongst senior managers. There remains under-representation from a number of black and minority ethnic communities in the workforce as a whole, as well as under representation of black & ethnic minorities at senior management grades.
- 6.6 There is significant under-representation of employees with disabilities in all levels of the Council's employment only 3.7% of all council employees for the financial year 2005-2006.
- 6.7 This Council will promote equality of opportunity and address under representation in employment whilst recognising that employment opportunities in the authority are changing. Turnover, new skill requirements and the changing nature of work will however create new opportunities. With the increasing application of Value for money, more areas of service will no longer be directly provided by the Council - some will be provided in partnership - some will be provided externally. This council will invest in all its employees to support their employability in a mixed economy of service provision. At all times and in all contexts, and at all levels of this Council will seek to promote equality of opportunity in employment.

6.8 The Council will:

- ensure that everyone receives equality of treatment in recruitment and employment by the Council.
- take positive action measures to reduce the effects of discrimination and disadvantage.
- ensure that all Managers and employees are aware of the Council's Equal Opportunities Policy and that they are aware of their rights and responsibilities in relation its implementation and the consequences of unacceptable behaviour. Managers and employees will be made aware of their responsibilities to further the mainstreaming of equalities in the context of their actual job. All staff will be provided with an Equal Opportunities - Rights and Responsibilities handbook. This will provide advice on whom to contact if employees need advice in furthering equalities within their job. It will also identify who to contact if employees believe they have been unfairly treated and wish to register a complaint.
- continue to operate appropriate Member and senior officer structures to provide leadership and direct work on equalities at both corporate and service levels.
- ensure the development and consistent implementation of discrimination - harassment policies and procedures which cover all equalities areas. The Council recognises that harassment of employees and service users is unacceptable and it is the responsibility of management to deal with cases of harassment individuals experiencing harassment will be encouraged to take action all complaints will be treated seriously. This Council will investigate thoroughly and promptly complaints of discrimination, victimisation or harassment by employees of the Council in accordance with its approved procedures. Acts of discrimination, victimisation or harassment by employees will be treated as serious disciplinary offences. The Council has developed its harassment procedures to integrate with the wider borough wide Harassment and Hate Crime Strategy shared with partner agencies and community groups.
- keep under review the Councils recruitment code of practice ensuring that it retains an equal opportunities basis whilst reflecting the changing situation in the local authority. This Council will ensure that its recruitment and selection procedures accord with the codes of practice produced by the Government and the national Equality Commissions.
- continue to undertake and further develop regular age, disabilities, ethnic and gender and other equalities monitoring of the Council's workforce profile
- produce a regular age headcount profile of the Council's workforce alongside ethnic, gender and disabilities headcounts, analysing and evaluating these headcounts and taking appropriate corrective action. These are published on the council's website at www.haringey.gov.uk
- develop equal opportunities monitoring across the employment cycle on a phased and systematic basis - covering in time application, appointment, appraisal, training, progression, redeployment, redundancy, secondment, disciplinaries and employee discrimination and harassment complaints and exit interviews. This Council will regularly review policies, procedures and their implementation in all of these aspects of employment to ensure that

they support the Council's equal opportunities objectives.

- ensure accessible workplaces for disabled employees, making reasonable adjustments to facilitate disabled people to be able to work, and retain in employment, wherever possible, employees who become disabled.
- retain flexible working practices to ensure that staff are supported in balancing work and other life commitments.

Section 7 - Supporting and developing staff

7.1 The council believes that appropriate development and training for its Managers, employees and others directly involved in the provision of its services represents a vital part of the implementation of its Equal Opportunities Policy. This should include development specifically directed at enabling the advancement in employment by the Council of groups who are underrepresented. To these ends, the Council will:

- Continue to develop and put in place a Corporate Training Strategy and an annual Training Delivery Plan.
- Use training and induction as strategic vehicles to address relevant equalities issues both in terms of training content and training opportunities. Ongoing recruitment and selection training will be provided across all equalities issues.
- Put in place management development and training programmes that include addressing equalities objectives.

7.2 The Council will seek to ensure that:

- Induction training provided by Haringey Council has an integral equalities dimension embracing all equalities issues.
- All relevant employees and particularly those from under-represented groups will have access to appropriate management training and development.
- Development and training delivered by or on behalf of the Council supports and adds value to the aims of the Equal Opportunities Policy, and is equalities based in terms of its content.
- Employees' views on their development and training needs will be sought in developing training priorities and programmes. Council employees having direct contact with the public have customer care training that is equal opportunities based.
- The Council's post entry training scheme will continue to be targeted at under represented groups.
- Future management development training will include training on the mainstream management of equal opportunities.
- All Corporate and Directorate Training Plans, will include plans for positive action development and training.

SECTION 8 - Community cohesion and renewal

- 8.1 The Council recognises that it has a key role to play in leading local efforts to promote community cohesion, tackle social exclusion and foster neighbourhood renewal
- 8.2 The Council also accepts that there are strong links between equality, diversity community safety and community cohesion given that community cohesion can only grow when everyone has equality of treatment in term of respect and appreciation, access to services, employment and life's chances in general
- 8.3 In this regards, the Council accepts its responsibility to lead in facilitating and supporting the development of a common vision and a sense of belonging which all communities and individuals in Haringey are able to share. The aim is to lead in building a Haringey Community in which everyone, whatever the race, ethnic origin, gender, age, religion, disability, sexuality can feel part of. In pursuing this aim, the Council will work and support initiatives to promote positive images and attitudes towards all sections of Haringey's population through tackling prejudices and ignorance, breakdown barriers between people and encourage greater inter-group social interaction.
- 8.4 Given the diverse nature of Haringey's population, promoting community cohesion and tackling issues of social exclusion and neighbourhood renewal are of particular importance to the Council
- 8.5 The mechanisms for delivering on the Council's community cohesion commitments are detailed in the Council Equality Public Duties Scheme which should be read in conjunction with this document.

SECTION 9 – Accountabilities

- 9.1 The Members of Haringey Council accept that they are accountable to the Borough's population for delivering equality of opportunity in all its activities. The Members Code of Conduct also sets out members responsibilities towards equalities in the general principles set out at the beginning and in paragraph 2 it states "A member must promote equality by not discriminating unlawfully against any person".
- 9.2 It will be the Cabinet's responsibility to provide overall direction and control of this policy. They will receive regular reports from the Chief Executive and Directors in this regard. The Cabinet led Equal Opportunities Policy and Action Plan will be subject to Scrutiny by Members colleagues. Every Cabinet Member has political responsibilities for the delivery of the services within their portfolios and , in keeping with this policy. also has responsibility for delivering on equalities as it pertains to their portfolio.
- 9.3 Similarly Members will be ultimately accountable for delivering the policy and practice in relation to all aspects of employment practice within the Council's control.
- 9.4 The Chief Executive, Assistant Chief Executives and Directors have overall responsibility for implementation of the policy and for the plans and performance management practices adopted by their services.
- 9.5 Strategic Plans, Business Plans, and performance management within each Directorate will contain details of how equalities objectives and indicators and responsibilities will be discharged on an annual basis. All key reports and policies will have an Equalities Impact Assessment carried out and annually reviewed.and Directors have overall responsibility for implementation of the policy and for the plans and performance management practices adopted by their services
- 9.6 Managers will be directly responsible for implementing the policy as part of mainstream management. They will be responsible for addressing equalities issues in the Business Planning and performance management arrangements for their area of activity. They will further be responsible for ensuring their staff act in accordance with these policies, providing all necessary support and direction.
- 9.7 Each Council employee will be responsible for his or her own behaviour being acceptable within the terms of the policy, and will be expected as part of their day to day work to actively address the equalities issues involved in their work.

SECTION 10 - Policy implementation

- 10.1 The Council will achieve the aims of this equal opportunities policy through its Equality Public Duties Scheme which sets out how the Council will work to meet its equalities public duties obligations. There is an Implementation Strategy to support the Scheme and provide guidance to managers.

The business plans will be the main mechanisms through which the Equality Scheme and hence this policy will be implemented.

It is expected that business plans at strategic business units will include plans for carrying out the duties set out in the Equality Public Duties Scheme. These have been summarised in Section 4 of this document.

THE COUNCIL'S FRAMEWORK FOR EQUALITIES MONITORING IS SET OUT IN APPENDIX 2

SECTION 11 - Policy Monitoring and Review

- 11.1 The Council recognises the importance of monitoring and reviewing its policies and practices to ensure that they continue to reflect the Council's objectives, and that they can be measured to determine how successfully they are achieving those objectives.
- The Council will ensure that its achievements in terms of its equalities objectives are monitored and reviewed on an ongoing basis at a number of levels:
 - At a Council wide level, the Council will monitor and review Council wide achievements through regular review of the Equalities Scheme and Action Plan, the equalities targets in the Community Plan, the annual Performance Plan and the performance management system.
 - At a Directorate and business unit level, the Council will monitor and review achievements through review of Business Plan and equalities performance indicators set in the performance management system.
 - At the individual officer level, the Council will monitor and review equalities achievements as an integral part of work reviews and performance appraisal.

Breaches of the Policy

- This Policy is the Council's statement of its own objectives and expectations on Equal Opportunities.
 - The Equality Scheme, the Equal Opportunities Action Plan, the Performance Plan and individual Business Plans will outline in measurable form the ways in which the policy will be turned into action
 - The Policy will be most effectively implemented by gaining the understanding and commitment of all the people involved in carrying it out; it will therefore be promoted and supported by every available means as outlined earlier, in particular through training, consultation, and adoption of mainstream procedures which are effective and efficient and equal opportunities based.
 - There will undoubtedly be occasions when the Council will have to take action to correct behaviour and reinforce its expectations of its employees, service user, suppliers and strategic partners in supporting the Policy. The Council will take disciplinary action within agreed procedures where the Policy is being abused, ignored or breached. It will be a condition of service that employees adhere to the Equal Opportunity Policy and failure to do so will be cause for disciplinary measures to be taken.
- * The Council will continue to have procedures which enable residents, service users, candidates for jobs and employees to make complaints if they believe they have been unfairly treated. Employees will also be entitled to expect that unacceptable behaviour including harassment by others will be dealt with promptly.

Appendix 1

Statement of principles

Haringey Council is concerned about the divisive and harmful effects of unlawful discrimination whether based on age, disability, ethnicity, gender, religion, sexuality or unrelated criminal conviction, which subject the victims to negative attitudes and treatments resulting in disadvantage, hatred, harassment and sometimes violence. Discrimination denies equal opportunity to life's chances to these groups.

- The Council will continue to work to ensure that its structures, procedures and practices do not discriminate either directly or indirectly on any of the grounds outlined above.
- The Council is committed to the provision of equal access to its services and equal treatment of its employees and of people who use its services regardless of their age, disability, ethnicity, gender, religion, sexuality or unrelated criminal conviction.
- The Council is committed to meeting the specific needs of minority groups arising from historical or current discrimination which they face, using appropriate positive action measures where necessary.
- The Council is committed to working to eliminate unintended institutional discrimination against any group in its policies, procedures and practices both in terms of service provision and employment and ensuring that all future policies, procedures and practices are informed by sound equal opportunities principles
- The Council recognises that discrimination and disadvantage impacts on different communities in different ways which results in different equalities issues to the different communities. The Council further accepts its responsibility to identify the needs of disadvantaged communities and groups so as to ensure that services and employment practices serve rather than inadvertently discriminate against them.
- The Council is committed to involving all local people in its consultation mechanisms at neighbourhood, Council and Borough levels. In doing so, the Council will ensure that all sections of Haringey community including disadvantaged and any marginalised groups are included. The Council is also committed to modernising its consultative structures so as to place the concerns of all sections of the community at the heart of the Council's decision-making.
- The Council is committed to publicly scrutinising the impact of its policies and practices on local people, especially groups such as ethnic minorities, disabled people, women, young people, older people, lesbian and gay men, bisexuals and transgender people and any other groups who on the strength of evidence are shown to be disadvantaged by

Council activities, and feeding the outcomes of such scrutiny into future decision making and services planning.

Working towards a cohesive Haringey

Haringey council accepts and upholds the principle that expressing ones' self and identity whether in terms of culture lawful life style, religious belief or non-belief is a basic human right which must be treated with tolerance and respect.

Haringey Council believes that the diversity of Haringey in terms of faiths, ethnicity, cultures and age groups is a key strength of our borough and a major source of civic and community wealth.

The Council also believes that mutual respect between different, groups and cultures is a fundamental tenet of civic and social behavior and the basis for good cross community interactions and community cohesion.

The Council acknowledges that community cohesion is best achieved through continuous dialogue, mutual understanding and frequent social interaction between different groups and cultures, encouraged and facilitated by strong community leadership. For this reason, the Council will continue work closely with all relevant groups to foster the development of positive interactions between and across all communities in Haringey. The Council will do this in a bid to increase understanding, respect, appreciation and acceptance of the diverse cultures in Haringey and the sensitivity of their needs, so that everyone is able live their lives, practice their culture or religion in safety and without fear of harassment or discrimination and develop a wider understanding of other people's diverse sensitivities and needs.

The Council believes that disadvantage in all its forms represents the principal barrier to community cohesion, especially where it is experienced more by one group than another. For this reason, guided by the principles and commitments set out in this Equal Opportunities Policy document, the Council will work to address existing disadvantage, discrimination and inequality and seek to prevent other forms from developing.

Appendix 2

Equalities Monitoring Framework

CONTENTS	SECTION
Why equalities monitoring must be carried out	Section 1
How equalities monitoring should be implemented and targets	Section 2
Classification and coding	Section 3
Baseline data - 2001 Census Key Statistics	Section 4
Data Protection Act 1998	Section 5

Section 1

Why equalities monitoring must be carried out

1.1 The Council undertakes equalities monitoring across six broad target groups

- Age
- Disability
- Ethnicity
- Gender
- Religion / Belief
- Sexual Orientation

The Council believes equalities monitoring is important because:

It wants to ensure it provides services as fairly as possible and complies with the requirements placed on all employers to appoint and treat staff in an equal and non-discriminatory manner.

- Haringey has a clear agenda to become a better performing Council with good equalities performance management systems.
- The implementation of equalities monitoring is one of the main procedures consistently recommended by the National Equality bodies.
- The Council recognises that both it and its partner organisations rely on the use of monitoring to properly cover legislative responsibilities.

1.2 There are a number of legal reasons why equalities monitoring should be conducted

Equalities monitoring is a specific duty under various equal opportunities legislation. These are set out in the Equal Opportunities Policy as well as in the Equalities Public Duties Scheme. This means that we have a duty to monitor, not only to comply with the law but also to meet our policy commitment as set out above.

Our key priorities are to:

- Establish Equality Performance Indicators both corporately and at the Business Unit level.
- Mainstream Equality Performance Indicators within Business Planning and Performance Management Systems.
- Use equalities Monitoring data to inform Equalities Impact Assessments.
- To improve services and employment practices.

1.3 How can equalities monitoring improve services?

As a Council, we are committed to equal opportunities to all its staff and service users. To enable us to meet this commitment, it is crucial that we monitor so that we know who we are employing and who are receiving the services we provide in order to satisfy ourselves that we are providing equal access to employment and services to all in Haringey.

We are also committed to using the data from monitoring to identify where there may be inequalities in either employment or service take-up. This information should then be used to make corrections that address the problem.

Good equality monitoring systems provide objective, understandable and useable information, which can be used to improve service delivery and employment practices and prevent discrimination.

In particular they can:-

- Help transform policy commitments into tangible results
- Show where equal access to services and jobs does and does not exist
- Show the degree of differences on the take up of services and job opportunities by communities
- Test the sensitivity of services to meet the needs of the local users
- Measure how responsive services are to changes in local needs
- Help forward plan future service provision and service improvements
- Gauge how effective are changes in service provision and employment practice
- Provide evidence to help secure resources and funds for the borough

As a standardised equalities monitoring system has increasingly become a national requirement, this Guidance has been produced to be used as a Council wide approach. This corporate system will need to be followed whenever monitoring takes place.











Section 2

How equalities monitoring should be implemented and targets set

- 2.1 In Haringey we monitor performance on a basket of over 100 key indicators each month with a quarterly update on specific equalities indicators. The reporting is in the form of a balanced scorecard and looks at performance across four dimensions: service excellence, financial health, customer focus and organisational development. Equalities is a central thread across all these dimensions. The indicators contained within the balanced scorecard include key Best Value performance measures, indicators used in the Council's Comprehensive Performance Assessment (CPA) and some key local measures all of which reflect the Council's priorities.
- 2.2 The scorecard consists of corporate and service performance measures and includes a number of staff profile equality indicators. The indicators provide a snapshot of how well the authority is performing overall reflecting the underlying capacity of the authority to deliver services for all the community by managing it's performance, finance and staff effectively.
- 2.3 Performance is tracked on a monthly and year to date position against the target using a traffic light annotation with trend arrows to depict progress since the last financial year, so whilst an indicator may receive a red traffic light for not achieving target, it will show an upward trend arrow if performance had improved on the previous year's outturn. The accompanying report highlights key performance information on an exception basis including a section on equalities indicators. This includes comments on both the positive results around equalities issues but also some areas where performance needs improvement.
- 2.4 The scorecard also includes top quartile data (All England) so that progress can be assessed not only against the targets we set but in terms of how we compare with others and how close we are to attaining what we ultimately are aiming to achieve.
- 2.5 The scorecard and report on the Council's performance are received by the Council's Management Board and The Executive each month ensuring that performance is reported at the highest level and that Members are kept informed of progress against these key indicators. The monthly reports and scorecard are then published on our website.
- 2.6 An extract of the scorecard showing some equalities information is shown below.

Quarterly Equalities Performance Review - 2006/07

Key:  Same as last year
 Performance missing target
 Better than last year
 Performance close to target
 Worse than last year
 Performance on target

Persp ective	Ref.	05/06	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Monthly Progress	YTD Progress	Target 06/07
Social Services Equalities indicators																	
Excellent services	Paf E47	Ethnicity of older people receiving an assessment the percentage of older service users receiving an assessment that are from minority ethnic groups with the percentage of older people in the local population that are from minority ethnic groups. Good performance is generally one or greater. This indicator determines the need for Social Services of people from minority ethnic groups to see if it is at least as great as for the general population															Paf Top Banding 1<2
															1.22		
	1.14	1.13	1.13	1.15	1.14	1.15	1.16	1.16	1.18	1.22					Green	Green	1
Excellent services	Paf E48	Ethnicity of older people with services following an assessment The percentage of older service users receiving services following an assessment that are from a minority ethnic group, divided by the percentage of older service users assessed that are not from a minority ethnic group. Good performance is around 1, assuming no difference between the proportions of those assessed that require services for minority ethnic communities and the general population. 0.7 to 1.3 is regarded as 'acceptable' and 0.9 to 1.1 as 'good'.															Paf Top Banding 0.9<1.1
															1.09		
	1.02	1.03	1.01	1.03	1.07	1.07	1.06	1.05	1.08	1.09					Green	Green	1
Excellent services	Paf C51	The clients receiving direct payments by physical disabilities age standardised per 100,000 population We are still working towards the target but uncertain about achieving it. We will in our endeavours however continue to improve on our current position.															
															92		
	106	107	107	88	86	85	88	88	90	92					Amber	107	
Excellent services	Paf C51	The proportion of clients receiving direct payments by mental disabilities per 100,000 population We are still working towards the target but uncertain about achieving it. We will in our endeavours however continue to improve on our current position.															
															3		
	3	3	3	3	3	3	3	3	3	3					Amber	4	
Finance Equalities indicators																	
Financial Health	BVPI 156	% of buildings open to the public in which all public areas are suitable for and accessible to disabled people Much of the adaptation work in relation to the Disability Discrimination Act has completed. Some of the adaptation work will improve our performance to BV156 (known as Document M compliance). Independent surveys, for audit purposes, of these buildings are															2005/06 Est Top Quartile 75%
															30.0%		
	27.45%			27.0%				27.00%				30.0%			Green	Green	28.0%
Chief Executive's Equalities indicators																	
Customer Focus	BVPI 11a	The percentage of the top paid 5% of local authority staff who are women Of the 204.17 FTEs in the top 5% of earners, 115.81 are female.															
															55.70%		
	55.90%			58.40%				57.30%				56.72%			Green	Green	50.00%
Customer Focus	BVPI 11b	The percentage of the top 5% of earners who are from ethnic minority communities Of the 193.57 FTEs both whose ethnicity we know and who are in the top 5% of earners, 35.43 are from an ethnic minority.															
															18.30%		
	21.10%			18.20%				18.60%				18.30%			Red	Red	26%
OD	BVPI 11c	The percentage of top 5% of earners declaring they meet the Disability Discrimination Act disability definition This represents 2 members of staff short of target. Of the 132.7 FTEs both whose disability status we know and are in the top 5% of earners, 2 have declared a disability under this definition.															
	4.08%			2.5%				2.5%				1.5%			Red	4.90%	
Customer Focus	BVPI 17a	The % of staff that are from ethnic minorities															
															45%		
	45%			45%				44.90%				45%			Green	Green	39.30%
Customer Focus	BVPI 16A	The percentage of top 5% of earners declaring they meet the Disability Discrimination Act disability definition															
															1.5%		
	4%			2.5%				2.5%				1.50%			Red	Red	5%

2.7 Targets

Performance targets are an indication of how Haringey intends to improve its performance in the future. Each year, as part of the business planning process, targets are set for the next three years. Targets are reviewed annually and take account of both our own historical performance and how our performance compares with others. Targets are set by Heads of Service with continuous improvement in mind and a path to achieving top quartile performance. Our 3 year targets are agreed by Members and then published in our Council Plan.

2.8 Equality Performance Indicators

The basic building blocks of equalities monitoring are the **Equality Performance Indicators, (E.P.I.s)**, which enable us to measure our performance on equalities issues. For instance the percentage of people receiving direct payments or accessing sports facilities payments by age, disability, ethnicity and gender; number of senior management posts filled by women, people from black and minority ethnic groups and disabled people .

EPI's are written into the Business plans produced each year by Business Units.

EP'Is are used for employment, service delivery and other purposes, including community involvement and consultation.

EPI's produce the data, which must then be analysed, to draw out what the results are showing in terms of equality for different groups. Those results must then either be acted upon, normally by changes in policy and/or practices to address inequalities or if inequalities do not exist, used to show that service or employment opportunities are being provided appropriately and that monitoring will continue to ensure they remain that way. This is an essential requirement when carrying out an Equalities Impact Assessment (EIA).

The monitoring reports should be produced and made available for public view if requested, so that transparency is built in and stakeholders are kept informed.

Equalities monitoring is an important stage in the implementation of the **Equalities Policy** of any organisation.

Section 3

Classifications and codings

- 3.1** Haringey Council has adopted an agreed set of equalities questions, classifications and codes to cover all areas of service delivery and employment practices. It also encourages all organisations which enter into a partnership arrangement with us to use them as well, so that information can be shared.

3.2 Age

Some services will expect to have a higher proportion of older or younger service users, for example youth services or adult social care. Services will need to measure the age of service users to ensure equal access to services.

It is also important for the Council to keep a record of employee age for those applying for; jobs, training, promotion, and leaving the organisation.

The following age cohorts are used although you may wish to cluster or disaggregate for your own business unit needs:

0-4	<input type="checkbox"/>	15	<input type="checkbox"/>	25 – 29	<input type="checkbox"/>	65 – 74	<input type="checkbox"/>
5-7	<input type="checkbox"/>	16 – 17	<input type="checkbox"/>	30 – 44	<input type="checkbox"/>	75 – 84	<input type="checkbox"/>
8-9	<input type="checkbox"/>	18 – 19	<input type="checkbox"/>	45 – 59	<input type="checkbox"/>	85 – 89	<input type="checkbox"/>
10- 14	<input type="checkbox"/>	20 – 24	<input type="checkbox"/>	60 – 64	<input type="checkbox"/>	90 and over	<input type="checkbox"/>

3.3 Disability

The disability question that is used in Haringey is as follows:

Do you consider yourself to be a disabled person?

Under the Disability Discrimination Act a person is considered to have a disability if she/he has a physical or mental impairment which has a substantial and long-term adverse effect on her/his ability to carry out normal day-to-day activities. Since 2005, people with HIV, cancer and multiple sclerosis (MS) are covered by DDA.

Yes ☐

No ☐

3.4 Ethnicity

What is your ethnic group? (please tick one box from the appropriate section)

WhiteBritish ☐Kurdish ☐Greek/Cypriot ☐Irish ☐Turkish/Cypriot ☐Irish Traveller ☐Turkish ☐Gypsy ☐Other ☐

Please write in: _____

Asian or Asian BritishIndian ☐Pakistani ☐Bangladeshi ☐East Asian African ☐Other ☐

Please write in: _____

Black or Black BritishCaribbean ☐African ☐Other ☐

Please write in: _____

MixedWhite and
Black Caribbean ☐White and
Black African ☐White and Asian ☐Other ☐

Please write in: _____

Chinese or other ethnic groupChinese ☐Other ☐

Please write in: _____

If services need to monitor in respect of ethnicity classifications not listed here, then any additions need to be discussed with the Equality and Diversity unit, to ensure they can be aggregated back into the **Standard List** in order that we can meet both external reporting requirements and Council policy.

An example of this is in Social services where the additional classifications of Ghanaian, Zairean, Eritrean and Ethiopian can be aggregated back into Black African

In addition the Office for National Statistics has set up a longer classification list as well.

This incorporates the most common written answers that people are expected to provide on the Census form, if they are not able to tick against one of the presented classifications. Haringey Council has adopted this longer list (calling it the **Long list**), for the few occasions when it is necessary to provide more detailed breakdowns by ethnicity, and to ensure compatibility.

If you have any queries on the classifications/codes please contact the Equality and Diversity team on website: www.equalities@haringey.gov.uk or ring 020 8489 2576.

3.5 Gender

Guidance relating to the 2001 National Census states that people should tick the gender they feel describes them, irrespective of the sex on their birth certificate. Gender is defined as either male or female for monitoring of service delivery. There is a legal requirement to monitor gender for employment. Haringey Council has made a decision to monitor transgender in service delivery where appropriate.

Please tick the appropriate box:

Male ☐ Female ☐ Transgender ☐

3.6 Religion

Do you have a religion or believe that you would like to mention?

If so please tick the appropriate box.

No Religion	<input type="checkbox"/>	Jewish	<input type="checkbox"/>
Christian	<input type="checkbox"/>	Muslim	<input type="checkbox"/>
Buddhist	<input type="checkbox"/>	Sikh	<input type="checkbox"/>
Hindu	<input type="checkbox"/>	Rastafarian	<input type="checkbox"/>
Other	<input type="checkbox"/>		

Please write in: _____

3.7 Sexual Orientation

In some cases people will be reluctant to share their sexual orientation with you, particularly if they do not understand why you are asking for this information. You should explain that the information will be used to ensure local services are not having an unequal impact on different groups in the Borough, that the information will be confidential and that it will be stored separately to any other paperwork that they are asked to complete.

How would you define your sexual orientation?

Bisexual ☐ Heterosexual ☐ Gay ☐ Lesbian ☐

3.8 Other areas you may wish to monitor

If services or employers want to monitor other areas then the purpose must be made clear to those who are to be monitored. An example is questions on Refugees and Asylum Seekers.

3.9 Refugees and Asylum Seekers

The Council would like to know which service users are refugees or asylum-seekers as this information may help in further developing services to meet these needs. This information will be treated confidentially.

Are you or anyone in your household a refugee or asylum-seeker?

Refugee YES ☐ NO ☐

Asylum-seeker YES ☐ NO ☐

What country or region are you a refugee/asylum seeker from?

Please specify the name of the country/region

.....

3.10 Language

Sometimes service areas may need to know the language people speak, for example when placing a child who speaks a community language. Therefore you may need to put a question about language. Because the most frequently requested languages vary over time it is best to check with the Translation and Interpretation Service (020 8489 ext. 2904) on the current ones for your service area. For example:-

Please tick the box which best describes your language.

Albanian	<input type="checkbox"/>	Arabic	<input type="checkbox"/>	Turkish	<input type="checkbox"/>
French	<input type="checkbox"/>	Lingala	<input type="checkbox"/>	Somali	<input type="checkbox"/>

Other, please specify

*Whilst there is the obvious drawback that people may not be able to read this question, in many circumstances it is the only way to address the issue. Other methods of finding out about **Language** need include cards held at reception areas.*

Section 4

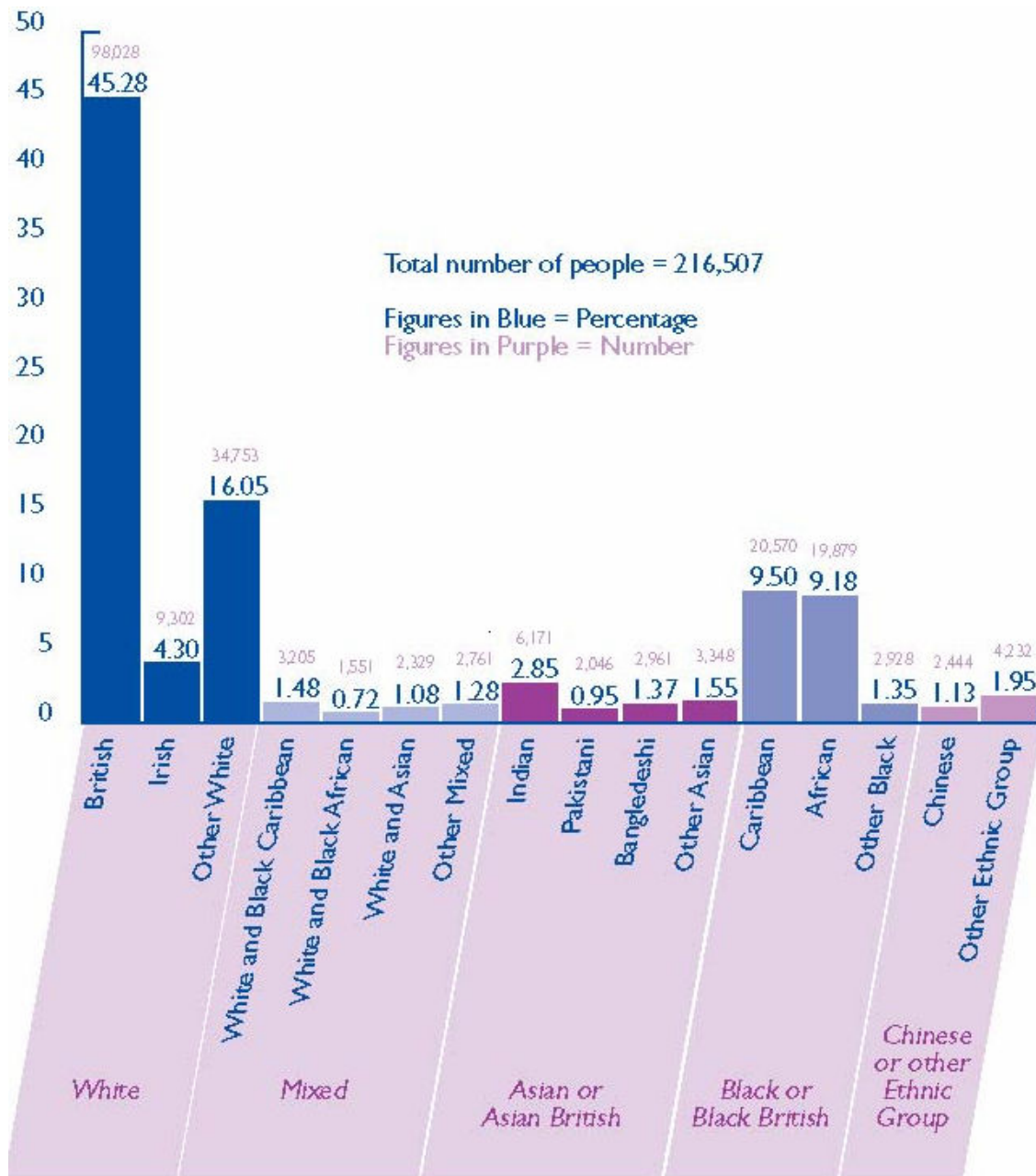
4.1 Baseline data - 2001 Census Key Statistics

The Census is the only 100% survey carried out in Britain. It is the most comprehensive source for baseline data even though its shortcomings have been listed many times. Usually the baseline data adopted for equalities monitoring is based on the profile of the local population. For instance, if women make up 55% of a local population, then the baseline data adopted for them would be 55%.

Baseline data can now be obtained by going on www.statistics.gov.uk

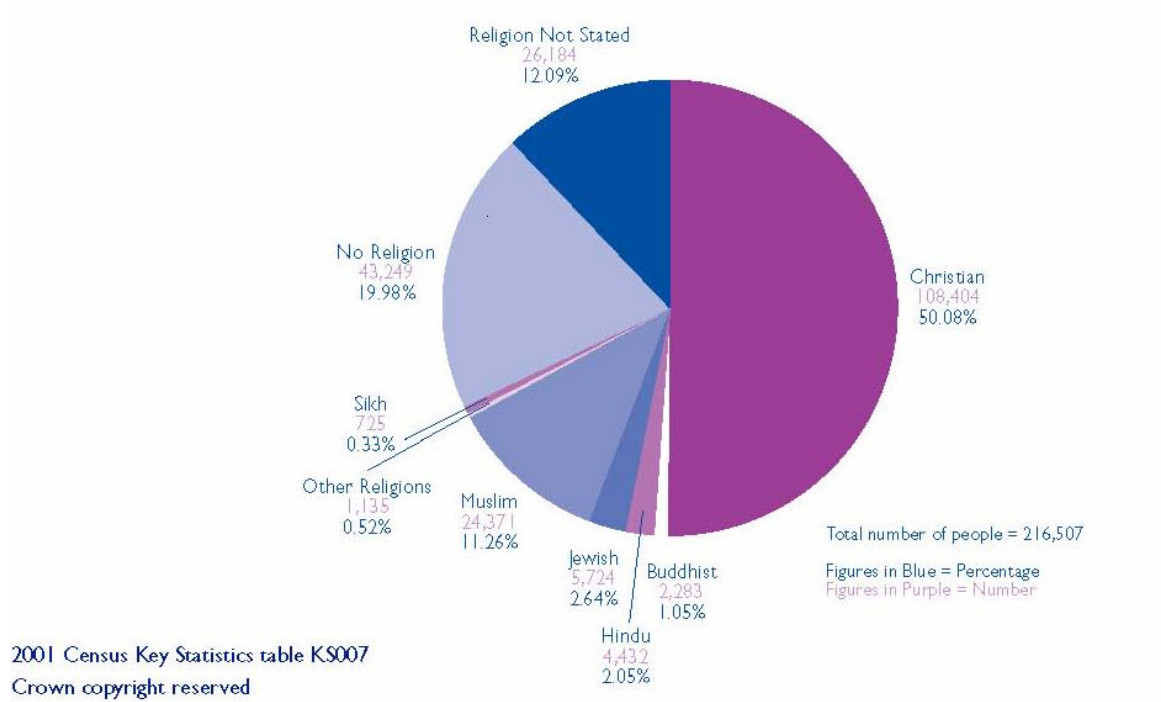
There are other situations when good baseline data is not available, such as for refugees and asylum seekers. Best practice could be to set a target for these communities based on as many data sets as possible (e.g. schools data, recent arrivals, housing allocations, etc.), to get both baseline and target figures established (see next section), which are as objective as possible in the circumstances.

4.2 Ethnic Groups



4.3 Religion

Table population: All people stating religion as:

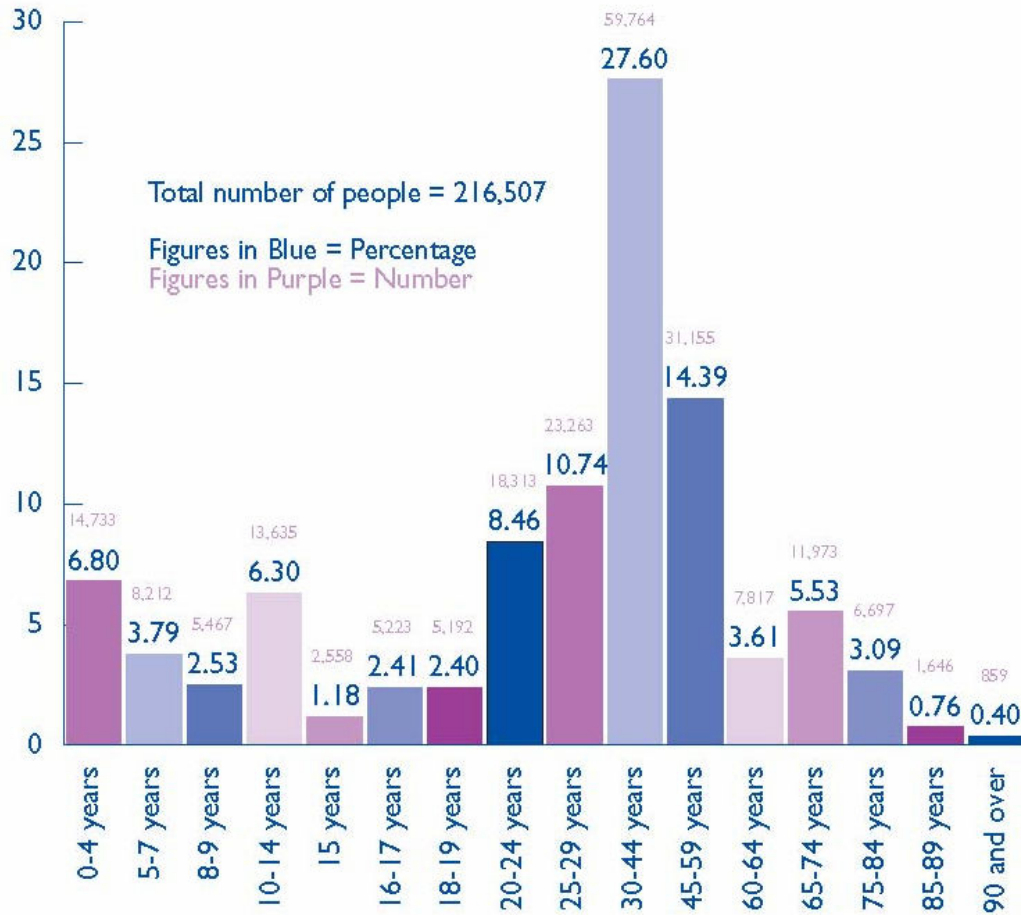


2001 Census Key Statistics table S001
Crown copyright reserved

4.4 Age Structure

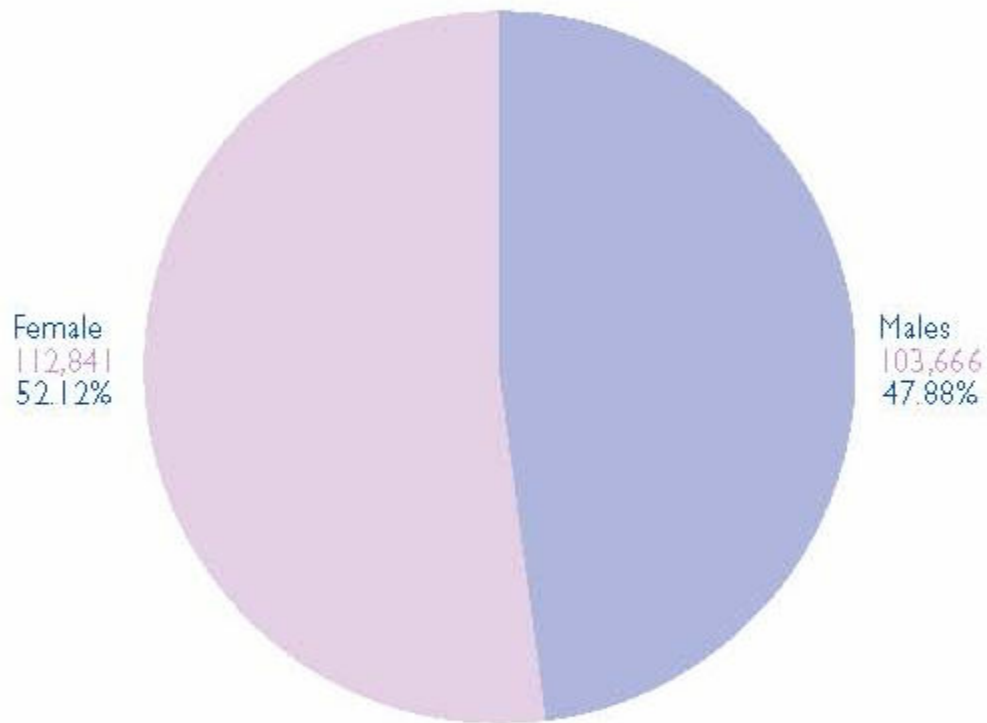
Table population: All people 'Age' is at last birthday

2001 Census Key Statistics table KS002 Crown copyright reserved



4.5 Population by Gender

Table population: All people



2001 Census Key Statistics table KS001
Crown copyright reserved

Section 5

Data protection Act 1998

5.1 How will monitoring information be kept and who will have access to it?

Any information contained on the monitoring form must be processed, accessed and retained in accordance with the Data protection Act Codes of Practice. This means that when people complete the monitoring form they should be aware of the following:

- Whether they will be identified from the form
- Where the information will be kept
- How the information will be used
- Who will have access to the information

Access to the information on the monitoring form should be restricted to those persons who require it for monitoring purposes and all such information must be subject to strict security procedures.

Appendix 3

Glossary of terms

Many of the terms used in the policy refer to Council procedures and/or have a particular meaning in relation to Equal Opportunities. They are defined below in the way they have been used throughout the Policy.

The Definition of Disability

The Disability Discrimination Act (1995) provides the following definition of disability. A person must have a physical or mental impairment which has a substantial, long-term, adverse – effect on their ability to carry out normal day to day activities.

Each of the terms used in this definition are in turn defined.

Ableism - This is a set of ideas and assumptions reflected in attitudes, behaviour and practices which discriminates against people who are differently abled from the majority able bodied population. This set of ideas provides the rational for and facilitates ongoing institutional and personal discrimination against people with disabilities.

Ageism - Ageism is discrimination against people based on assumptions and stereotypes about their age. These stereotypes are based on “perceived” notions of an individual's ability and potential e.g. people over 50 may be considered to be economically unproductive, less able or willing to adapt to change, more difficult to train and a less worthwhile investment. Ageism can be directed at individuals of any age, but it is often targeted at younger or older people. People acting on their negative stereotypes of age leads to discrimination and disadvantage.

Asylum Seeker - Asylum Seeker is defined as a person aged eighteen and above and who has made a claim for asylum under the Geneva Convention (1951) but which has not been determined.

Bisexual - Bisexual people are sexually and emotionally attracted to their own and the opposite gender

Coming Out - This is the term used by lesbians and gay men when they tell other people about their sexuality.

Domestic Violence - Any physical, sexual or psychological abuse which occurs between partners who are or who have been in an intimate relationship.

Exceptional Leave to Remain - Exceptional Leave to remain is a term used to describe the situation where a person is granted limited leave to remain in the UK, whilst not accorded refugee status.

Gay Man - This term refers to a man who is sexually and emotionally attracted to other men.

Gender – classification of the 2 sexes

Heterosexism - This is a set of ideas and practices based on a set of beliefs about heterosexuality being the 'natural' form of sexuality for both women and men and all other sexualities, in particular, homosexuality being deviant. This provides the rationale for and facilitates ongoing institutional and personal discrimination against lesbians and gay men

Heterosexual - This term refers to a person male or female, who is sexually and emotionally attracted to people of the opposite sex.

Homophobia - This is a lasting irrational fear of great abhorrence of lesbians and gay men.

Homosexual - This term refers to a person male or female, who is sexually and emotionally attracted to people of the same sex. It is both a legalistic and medicalised term and so, its use is often seen to be oppressive.

Institutional Racism - Institutional racism is concerned with racial discrimination which has been incorporated into structures, processes and procedures of organisations, either because of racial prejudice or because of a failure to take into account the particular needs of Black and ethnic minority people. The Stephen Lawrence Inquiry defines institutional racism as: *"the collective failure of an organisation to provide an appropriate and professional service to people because of their colour, culture or ethnic origin. It can be seen or detected in processes, attitudes and behaviour which amount to discrimination through unwitting prejudice, ignorance, thoughtlessness and racist stereotyping which disadvantage minority ethnic people. It persists because of the failure of the organisation openly and adequately to recognise and address its existence and causes by policy, example and leadership. Without recognition and action to eliminate such racism it can prevail as part of the ethos or culture of the organisation"*.

Institutional Sexism - This refers to structures, procedures or practices that have been established on the basis of a belief that women can only undertake certain roles. It is concerned with sexual discrimination which has been incorporated into structures, processes and procedures of organisations, either because of sexual prejudice or because of a failure to take into account the particular needs of women.

Lesbian/Gay - Lesbians and gay men prefer these terms rather than "homosexual". Lesbians also prefer the term lesbian rather than "gay woman" because it reflects their separate identities and experiences. The order of reference is also important; the term "lesbians and gay men" is preferred as it seeks to challenge the false assumption that male behaviour is defining and female behaviour is diminutive.

Lesbian - This term refers to a woman who is sexually and emotionally attracted to other women.

Long Term - For the disability to be considered long term it must have lasted, or be expected to last, 12 months or more or be likely to last for the rest of the life of that person.

A disability will also be considered long term if it has had a substantial adverse effect on normal day to day activities which has ceased but is likely to recur e.g. the effects of epilepsy or asthma.

Mental Impairment - A mental impairment constitutes a learning disability or a 'clinically well recognised' mental health condition i.e. one which is recognised by a respected body of medical opinion. A condition that appears in the World Health Organisation's International Classification of Diseases is likely to be well recognised by medical staff.

Nationality - Relates to the country of which the person is a citizen by birth, by naturalisation or by other legal right.

National origin - Relates to the country where someone was born, regardless of where they are now living and their current citizenship.

Normal day to day activities - The Act states that an impairment will be treated as affecting a person's ability to carry out normal day to day activities if it affects one or more of the following: Mobility, manual dexterity; physical co-ordination; continence; ability to lift, carry or otherwise move everyday objects; speech, hearing or eyesight; memory or ability to concentrate, learn or understand and perception of the risk of physical danger.

Haringey Council upholds the social model of disability. The social model recognises that disabled peoples exclusion from mainstream society is not caused by their disability, but by the way society is organised

Past disabilities - People who have had a history of disability are also protected by the Act, for example, people who have recovered from mental illness, provided that when their disability was current it had a substantial, long term, adverse effect on their ability to carry out normal day to day activities.

Physical Impairment - Physical impairment includes sensory e.g. visual and hearing impairments, as well as other physical disabilities.

Positive Action

This is a term used here to refer to the ways in which the Council will lawfully seek to overcome the effects of past discrimination against disadvantaged groups, in the provision of services and in the employment of staff

Progressive conditions - People with progressive conditions such as cancer, HIV infection, multiple sclerosis, or muscular dystrophy can claim the protection of the Act provided their condition has, or has had some impact on their ability to

carry out normal day to day activities as long as the effect could eventually be expected to be substantial.

Racial Discrimination - The Race Relations Act makes racial discrimination unlawful in employment, training and related matters, in education, in the provision of goods, facilities and services, and in the disposal and management of premises. The Act gives individuals a right of direct access to the civil courts and industrial tribunals for legal remedies for unlawful discrimination.

The Race Relations Act (1976) and the Amendment Act defines two kinds of racial discrimination: Direct and Indirect.

Direct Racial Discrimination arises where a person is treated less favourably on racial grounds (i.e. on grounds of colour, race nationality (including citizenship) or ethnic or national origins.

Indirect racial Discrimination consists of treatment which may be described as equal in a formal sense as between different racial groups, but which in fact comprises of unintended practices and or procedures which indirectly discriminate against racial groups.

Racial Group - According to the Race Relations Act (1976) a racial group means a group of persons defined by colour, race, nationality or ethnic or national origins.

Racial Harassment - Racial harassment is a harmful and distressing form of discrimination. It is used to mean all those racially motivated actions and practices by a person or group of people which are directed at one or more individuals and which are unwanted, cause humiliation, offence or distress, focus on a person's race colour, nationality, ethnic or national origin. It may range from an extreme event such a physical assault to the more common forms of behaviour and attitudes which create an intimidating and negative working environment for those it is directed against.

Racism - This term is used to describe a whole range of ideas and attitudes that are used to justify placing (a) particular racial group(s) in an inferior position to another. The Race Relations Act states that a "racial group" means a group of persons defined by colour, race, nationality, or ethnic or national origins. These negative attitudes often lead to discriminatory or oppressive behaviour. Black and ethnic minority people can experience racism in all aspects of their lives. On an institutional level, racism takes many forms. Essentially it encourages the design and support of systems and procedures that exclude or limit services, jobs and opportunities to Black and ethnic minority people.

Racist Incident - The Lawrence Inquiry report has defined a racist incident as 'any incident which is perceived to be racist by the victim or any other person. The Home Office recommends that this definition should be used by all relevant agencies. Haringey Council has adopted this definition.

Refugee - Refugee is a term used to refer to a person granted asylum in the United Kingdom under the Geneva Convention (1951)

Severe disfigurements - People with a 'severe disfigurement' are deemed to be disabled for the purpose of the Act. This would include severe scarring and birthmarks, it is not necessary to show that the disfigurement has a substantial, long term, adverse effect on their ability to carry out normal day to day activities.

Sex - Also refers to being male or female. In most contexts it is preferable to use the term gender as the term sex has for some people connotations of sexual acts per sex. However, the legislation in this area is entitled the Sex Discrimination Act

Sexuality - This term refers to the general sexual preference of people i.e. both lesbian and gay and heterosexual people. It is a preferable term to use to that of sexual orientation

Sexual Discrimination - The Sexual discrimination Act (1975) defines 2 types of sex discrimination: Direct and Indirect

Direct Sex discrimination applies where a person is treated less favourably on the grounds of their gender, for example, passing a woman over for promotion because she is going on maternity leave

Indirect Sex discrimination consists of treatment which may, on the face of it appear to be equal but which in fact comprises some unnecessary requirements which women are less able to comply with. The Act stipulates under Section Six that the creation of intolerable working conditions for a woman which may be "subjecting her to debasement" is unlawful.

Substantial - For a disability to have a substantial effect, it must involve a limitation that goes beyond the 'normal differences in ability that may exist between people'. It is an effect that is more than minor or trivial.

A person will be considered to be disabled if the cumulative effect of their impairments have a substantial adverse effect on their ability to carry out normal day to day activities.

Transgender - Transgender. 'A term used to include transsexuals, transvestites and crossdressers. A transgenderist can also be a person who, like a transsexual - sometimes with the help of hormone therapy and/or cosmetic surgery - wishes to live in the gender role of choice, but has not undergone, and generally does not intend to undergo, surgery.'

Transsexual - Transsexual: 'A person who feels a consistent and overwhelming desire to transition and fulfil their life as a member of the opposite gender. Most transsexual people actively desire and complete Sex Reassignment surgery.' However, it is important to note that not all transsexual people will go through surgery, sometimes because they cannot, for medical reasons.

Unaccompanied Minor - Unaccompanied Minor is defined a person who is under eighteen years and who has made a claim for asylum under the Geneva Convention (1951) but which has not bee determined.

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Agenda item:

Cabinet Meeting

On 17 July 2007

Report Title: **Seven Sisters CPZ Extension and Bruce Grove CPZ – Report of Statutory Consultation**

Forward Plan reference number (if applicable): **TBC**

Report of: **Niall Bolger, Director of Urban Environment**

Wards(s) affected: **Seven Sisters, Bruce Grove and Tottenham Green**

Report for: **Key Decision**

1. Purpose

- 1.1 The purpose of this report is to inform members of the results of the statutory consultation undertaken for the proposed extension of the Seven Sisters CPZ and the proposed creation of a Bruce Grove CPZ, which was carried out in June 2007 following feedback from the review of the Seven Sisters CPZ conducted in October and November 2006.
- 1.2 This report sets out officer's responses to the results of statutory consultation made by interested parties for members to consider before making a decision on the scheme.

2. Introduction by Cabinet Member

- 2.1 This report is brought to the Cabinet to outline the feedback from statutory consultation and to seek approval to introduce an extension of the Seven Sisters CPZ and the Bruce Grove CPZ in order to continue to create a cleaner and greener environment. The measures will assist to provide priority for residents parking against all day commuter parking.

3. Recommendations

- 3.1 It is recommended that the Cabinet, after duly considering the objections as set out in this report, consider the following recommendations:

3.2 Authorise Council officers to take all the necessary steps for the implementation of the Seven Sisters CPZ extension in the following roads:

- Lawrence Road – from junction with Philip Lane to junction with Clyde Road
- Clyde Road – from junction of Lawrence Road with the boundary of Clyde Road CPZ)

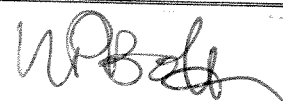
3.3 Authorise Council officers to take all the necessary steps for the introduction of a Bruce Grove CPZ operational from Monday – Saturday, 8am-6.30pm in the following roads:

- Winchelsea Road – All
- Greyhound Road – All
- Ranelagh Road- All
- Belton Road – All
- Napier Road – from junction with Philip Lane to junction with Belton Road
- Morrison Avenue Road – from junction with Loxwood Road to junction with Belton Road
- Loxwood Road – All
- Mount Pleasant Road – from junction with Philip Lane to junction with Loxwood Road

3.4 Authorise Council officers to take all the necessary steps to modify/amend parking bays and waiting restrictions in the existing Seven Sisters CPZ as outlined in Appendix III of this report.

3.5 Approves that residents be informed of the Council's decision.

Report Authorised by: **Niall Bolger, Director of Urban Environment**



Contact Officer: **Alex Constantinides, Head of Highways**

4. Director of Finance Comments

4.1 The Urban Environment capital budget for 2007/08 contains a provision of £289k for the review and implementation of the CPZ programme. If the proposals in this report are approved the works required to introduce the Seven Sisters CPZ Extension and the Bruce Grove CPZ, estimated cost £30k, will be undertaken in 2007/08 against the aforementioned budget provision. A balance of £259k will be available for other schemes.

4.2 Any net income generated from this scheme will contribute towards achieving the

parking income budget for 2007/08.

5. Head of Legal Services Comments

- 5.1 Before reaching a decision to make the necessary Traffic Management Order to implement a CPZ scheme, the Council must follow the statutory consultation procedures pursuant to the Road Traffic Regulation Act 1984 ("RTRA") and the Local Authorities Traffic Orders (Procedure) (England and Wales) Regulations 1996. All objections received must be properly considered in the light of administrative law principles.
- 5.2 The Council's powers to make Traffic Management Orders are conferred by Sections 6,45,45,122 and 124 and schedules 1 and 9 of the RTRA
- 5.3 When determining what paying parking places are to be designated on the highway, Section 45(3) of the RTRA requires the Council to consider both the interests of traffic and those of the owners and occupiers of adjoining properties. In particular the Council must have regard to: (a) the need for maintaining the free movement of traffic; (b) the need for maintaining reasonable access to premises; and (c) the extent to which off-street parking is available in the neighbourhood or if the provision of such parking is likely to be encouraged by designating paying parking places on the highway.
- 5.4 By virtue of Section 122 of the RTRA the Council must exercise its powers so as to secure the expeditious, convenient and safe movement of vehicular and other traffic including pedestrians, and the provision of suitable and adequate parking facilities on and off the highway. These powers must be exercised so far as practicable having regard to the following matters: (a) the desirability of securing and maintaining reasonable access to premises; (b) the effect on the amenities of any locality affected including the regulation and restriction of heavy commercial traffic so as to preserve or improve amenity; (c) the national air quality strategy; (d) facilitating the passage of public service vehicles and securing the safety and convenience of their passengers; and (e) any other matters appearing to the Council to be relevant.

6. Local Government (Access to Information) Act 1985

- 6.1 Representations received during the statutory consultation period conducted between the 7-28 June 2007.
- 6.2 The Council's Draft Local Implementation Plan and Parking Enforcement Plan.
- 6.3 Delegated Authority – Report of Consultation, Review of Seven Sisters CPZ

7. Strategic Implications

7.1 The proposals considered in this report are in accordance with the objectives of the Mayor's Transport Strategy, which are reflected within the Council's Local Implementation Plan. This plan contains the policy framework for both parking and road safety and is summarised below.

7.2 Local Implementation Plan (LIP)

Parking: Section 7.0 of the Parking and Enforcement Plan (the 'PEP'), which forms part of the LIP reiterates the Council's intentions to improve parking conditions in the borough. The overall aim of the PEP is to support a better and safer environment in the borough.

Key PEP policies include:

- The Council will assess the need for parking controls at junctions.
- The Council will allocate on-street kerb space in accordance with the Council's defined hierarchy of parking need.
- The Council will monitor, manage and review on-street pay and display parking to help manage long-stay commuter parking and promote short stay and visitor parking.
- The Council will undertake a review of new CPZs one year after implementation.
- The Council will maximise road safety throughout the Borough through the fair and consistent enforcement of parking restrictions.
- The Council recognises the need for a robust, systematic framework for future CPZ implementation in the Borough.

Road Safety: Section 6.0 of the LIP contains the Council's Road Safety Strategy which details initiatives to make borough roads safer for all road users. The Council's UDP also contains strategic transport policies for the benefit of road safety. The key policies include:

- To tackle congestion by reducing the level and impact of traffic in town centres and residential areas.
- To make the borough's streets safer and more secure, particularly for pedestrians and other vulnerable road users through traffic management measures
- To manage better use of street spaces for people, goods and services, ensuring that priority is allocated to meet the objectives of the strategy.
- To improve the attractiveness and amenity of the borough's streets, particularly in town centres and residential areas.
- Encourage the use of more sustainable modes of transport.

8. Financial Implications

- 8.1 If approved, the Seven Sisters CPZ Extension and Bruce Grove CPZ will be funded through the 2007/08 Parking Plan Capital Budget. It is estimated that the measures will cost £30,000 to implement.

9. Legal Implications

- 9.1 If the Cabinet resolves to implement the recommendations of this report, then the Council must make or amend several orders under the Road Traffic Regulation Act 1984. The Local Authorities' Traffic Orders (Procedure) Regulations 1996 (the regulations) lays down the procedure to be followed before making or amending an order. The regulations impose a legal obligation on the Council to conduct a process of consultation to inform the public and other statutory consultees of its intentions. The process carried out by the Council, in compliance with the regulations, is set out in paragraphs 11.1 – 11.2 below. The Council must then consider any objections made as a result of the consultation before making an order.
- 9.2 In deciding to designate parking places Members must consider both the interests of traffic and those of the owners and occupiers of adjoining property. In particular Members must have regard to:
 - (i) the need for maintaining the free movement of traffic,
 - (ii) the need for maintaining reasonable access to premises, and
 - (iii) the extent to which off-street parking accommodation is available or likely to be available in the neighbourhood.
- 9.3 Members must also consider the factors set out in paragraphs 11.10 – 11.14 below. While the views expressed by local residents must be considered, Members are not bound to decide in accordance with the majority view and must take the other legally relevant factors into account.

10. Equalities Implications

- 10.1 The statutory consultation documents were distributed to all households / businesses within the roads where measures were proposed.
- 10.2 The statutory consultation document included a section offering translation into minority languages and affords any interested party the opportunity to make a representation regarding the scheme.
- 10.3 Statutory consultation is open to any interested party to make comment on the Council's proposals.

11. Statutory Consultation

- 11.1 Statutory consultation is the legal part of the process required before modifying / implementing parking controls. In summary, before making an order to modify / implement parking controls, the Council must notify its intentions in the London

Gazette and local press providing a period of 21 days for any interested party to make representation. In addition it is good practice to advertise on site where the measures are proposed.

- 11.2 The Council carried out the above procedures between the 7 – 28 June 2007 and also distributed statutory consultation documents to all properties within the existing Seven Sisters CPZ and to those roads where new parking controls were proposed. The two documents provided feedback of the reviews, new parking charges and statutory consultation process. See Appendix I for copies of the statutory consultation documents.
- 11.3 It should be noted that this process differs from the earlier non-statutory consultation carried out as part of the review with the residents and businesses directly affected by the proposals. Statutory consultation is open to any interested party wishing to make representation regardless of where they live / work. The representations received are also analysed on the basis of their content rather than a yes/no vote.
- 11.4 Before making the relevant Traffic Management Order the Council must consider all duly made objections submitted in response to the consultation.
- 11.5 A total of 5,500 statutory consultation documents were distributed throughout the area, 3500 were distributed to the existing Seven Sisters CPZ and 2000 were distributed to the proposed Seven Sisters CPZ extended area and proposed Bruce Grove CPZ area.
- 11.6 A total of 58 representations were received during the 21-day statutory period. Of those representations, **two** were received from the existing Seven Sisters CPZ and a further **forty-one** were received from the proposed Bruce Grove CPZ area. **Thirteen** presentations were received from outside the CPZ area and the remaining **two** representations were received from ward members on behalf of residents.
- 11.7 A full list of representations received is contained in Appendix II of this report and a summary is shown below.
 - **Forty-two** representations in the form of a standard letter objecting to the proposals on various grounds.
 - **Eight** individual representations objecting to the proposals.
 - **Four** individual representations in support of the proposals.
 - **One** individual representation requesting clearer signage in the existing CPZ
 - **Two** individual representations requesting the inclusion of St Margaret's and St Loy's Road in the proposed Bruce Grove CPZ.
 - **One** representation from a ward member highlighting the need for the travellers in Clyde Road to be given dispensation for the use of large vehicles.
- 11.8 **Statutory Bodies** – As part of the statutory process, the views of the following bodies were sought: AA, London Transport, Police (local), Fire Brigade, London Ambulance Service, Freight Transport Association, Road Haulage Association,

RAC, Metropolitan Police (Traffic), Haringey Cycling Campaign and Haringey Accord. None of the parties listed made any representations.

11.9 OBJECTIONS RECEIVED WITH COUNCIL RESPONSE

Full details of all objections and officers responses are given in Appendix II. Below is a summary of the salient points with the Council's response.

- 11.10 Objection: Grace Baptist Church** – the scheme should exclude roads situated around the church as it will have a negative impact on the church as our activities occur throughout the week. From our point of view Napier Road and Ranelagh Road are not close enough to a tube station or shopping area to warrant a CPZ.

Council's response: Although the overall feedback during the review from residents of Napier Road (five in support and nine opposed) and Ranelagh Road (six in support and eight opposed) was opposed to parking controls, the roads located either side of them had high levels of support for inclusion. It was therefore decided that these roads should be included in the proposed scheme to provide a natural boundary and prevent displacement parking should they be excluded.

- 11.11 Objection:** The introduction of a CPZ would negatively affect local businesses and make it harder for residents to receive visitors during the day. It is not required. Furthermore we have not been provided with a full breakdown of the feedback from the review and the 21-day statutory period is far too short.

Council's response: The proposed CPZ initiative is in line with the Mayor's Transport Strategy and the Council's Local Implementation Plan, which encourages the use of sustainable modes of transport, such as public transport, to and from work. There are good transport links in the area with Seven Sisters Tube Station and Bruce Grove Train Station within walking distance.

The Council conducted a review of the Seven Sisters CPZ and this included roads on the periphery of the zone. The feedback received indicated that a number residents on the periphery of the existing zone felt that non-resident parking was an issue and were in favour of parking controls for their roads. The scheme will prioritise parking for residents and their visitors.

The statutory consultation document distributed throughout the area provided a summary of the feedback received during the review. It also provided details of how to obtain a full breakdown of all the responses received. The 21-day statutory period is the legal minimum requirement as part of the statutory process and followed a 28 day non statutory consultation period.

- 11.12 Objection:** I commute into work each day and leave my car outside my house. I do not see why I have to pay for a residents permit to leave my car outside my house. Why can't we have free residents permit? This will not solve the problem but merely displace vehicles to neighbouring roads.

Council's response: The charges for permits are one of the lowest in London. If the scheme does go ahead it must be self financing. Any surplus may be spent on highways improvements, highways maintenance and on concessionary travel.

- 11.13 **Objection:** I oppose the CPZ on the grounds of the lack of publication. I have always been able to find a parking space and do not feel it is required.

Council's response: Prior to entering into Statutory Consultation in June 2007, the Council conducted a review of the Seven Sisters CPZ, which included roads on the periphery of the zone. The feedback indicated support for parking controls and this was reported back to all affected properties as part of the statutory consultation process. Notices were also advertised in the local press and on site informing of the Council's intentions.

12. Background

- 12.1 The Seven Sisters CPZ has been in operation since 1999 with operating hours of Monday – Saturday between 8am – 6.30pm. The scheme was introduced to prevent commuters parking all day in roads around Seven Sisters Underground Station and to prioritise parking for local residents.
- 12.2 During October and November the Council carried out a review of the Seven Sisters CPZ. The review invited residents and traders in the CPZ to give their views on the operation of the zone and, in particular, their preferred days and hours of CPZ operation. The Council also took the opportunity to consult residents and traders in the roads surrounding the zone on the impact it had had on them and if they would support extending the parking controls to their roads and, if so, what their preferred days and hours of operation would be.
- 12.3 The key results of the review showed that respondents were satisfied with the existing days and hours of the Seven Sisters CPZ, albeit from a very low response rate. Of the 3500 documents distributed the Council received 162 valid responses which represent a 4.6% response rate. A brief summary of the responses received to the salient questions is as follows:
- **68%** of respondents are either very or fairly satisfied with the CPZ.
 - **67%** of respondents are either very or fairly satisfied with the days of operation of the CPZ.
 - **60%** of respondents are either very or fairly satisfied with the hours of operation of the CPZ.
- 12.4 The feedback from roads surrounding the Seven Sisters CPZ was mixed and again the response was relatively low. Of the 2300 documents distributed the Council received 223 valid responses, which represents a 9.6% response rate.

- 12.5 Of those roads located to the south of the existing Seven Sisters CPZ only a small number of respondents indicated support for parking controls. It was therefore decide to exclude this area from further consultation.
- 12.6 It was however possible to identify an area to the north of the existing Seven Sisters CPZ where responses indicated support for the introduction of parking controls. See Appendix IV for the list of roads that were identified for the purpose of statutory consultation.
- 12.7 A report based on the findings of the review with recommendations to proceed to statutory consultation for an extension of the Seven Sisters CPZ and the proposed introduction of the Bruce Grove CPZ was approved by the Cabinet Member for Urban Environment and Conservation and the Director of Urban Environment.
- 12.8 The Council will also take the opportunity to make modifications to the existing Seven Sisters CPZ for amendments to parking bays and waiting restrictions. See Appendix III for a list of the identified modifications.

13. Conclusion

- 13.1 When introducing parking controls the Council must, under it legal obligations give due regard to various factors including traffic issues and the interests of the owners and occupiers of properties in the affected roads.
The factors which need to be considered include:
 - the need to maintain free movement of traffic:
 - the need to maintain reasonable access to premises:
 - road safety:
 - impact on local amenities:
 - air quality: and
 - the passage of public service vehicles.
- 13.2 It is clear from the responses received during the statutory process that the main objections to the introduction of the Bruce Grove CPZ are from residents of Ranelagh Road and Napier Road. Although these roads initially objected to the scheme during the review stage it is felt that they must be included should the scheme progress due to their location in the proposed CPZ and the inevitable displacement parking they will experience.
- 13.3 It should be noted however that patrons visiting Grace Baptist Church located on Napier Road, may experience parking problems should the scheme progress. Although shared use residents only / pay and display bays will be provide in close proximity to the church to lessen any impact.
- 13.4 During statutory consultation the Council received requests for the proposed Bruce Grove CPZ to be extended into neighbouring roads, in particular, St Margaret's Road and St Loy's Road. At this stage however there is insufficient evidence to

suggest that there is a high level of support from residents of these roads for further consideration.

- 13.5 An issue was raised during statutory consultation regarding the problems travellers may experience on Clyde Road, as their large vehicles are not permitted to park within residents bays. This is however a policy decision and there are not proposals to relax this criteria as it would require a borough wide review.
- 13.6 The proposals are in line with Haringey's Parking Enforcement Plan and Road Safety Strategy as contained within the Local Implementation Plan. It is the officer's view that the proposed scheme will provide a net benefit to local residents and businesses. The Cabinet is requested to decide whether or not to proceed to the implementation of the scheme after duly considering the responses to statutory consultation outlines in this report.

14. Use of Appendices / Tables / Photographs

Appendix I - Copy of Consultation document

Appendix II –Full list of representation received and Summary of the Council's considered responses.

Appendix III – Summary of Results and Comparison

Appendix IV – Copy of the Review Report and Result Analysis



Haringey Council

Appendix I

Copy of Statutory Consultation documents.

Dear Resident or Trader,

STATUTORY CONSULTATION

Seven Sisters Controlled Parking Zone (CPZ)- Review (Surrounding)

During October and November 2006 the Council carried out a review of the Seven Sisters CPZ. We invited residents and traders in the surrounding roads to provide their views regarding the existing CPZ and asked whether they would like to be included in a possible CPZ extension. I would like to thank everyone who returned their questionnaires.

What did you tell us?

- The feedback received from the Review indicated that there is support for an extension of the CPZ to the roads north of the existing Seven Sisters CPZ.
- Of those respondents in favour of an extension the majority favoured controls to operate at least 6 days a week.
- The largest single response favoured an all day (8 am – 6.30 pm) operating period.

Should you wish to view a full breakdown of the responses received from the **Seven Sisters CPZ Review** please visit our website at:
www.haringey.gov.uk/recent_parking_consultations.htm

Our Proposals

Based on the feedback received from the Review, we have developed a proposal to extend the existing Seven Sisters CPZ, which will be called the **Bruce Grove CPZ** to operate **Monday to Saturday, 8 am – 6.30 pm**. The area can be seen on the attached plan and consists of the following roads:

- **Winchelsea Road** - all
- **Greyhound Road** - all
- **Ranelagh Road** - all
- **Belton Road** - all
- **Napier Road** – (between Philip Lane and Belton Road)
- **Morrison Avenue** (between Loxwood Road and Belton Road)
- **Loxwood Road** - all
- **Mount Pleasant Road** - (between Philip Lane and Loxwood Road)

The majority of these roads supported an extension of the CPZ, though **Ranelagh Road** and **Napier Road** were both against an extension, have been included because it is felt that they could suffer from displacement parking if excluded from the proposal.

Further Measures

We are also proposing to:

- include **Lawrence Road** (between Philip Lane and Clyde Road) and **Clyde Road** (between Lawrence Road and Nelson Road) into the existing **Seven Sisters CPZ** maintaining the 8 am to 6.30 pm, Monday to Saturday operation.
- Convert 15 metres of residents only bays in **Janson's Road** adjacent to **Philip Lane**, to shared use (residents and pay & display bays).

Next Steps

To enable any parking controls to be legally enforceable the council is required to enter into a further stage of consultation known as Statutory Consultation. This is the legal part of the process and takes the form of a public notice advertised in the local press, London Gazette and visible locations within the area to inform of the Council's intentions.

The notice will be advertised on 7 June 2007 and provides a 21-day consultation period for interested parties to make representations regarding the Council's intentions to implement parking controls. You should note that statutory consultation differs from informal consultation in that any interested party can make representations, rather than restricting the consultation to a specified area. Responses are also analysed according to the comments made, rather than based on "Yes/No" responses.

If you would like to comment on the proposed **Bruce Grove CPZ** or the Further Measures listed above, please write to:

Haringey Council,
Traffic and Road Safety Group,
River Park House, 1st Floor South,
225 High Road,
Wood Green,
London N22 8HQ
or e-mail us at Streetscene.consultation@haringey.gov.uk

If you have any queries please contact Charlene Santos on 020 8489 1326

Thank you in advance for taking time to read this leaflet.

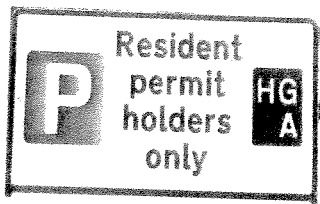
Yours faithfully,

Councillor Brian Haley
Executive Member for Urban Environment and Conservation

What is a Controlled Parking Zone (CPZ)?

A Controlled Parking Zone (CPZ) is an area where all on-street parking is controlled either by yellow lines or designated parking bays.

CPZs give priority to residents and local businesses, and their visitors, who must display permits or vouchers to show their entitlement to park.



Outside the hours of operation parking remains unrestricted, unless otherwise indicated by additional time-plates stating the extended restrictions.

Double yellow lines prohibit parking at any time regardless of the CPZ.

CPZs are usually located in town centres and areas surrounding underground and rail stations where parking most affects the local residents.

CPZs ease congestion caused by illegal and obstructive parking by introducing waiting restrictions where parking is undesired.

Some roads further away from the source of the problem are included in the zone to prevent displaced motorists from moving into these roads.

A permit for one CPZ does not allow the holder to park in any other CPZ.

How do CPZs work?

Controlled Parking Zones (CPZs) work by ensuring that vehicles park in designated bays at certain times of the day. Any vehicles that are parked illegally are liable to receive a Penalty Charge Notice.

CPZs operate at different times of the day depending on the parking demands and each zone is designed to deal with the type of problem in the area.

Different types of bays are provided for specific groups of motorists. In this instance, there will be two types of bays provided:

- Residential - for residents of the roads in the area, and their visitors, displaying a valid parking permit.
- Business – for businesses that require a vehicle for business use.

During the hours of operation of the CPZ, all vehicles must be parked in the appropriate bays. At other times the parking bays do not apply and parking is unrestricted except where yellow lines operate for longer periods.



Types of Parking Permits

Business Permits - a number of parking bays will be provided for businesses within the area to provide regular parking for vehicles used in the course of business.

Parking permits are only needed during the hours of operation of the CPZ.

Application forms for all types of permits may be obtained by phoning the parking helpline on 0208 489 1234 Monday to Friday 8am to 6pm.

Applications may be sent and received by post or permits may also be obtained on the day over the counter at the Parking Shop, 247 High Road, Wood Greed N22 8NZ.

Visitor permits in the form of scratch cards may be purchased in advance from the Parking Shop.

The Council will send further information to residents about parking permits before any scheme is put in place.

Residential Permits - residents who live in the CPZ are entitled to apply for a resident's permit. Residents who display a valid permit can park in residents' bays and some shared-use bays.

Short-stay visitor Permits - people visiting the area (friends, relatives, health visitors or trades people etc.) have a number of options.
They can:

- Park in a shared-use bay and purchase a pay and display ticket from a machine.
- Obtain a visitor's permit from the resident they are visiting and display it in their windscreen. (Visitors' permits will need to be purchased in advance by residents)

Weekend Visitor Permits *(only applicable if the scheme operates on weekends)* - people wishing to visit residents within the zone for a weekend may use a weekend permit. (These permits will need to be purchased in advance by residents).

Long-stay visitor Permits - people visiting residents for longer periods (including trades people) may use long term visitor permits, which allow parking for 2 weeks. Residents who hire a car for a short period can also purchase these permits. (These permits will need to be purchased in advance by residents).

Charges

The charging structure for CPZ parking permits was recently reviewed and will be based on the CO₂ emissions from your vehicle (or the engine size of your vehicle if registered before 23 March 2001). You can find more information at www.haringey.gov.uk/parking_charge_review

These changes in parking charges are anticipated to commence from 1 July 2007.

The charges are as follows

Band	First permit [Annual]	Second and subsequent permit per household
1 (up to 100 CO ₂ g/km)	£15	£15
2 (101-150 CO ₂ g/km)	£30	£60
3 (151-185 CO ₂ g/km)	£60	£100
4 (186 CO ₂ g/km and over)	£90	£150

Further Features of a CPZ

Parking for Businesses, Services and Community Users

One of the major objectives of Controlled Parking Zones is to give a degree of priority to the parking needs of residents. It is clear that businesses, services and community users also have legitimate parking requirements that need to be catered for. In existing controlled parking zones the Council operates a Business

Engine size	First permit (Annual)	Second and subsequent permit per household
1549cc or less	£30	£60
1550cc to 3000cc inclusive	£60	£100
3001cc and above	£90	£150

Parking Permit scheme that enables businesses to purchase permits which allows them to park in business bays or a shared used permit holder bays. The criteria for eligibility for Business Permits (which currently cost £225.00 per annum) is strict and may be defined as follows:-

- Require regular and unavoidable use of a vehicle to run their business
- Transport bulky and/or high value goods on a regular and unavoidable basis
- Work unsociable hours (when public transport is not readily available)

Permits are not available just for travelling to work by car (unless these journeys have

to be made at unsociable hours). Nevertheless, they are not only available for commercial businesses: other employers - e.g. local schools and health providers - may also apply, though the same criteria must be satisfied.

Loading and Unloading

A vehicle may load and unload for a maximum period of 20 minutes in any part of the zone when delivering or collecting goods, unless loading /unloading restrictions are in place.

Loading/unloading must be continuous and must involve heavy/ bulky goods (not normally shopping).

An exception to this is for moving house, when vehicles may wait longer than 20 minutes, whilst being loaded/ unloaded, provided they are not causing an obstruction.

Suspension of Parking Places

In certain circumstances the Police or the Council may suspend parking bays, for example to allow for building operations, domestic removals, weddings, funerals or special events etc.

Vehicle crossovers (driveways) and established pedestrian crossing points.

Parking bays will not be placed in front of a foot-way crossover where vehicle access has been provided for a property, or at established pedestrian crossing points. A yellow line will be provided to enable the Council and the Police to carry out enforcement during the operational hours of the CPZ.

Enforcement of Regulations

Any driver who parks a vehicle in contravention of parking restrictions will be issued with a Penalty Charge Notice (parking ticket).

Haringey Council is responsible for enforcing parking restrictions and uniformed parking attendants would regularly patrol the area to ensure that adequate enforcement takes place.

Signs and the Environment

Signs will be placed on existing lamp columns or on boundary walls of properties where possible, subject to statutory consultation. This is to reduce the amount of street furniture. Only where it is absolutely necessary will sign posts be erected for signs.

Disabled Badge Holders (*blue / orange badge holders*)- Any vehicle displaying a Disabled Badge will be able to park without a permit:

- in any residents' bays within the zone;
- on yellow lines without loading restrictions for a maximum of 3 hours provided they are not causing an obstruction;
- in any Disabled Bay, for a maximum of three hours.

Doctors - the existing designated doctors parking bays providing exclusive use for doctors will remain and no additional charges will be made.

Motorcycles - these can park free of charge in any of the parking bays, except designated disabled or doctor parking bays.

Special Parking Groups



Urban Environment

Streetscene Services

1st Floor South, River Park House, 225 High Road,
Wood Green, London N22 8HQ
Tel: 020 8489 1325 Fax: 020 8489 1433
www.haringey.gov.uk

7 June 2007

Dear Resident or Trader,

STATUTORY CONSULTATION

Seven Sisters Controlled Parking Zone (CPZ) – Review (Existing)

During October and November 2006 the Council carried out a review of the Seven Sisters CPZ. We invited residents and traders in the CPZ to give their views on the operation of the scheme. I would like to thank everyone who returned their questionnaires.

What did you tell us?

As you may be aware, the Seven Sisters CPZ currently operates **Monday to Saturday, 8am-6.30pm**.

We received the following feedback:

- 68% of respondents were either very or fairly satisfied with the CPZ as it currently operates.
- 67% of respondents were either very or fairly satisfied with the days of operation of the current CPZ.
- 60% of respondents were either very or fairly satisfied with the hours of operation of the current CPZ.

These results indicated that the majority of respondents were satisfied overall with the current operating days and hours of the Seven Sisters CPZ.

Therefore there will be no change to the operating hours of the CPZ.

We will also take this opportunity to modify some of the existing bays. The changes will include, converting some of the existing free bays to Residents or Pay and Display bays. These changes were identified through the Review process and additional feedback.

A full breakdown of the responses received can be found on the Haringey website at:
www.haringey.gov.uk/recent_parking_consultations.htm

As part of this CPZ review, we also consulted the roads surrounding the CPZ, asking whether or not they would like to be included in a possible extension. The feedback we received indicated support for an extension of the existing CPZ, as shown on the attached plan. We are proposing to extend the CPZ into the roads north of the **Seven Sisters CPZ**. This extension will be called the **Bruce Grove CPZ** and will to operate **Monday to Saturday, 8am - 6:30pm**. We are also proposing to include **Lawrence Road** and **Clyde Road** into the existing **Seven Sisters CPZ** maintaining the **Monday to Saturday, 8am - 6:30pm** operation.

Charges

The charging structure for CPZ parking permits was recently reviewed and will be based on the CO₂ emissions from your vehicle (or the engine size of your vehicle if registered before 23 March 2001). You can find more information at www.haringey.gov.uk/parking_charge_review

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Engine size	First permit (Annual)	Second and subsequent permit per household
1549cc or less	£30	£60
1550cc to 3000cc inclusive	£60	£100
3001cc and above	£90	£150

To enable any parking controls to be legally enforceable the council is required to enter into a further stage of consultation known as Statutory Consultation. This is the legal part of the process and takes the form of a public notice advertised in the local press, London Gazette and visible locations within the area to inform of the council's intentions.

The notice will be advertised on 7 June 2007 and provides a 21-day consultation period for interested parties to make representation regarding the council's intentions to implement parking controls. You should note that Statutory Consultation differs from informal consultation in that any interested party can make representations, rather than restricting the consultation to a specified area. Responses are also analysed according to the comments made, rather than based on "Yes/No" responses.

If you would like to comment on the Green Lanes CPZ Review, please write to:

Haringey Council, Traffic and Road Safety Group,
River Park House, 1st Floor South,
225 High Road,
Wood Green,
London N22 8HQ
or e-mail us at Streetscene.consultation@haringey.gov.uk

If you have any queries please contact Charlene Santos on 020 8489 1326.

Thank you in advance for taking time to read this leaflet.

Yours faithfully,



Councillor Brian Haley
Cabinet Member for Urban Environment and Conservation

Këshilli i Haringejit po bën konsultime ligjore mbi Rishqyrtimin e Zonës së Kontrolluar të Parkimit – CPZ Seven Sisters. Kjo letër përmban informata mbi çfarë po propozon këshilli për zonën tuaj. Nëse e doni një kopje të kësaj letre të Konsultimit Ligjor në gjuhën tuaj, ju lutem shënjoni ✓ kutinë, plotësoni emrin dhe adresën tuaj dhe dërgoni formularin tek adresa e mëposhtme me postim falas.

Şaredarîya Haringey li herêma Pêşçavkirina Devera Parka Kotnrolkirî ya Seven Sisters şêwirdarîya hiqûqî pêk tîne. Di vê nameyê de li ser ku şaredarî li herêma we çî pêşniyar dike agahî heye. Heke hun kopîyeke vê nameya Şêwirdarîya Hiqûqî bi zimanê xwe dixwazin, ji kerema xwe qutikê îşaret bikin, nav û navnîşana xwe binivîsin û formê ji navnîşana posta bêpere ya jêrîn re bişînin.

বাংলা

হ্যারিংগে কাউন্সিল সেভেন সিস্টার্স CPZ রীভিউ এলাকায় স্ট্যাটুটরী কনসাল্টেশন বা সংবিধিবদ্ধ আলোচনা প্রক্রিয়া পরিচালনা করছে। আপনাদের এলাকায় কাউন্সিল যেসব কাজ করার প্রস্তাব দিচ্ছে তাদের বিবরণ এই চিঠিতে দেওয়া আছে। এই সংবিধিবদ্ধ আলোচনা প্রক্রিয়ার চিঠি আপনি যদি আপনার নিচের ভাষায় পেতে চান, তাহলে বামের টিক চিহ্ন দিন, আপনার নাম ও ঠিকানা লেখার জায়গা পূরণ করুন এবং এই ফর্ম নিচের ফ্রীপোস্ট বা বিনা ডাকমাণ্ডলের ঠিকানায় পাঠিয়ে দিন।

Soomaali

Kawnsalka Haringey waxay qabanayaan wadatashigii qaanuuniga ahaa ee dibu eegista mandaqadda baarkinka xadaysan ee Seven Sisters CPZ. Warqaddan waxa ku qoran macluumaad ku saabsan ra'yiga uu kawnsalku ka soo jeedinaayo mandaqaddaada. Haddii aad rabto koobbi ah warqaddan ah wadatashiga qaanuuniga ah, ooku qoran luqaddaada, fadlan calaamadi sanduuqa, ku buuxi magacaaga iyo cinwaankaaga oo foomka ku soo dir cinwaanka boostiisu lacag la'aanta tahay ee hoose..

Français

La Municipalité de Haringey mène une consultation officielle dans la zone de Revue CPZ de Seven Sisters. Cette lettre contient des informations sur ce que la Municipalité propose dans votre quartier. Pour obtenir un exemplaire dans votre langue de cette lettre de Consultation Officielle, veuillez cocher la case, compléter votre nom et votre adresse et renvoyer le coupon, sans affranchir, à l'adresse ci-dessous.

Türkçe

Haringey Belediyesi, Seven Sisters Kontrollü Park Bölgesi (CPZ) Gözden Geçirme alanında yasal gerekliliği olan bir danışma çalışması yürütüyor. Bu mektup belediyenin bölgenizde neler önerdiğine ilişkin bilgiler içeriyor. Eğer bu Yasal Gereklilik Olarak Danışma mektubunun kendi dilinizde bir kopyasını istiyorsanız, lütfen kareyi işaretleyip adınızı ve adresinizi yazarak formu, aşağıda verilen, posta ücreti gerektirmeyen adrese gönderiniz.

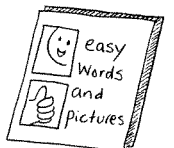
Please tell us if you would like a copy of this letter in another language that is not listed above or in any of the following formats, and send the form to the Freepost address below.

In large print

On audio tape

In Braille

In another language, please state:



Name:

Tel:

Address:

Email:

Please return to: Freepost RLXS-XZGT-UGRJ, Haringey Council,
Translation and Interpretation Services, 8th Floor, River Park House, 225 High Road, London N22 8HQ

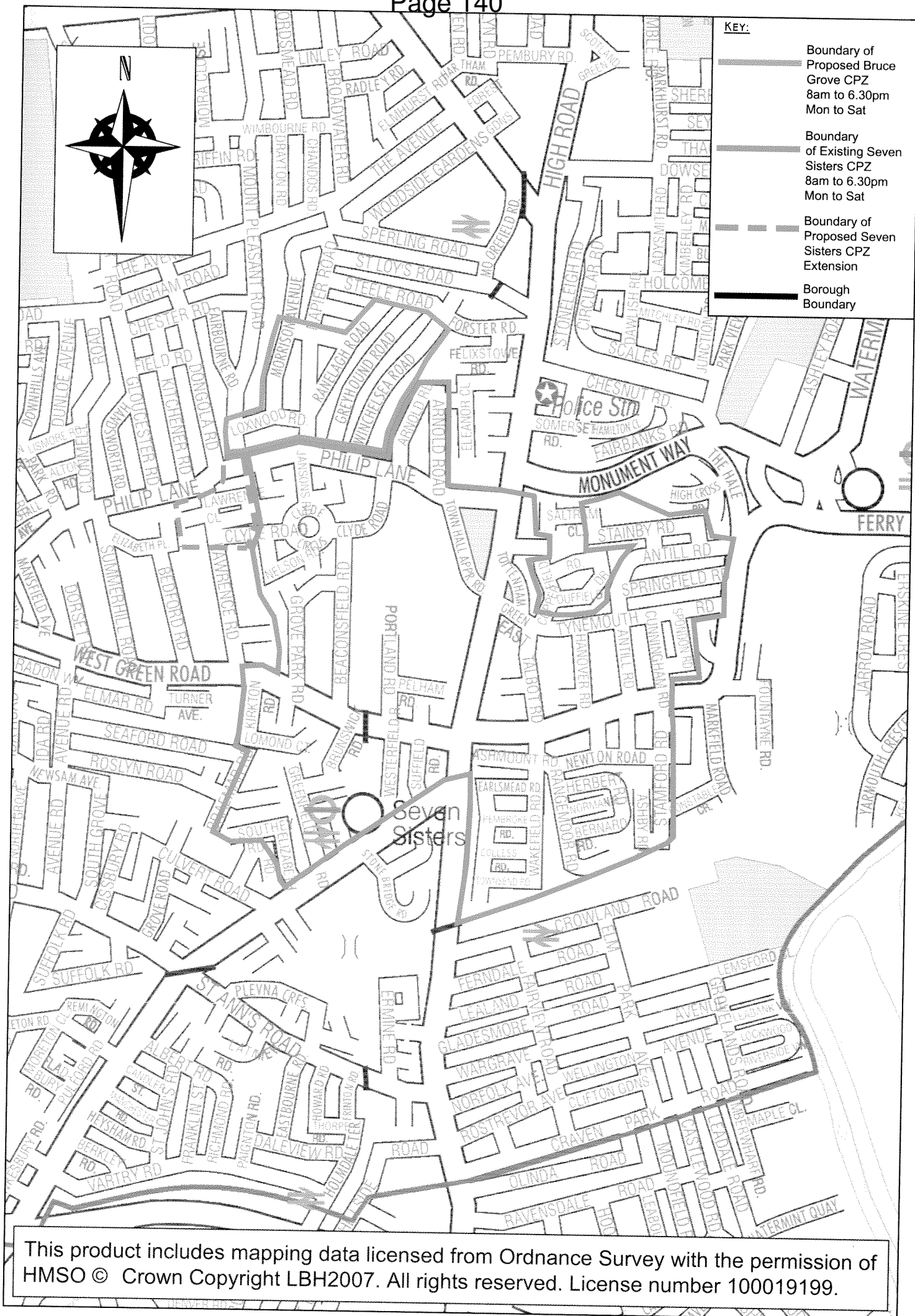
Haringey Council offers this translating and interpreting service to Haringey residents. We can translate this document into one language per resident ONLY.

Seven Sisters Outcome Letter



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Communications Unit 18190 • 05/07



Appendix II

Full list of representation received with the Council's consider response.



Haringey Council

Seven Sisters -Statutory Feedback Analysis (7th – 28th June 2007)

Objections

No	Name	Address	Opinion	Comments	Council Responses
1	Peter Coles	Grace Baptist Church, Napier Road N17 6XX	no	Exclude roads around the chapel as it will hinder the use of the church. Our activities are not only on Sundays but during the week as well.	Although the overall feedback during the review from residents of Napier Road (five in support and nine opposed) and Ranelagh Road (six in support and eight opposed) was opposed to parking controls, the roads located either side of them had high levels of support for inclusion. It was therefore decided that these roads should be included in the proposed scheme to provide a natural boundary and prevent displacement parking should they be excluded.
2	Gavin Childress	26 Ranelagh Road, London N17 6XU	no	We believe a CPZ would negatively affect businesses and make it much harder for residents to receive visitors during the day. Furthermore we have not been provided with a full breakdown of the feedback from the review and the 21-day statutory period is far too short.	The proposed CPZ initiative is in line with the Mayor's Transport Strategy and the Council's Local Implementation Plan. The Council conducted a review of the Seven Sisters CPZ and this included roads on the periphery of the zone. The feedback received indicated that a number of residents on the periphery of the existing zone felt that non-resident parking was an issue. The 21-day statutory period is the legal minimum requirement as part of the statutory process and followed a 28 day non statutory consultation period.
3	Ms Pamela Slcombe	66 Ranelagh Road London N17 6XU	no	I strongly disagree with Control parking on Ranelagh Road or the surrounding areas for that matter. I do not feel there is a need to implement these parking restrictions	The Council conducted a review of the Seven Sisters CPZ and this included roads on the periphery of the zone. The feedback received indicated that a number of residents on the periphery of the existing zone felt that non-resident parking was an issue.
4	Beverley Samaroo	71 Napier Road	no	I am totally against the proposed CPZ in my area	
5	Edwin Samaroo	71 Napier Road	no	I am totally against the proposed CPZ in my area	

No	Name	Address	Opinion	Comments	Council Responses
6	Mrs S Best	103 Winchelsea Road, N17 6XL	no	I did not know about this and therefore object.	Prior to entering into Statutory Consultation in June 2007, the Council conducted a review of the Seven Sisters CPZ, which included roads on the periphery of the zone. The feedback indicated support for parking controls and this was reported back to all affected properties as part of the statutory consultation process. Notices were also advertised in the local press and on site informing of the Council's intentions.
7	Fayth Rowe	Napier Road, Tottenham N17	no	I commute into work each day (I travel on tube) and I leave my car outside my house each day. I only use my car at weekends. I do not see why I have to pay for a resident permit to continue to leave my car outside my house.	The charges for permits are one of the lowest in London. If the scheme does go ahead it must be self financing. Any surplus may be spent on highways improvements, highways maintenance and on concessionary travel
8	Forty – two representations from various roads	Napier Road, Morrison Avenue, Ranelagh Road, Loxwood Road, Belton Road	No	Standard Letter: I believe that such an extension will push parking problems to the next free road. Such a scheme is also a form of additional taxation on to of other taxation namely Road Tax. Implementation of the scheme will also make it harder for us to receive visitors during the day and it will have a negative effect on businesses.	The proposed CPZ initiative is in line with the Mayor's Transport Strategy and the Council's Local Implementation Plan, which encourages the use of sustainable modes of transport. The charges for permits are one of the lowest in London. If the scheme does go ahead it must be self financing. Any surplus may be spent on highways improvements, highways maintenance and on concessionary travel.

Support

No	Name	Address	Opinion	Comments	Council Responses
1	Sabine Fajana	Winchelsea Road, N17	yes	I read about the council's intention of extending the Seven Sisters CPZ further into the North and I have to tell you how pleased I am	
2	Mary Powell		yes	I welcome this development as a contribution to reducing car use as much car use in London is an unnecessary	

					extravagance.	
3	Gary Nuttall	46 Winchelsea Road Tottenham, N17 6XH	yes		I am happy that Haringey seems to be going ahead with the extended CPZ for my road	

Outside the zone

No	Name	Address	Opinion	Comments	Council Responses
1	Resident via Cllr Kaushika Amin	St Margaret's Road	outside	How can they go about getting a CPZ on St Margaret's Road	Roads that provide evidence with a level of support for parking controls will be reported to the Cabinet Member for Urban Environment for his information and consideration.
2	Mrs K Coogan	St Loy's Road N17	outside	Its already hard parking on my road with the Council excluding us from the CPZ. How do I go about including my road in the CPZ.	Roads that provide evidence with a level of support for parking controls will be reported to the Cabinet Member for Urban Environment for his information and consideration.
3	Emma Hormoz	42 St Margaret's Road, London N17 6TY	outside	I and many other residents strongly object to this due to lack of publication.	Prior to entering into Statutory Consultation in June 2007, the Council conducted a review of the Seven Sisters CPZ, which included roads on the periphery of the zone. The feedback indicated support for parking controls and this was reported back to all affected properties as part of the statutory consultation process. Notices were also advertised in the local press and on site informing of the Council's intentions.

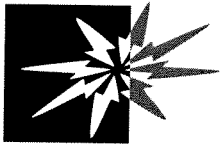
Within the existing zone

No	Name	Address	Opinion	Comments	Council Responses
1	Ann Carey	1b Elizabeth Road, N15 5IG	existing	The Pay & Display sign on my road is not clear or visible.	All necessary changes will be included as part of the further changes identified during the Seven Sisters Review process.

2	Clare Croft-White	17 Clyde Circus London N15 4LF	existing	I was pleased to receive the results of the recent review of the Seven Sisters CPZ and have no objection to the operating times. Am concerned more about the new Centre opening in the area.	Representations received regarding parking difficulty in neighbouring roads especially after the hours of the CPZ operation time will be noted. The representations will then be summarised and forwarded to the Cabinet Member for his information and consideration.
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Additional Comments

No	Name	Address	Opinion	Comments	Council Responses
1	Cllr Isidoros Diakides	Clyde Road	n/a	The proposed extension for Clyde Rd (between Laurence Rd and Nelson Rd) includes the traveller's site and they need large vehicles. I don't want them to be excluded.	The current standard restrictions for vehicles in CPZ areas are 2.27 metre in height (7ft 6 ins) and 5.25 meters in length (17ft 3ins). There are no proposals to change this as it would need to be looked at borough wide.



Haringey Council

Appendix III

Existing Seven Sisters CPZ –Identified Changes

Existing Seven Sisters CPZ - Identified Changes

No.	Road Name	Existing	Proposed (convert existing to the proposed)
1	Ranelagh Road - Flank walls of No. 126 & 128 Philip Lane	Residents Bays	Pay & Display Bays
2	Greyhound Road - Flank walls of No. 112 & 114 Philip Lane	Residents Bays	Pay & Display Bays
3	Jansons Road - North East side of Jansons Road junction with Philip Lane	2hr Free Bay	Residents Only Bay
4	Jansons Road - North West side of Jansons Road junction with Clyde Circus	Residents Bays	Shared Use Bay
5	Clyde Circus - Flank walls of No. 32 Clyde Road	2hr Free Bay	Residents Only Bay
6	Clyde Road - from no. 41- 49 Clyde Road; Flank wall of no. 12 Clyde Road; North west side of no. 14 Clyde Road	2hr Free Bay	Residents Only Bay
7	Collingwood Road - Flank walls of No. 109 Clyde Road; Opposite the flank wall of no. 109 Clyde Road.	2hr Free Bays	Residents Only Bays
8	Kirkton Road - Flank wall of 113 West Green Road	2hr Free Bays	Pay & Display Bays
9	Kirkton Road - Outside no. 74 - 82 Kirkton Road	Loading Bay	Extending Loading Bay
10	Brunswick Road - Flank wall of No. 95 West Green Road	2hr Free Bay	Residents Only Bay
11	Brunswick Road - Outside no. 49 West Green Road	Single Yellow Line	Double Yellow Line - Corner
12	West Green Road - Outside no. 43 West Green Road	Pay & Display Bays	Reduce the length to 13.5m
13	Westerfield Road - Flank wall of 29 West Green Road	4hr Free Bay	Residents Only Bay
14	Portland Road - Flank wall of 42 West Green Road	4hr Free Bay	Residents Only Bay
15	Suffield Road - Flank wall of 9 - 11 West Green Road	4hr Free Bay	Residents Only Bay
16	Pelham Road - Outside no 47 Pelham Road; Outside no 14 Pelham Road;	Business bays	Residents Only Bay
17	Pelham Road - Flank wall of no. 287; Flank wall of no. 289	2hr Free Bay	Residents Only Bay
18	Page Green Terrace - Opposite no.168 Page Green Terrace	4hr Free Bay	Residents Only Bay
19	Page Green Terrace - Outside the Church; opposite the Church.	2hr Free Bays	Residents Only Bays
20	Page Green Terrace - Opposite no.190; Opposite no.190	Residents Bays	Pay & Display Bays
21	Wakefield Road - From the Flank wall of no. 10 - 40 Wakefield Road	2hr Free Bay	Pay & Display Bay
22	Norman Road - Outside no. 2	2hr Free bay	Loading Bay
23	Page Green Road - Outside no. 7	2hr Free bay	Loading Bay
24	Stamford Road - Outside the public park	2hr Free Bay	Pay & Display Bay
25	Walton Road - Outside Earlsmead Primary School (2 bays)	2hr Free bays	Loading Bays
26	Talbot Road - Flank wall of no. 35 Broad Lane	2hr Free bay	Loading Bay
27	Hanover Road - Flank wall of no. 73 Broad Lane.	Residents Bay	Pay & Display Bay
28	Anthill - Flank wall of no. 105 Broad Lane	Residents Bay	Pay & Display Bay
29	Anthill - Flank wall of no. 191 The Hale; flank wall of no. 32 Tynemouth Road	2hr Free Bays	Residents Only Bays
30	Cunningham Road - Flank wall of no. 28 Tynemouth Road	2hr Free Bay	Pay & Display Bay
31	Cunningham Road - Opposite the flank wall of no. 123 Broad Lane	4hr Free Bay	Pay & Display Bay

32	Cunningham Road - Flank wall of no. 123 Broad Lane	2hr Free Bay	Residents Only Bay
33	Tynemouth Road - Flank wall of 151 The Hale; Flank wall of 153 The Hale	2hr Free bays	Shared Use Bays
34	Tynemouth Road - Outside the Garage	2hr Free bay	Loading Bay
35	Tynemouth Road - Outside the Health Centre	2hr Free Bay	Residents Only Bay
36	Tynemouth Road - Outside the Health Centre	2hr Free Bay	Pay & Display Bay
37	Springfield Road - Flank wall of 173 The Hale	2hr Free bay	Loading Bay
38	Montague Road - Flank wall of 149 Anthill Road	2hr Free Bay	Residents Only Bay
39	Stainby Road - Outside Welbourne Primary School	2hr Free Bay	Residents Only Bay
40	Colsterworth Road - Outside the Church	2hr Free Bays	Shared Use Bay
41	Tottenham Green East South Side - Outside no. 1	2hr Free Bay	Pay & Display Bay
42	Philip Lane - opposite the Bus Garage	Single Yellow Line	Double Yellow Lines

Appendix IV

Copy of the Review Report and Result Analysis

Seven Sisters CPZ - Feedback Comparison

No	Name	Review Stage		Statutory Stage		
		Support	Oppose	Support	Oppose	Neutral
1	Winchelsea Road	26	9	2	1	0
2	Greyhound Road	16	8	0	0	0
3	Morrison Road	9	2	0	3	0
4	Loxwood Road	8	0	0	1	0
5	Mount Pleasant Road	2	0	0	0	0
6	Belton Road	1	1	0	2	0
7	Ranelagh Road	6	8	0	11	0
8	Napier Road	5	9	0	20	0
9	Lawrence Road	0	0	0	0	0
10	Clyde Road	0	0	0	0	1
Total		73	37	2	40	1

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Haringey Council

Agenda item:

[No.]**Cabinet****On 17th July 2007**Report Title: **Cabinet Response to Scrutiny Review of Flytipping**

Forward Plan reference number (if applicable):

Report of: **Niall Bolger, Director of Urban Environment**Wards(s) affected: **All**Report for: **Key Decision****1. Purpose**

1.1 To set out the Cabinet's response to the report of the Scrutiny Review of Flytipping.

2. Introduction by Cabinet Member

- 2.1 Residents have told us that their top environmental concern for Haringey is cleanliness. In recent years a great deal of work has been carried out under the Better Haringey programme to deliver improvements in the cleanliness of our public places through closer monitoring of contractor performance and investment in more comprehensive sweeping services and associated activities such as graffiti removal and street washing.
- 2.2 However, these activities alone are not sufficient to enable Haringey to achieve high levels of resident satisfaction with cleanliness and to be amongst the cleanest boroughs in London under the Best Value Performance Indicator 199, which includes a score for how well we perform in dealing with flytipping. In order to achieve these outcomes the Council needs to engage with residents and businesses in a range of traditional and innovative ways to convey our messages not only about the services we provide but also the consequences of the criminal activity of flytipping for offenders and for the health and safety of the our environment.
- 2.3 The recommendations in this report provide us with the opportunity to review the activities we are already engaged in to achieve the outcomes required and ensure that these are effective and efficient. They also provide us with the opportunity to look at new ways of working to achieve the outcomes required, such as the use of new legislative powers, and different ways of communicating with residents, such as distribution of free white goods service leaflets by local electrical retailers. With the ever increasing regulation of waste and cost of disposing of waste, the Council must

be pro-active in its approach to dealing with flytipping. The responses and actions arising from the recommendations in the scrutiny review of flytipping demonstrate how the Council will meet the challenges ahead in a comprehensive and thoughtful manner.

3. Recommendations

3.1 That the Cabinet agree the response.

3.2 That the Cabinet agrees that the agreed recommendations are incorporated within the Streetscene and Enforcement Business Plans where appropriate and that any recommendations requiring additional funding are dealt with as part of the Council's budget setting process in 2008/09.

3.3 That progress be reported annually to the Environment Scrutiny Panel in June/July.

Report Authorised by: **Niall Bolger, Director of Urban Environment**

Contact Officer: Michael McNicholas, Acting Head of Waste Management
michael.mcnicholas@Haringey.gov.uk Tel: 020 8489 5624

4. Director of Finance Comments

4.1 The majority of recommendations can be implemented within existing approved budgets for waste management. However, four recommendations do potentially give rise to additional financial implications, although one of these, recommendation 2b is currently not agreed. The other three recommendations, namely 2h, 2i and 2j are currently agreed in principle only as they may have both capital and revenue implications which need to be properly assessed and funding clearly identified before these proposals can be implemented. It may be appropriate to seek funding through the Council's budget setting process for 2008/09. Furthermore already agreed staff savings within Enforcement business unit for 2010/11 may affect levels of service from that financial year. Some Enforcement budgets are funded from NRF which may not be available after this financial year. Confirmation of continuing NRF/SSCF funding will not be available from the Government until roundabout October this year.

5. Head of Legal Services Comments

5.1 The recommendations have been fully explored by relevant departments, as can be seen in the Appendix. The requisite legal considerations are dealt with in the body of the report and reflect the views of the Scrutiny Committee as contained within their full report. Relevant council departments that wish to not only enforce against breaches but also implement relevant measures to prevent flytipping should ensure that any legislation that is to be considered for use is provided for within the Council's Constitution and that appropriate delegation to officers has taken place. Proper

account should also be taken by enforcing departments of relevant enforcement policies, the enforcement concordat and other guidance as and when outlined by relevant organisations such as the Department for Environment, Food and Rural Affairs (DEFRA), the Local Authorities Coordinators of Regulatory Services (LACORS) and the Environment Agency.

6. Local Government (Access to Information) Act 1985

Environmental Protection Act, 1990

Integrated Waste Management and Transport Contract

Flytipping: Causes, Incentives and Solutions, UCL Jill Dando Institute of Crime Science

7. Strategic Implications

- 7.1 In total there are 18 recommendations, 11 of these are agreed, 5 are agreed in principle, 1 is agreed in part and 1 is not agreed. Most of the recommendations relate to the provision of contract and client activities through and by the Waste Management Service and also to the provision of enforcement activities by the Enforcement Service. One recommendation relates to activities by the Legal Service. The responses to the recommendations are detailed in the table attached to this report as Appendix A. The table also includes a SMART action plan to detail which service/s will carry out actions and when.
- 7.2 One recommendation has not been agreed. This is recommendation 2 (b) which reads;
Reducing or removing the charge for bulky waste collection for those on low incomes, benefits and the elderly (if the cost of administering such a scheme proves too expensive, then consideration be given to abolishing charges completely).
- 7.3 In the past Haringey Council did operate a universal free bulky item collection service. The service did not operate satisfactorily for a number of reasons. For example, the service experienced high demand which led to long waiting times of up to 8 weeks for collections to be carried out. Residents without sufficient space to store bulky items were not able to wait for a collection and this resulted in the service having a higher uptake in the west of the borough than the east.
- 7.4 The Council does provide free collection of bulky waste through the white goods and hazardous waste collection service, community clear-ups, green waste collection as part of the recycling service and bulky items can be taken to two Reuse and Recycling Centres for free disposal. These services are designed to capture waste for re-use and recycling where possible and, where disposal is the only practical option, the service provision is as efficient as possible in terms of the use of available resources.
- 7.5 In today's increasingly environment-conscious society, the emphasis with regard to waste must be on the waste hierarchy of reduce, reuse and recycle and only to dispose of waste if there is no other alternative. If the Council were to provide free collection services for bulky items this would require reductions in service levels elsewhere in the Waste Management Service to cover the cost and could give out the

wrong signals in terms of the Council's sustainability objectives. In any case, there is no absolute proof that providing universal free collection of bulky items is successful in reducing the levels of flytipping.

8. Financial Implications

- 8.1 Most of the recommendations of the Overview and Scrutiny can be implemented within existing budgets. For recommendations 1, 2b, 2h, 2i and 2j to be implemented, requires either the continuation of existing grant funding or new investment by the Council in revenue and capital funding that has not yet been identified. The Waste Management Service and Enforcement Service will investigate the value and feasibility of implementing the recommendations that require investment and where appropriate these will be incorporated into the 2008/09 business planning process. The outcomes of these investigations and the business planning process will be reported to the Environment Scrutiny Panel in June or July 2008.

9. Legal Implications

- 9.1 The legal implications of the recommendations in this report have been explored as shown in Appendix A and the comments of the Head of Legal Services are shown in section 5 above. Legislation in relation to proper disposal of waste has changed at a rapid rate in recent years both to ensure that waste is safely disposed of, for example through the Waste Electrical and Electronic Equipment Regulations, and to provide enforcement agencies with a wider range of more easily exercised powers against those who flytip waste, for example through the Cleaner Neighbourhood Environment Act. The Waste Management Service and Enforcement Service will continue to work together to ensure that Haringey is compliant with new regulations and legislation in relation to clearance of and enforcement against flytipped waste. Where this has resource implications the business planning process will be used to identify and bid for the required resources.

10. Equalities Implications

- 10.1 Records show that flytipping in Haringey is more of a problem in the east of the borough than in the west, but residents in Haringey are entitled to expect a clean environment wherever they live. Successfully carrying out the actions shown in Appendix A of this report will lead to the east/west imbalance being rectified but more importantly they will lead to a cleaner environment for all residents, visitors and people who work in the borough.
- 10.2 Flytipping does not only have a negative impact on the cleanliness of the borough, it can also create health and safety hazards for the public. Hazards can be the physical obstruction of pavements and roads, which can cause particular difficulties for pedestrians, especially those using prams, wheelchairs or those with impaired sight. Hazards can also be caused by dumping of particular types of waste which can be a health risk, for example asbestos and unknown substances in drums. These issues make it all the more important that Haringey is effective at preventing and enforcing against flytipping.
- 10.3 It is important that residents are aware of the range of waste management services that are provided by the Council, particularly those services that will help them to

dispose of larger items legitimately and for free, are well publicised. This review has recognised the importance of communications in this respect and the forthcoming Communication Plan will be an important tool for ensuring that all residents of Haringey know how to recycle, reuse or dispose of their waste properly.

11. Consultation

11.1 The Panel consulted with a wide range of bodies and individuals including residents, Members, external consultant, Accord, LBs Islington & Waltham Forest, UCL, Safer Neighbourhoods Team and officers.

11.2 Where the agreed recommendations involve changes to service delivery, consultation will be conducted as appropriate.

12. Background

12.1 There is a great deal of national and local concern about the environmental and financial cost of flytipping. The Scrutiny Review was convened as a result of suggestions from residents and Members who were concerned that the efforts made to improve the environmental quality of the borough are being undermined by the flytipping of residential and commercial waste.

12.2 In carrying out this review the Scrutiny Panel consulted widely with local and regional stakeholders, looked at the law relating to flytipping and assessed the current situation in Haringey in terms of how much, where and what is being flytipped. The review examined the preventative action being taken by the Council under the same criteria as those used in the research into flytipping carried out by the Jill Dando Institute, namely:

- increasing the effort;
- increasing the risk;
- reducing the rewards;
- reducing provocations; and
- removing the excuses.

12.3 The Council's activity in relation to prevention and clearance of flytipping is carried out by teams based in the Enforcement Service and Waste Management Service. These two services work together and with outside agencies and contractors to achieve the outcomes required for Haringey.

13. Conclusion

13.1 The scrutiny review of flytipping in Haringey demonstrates that the Waste Management and Enforcement Services are working well together and in partnership with outside agencies and contractors to prevent and enforce against flytipping. Nevertheless, the review also makes clear the need not only for this work to continue but also to find new and better ways of working to ensure that this problem is controlled and reduced.

13.2 The new Best Value Performance Indicator 199d has been introduced this year for measuring how well local authorities perform at dealing with flytipping. This measure compares year on year progress at reducing the number of flytips alongside the

number and type of enforcement actions taken against offenders. The indications are that Haringey's score for 2006/07 will be classed as 'Good', reflecting the work already being done to deal with flytipping in Haringey and recognised in the findings of the Scrutiny Review Panel. In order to sustain and improve this level of performance, Haringey will need to be fully committed to carrying out those actions identified in Appendix A in the longer term.

14. Use of Appendices / Tables / Photographs

- 14.1 Appendix A, Table of responses to recommendations of Scrutiny Review of Flytipping including SMART action plan.

Response to flytip scrutiny report, Appendix A.

Table of responses to recommendations and action plan

Recommendation	i. Response ii.	Action Plan		
		Action	Responsible Officer	Date for completion
1. That the Council acknowledges that the fight against fly tipping is a continuing one and its success depends on collective action supporting the objective of preventing this antisocial behaviour, and making a long term commitment to properly resourced preventative and enforcement activities.	<p>i. Agreed in principle</p> <p>Haringey's Environmental Crime performance for 2006/7 as recorded on DEFRA's Flycapture database, shows that Haringey is among the most active enforcement services in London and the country on environmental crime. This level of activity will provide a strong contribution to our overall BV199 score and impact on how clean and safe Haringey's public places are perceived.</p> <p>Agreed savings for 2010/11 include £110k of reductions in Environmental Crime through the loss of 3 posts. Current budgets for Environmental Crime are supported by £250k NRF funding for Street Enforcement and £150k for street wardens that will end in 2007/8.</p> <p>ii. Enforcement and Waste Management</p>	Flytip Action Plan shared by Enforcement and Waste Management Service to be formalised and reviewed on a six-monthly basis each November and May in line with half year and annual assessment of BVPI 199d performance.	Head of Waste Management jointly with Service Manager for Environmental Crime	May and November each year
				Measure of completed action
				Review of Flytip Action Plan and BVPI 199d performance presented to Cabinet Members at six-monthly intervals in May and November each year
2. a) The appropriate	i. Agreed.	Timed waste collections for all primary	Head of Waste	At
				Included in

introduction of timed trade waste collections on primary and secondary roads as part of the specification for the new integrated waste management and transport contract in 2009.	ii. Waste Management	and secondary retail roads will be specified in the new waste management contract.	Management	commencement of new integrated waste management contract in December 2009	specification of new contract which will be developed in the next 18 months
<p>b) Reducing or removing the charge for bulky waste collection for those on low incomes, benefits and the elderly (if the cost of administering such a scheme proves too expensive, then consideration be given to abolishing charges completely).</p>	<p>i. Not agreed.</p> <p>The Council already makes some provision for free collection/disposal of bulky items through;</p> <ul style="list-style-type: none"> • white goods etc collections; • community clear ups for qualifying households; • green waste collection as part of the recycling service; and • bulky items can be taken to two Reuse and Recycling Centres for free disposal. <p>Waste minimisation is one of the key themes of the new Waste Strategy for England 2007. The rationing of free bulky item collection services may act as a control measure to reduce waste and encourage residents to seek reuse rather than disposal options.</p> <p>ii. Waste Management</p>	The Council must encourage and facilitate reuse and to this end a Waste Minimisation Plan is being developed as part of the <i>Recycling Strategy for Haringey, 2006 to 2020</i> . This plan will be aimed at helping residents reduce waste and locate reuse options.	Head of Waste Management	October 2007	Waste Minimisation Plan to be presented to Cabinet Members for Environment and Community Safety in November 2007
c) Further advertising the fact that there is a single borough	i. Agreed.	Level of awareness to be assessed annually through question in the	Head of Waste Management	Continuous through	The first available tracker survey will

<p>wide telephone number to:-</p> <ul style="list-style-type: none"> allow residents and traders to report missed collections, and fly tipped rubbish, request bulky rubbish collection, replacement bins and recycling boxes, answer recycling enquiries. 	<p>There is already one single number in use for all waste, recycling and street cleansing issues. This has been advertised widely in leaflets, newspaper adverts, posters, on service vehicles, on the Council's web-site and in Haringey People. The number is: 020 8885 7700. Awareness of this number will continue to be promoted through these media.</p> <p>ii. Waste Management</p>	<p>Council's own tracker survey.</p>	<p>leaflets, newspaper adverts, posters, on service vehicles, on the Council's web-site and in Haringey People.</p>	<p>be this summer. Therefore, progress against this recommendation cannot begin to be understood until the results of the summer 2008 tracker survey are known.</p>
<p>d) Increasing residents' awareness of services by improving publicity of the Council's waste management services and the action taken to reduce fly tipping.</p>	<p>i. Agreed.</p> <p>A Communication Plan is being developed as part of the <i>Recycling Strategy for Haringey, 2006 to 2020</i>. This will have themes which are in common with the Waste Minimisation Plan mentioned in 2 (b) above. Whilst these plans will relate to the recycling strategy they will be scoped to publicise the range of waste management services available to residents.</p> <p>ii. Waste Management and Enforcement</p>	<p>The Communications Plan will be scoped to include pro-active distribution of information about actions taken by the Council to reduce flytipping, to discourage residents from flytipping and inform residents of the consequences of flytipping for offenders and for the environment.</p> <p>Our draft enforcement policy states that we will publicise all our successful prosecutions.</p>	<p>Head of Waste Management Service Manager for Environmental Crime</p>	<p>Communication Plan to be presented to Cabinet Members for Environment & Conservation and Community Safety in November 2007</p>
<p>e) Providing local traders with leaflets for distribution to customers on means of</p>	<p>i. Agreed.</p> <p>ii. Waste Management</p>	<p>New leaflets have been printed and these will be distributed to those local traders who are prepared to</p>	<p>Head of Waste Management (to produce leaflets)</p>	<p>Confirmation of completion of task at November 2007</p>

disposing of unwanted items at the point of purchase of bulky new goods, such as beds, white goods, televisions etc.	and Enforcement	take them for distribution to customers.	jointly with Assistant Director for Enforcement to ensure inspection and compliance programmes distribute leaflets produced		review of Flytip Action Plan
f) Providing "Haringey People" with regular information of successful prosecutions against fly tippers as well as news on new initiatives in waste collection generally.	<p>i. Agreed</p> <p>We will continue to raise the profile of enforcement activity in Haringey. This activity includes prosecutions but also includes cautions, fixed penalty notices, use of statutory notices, and stop and search operations. All successful prosecutions result in a press release but we will also ensure that the other enforcement activity is given a higher profile. Haringey People has run some coverage of enforcement activity and in 2006 we released a DVD at a launch event to publicise the work of the Environmental Crime Group. More than 200 of these DVDs were sent out to residents, elected members, government, key service managers and neighbouring boroughs.</p>	This action will be carried out in association with actions referred to in 2(b) and 2 (d)	See 2 (b) & (d)	See 2 (b) & (d)	

	ii. Enforcement and Waste Management	Activities as described in the column to the left to be carried out.			
g) Giving special attention to discouraging fly tipping in industrial areas including making full use of CCTV and prosecuting where possible.	<p>i. Agreed</p> <p>The Better Haringey Public Eyesore programme has an active case load of locations across the borough where there is environmental crime activity including fly tipping. This Better Haringey initiative is a 3 year programme focussing on railway land, waterways and Industrial Land. 2007/8 will have a specific focus on industrial land and our strategies will include use of CCTV where appropriate.</p> <p>ii. Enforcement Service</p>		Service Manager for Environmental Crime	On-going	Updates to be provided as part of the Flytip Action Plan Reviews each November and May
h) Liaising with the Parks Department and other appropriate departments to identify and seek funding to bring small marginal areas of waste land that currently attract fly tippers back into mainstream use – possibly as allotments, pocket parks etc.	<p>i. Agreed in principle.</p> <p>The issues around small areas of land used for flytipping can potentially be complex.</p> <p>There are likely to be substantial capital costs associated with any plan to mainstream such land and no capital sums have been identified to facilitate this. Until capital funding is available this recommendation can only be agreed in principle.</p>	<p>Action is already taken by Enforcement against the owners of private land used for fly tipping requiring clear up and/or securing the site. We will use powers where appropriate to target land that attracts fly tipping.</p> <p>The Waste Management Service liaises with the relevant services responsible for Council-owned land to ensure adequate maintenance arrangements are in place.</p> <p>The Waste Management Service uses NRF funding to clear litter and waste from unregistered land where there is</p>	Head of Waste Management jointly with Service Manager for Environmental Crime	On-going	Review of activity around land used for flytipping as part of Flytip Action Plan Reviews referred to in 1 above

	Existing actions already being taken are outlined in the Action column to the right. ii. Waste Management and Enforcement	no responsible owner to look after it and opportunities for securing the land to prevent further abuse are taken where possible.			
i) The feasibility of introducing a scheme whereby Accord search dumped bags to gain evidence as to the identity of fly tippers with targets being set for the number of searchers per month.	i. Agreed in principle. If it is possible for Accord to carry out search operations in order to gain evidence as to the identity of flytippers, there is likely to be a charge associated with this and funding would have to be identified to allow this to happen. A trial would be the most appropriate method to determine whether this would be practical and useful. Until funding is available for a trial this recommendation can only be agreed in principle. Enforcement have already developed the use of external employees, in Homes for Haringey, as authorised officers. ii. Waste Management and Enforcement	Seek response and cost estimate from Accord to proposal. Any agreement here will require careful management of Accord's activity to ensure that it complies with the same rules and controls which the Council's own enforcement activities are carried out under and must bind Accord into providing witness evidence and court appearance where necessary.	Head of Waste Management Service Manager for Environmental Crime will train, assess and authorise nominated staff.	July 2007	Report back progress as part of Flytip Action Plan Review November 2007
j) Allowing residents' to use	i. Agreed in principle.	Opportunities to expand the range	Head of Waste	December 2009	Linked to

the Reuse and Recycling Centres to dispose of safely transportable hazardous waste.	Reuse and Recycling Centres already take a wide range of hazardous wastes. Those that it cannot take can be collected directly from residents - through contractual arrangements set up by the Waste Management Service – by the Corporation of London. ii. Waste Management	of hazardous waste items that can be taken to Reuse and Recycling Centres will be investigated and, where site licence, site space, funding and collection arrangements allow, consideration will be given to introducing these. The potential for these will also be considered as part of the procurement process for the new integrated waste management contract.	Management		specifications for new integrated waste management contract.
3. That Ward Councillors be encouraged to work with officers to help ensure hard to reach groups know about waste collection services (If appropriate, signage should be translated into ethnic languages).	i. Agreed. ii. Waste Management	Linked to response to 2 (d) above. To be incorporated into Communication Plan and actions	See 2 (d) above	See 2 (d) above	See 2 (d) above
4. That the Leader of the Council write to all utility companies that own land in the borough reminding them of their duties to ensure that their land is well fenced and of their responsibilities to keep their land free of fly tipping.	i. Agreed. ii. Waste Management	Dispatch letters to relevant companies.	Head of Waste Management	Completed in June 2007	Done
5. That officers submit an annual report to the Overview and Scrutiny Committee on the current top 20 hotspot sites and the action being taken to eradicate Fly tipping at those sites.	i. Agreed. ii. Waste Management and Enforcement Service	An annual report will focus on; <ul style="list-style-type: none"> actions taken during the last year along with the outcomes of these actions; the locations targeted; progress against BVPI 199d; and 	Head of Waste Management jointly with Service Manager for Environmental	May each year	As part of review of Flytip Action Plan

			<ul style="list-style-type: none"> future plans of action. 	Crime		
6. That Overview and Scrutiny Committee be recommended to consider commissioning a future Scrutiny Review to examine a breakdown of the cost of clearing fly tipping etc so that this can be compared with other Borough's to ensure that the Council is providing a cost effective service.	i. Agreed. ii. Overview and Scrutiny Team		To be built into Overview and Scrutiny Plan (already arranged)	Overview & Scrutiny Officer	Scrutiny to be completed by December 2007	Report to Overview and Scrutiny Committee February 2008
7. That Police Safer Neighbourhood Teams' Inspectors and appropriate Haringey officers regularly meet to review fly tipping, reporting levels, training needs, lines of communication and to decide on possible joint operations.	i. Agreed. The Enforcement service has an active programme of joint activity with Police Safer Neighbourhood Teams (SNT). In 2006/7 we coordinated operations to 560 targets, most of which would have involved local SNT police to target environmental crimes. Training has been provided to Police SNTs on the work and powers available to our Environmental Crime service. Amongst these was operation stop it which a local authority initiative to target trade waste carriers. In 2006/7 Operation Stop It targeted waste carriers and made Haringey the most active enforcement service in the country for stop and		Twice annual meetings with Police	Service Manager for Environmental Crime Jointly with Head of Waste Management	April and October each year	Outcomes to be reported as part of the Review of the Flytip Action Plan in May and November each year

<p>8. That the Head of Legal Services urge the Magistrates Association and local magistrates to be robust with offenders and to consider the use of the Community Payback Scheme as a penalty for fly tippers.</p>	<p>search operations involving the Police.</p> <p>Under the recently endorsed Enforcement Strategy we have made a strong commitment to partnership working and have developed a Tactical Enforcement model to ensure this is resourced and led by available intelligence.</p> <p>ii. Enforcement Service and Waste Management Service</p>				
	<p>i. Agreed in part.</p> <p>ii. Corporate Legal Services (Criminal Litigation Team)</p> <p>Legal Services has suggested to the Bench Manager, Mr Robert Allan, that a presentation be undertaken to the bench and/or clerks in the Haringey Council area on “environmental crime” offences with a focus on flytipping in the borough. This would include the provision of information including the detrimental effect on the borough, the preventative measures being used within the borough, recent changes to the law (including an increase in</p>	<p>A Proposal to present seminar/workshop to Clerks and/or Magistrates in the Haringey Council area to be provided to the Bench Manager for his consideration and discussion with the Clerk to the Magistrates.</p>	<p>Head of Legal Services (Housing and Litigation Team/Criminal Litigation)</p>	<p>October 2007</p>	<p>Update this action as part of the November 2007 Flytip Action Plan Review</p>

	penalties) and use of fixed penalty notices. This would also include a mention of the Community Payback Scheme in action within the borough although this is set up through Probation Services and the Court would usually fine and order costs against those convicted of fly tipping but this could be a forum for this restorative justice type scheme to be considered more. It is important to note however that this cannot be a forum to lobby the magistrates to increase penalties in any direct manner and indeed that approach would be frowned upon by the Bench Manager.				
9. That the Director of Urban Environment ensure that the prevention of Fly Tipping is a priority output and that proposals arising from the two internal projects dealing with Houses in Multiple Occupation be reported back to the Overview and Scrutiny Committee within three months of them being completed.	<p>i) Agreed in Principle.</p> <p>The Overview and Scrutiny Committee has reviewed private Sector Housing and recommended that Officers use new powers under the Housing Act 2004 to develop discretionary licensing of Houses in Multiple Occupation (HMO). A proposal for agreement by the Secretary of State will be submitted in November 2007 and will include if possible pilot arrangements to control poor management practices.</p>	Report to Overview and Scrutiny on proposals for Discretionary Licensing and planning enforcement review recommendations for controlling HMOs	Assistant Director for Enforcement	November 2007	Relevant implementation plans presented to Overview and Scrutiny.

	A current value for money review of planning enforcement will consider best practice options and recommend improvements in the enforcement of planning controls including those affecting HMOs.				
	ii) Enforcement Service				

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Agenda item:

The Cabinet**17 July 2007**Report title: **Changes to Supported Housing Tenancy Agreement**

Forward Plan reference number:

Report of: **Director of Urban Environment**

Ward(s) affected: All

Report for: Key Decision

1. Purpose

This report summarises comments received from Supported Housing tenants, councillors and officers in response to a preliminary notice of intention to vary the tenancy agreement, issued in January 2007. It sets out recommended amendments to the proposals in the preliminary notice and provides, at **appendix 3**, the final proposed new tenancy agreement.

2. Introduction by Cabinet Member for Housing

- 2.1 As part of a continuing review of all our procedures we are updating various aspects of the Supported Housing tenancy agreements in the light of comments and concerns received from ward councillors, tenants and staff.
- 2.2 This report provides a summary of the key changes recommended by officers and the outcome of a wide consultation exercise with service users. I would welcome any additional comments or suggestions members of the Cabinet have, before proceeding to the next phase of the implementation plan.

3. Recommendations

- 3.1 That Cabinet Members:
- Note tenants' comments in response to the notice of intention to vary the Sheltered Housing and Community Good Neighbour Scheme tenancy agreement
 - Approve the recommended amendments in **section 8.1**.
 - Approve the final proposed new tenancy agreement set out in **appendix 3**.

Report Authorised by:

Director of Urban Environment

Contact officer: Bibi Khan
Project Manager
Telephone: Homes for Haringey Ltd
020 8489 3370

4. Executive Summary

- 4.1 In order to amend the tenancy agreement, the prescribed procedure for variation under section 103 of the Housing Act 1985 must be followed. This requires that the Council serve a preliminary notice of intention to vary the tenancy agreement on all Supported Housing tenants and invite comments in response.
- 4.2 In making its decision on changes to the tenancy agreement, the Cabinet is required to take into account a summary of tenants' comments.
- 4.3 This report summarises comments received from tenants in response to a notice of intention to vary issued in January 2007. Based on those comments and in line with the prescribed procedure, the report sets out recommended amendments to the proposed tenancy agreement.

5. Reasons for any change in policy or for new policy development (if applicable)

Appendix 1 shows the original tenancy agreement and **Appendix 2** the notice of intention to vary that was sent to tenants. Key changes proposed in the notice included:

- A section strengthening the clauses regarding access (clauses 54-60). This will help enable the Council to meet its statutory obligation to undertake annual gas safety and Health & Safety checks. It will also help to enable occupancy checks, as well as pest control and other works.
- Identity photographs, which will help address fraud and unauthorised sub-letting.
- New clauses on rubbish disposal (clauses 18-21)
- Changes in line with guidance from central government such as:
 - An increase in the amount of information in the tenancy agreement
 - A new section on tenants' rights (clauses 77-88)

As a result of comments from tenants and in line with the prescribed procedure, further amendments have been recommended to certain clauses. These changes and the reasons for them are set out in **section 8.1**.

6. Local Government (Access to Information) Act 1985

Background documents:

Housing Act 1985, section 103

Unfair Terms in Consumer Contracts Regulations 1999

Report to Executive of 22 November 2005: Changes to Tenancy Agreement

7. Background

On 22 November 2005, the Cabinet noted the results of consultation undertaken under section 105 of the Housing Act 1985 on demoted tenancies and identity photographs.

The same report highlighted further stages in the review of tenancy agreements, including consultation on further changes. This was undertaken in January 2007 for Supported Housing tenants in accordance with section 103 of the Housing Act 1985 by means of tenants' comments in response to a notice of intention to vary the Sheltered Housing and Community Good Neighbour tenancy agreements.

8. Description

This report summarises tenants' comments in response to a preliminary notice of intention to vary the tenancy agreement (Appendix 2), issued by the Council in January 2007. Section 103 of the Housing Act 1985 requires the Cabinet to take these comments into account in making its decision on the proposed tenancy agreement (Appendix 3).

Section 8 of this report provides a summary of comments from tenants. Section 8.1 sets out comments that resulted in recommendations to amend the tenancy agreement.

Section 8.2 highlights key comments that did not result in any variations to clauses. In addition, a fuller summary of comments from tenants and the Council's responses is contained in **Appendix 4**.

8.1 Summary of comments from tenants, with recommended amendments

As a result of tenants', councillors and staff comments on the preliminary notice of intention to vary (Appendix 2), in accordance with the prescribed procedure, this report recommends amendments to a number of clauses in the tenancy agreement. These are set out below.

8.1.1 Clause 5

It is recommended that clause 5 is amended as follows:

From: You, or anyone staying in or visiting your home, must not run a business or carry out a trade in the property without written permission in advance from the Council. The property includes the garden, outside space and garage, if any are included in your tenancy.

To: You, or anyone staying in or visiting your home, must not run a business or carry out a trade in the property without written permission in advance from the Council. The property includes the garden, outside space, **sheds; outbuildings** and garage, if any are included in your tenancy.

Summary of comments from tenants:

Tenants felt that sheds and outbuildings are part of the property and that they should not be used to run a business and so on without the Council's permission. Therefore, sheds and outbuildings should be added to this clause.

8.1.2 Clause 10

It is recommended that clause 10 be amended as follows:

From: Any guests staying at your property overnight must be signed in and out

To: Remove this clause completely

Summary of comments from tenants:

A number of tenants and councillors requested that this clause be removed as it seems to be an invasion of privacy to insist that residents get permission if guests stayed for a week or two.

Precautions to prevent illegal subletting and unauthorised occupation are covered in clauses 38g and 88. A tenant who wants their guests to stay longer than 21 days in a row must write to the Housing Manager for permission to do so.

8.1.3 Clause 12

It is recommended that clause 12 be amended as follows:

From: You, or anyone staying in or visiting your home, must not interfere in any way with the smoke detectors or any parts of the alarm systems, including the speech boxes and pull cords. You must report any faults that you are aware of.

To: You, or anyone staying in or visiting your home, must not interfere in any way with the ***controlled door entry systems***, smoke detectors or any parts of the alarm systems, including the speech boxes and pull cords. You must report any faults that you are aware of.

Summary of comments from residents and councillors:

Tenants and councillors asked for 'controlled entry systems' to be included in this clause.

8.1.4 Clause 21

It is recommended that clause 21 be amended as follows:

From: You, or anyone staying in or visiting your home, must not block drains, pipes or gutters in your home or in the building that your home is in.

To: You, or anyone staying in or visiting your home, must not block drains, pipes or gutters in your home or in the building that your home is in. ***Blockages in***

basins, sinks, and toilets are usually caused by fat, tea leaves, hair, cooking oil, nappies, and incontinence pads and so on.

Summary of comments from tenants and councillors:

Tenants and councillors asked for a clearer definition and the addition of 'oil and fat' to this clause. This clause has been re-written to be consistent with the Repairs Handbook. This is not a complete list for more details refer to the Tenants' Charter and Repairs Handbook.

8.1.5 Clause 38g

It is recommended that clause 38g be amended as follows:

From: If you want a guest to stay for more than 21 days in a row or a maximum of 90 days in one year. We will only give our permission in exceptional circumstances. However we will consider each request on its merit.

To: If you want a guest to stay for more than 21 days in a row or a maximum of 90 days in one year. We will only give our permission in ***exceptional*** circumstances. However we will consider each ***written*** request on its merit.

Examples could include long term ill health or a family member from abroad.

Summary of comments from tenants:

Tenants requested changing the word 'exceptional' or to provide a clearer definition by providing examples of what would be 'exceptional circumstances. Applications for guests wishing to stay longer than 21 days in a row must be in writing to the Housing Manager

8.1.6 Clause 88

It is recommended that clause 88 be amended as follows:

From: You must give us the following information:

- (i) The full name of all guests who stay overnight
- (ii) Your brief medical details and GP's details.
- (iii) Your next of kin's details (or your emergency contact's details).
- (iv) Signed access forms.
- (v) Information about your welfare and/ or support needs.
- (vi) Where appropriate, information about your pet.

To: You must give us the following information ***in writing to the Housing Manager:***

- (vii) The full name of all guests ***who stay 21 days in a row and over***
- (viii) Your brief medical details and GP's details.
- (ix) Your next of kin's details (or your emergency contact's details).

- (x) Signed access forms.
- (xi) Information about your welfare and/ or support needs.
- (xii) Where appropriate, information about your pet.

Summary of comments from tenants and councillors:

This clause is linked to clause 10, concerns raised by councillor that it seems to be an invasion of privacy to insist that residents get permission or supply details if guests stayed for a week or two. Recommendation is to monitor guests in both schemes who stay 21 days in a row and over in order to prevent illegal sub letting and unauthorised occupation of properties.

8.2 This section highlights key comments that *did not* result in recommendations to amend the tenancy agreement. It also sets out responses from the Council. A fuller summary of comments from tenants and the Council's responses is contained in appendix 4.

8.2.1 Clause 6

You, or anyone staying in or visiting your home, must not use the property or let it be used for any immoral or illegal purpose. This includes selling, cultivating or storing drugs, keeping illegal or unlicensed firearms or weapons, prostitution or handling stolen goods.

Summary of comments and response:

Request by tenants to include the word 'using' in relation to drugs. This would be inconsistent with the General Needs tenancy agreement so recommendation is not to change this clause

8.2.2 Clause 13

You, or anyone staying in or visiting your home, must not do anything in your home, the property, the grounds or locality of the property that is likely to cause danger or risk to others living, visiting or working in the scheme.

Summary of comments and response:

Some tenants asked for clarification of the word 'locality'. Use of the word 'locality' is a statutory wording under the nuisance clause of the Housing Act 1985 it is recommended that this clause should remain as it is. The word 'locality' tends to mean 'the estate'

8.2.3 Clause 17

You, or anyone staying in or visiting your home, must not smoke where there are non-smoking signs and must follow the advice of safety signs. You must not smoke in any of the lifts, laundries or other shared areas including lounges.

Summary of comments and response:

Tenants asked for clearer wording to make sure residents adhere to no smoking signs. Recommendation not to change this clause.

8.2.4 Clause 28

You, or anyone staying in or visiting your home, must not use or threaten domestic violence. This includes physical, sexual or psychological violence against or abuse of the tenant or any member of the tenant's household. Such behaviour may result in the Council taking action to evict you from your home. This action can be taken even in the absence of a criminal conviction.

Summary of comments and response:

Tenants asked for clearer definition of 'must not' Recommendation that this wording is already clear there is no need to change, or to define further.

8.2.5 Clause 100

The Council must take reasonable care to keep common entrances, halls, stairways, lifts, passageways, rubbish chutes, lighting and other common areas in reasonable repair. The Council must take steps to keep those areas reasonably clean.

Summary of comments and response:

Requests made to define the word 'reasonably' in relation to repair, residents felt that the word should be changed to 'good'. Recommendation is that this clause should not be changed and the word 'reasonable' be retained.

8.3 Further stages in the variation of the tenancy agreement

Following the decision of the Cabinet, a notice of variation will be sent to tenants. This will specify the changes to the Sheltered Housing and Community Good Neighbour Scheme tenancy agreements that have been approved by the Council and the date on which they will take effect.

9. Consultation

9.1 This report summarises comments from Supported Housing tenants in response to the Council's preliminary notice of 19 January 2007, of its intention to vary the tenancy agreement.

9.2 Target Group

The target group was Council tenants living in Sheltered and Community Good Neighbour Schemes

9.3 Consultation Period

The consultation period was from 19 January to 27 February 2007. However, comments received until early April 07 has been included in this report.

9.4 Method

Consultation was undertaken in accordance with the procedure prescribed by section 103 of the Housing Act 1985. A preliminary notice of intention to vary the tenancy agreement was sent by the Council to Supported Housing tenants.

The notice set out the proposed variations and their effects and invited comments from tenants.

A leaflet explaining the recommended changes was published explaining changes in Plain English, and a series of articles was published in Homes Zone seeking involvement from Supported Housing tenants and raising awareness of the review. Tenants were also consulted at the Sheltered Housing Forum meetings.

9.5 Hard to Reach Groups

Consultation material and other information for tenants was offered in Haringey's 10 main community languages, as well as in Braille, audio tape, large print and picture-and-symbol format.

9.6 Feedback

Information summarising the outcomes of this consultation will be publicised through Homes Zone, the newsletter for tenants of Haringey Council, and by serving the Notice of changes under Section 103 Housing Act 1985.

10. Financial Implications

There are no material financial consequences arising from the proposed changes to tenancy conditions.

11. Comments of the Acting Head of Legal Services

11.1 The Acting Head of Legal Services has been consulted in the preparation of this report.

11.2. Members are being asked to approve changes to Haringey's existing tenancy agreement for Supported Housing.

The proposed changes to the content and format of the tenancy agreement make it consistent with the new general needs secure tenancy agreement which came into effect in November 2006. The changes are in accordance with the Unfair Terms in Consumer Contracts Regulations 1999 and recent guidance by the Office of Fair Trading and the Audit Commission.

11.3. Following approval of the tenancy agreement by Cabinet Members, the next step will be to serve Notice of Variation. The changes to the tenancy agreement will come into effect on the date specified in the Notice of Variation.

12. Comments of the Director of Finance

The Director of Finance notes that the report recommends amending and clarifying the terms of the tenancy agreement. This will not affect the rent charged. The only marginal costs will be the costs of printing of leaflets and serving the notice to the tenants about the amended agreement. These costs will be contained within the HRA budget.

13. Equalities Implications

- 13.1 Safeguards will be included in the Housing Department's procedures to ensure that vulnerable people, including those with mental health problems and learning difficulties, are protected under the new tenancy agreement.
- 13.2 Outcomes of the changes will be monitored by ethnic background, age, gender and disability.

14. Use of Appendices

- Appendix 1: The original tenancy agreement
- Appendix 2: Preliminary notice of intention to vary the tenancy agreement, dated 19 January 2007
- Appendix 3: Final proposed new tenancy agreement – Sheltered Housing and Community Good Neighbour
- Appendix 4: Summary of comments from tenants

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APPENDIX 1: THE CURRENT TENANCY AGREEMENT

TENANCY AGREEMENT - SECURE TENANCIES – SHELTERED HOUSING

This is a Tenancy Agreement between the Tenant(s) and the London Borough of Haringey ("the Council") concerning the letting of the property (the address is overleaf). Both parties to this agreement have certain rights and obligations which are set out below. If you are a joint tenant, the term "tenant" refers to both tenants or all of them.

A. WHAT YOU MUST DO AS A SECURE TENANT

A1. Rent

Your rent and other charges are shown in your rent detail notification. You must pay the rent and other charges regularly and promptly.

A2. Nuisance

The tenant or anyone who is living in the dwelling or their guest shall not cause nuisance or annoyance to neighbours in the dwelling or in any part of the communal parts or in the vicinity of the premises or use the dwelling or allow it to be used for illegal purposes. The tenant must not hold or permit to be advised any such party.

A3. Harassment

The tenant or any person on the premises whether permanently or temporarily must at any time or in any place commit any acts which cause a nuisance, annoyance or disturbance which amounts to harassment on the grounds of race, sex, sexual orientation, religious belief or disability or disability of other local residents. Harassment is interference with the peace and comfort of any person.

A4. Obtaining Permission

You must get written consent from the Council:

- (i) If you want to use your home for trade or business or for any purpose other than a private dwelling. (This includes the garden and garage, if any. Consent will be refused if the trade or business is likely to cause nuisance or annoyance to others.
- (ii) Before making alterations
- (iii) If you wish to exchange the tenancy.
- (iv) Before subletting the property. The Council will not unreasonably withhold consent but may set conditions for (i) and (ii). If you do not comply with the conditions, the Council may withdraw its consent. You may not sublet or part with possession of the whole of your Council property.

A5. Maintaining the decorations

You are responsible for decorating the inside of your home as necessary unless you are elderly or have a disability.

A6. Maintaining the garden

If you have a garden, you must maintain all garden space free from rubbish and in a tidy condition.

A7. Cleaning

You are responsible for cleaning the area outside your front door. In blocks of flats or maisonettes, you are responsible for cleaning communal landings and passages adjacent to your flat or maisonette unless this is the responsibility of a person employed by the Council.

A8. Other members of your household. Subtenants and guests.

In the following clauses 8-14 where these rules set out what you must do or not to do as a tenant, they also apply to members of your household and to subtenants and your guests. If any subtenant or guest is doing something against these rules, you must take steps to remove them from your home. If you do not do this, the Council can take action against you where a sub-tenant or guest has done something against the Conditions of Tenancy.

A9. Damage to the property.

You must not cause the damage to the property, the Council's fixtures and fittings, any furniture provided by the Council or any common parts. You must also make sure the Council's property does not deteriorate through neglect by you. You should notify the Council as soon as possible for repairs that are needed because of deliberate damage to the property. (Fair wear and tear is not deliberate damage).

A10. Parking and Garages.

You must not park any private, heavy trade or commercial vehicle or caravan on the premises or hard standing is provided. You must not park any vehicle in a position where it could obstruct emergency access or exit points, or access to other parking spaces or garages, or which could cause shared access roads or other communal areas of a Council Housing Estate within four weeks or a written request to do so from the Council. (Abandoned vehicles may be removed by the police, if on the public highway or on open land or by the Council land).

A11. Inflammable Materials.

You must not store quantities of inflammable liquid or gas on the premises, other than may be reasonably used required for domestic use.

A12. Pets.

You must ensure that any domestic pet must be kept under control.

A13. Giving Access.

You must allow reasonable access to officers or agents of the Council to enter the premises to inspect the state of repair or to carry out repairs, maintenance or improvements to the premises or adjoining premises.

A14. Council Employees.

You must comply with the reasonable request of the Council's employees relating to the use of the premises and the Council's property, and must not hinder, abuse, threaten or assault them in the performance of their duties.

A15. Ending a Tenancy

- (i) You must give four weeks notice in writing to your local Housing Office if you want to leave. You must leave the Council's fixtures and fittings in the same state as they were at the beginning of the tenancy, except for:
 - (a) Fair wear and tear.
 - (b) Any improvements made by the Council.
 - (c) Any improvement made by you.

Before you leave, you must clean out all your furniture and possessions and leave the property clean and tidy. Any belongings left in the property will be treated as abandoned and the Council may take them as it thinks fit. You must give all keys to your Housing Office, including those for any store shed, controlled entry system or garage.

A16. Will pay the Council the weekly service charge.

A17. Will provide the warden with the following:

- (a) Full name of occupants
- (b) Brief medical details and GP's details
- (c) Next of kin address and telephone numbers
- (d) Spare keys to secondary locks
- (e) Signed access forms (Forms provided by Warden)
- (f) Any other information relating to your welfare.

B. RESPONSIBILITIES OF THE COUNCIL

The Council is responsible for:

- (a) Keeping the Structure and exterior of the building in good repair, including gutters, drains and external pipes.
- (b) Keeping in good repair and proper working order the Council's installations for space, heating, water heating, drainage and sanitation for the supply of water, gas and electricity.

- (c) In the case of flats, taking reasonable care to keep common entrances, halls, stairways, lifts, passageways, rubbish chutes, lighting and all other common parts in reasonable repair.
- (d) Carrying out those repairs which are the Councils responsibility within the current time limits.
- (e) Making reasonable arrangements to keep tidy all external communal spaces and communal hedges on its housing estates.
- (f) Decorating the exterior and communal parts of the interior every five years. These obligations are subject to the Council's right to make good and charge the tenant for wilful damage or neglect caused to the premises and communal amenities where provided.

The Council shall:

- (g) Enquire into the reasons for failure to pay the rent and other charges due, and shall take all reasonable steps to provide financial counselling before going to Court to recover the money owed.
- (h) Provide information on Council policy on transfers and re-housing.
- (i) Ensure that tenants receive the current edition of the Tenants' Charter.
- (j) Give Tenants 4 weeks notice before increasing the net rent; 1 week's prior notice before increasing the district heating charge.
- (k) Consult tenants on any proposed alteration in tenancy conditions and give 4 weeks notice of any alteration.
- (l) Give 24 hours notice in writing of any visit to the premises to inspect, if a repair or inspection is being carried out other than in response to a request from the tenant. As an exception to this, an employee or agent of the Council may enter without notice if there is an emergency which might result in personal injury or damage to the tenant's home or to neighbouring properties.

Provide Warden Services as listed below:

- (m) Daily intercom checks.
- (n) Daily visit to those identified as being at risk.
- (o) Assistance with repairs reporting as appropriate.
- (p) Getting involved in Tenants Associations, Coffee Mornings etc.
- (q) Welfare Benefits advice.
- (r) Co-ordinating services and liaising with either statutory or non statutory agencies to ensure your welfare.
- (s) Weekly cleaning of your flat
- (t) Maintenance of fridges, cookers and laundry facilities provided by the Council.
- (u) Quarterly cleaning of all internal windows and quarterly cleaning of all external communal windows.
- (v) Other housing welfare services as required according to need.

APPENDIX 1: THE CURRENT TENANCY AGREEMENT

TENANCY AGREEMENT - SECURE TENANCIES – COMMUNITY GOOD NEIGHBOURHOOD

This is a Tenancy Agreement between the Tenant(s) and the London Borough of Haringey ("the Council") concerning the letting of the property (the address is overleaf). Both parties to this agreement have certain rights and obligations which are set out below. If you are a joint tenant, the term "tenant" refers to both tenants or all of them.

A. WHAT YOU MUST DO AS A SECURE TENANT

A1. Rent

Your rent and other charges are shown in your rent detail notification. You must pay the rent and other charges regularly and promptly.

A2. Nuisance

The tenant or anyone who is living in the dwelling or their guest shall not cause nuisance or annoyance to neighbours in the dwelling or in any part of the communal parts or in the vicinity of the premises or use the dwelling or allow it to be used for illegal purposes. The tenant must not hold or permit to be advised any such party.

A3. Harassment

The tenant or any person on the premises whether permanently or temporarily must at any time or in any place commit any acts which cause a nuisance, annoyance or disturbance which amounts to harassment on the grounds of race, sex, sexual orientation, religious belief or disability or disability of other local residents. Harassment is interference with the peace and comfort of any person.

A4. Obtaining Permission

You must get written consent from the Council:

- (i) If you want to use your home for trade or business or for any purpose other than a private dwelling. (This includes the garden and garage, if any. Consent will be refused if the trade or business is likely to cause nuisance or annoyance to others.
- (ii) Before making alterations
- (iii) If you wish to exchange the tenancy.
- (iv) Before subletting the property. The Council will not unreasonably withhold consent but may set conditions for (i) and (ii). If you do not comply with the conditions, the Council may withdraw its consent.

You may not sublet or part with possession of the whole of your Council property.

A5. Maintaining the decorations

You are responsible for decorating the inside of your home as necessary unless you are elderly or have a disability.

A6. Maintaining the garden

If you have a garden, you must maintain all garden space free from rubbish and in a tidy condition.

A7. Cleaning

You are responsible for cleaning the area outside your front door. In blocks of flats or maisonettes, you are responsible for cleaning communal landings and passages adjacent to your flat or maisonette unless this is the responsibility of a person employed by the Council.

A8. Other members of your household. Subtenants and guests.

In the following clauses 8-14 where these rules set out what you must do or not to do as a tenant, they also apply to members of your household and to sub-tenants and your guests. If any subtenant or guest is doing something against these rules, you must take steps to remove them from your home. If you do not do this, the Council can take action against you where a sub-tenant or guest has done something against the Conditions of Tenancy.

A9. Damage to the property.

You must not cause the damage to the property, the Council's fixtures and fittings, any furniture provided by the Council or any common parts. You must also make sure the Council's property does not deteriorate through neglect by you. You should notify the Council as soon as possible for repairs that are needed because of deliberate damage to the property. (Fair wear and tear is not deliberate damage).

A10. Parking and Garages.

You must not park any private, heavy trade or commercial vehicle or caravan on the premises or hard standing is provided. You must not park any vehicle in a position where it could obstruct emergency access or exit points, or access to other parking spaces or garages, or which could cause shared access roads or other communal areas of a Council Housing Estate within four weeks or a written request to do so from the Council. (Abandoned vehicles may be removed by the police, if on the public highway or on open land or by the Council land).

A11. Inflammable Materials.

You must not store quantities of inflammable liquid or gas on the premises, other than may be reasonably used required for domestic use.

A12. Pets.

You must ensure that any domestic pet must be kept under control.

A13. Giving Access.

You must allow reasonable access to officers or agents of the Council to enter the premises to inspect the state of repair or to carry out repairs, maintenance or improvements to the premises or adjoining premises.

A14. Council Employees.

You must comply with the reasonable request of the Council's employees relating to the use of the premises and the Council's property, and must not hinder, abuse, threaten or assault than in the performance of their duties.

A15. Ending a Tenancy

- (i) You must give four weeks notice in writing to your local Housing Office if you want to leave. You must leave the Council's fixtures and fittings in the same state as they were at the beginning of the tenancy, except for:
 - (a) Fair wear and tear.
 - (b) Any improvements made by the Council.
 - (c) Any improvement made by you.

Before you leave, you must clean out all your furniture and possessions and leave the property clean and tidy. Any belongings left in the property will be treated as abandoned and the Council may them as it thinks fit. You must give all keys to your Housing Office, including those for any store shed, controlled entry system or garage.

A16. Will pay the Council the weekly service charge.

A17. Will provide the warden with the following:

- (a) Full name of occupants
- (b) Brief medical details and GP's details
- (c) Next of kin address and telephone numbers
- (d) Spare keys to secondary locks
- (e) Signed access forms (Forms provided by Warden)
- (f) Any other information relating to your welfare.

B. RESPONSIBILITIES OF THE COUNCIL

The Council is responsible for:

- (a) Keeping the Structure and exterior of the building in good repair, including gutters, drains and external pipes.
- (b) Keeping in good repair and proper working order the Council's installations for space, heating, water heating, drainage and sanitation for the supply of water, gas and electricity.
- (c) In the case of flats, taking reasonable care to keep common entrances, halls, stairways, lifts, passageways, rubbish chutes, lighting and all other common parts in reasonable repair.
- (d) Carrying out those repairs which are the Council's responsibility within the current time limits.
- (e) Making reasonable arrangements to keep tidy all external communal spaces and communal hedges on its housing estates.
- (f) Decorating the exterior and communal parts of the interior every five years. These obligations are subject to the Council's right to make good and charge the tenant for wilful damage or neglect caused to the premises and communal amenities where provided.

The Council shall:

- (g) Enquire into the reasons for failure to pay the rent and other charges due, and shall take all reasonable steps to provide financial counselling before going to Court to recover the money owed.
- (h) Provide information on Council policy on transfers and re-housing.
- (i) Ensure that tenants receive the current edition of the Tenants' Charter.
- (j) Give Tenants 4 weeks notice before increasing the net rent; 1 week's prior notice before increasing the district heating charge.
- (k) Consult tenants on any proposed alteration in tenancy conditions and give 4 weeks notice of any alteration.
- (l) Give 24 hours notice in writing of any visit to the premises to inspect, if a repair or inspection is being carried out other than in response to a request from the tenant. As an exception to this, an employee or agent of the Council may enter without notice if there is an emergency which might result in personal injury or damage to the tenant's home or to neighbouring properties.

Provide Warden Services as listed below:

- (m) Daily intercom checks.
- (n) Daily visit to those identified as being at risk.
- (o) Assistance with repairs reporting as appropriate.
- (p) Getting involved in Tenants Associations, Coffee Mornings etc.
- (q) Welfare Benefits advice.
- (r) Co-ordinating services and liaising with either statutory or non statutory agencies to ensure your welfare.

Social Services**Housing Services**

Apex House, 820 Seven Sisters Road,
London N15 5PQ
Tel: 020 8489 1310 Fax: 020 8489 5321
www.haringey.gov.uk

This matter is being dealt with by: Arin Akin

Direct line/ext: 020 8489 1310

19 January 2007

Dear Tenant,

Notice of intention to change your tenancy agreement Section 103 Housing Act 1985

Every tenant has a tenancy agreement. This sets out your rights and responsibilities as a tenant, as well as the Council's responsibilities.

Haringey Council has reviewed the current tenancy agreement for all tenants in sheltered housing and Community Good Neighbour Schemes, and proposes to make some changes to it. Some parts of the tenancy agreement have been rewritten to make them clearer and easier to understand. There are also some new clauses, to help make sure that tenants have all the information they need. Proposed changes include the following:

- ◆ New rules about how many days guests can stay overnight
- ◆ A pet contract
- ◆ A section strengthening the Council's right to access tenants' homes, for example, to carry out gas safety checks (as required by law) and occupancy checks
- ◆ New clauses on rubbish disposal
- ◆ A new section on tenants' rights

We would like to hear your views, which will be summarised and reported to the Council's Executive Committee. The Executive will take your views into account when it decides on which changes to make. After the Executive make their decision, we will write to tell you which changes will be made and to give you at least 28 days' notice before the changes are introduced.

The attached documents form part of this notice. They are laid out as follows:

- ◆ The main document is entitled "Proposed tenancy agreement with changes explained". It lists each clause of the proposed new agreement. The changes are explained in bold text directly beneath each new clause.
- ◆ The appendix shows the current tenancy agreement.

Interim Director of Social Services and Housing Jim Crook



2005-2006
Getting Closer to Communities



INVESTOR IN PEOPLE

If you have any comments on the proposed changes, please send them to the address below. You do not need a stamp. You must send your comments to reach us by **Tuesday 27 February 2007** to:

Freepost RLSH-LUYZ-AYUY
Tenancy Changes
London Borough of Haringey
13-27 Station Road
Wood Green
London N22 6UW

Yours sincerely,

A handwritten signature in black ink, appearing to read 'G. Cutts', with a horizontal line extending from the end.

Graham Cutts
Head of Housing

Shqip

Ky dokument shpjegon ndryshimet e propozuara në marrëveshjen e çrësë për të gjithë qirashinjtë në strehimin me përkrahje (supported housing). Për një kopje falas në gjuhën tuaj, shënjoni ✓ kutinë, plotësoni formularin dhe kthejeni atë tek adresa e mëposhtme me Postin Falas.

Kurdî Kurmancî

Ev dokuman îzah dike ka di kontrata herwî kirêçiyên ku di nav xaniyên destekdarî de diin, guherîna lian tiştan hatîye pêşniyarkirin. Ev dibawaze bizane ka nêrînên we çî ne. Ji bo qoppeke belaş ya vê dokumanê ya bi zimanê Kurdîjî kerena xwe qutîyê îşaret bilîn, vê formê tîjî bilîn û vegeîrînin edresa li jêr. Pûl hevwê nake.

اللغة العربية

هذا إيجاز لكلّ المسأجرين في الإسكان المدعوم. نُسأل عن وجهات نظرنا. لنسخة مجانية في لُحُوك الخاصة، أَسْطَب في المربع، نَم أَمْلِيء الاسْمارة وأَرْجِعها إلى العنوان بالبريد المجني Freepost الأسفل.

Português

Este documento explica mudanças propostas para o acordo de inquilinato de todos inquilinos em acomodação apoiada. Ele pede sua opinião. Para uma cópia gratuita em sua própria língua, marque o quadrado certo, preencha o formulário e retorne-o para o endereço postal gratuito (Free post) abaixo.

বাংলা

সহ পোর্টেজ হাউসিং বা সহায়তাপ্রাপ্ত গৃহস্থান ব্যবস্থার সমস্ত ভাড়াটিয়াগণ ভাড়াটিয়াবৃত্ত চুক্তিতে প্রস্তাবিত পরিবর্তনগুলি এই পলিচে ব্যাখ্যা করা হয়েছে। এটিতে আপনার মতামত জানতে চাওয়া হচ্ছে। আপনার নিজের কলার এম বিনা মূল্যে কপি পাওয়ার জন্য, খাতে চিহ্ন চিহ্ন দিন, ফর্ম পূর্ণ করুন এবং সেটা নিচের ফ্রী পোস্ট বা বিনা ভাড়াযোগের ঠিকানায় ফেরত পাঠান।

Limba Română

Acest document se referă la schimbările propuse contractului de închiriere a tuturor chirișilor în schema „supported housing”. Vă cere opinia dvs. Pentru a obține o copie gratuită în limba dvs, bifați caseta, completați formularul și returnați-l la adresa de mai jos fără timbru poștal.

Français

Ce document explique le projet de modification du contrat de location de tous les locataires de résidences et vous demande votre avis. Pour en obtenir gratuitement un exemplaire dans votre langue, cochez la case, remplissez le coupon et renvoyez-le à l'adresse ci-dessous (utile de timbrer l'enveloppe).

Soomaali

Waxaan ka hadlaynaa ku odaynaya qaybta qaybta waxaa ka mid ah ee la soo dhiibay ee ku saabsan heshiiska dhamaadka kumool guriga la aawiyay. Si lagu ugu soo diro nuqul bilaash ah oo ku qoran afkaaga hooyo, calaamada ee sanduud, buuxinta formka ka dibna diibo ugu soo diro ciinwadaanka hoos ku xusan. Diibo usoo diirto formka la aawiyay kaaga mara la aawiyay.

Ελληνικά

Το έντυπο αυτό εξηγεί τις αλλαγές που προτείνονται να γίνουν στα ενοικιαστήρια συμβόλαια όλων των ενοικιαστών των κατοικιών στηρίξης και ζήτησε τις απαντήσεις σας. Για ένα δωρεάν αντίγραφο στη δική σας γλώσσα, σημειώστε το τηλέφωνό, συμπληρώστε και επιστρέψτε τη φόρμα στην πιο κάτω διεύθυνση χωρίς να χρειάζεται να πληρώσετε.

Türkçe

Bu belge destekli konutlardaki (supported housing) tüm kiracıların kira sözleşmelerinde yapılması önerilen değişiklikleri açıklamakta olup görüşlerinizi sormaktadır. Kendi dilinizde ücretsiz bir kopyası için lütfen kutuyu işaretleyip formu doldurun ve formu aşağıdaki Ücretsiz posta (Freepost) adresine yollayın.

Please tell us if you would like a copy of this letter in another language that is not listed above or in any of the following formats, and send the form to the Freepost address below.

☐ In large print

☐ On audio tape

☐ In Braille

☐ In another language, please state:



Name:

Tel:

Address:

Email:

Please return to: Freepost RLXS-XZGT-UGRJ, Haringey Council,
Translation and Interpretation Services, 8th Floor, River Park House, 225 High Road, London N22 8HQ

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Tenancy Agreement Letter

Homes for Haringey Ltd. Published by Haringey Council's Communications Unit 17485 • 01/07

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Appendix: 3

Final Proposed tenancy agreement (for supported housing - Sheltered) with changes explained

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Tenancy agreement for supported housing - secure tenancies

This is a tenancy agreement between you the tenant(s) and us the London Borough of Haringey ("the Council"), for letting a property in supported housing (the address of the property is on page 1 of your tenancy agreement).

The purpose of this tenancy agreement is to provide accommodation for tenants who have identifiable support needs and who, according to the Council's conditions, are eligible for supported housing. These tenants will normally be over 55 years old.

You have a secure tenancy under the Housing Act 1985 (as amended).

Both parties to this Agreement have certain rights and responsibilities which are set out below. If you are a joint tenant, the term 'tenant' refers to each tenant, or both or all of you.

If you give false information which helps you to get a tenancy in supported housing, the Council may get a court order to take possession of your home.

You can contact the Council through your supported housing manager (for contact details see the Tenants Charter). If you need to send a notice or any court documents to the Council, you can send them to the address shown in clause 109.

WHAT YOU MUST DO AS A SECURE TENANT

Use of the property

- 1 You must use the property as your only or main home.
- 2 You must not sub-let any part of the property to anyone else.
- 3 You must let the Council know (normally through your supported housing manager) if you will be away from home for more than a month, and give us a contact address. For details of how to contact us, see the Tenants Charter.
- 4 You, or anyone staying in or visiting your home, must not keep belongings (including bicycles, mopeds, wheelchairs or motorised scooters) in any communal areas, such as landings, corridors, entrance halls and stairs. You, or anyone staying in or visiting your home, must not block any shared areas, including access routes.

5 You, or anyone staying in or visiting your home, must not run a business or carry out a trade in the property without written permission in advance from the Council. The property includes the garden, outside space, sheds; outbuildings and garage, if any are included in your tenancy.

6 You, or anyone staying in or visiting your home, must not use the property or let it be used for any immoral or illegal purpose. This includes selling, cultivating or storing drugs, keeping illegal or unlicensed firearms or weapons, prostitution or handling stolen goods.

7 You must comply with reasonable requests of the Council's employees or agents regarding the use of your home and the Council's property. You must not hinder, obstruct, abuse, threaten or assault them when they are performing their duties.

8 You must allow Council officers or agents to take a photograph of you and to keep your photograph on our records as part of the Council's Tenant Audit System, designed to prevent and detect fraud. The Council will not pass on this photograph to anyone, except under data-protection law. For more information, see the Tenants' Charter.

9 You are responsible for every person staying in or visiting your home. If your guest or visitor is causing this agreement to be broken (for example, by causing harassment or nuisance), you must contact the Council and you must take reasonable steps to stop him or her. In some cases, reasonable steps may include asking that person to leave your home or getting a court order against him or her. If you do not do this, the Council can take legal action against you.

10 The communal laundry facilities can only be used by or for the benefit of tenants who pay the full service charge and people who are permanently living with them.

Health and safety

12 You, or anyone staying in or visiting your home, must not interfere in any way with the controlled door entry systems, smoke detectors or any parts of the alarm systems, including the speech boxes and pull cords. You must report any faults that you are aware of.

13 You, or anyone staying in or visiting your home, must not do anything in your home, the property, the grounds or locality of the property that is likely to cause danger or risk to others living, visiting or working in the scheme.

14 You, or anyone staying in or visiting your home, must dispose of any hazardous waste (including body waste) in a safe and hygienic way.

15 You, or anyone staying in or visiting your home, must not keep dangerous or inflammable materials or bottled gas in your home or in the communal areas. You must not use or keep gas or oil heaters in your property. You must not hoard or store items which would make your property a health or fire hazard.

16 You, or anyone staying in or visiting your home, must not let anyone in to the communal areas of the building unless you know that they have a genuine right to be there.

17 You, or anyone staying in or visiting your home, must not smoke where there are non-smoking signs and must follow the advice of safety signs. You must not smoke in any of the lifts, laundries or other shared areas including lounges.

18 You, or anyone staying in or visiting your home, must dispose of rubbish in the chutes or bins provided.

19 If you have been provided with recycling bins, you, or anyone staying in or visiting your home, must use them appropriately.

20 You, or anyone staying in or visiting your home, must get rid of bulky rubbish items (too large to fit in bins) by making arrangements for them to be collected.

21 You, or anyone staying in or visiting your home, must not block drains, pipes or gutters in your home or in the building that your home is in. Blockages in basins, sinks and toilets are usually caused by fat, tea leaves, hair, cooking oil, nappies, and incontinence pads and so on.

Rent

22 Your rent and other charges, such as water charges, are shown at the beginning of your tenancy agreement. You must pay the rent and other charges in advance on or before each Monday, unless you have written permission from the Council to do otherwise.

23 Each joint tenant is responsible for all of the rent and any arrears.

24 You could lose your home if you do not pay your rent and other charges. You must contact the Council if you have difficulty paying your rent. There are details of where to contact us in the Tenants' Charter.

25 You must pay any arrears or other charges relating to a previous tenancy if they are shown at the beginning of this agreement.

26 If you have to pay former tenancy arrears or other charges under this agreement, they will not be treated as rent but you must allow the Council to recover those payments when you pay your rent.

Violence and abuse

27 You, or anyone staying in or visiting your home, must not assault, abuse or threaten any person in or visiting your home or the locality of your home.

28 You, or anyone staying in or visiting your home, must not use or threaten domestic violence. This includes physical, sexual or psychological violence against or abuse of the tenant or any member of the tenant's household. Such behaviour may result in the Council taking action to evict you from your home. This action can be taken even in the absence of a criminal conviction.

29 You, or anyone staying in or visiting your home, must not assault, threaten or abuse any Council staff, agents or persons sent by the Council.

Antisocial behaviour

30 If you, or anyone staying with you or visiting you, breaks the terms of this agreement, the Council may decide to ask the court to evict you. We may take other action to deal with harassment, nuisance, annoyance and other types of anti-social behaviour. This may include applying to exclude you or your family members or visitors from your home or the locality. You can find details in the Tenants' Charter.

Nuisance

31 You, or anyone staying in or visiting your home, must not hold or allow a pay party to be held at your home. You must not advertise or allow a pay party to be advertised at your home.

32 You, or anyone staying in or visiting your home, must not do anything which causes or is likely to cause a nuisance or annoyance to anyone staying in or visiting the locality of your home. The locality includes communal parts, parts of the estate (if your home is on an estate) and areas near your home.

33 Examples of behaviour which is likely to cause nuisance and annoyance are:

- banging doors, shouting and playing loud music;
- allowing family members to behave in an unruly way;
- putting graffiti on Council property;
- using the property for illegal or immoral purposes, including prostitution and using and supplying any illegal substance; and
- putting out food for squirrels, pigeons etc.

This is not a complete list. Please contact us if you are not sure about what behaviour causes nuisance and annoyance. Contact details are given in the Tenants' Charter.

34 You, or anyone staying in or visiting your home, must keep the volume of televisions, music systems, radios, and so on, at a level which is not likely to disturb other residents.

35 When children are visiting, you must prevent them from playing ball games, cycling or doing any other activities in the building or grounds which may cause nuisance or disturbance to others.

Harassment

36 You, or anyone staying in or visiting your home, must not harass any other person on the grounds of race, gender, sexual orientation, religious belief or disability or for any other reason. Harassment means interfering with the peace or comfort of any person.

37 Examples of harassment include:

- threats or acts of violence to other people;
- aggressive gestures;
- verbal abuse, such as name-calling; and
- making false complaints.

This is not a complete list. Please contact the Council if you are not sure about what behaviour causes nuisance and annoyance. There are contact details in the Tenants' Charter.

Obtaining permission

38 You must get written permission in advance from the Council (normally through your supported housing manager) in the following circumstances:

38a Before making alterations or improvements to the property or outside areas. This includes:

- i. removing any fixtures or fittings belonging to the Council (this includes kitchen or bathroom fittings);
- ii. structural alterations such as removing walls or partitioning;
- iii. installing burglar-proofing equipment, such as steel doors, grill doors or window bars;
- iv. installing any permanent wall finishings, such as coverings that are glued or nailed to the walls (examples include ceramic wall tiles);
- v. installing any permanent floor finishings, such as coverings that are glued or nailed to the floor (examples include ceramic floor tiles and laminated or wood flooring); and
- vi. putting up any structure on the spaces outside your property, such as sheds, fences, a radio or television aerial or a satellite dish.

38b From Day/ Month/ 2007, (that is, the date when this agreement comes into effect), before installing a hard floor such as wood, laminate or ceramic tiles. We will only give our permission if you install a high quality acoustic underlay of a grade approved by the Council.

38c From Day/ Month/ 2007, (that is, the date when this agreement comes into effect), before exposing bare floorboards in the property.

38d If you want to use your home for trade or business, or for any purpose other than a private home. This includes your garden and garage. We will refuse permission if the trade or business is likely to cause nuisance or annoyance to other people.

38e If you want to keep a large item (for example, a wheelchair store) in the garden.

38f If you wish to exchange your tenancy.

38g If you want a guest to stay for more than 21 days in a row or a maximum of 90 days in one year. We will only give our permission in exceptional circumstances. However we will consider each written request on its merit. Examples could include long term ill health or a family member from abroad.

38h If you have signed the tenancy as the sole tenant, before allowing your partner or registered carer to live permanently with you in your home.

38i If you want to carry out major repairs to a vehicle, or park certain vehicles on Council land (see clauses 69, 70 and 74).

39 The Council will not refuse permission unless there is a good reason. We may give permission subject to certain conditions. If you break the conditions the permission will be withdrawn.

40 You may also need planning and building regulation approval before you carry out improvements or alterations to your home. You will need to apply for this separately.

The condition of the property

41 You are responsible for certain repairs inside your home, such as repairing carpeting and curtain tracks and rails. This is not a complete list. See the Tenants Charter for more information.

42 You are responsible for repairing fittings, fixtures and equipment that belong to you.

43 You must keep the inside of your property clean and tidy.

44 You must keep the area outside your own front door clear of any obstacles.

45 You are responsible for decorating inside the property, however see clause 53 below.

46 You, or any person staying in or visiting your home, must not cause any damage to the property or any communal areas. This includes damage caused by neglect. It does not include damage caused by fair wear and tear.

47 You, or any person staying in or visiting your home, must not cause any damage to the fittings, fixtures, furniture and equipment which belong to the Council. This includes damage caused by neglect. It does not include damage caused by fair wear and tear.

48 If you, or anyone staying in or visiting your home, have caused damage to the property deliberately or by neglect, you must allow the Council to carry out work to put matters right and you may be charged for it.

49 If any faults or damage (that the Council is responsible for repairing) occur to the property, you must report it to us as soon as is reasonably possible. We may charge you for any damage caused by you failing, without good reason, to report faults or damage.

50 You or any person staying in or visiting your home must not make any alterations or improvements to the property without written permission from the Council.

51 If you carry out alterations or improvements to the inside or outside of the property without our written permission, the Council may carry out work to put it right and charge you for it.

52 You, or any person staying in or visiting your home, must not tamper with the gas or electricity supplies, or with the meters.

53 If you are over 60 or have a disability, you may be entitled to certain additional repairs (See the Tenants' Charter for more information). We also aim to redecorate up to three rooms in your home every six years.

Access

54 You must allow council workers, or people we have sent to your home, reasonable access to your home to inspect or carry out occupancy checks,

welcome visits, repairs, maintenance including statutory gas maintenance, improvements, or other work. Such workers or agents will carry identification.

55 You must allow council workers, or people we have sent, reasonable access to your home to facilitate the inspection of, or works to any property next to or near your home.

56 The Council will give you reasonable notice that it requires access into your home. Normally, this will not be less than 24 hours' written notice, unless we need access in response to a request from you, in which case it may be less. In an emergency, we may not be able to give you notice.

57 If you have had at least 24 hours' written notice that the Council requires access but you have failed to let us in, we may force entry. The Council will normally ask the court for an order before forcing entry. The Council will only force entry without a court order and /or without giving you notice in an emergency. For example, if the Council believes there is a risk of injury or damage to the property or areas around the property, or imminent danger. You may be required to pay the reasonable costs of forced entry including the reasonable costs of court proceedings if they are necessary.

58 You, or anyone staying in or visiting your home, must comply with any reasonable request made by a council worker or someone sent by the Council.

59 You, or anyone staying in or visiting your home, must not make it difficult for a council worker or someone we have sent to inspect your property or do work at your property, and you must not threaten, assault or abuse him or her.

60 You must give the Council keys to any extra or replacement locks that you add to your property.

Gardens and outside spaces

61 If a garden or other outside space is included in the property under this agreement, you are responsible for maintaining it. You must keep any outside space free from rubbish, clean and tidy.

62 You must not put up any building, fence, wall or shed, or build any concrete path or hard standing (e.g. a patio) in the garden or on any outside space without written permission from the Council.

63 You, and any person staying in or visiting your home, must not drop litter in or damage any communal gardens or spaces. You must not damage any communal lawns or plants.

Communal areas

64 You, or any person staying in or visiting your home, must not cause any damage deliberately or by negligence, to any communal areas.

65 You, or any person staying in or visiting your home, must not do anything which causes or is likely to cause nuisance or annoyance in the communal areas. This includes deliberately or by negligence leaving litter or making the communal areas dirty or untidy.

66 You, or any person staying in or visiting your home, must follow any rules and regulations made by the Council or its agents to manage the communal areas or the estate (if your home is on an estate). For example you, or any person staying in or visiting your home, must not play ball games in areas where they are not allowed.

Parking and garages

67 You, or anyone staying in or visiting your home, must only park any car, caravan or any other vehicle:

- in a garage;
- in a space made by the Council for you to park; or
- on a hard standing which you have permission to park on.

68 You, or anyone staying in or visiting your home, must not park any vehicle in a position where it could block emergency access or exit points, or access to other parking spaces or garages, or which is likely to cause inconvenience.

69 You must get written permission from the Council before you, or anyone staying in or visiting your home, parks any heavy goods vehicle or any caravan or motor home on the property or on any hard standing, communal space or Council land.

70 You, or anyone staying in or visiting your home, must not park any untaxed vehicle on Council land. If you have a Statutory off Road Notification (SORN) for a vehicle, you must get written permission from the Council before you park it on Council land. Permission will only be granted in exceptional circumstances.

71 You, or anyone staying in or visiting your home, must not park an un-roadworthy or illegal vehicle (such as a stolen vehicle) on the land or roads around your home. For more information see the Tenants' Charter.

72 You must remove any un-roadworthy vehicle belonging to you, or anyone staying in or visiting your home, from shared access roads or other shared areas or the estate (if you live on an estate). Abandoned vehicles will be removed, and you may have to pay the associated cost.

73 If you have an Estate Car Parking Scheme on your estate, you must follow its rules. For more information, see the Tenants' Charter.

74 You, or anyone staying in or visiting your home, must not carry out major repairs to vehicles on the land around your home or on the road without written permission from the Council.

Pets

75 If you want to have a pet at your home, you must sign a pet contract. This will become part of your tenancy agreement.

76 You can not keep any pets at your home unless you have signed a pet contract.

Tenants' rights

77 You have the right to live in your home. The Council will not interfere with your peaceful enjoyment of your home unless you break this agreement or unless the Council gets an order from the court (see clause 111 below).

78 You, and anyone staying in or visiting your home, may have to put up with some disturbance in your home or in communal areas if the Council or someone we have sent has to carry out work to your home while you are still living there. We will not cause unreasonable disturbance. You, and anyone staying with you, will have to leave your home if we need to do major work which we cannot reasonably do while you are in the property. In such circumstances the Council will offer you alternative accommodation during the works. See the Tenants' Charter for more information.

79 If the Council is responsible for repairs, you have the right to have the repairs done within a reasonable period of time. You might be able to get compensation if we do not do some repairs on time. See the Tenants' Charter for details.

80 You have the right to carry out certain home improvements of your own if you have written permission from the Council before starting work. See the Tenants' Charter for more information.

81 You have the right to apply to exchange your property with another council tenant or a tenant of certain other landlords (such as some housing associations). You need written permission from the Council before you can exchange. We will only give permission if you and the person you want to exchange with meets the Council's conditions for supported housing and you meet certain conditions. See the Tenants' Charter for details.

82 You have the right to use the complaints procedures of the Council and/or its agents if you have any complaint which falls within these procedures. See the Tenants' Charter for details.

83 Supported Housing is classed as specialist housing and, as a result, certain exemptions apply to your tenancy. For example, you do not have the right to buy your home.

84 You have the right to assign (transfer) your tenancy to someone who could have succeeded you (that is, taken over your property when you die). However, if that person does not meet the conditions for supported housing, we will offer them alternative accommodation. For more information about assignment, see the Tenant's Charter.

85 If you die, and the person who would have been entitled to succeed to the tenancy does not meet the conditions for supported housing, the Council will offer them an alternative property. If that person fails to accept the alternative property, we will apply for a court order to take possession of the property.

86 You have the right to be consulted about any proposed changes to this agreement, other than changes to rent or other charges.

87 You have the right to receive a copy of the Tenants' Charter and Repairs Handbook.

Information and documents that you must provide

88 You must give us the following information in writing to the Housing Manager:

- (i) The full name of all guests who stay 21 days in a row and over.
- (ii) Your brief medical details and GP's details.
- (iii) Your next of kin's details (or your emergency contact's details).
- (iv) Signed access forms.
- (v) Information about your welfare and/ or support needs.
- (vi) Where appropriate, information about your pet.

Ending your tenancy

89 If you want to end your tenancy you must give the Council four weeks' notice in writing. The notice that you give must end on a Monday. We will charge rent during this period of notice.

90 If you want to end your tenancy, you must also sign an 'Authority to Clear' and a 'Notice of Termination of Tenancy' form.

91 You must leave the Council's fixtures and fittings in the same condition as they were at the beginning of the tenancy except for:

- a) fair wear and tear;
- b) any alterations or improvements made by the Council and
- c) any alterations or improvements you have made, if you had written permission from the Council to make them.

92 If, when you leave, the property is damaged, or you have carried out unauthorised alterations or improvements, or the Council's fixtures and fittings are missing or damaged, you may have to pay the Council's reasonable costs of repair or replacement.

93 Before you leave the property, you must clear out all your furniture and belongings, and leave the property clean and tidy. You must not allow anyone to stay in the property when your tenancy ends. If you leave any belongings in the property, we will treat them as having been abandoned and dispose of them as we see fit.

94 You must give all keys to the Council, including those for any store shed, controlled-entry system or garage. If you do not give up the keys, you must pay the Council's reasonable charges for changing the locks and getting new keys.

95 If you do not leave your property clean, you must pay the Council's reasonable costs of cleaning it.

96 When you leave, you must give the Council a forwarding address. This information will be kept in line with data-protection law. For more information about this, see the Tenants' Charter.

RESPONSIBILITIES OF THE COUNCIL

Repairs and improvements

97 The Council must keep the structure and outside of the property (including drains, gutters and outside pipes) in repair.

98 The Council must keep in repair and proper working order its equipment for space heating, water heating, drainage and sanitation and for the supply of water, gas and electricity.

99 The Council is responsible for decorating the outside of the property and communal areas inside the property every five years.

100 The Council must take reasonable care to keep common entrances, halls, stairways, lifts, passageways, rubbish chutes, lighting and other common areas

in reasonable repair. The Council must take steps to keep those areas reasonably clean.

101 The Council is not responsible for:

- a) repairing fixtures and fittings that do not belong to the Council, or for repairing your own appliances (such as your washing machine) that use the water, gas or electricity supplies
- b) work which is caused by you, or anyone staying in or visiting your home, failing to act responsibly in your home.

Support services

102 The Council will provide the following support services to all tenants in supported housing:

- (i) Intercom checks. This involves contacting tenants by intercom every day (or less often if agreed).
- (ii) Support to help tenants set up and maintain tenants' associations, social clubs and regular activities.
- (iii) Advice on welfare benefits.
- (iv) Maintenance work on fridges, cookers and communal facilities that are provided by the Council.
- (v) Cleaning of windows inside and outside.
- (vi) Help with reporting repairs where appropriate.
- (vii) Daily visits to those tenants identified as being at risk.

103 The Council will arrange for the following support services to be provided to tenants who have been assessed as needing them:

- (i) Cleaning your home and help with laundry for up to one hour per week.
- (ii) Co-ordinating services and consulting with other agencies to make sure tenants' welfare and/or support needs are met.
- (iii) Other support services as necessary, depending on tenants' assessed needs.

Consultation and information

104 The Council must ask your views about its housing plans if they substantially affect you, for example, modernisation or improvement work planned for your home or your area.

105 The Council must consult you about any planned changes to the tenancy agreement, except for any changes to the rent or service charge.

106 The Council must give you four weeks' notice in writing of any changes to this tenancy agreement.

107 The Council must give you four weeks' notice in writing of any changes to your rent. We must give you one weeks' notice of any changes to service charges.

Notices

108 If you need to contact the Council you should consult your Tenants' Charter for contact details.

109 If you need to send a notice or any court documents to the Council, you may send it to:

The Head of Housing, London Borough of Haringey, Apex House, 820 Seven Sisters Road, London, N15 5PQ. The Council is required to give you this address under section 48 of the Landlord and Tenant Act 1987.

110 The Council may send you any formal notice under this tenancy or under any law, by delivering it to the property or by sending it to you by first-class post, addressed to you at the property.

Ending this agreement

111 This agreement will come to an end if the court makes an order for you to give up your home. The Council may ask the court for an order to evict you if there are legal grounds for an eviction.

For example, the Council may ask the court for an order to evict you if:

- a) you do not pay your rent, or persistently pay it late, or you break any part of this agreement;
- b) you, or anyone staying in or visiting your home, use it for illegal or immoral purposes; or
- c) you, or anyone staying in or visiting your home, are convicted of an arrestable offence in the locality.

This is not a complete list, and there may be other reasons for making an order for possession.

112 If you are no longer a secure tenant, (for example, because you no longer live in the property as your only or main home), the Council may end this agreement by giving you four weeks' notice in writing (that is, a notice to quit).

PET CONTRACT
For tenants in supported housing

You must sign this Pet Contract if you want to keep a pet at your home. The pet contract is part the tenancy agreement for people who own pets.

If you are not able to look after your pet, and you leave it at your home with the person named in clause 19, you are responsible for making sure that they comply with these terms and conditions.

This pet owners' contract is part of the tenancy agreement made between:

Name of Tenant(s): _____

Address: _____

and the London Borough of Haringey.

Date: _____/_____/_____

Where we use the term 'you' in this section, it means the tenant(s), and/or the pet carer, and/or all members of your household. For those conditions that apply to controlling animals, 'you' also means your visitors or guests to your property.

1 You have the right to keep a pet which the Council considers suitable, as long as it does not cause damage to the property or nuisance or annoyance to anyone in the locality of the property.

2 Pets that we consider suitable are domestic cats, dogs, fish and small birds (for example, budgies).

3 You must get written permission if you want to keep a pet other than the ones we have listed above.

4 If you, or anyone staying in or visiting your home, have a pet, you or they must keep it under control and not allow it to cause nuisance or annoyance to anyone in the locality of your home, or damage the property or communal areas.

5 You must keep pets in appropriate enclosures, which are suitable for their needs and which they cannot escape from.

6 If your flat or maisonette does not have its own fenced garden for you to use (this does not include shared gardens), you must not keep more than one dog

or cat (not both). You may keep an extra dog or cat which you owned at DAY/MONTH/2007 (that is, the date this agreement comes into effect) if you were a council tenant at that time.

7 You should not leave pets alone for long periods, as they may become distressed and cause nuisance.

8 If the pet is a dog, you, or anyone staying in or visiting your home, must:

- (a) keep the dog on a lead on estate roads or in the communal parts of any council housing estate or building; and
- (b) not allow the dog to enter any areas of a council housing estate which are fenced play-areas or are marked as dog-free areas.

9 You are not allowed to keep any dog that is included within the Dangerous Dogs Act 1991. This includes the following:

- I. Pit bull terrier
- II. Japanese tosa
- III. Dog Argentino
- IV. Fila Braxillero
- V. Any other type of dog that appears to have been bred for fighting or has the characteristics of these types of dogs.

10 If your pet fouls the communal areas, roads or other areas around your home, you must remove any faeces and dispose of it hygienically and safely. If your pet fouls or urinates in the communal areas, you must clean the affected area.

11 You must keep your pet in a responsible way, provide proper care and take it to the vet when necessary.

12 If you fail to keep to the conditions of this contract, you will not be allowed to keep your pet at the property and must make alternative arrangements for it to be looked after.

13 If you break this pet contract, you will be breaking the terms of your tenancy agreement and could be putting your tenancy at risk.

14 You must tell us about any pet that is in your care, and keep us up to date with any changes the information in clauses 15, 19 and 20.

15 You must give us the name, address and telephone number of your vet.

16 In clause 19, you must give the name, address and telephone number of a pet carer. A pet carer is a person who, by signing this form, will become responsible for your pet if you are not able to care for it, and for any costs (including medical expenses).

17 You must give the name of a pet carer when you sign your tenancy agreement.

18 If you are not able to give the name of a pet carer, you must make alternative arrangements for the care of your pet in the event that you are not able to look after it. You must provide details of these alternative arrangements within 30 days of your tenancy starting, or you will not be allowed to keep the pet.

19 Please give the names of a pet carer (a person who will be responsible for your pet if you are not able to care for it).

Pet Carer

Name: _____

Address: _____

_____postcode: _____

Phone number: _____ Mobile number: _____

Signature of pet carer: _____

20 Please give your pet's details

Pet's details

Type of pet (for example, cat, dog and so on): _____

Breed of dog (if the pet is a dog): _____

Pet's age: _____

Pet's name: _____

Tenant's signature: _____ **Date:** _____

Witnessed by officer: _____ **Date:** _____

We have drawn up this contract in line with recommended good practice as set out in Pathways' guidance 'Pets and Housing – The way forward, Guidelines for Housing Providers'.

APPENDIX 1: THE CURRENT TENANCY AGREEMENT

TENANCY AGREEMENT - SECURE TENANCIES – SHELTERED HOUSING

This is a Tenancy Agreement between the Tenant(s) and the London Borough of Haringey ("the Council") concerning the letting of the property (the address is overleaf). Both parties to this agreement have certain rights and obligations which are set out below. If you are a joint tenant, the term "tenant" refers to both tenants or all of them.

A. WHAT YOU MUST DO AS A SECURE TENANT

A1. Rent

Your rent and other charges are shown in your rent detail notification. You must pay the rent and other charges regularly and promptly.

A2. Nuisance

The tenant or anyone who is living in the dwelling or their guest shall not cause nuisance or annoyance to neighbours in the dwelling or in any part of the communal parts or in the vicinity of the premises or use the dwelling or allow it to be used for illegal purposes. The tenant must not hold or permit to be advised any such pay party.

A3. Harassment

The tenant or any person on the premises whether permanently or temporarily must at any time or in any place commit any acts which cause a nuisance, annoyance or disturbance which amounts to harassment on the grounds of race, sex, sexual orientation, religious belief or disability or disability of other local residents. Harassment is interference with the peace and comfort of any person.

A4. Obtaining Permission

You must get written consent from the Council:

- (i) If you want to use your home for trade or business or for any purpose other than a private dwelling. (This includes the garden and garage, if any. Consent will be refused if the trade or business is likely to cause nuisance or annoyance to others.
- (ii) Before making alterations
- (iii) If you wish to exchange the tenancy.
- (iv) Before subletting the property. The Council will not unreasonably withhold consent but may set conditions for (i) and (ii). If you do not comply with the conditions, the Council may withdraw its consent. You may not sublet or part with possession of the whole of your Council property.

A5. Maintaining the decorations

You are responsible for decorating the inside of your home as necessary unless you are elderly or have a disability.

A6. Maintaining the garden

If you have a garden, you must maintain all garden space free from rubbish and in a tidy condition.

A7. Cleaning

You are responsible for cleaning the area outside your front door. In blocks of flats or maisonettes, you are responsible for cleaning communal landings and passages adjacent to your flat or maisonette unless this is the responsibility of a person employed by the Council.

A8. Other members of your household. Subtenants and guests.

In the following clauses 8-14 where these rules set out what you must do or not to do as a tenant, they also apply to members of your household and to sub-tenants and your guests. If any subtenant or guest is doing something against these rules, you must take steps to remove them from your home. If you do not do this, the Council can take action against you where a sub-tenant or guest has done something against the Conditions of Tenancy.

A9. Damage to the property.

You must not cause the damage to the property, the Council's fixtures and fittings, any furniture provided by the Council or any common parts. You must also make sure the Council's property does not deteriorate through neglect by you. You should notify the Council as soon as possible for repairs that are needed because of deliberate damage to the property. (Fair wear and tear is not deliberate damage).

A10. Parking and Garages.

You must not park any private, heavy trade or commercial vehicle or caravan on the premises or hard standing is provided. You must not park any vehicle in a position where it could obstruct emergency access or exit points, or access to other parking spaces or garages, or which could cause shared access roads or other communal areas of a Council Housing Estate within four weeks or a written request to do so from the Council. (Abandoned vehicles may be removed by the police, if on the public highway or on open land or by the Council land).

A11. Inflammable Materials.

You must not store quantities of inflammable liquid or gas on the premises, other than may be reasonably used required for domestic use.

A12. Pets.

You must ensure that any domestic pet must be kept under control.

A13. Giving Access.

You must allow reasonable access to officers or agents of the Council to enter the premises to inspect the state of repair or to carry out repairs, maintenance or improvements to the premises or adjoining premises.

A14. Council Employees.

You must comply with the reasonable request of the Council's employees relating to the use of the premises and the Council's property, and must not hinder, abuse, threaten or assault them in the performance of their duties.

A15. Ending a Tenancy

- (i) You must give four weeks notice in writing to your local Housing Office if you want to leave. You must leave the Council's fixtures and fittings in the same state as they were at the beginning of the tenancy, except for:
 - (a) Fair wear and tear.
 - (b) Any improvements made by the Council.
 - (c) Any improvement made by you.

Before you leave, you must clean out all your furniture and possessions and leave the property clean and tidy. Any belongings left in the property will be treated as abandoned and the Council may remove them as it thinks fit. You must give all keys to your Housing Office, including those for any store shed, controlled entry system or garage.

A16. Will pay the Council the weekly service charge.

A17. Will provide the warden with the following:

- (a) Full name of occupants
- (b) Brief medical details and GP's details
- (c) Next of kin address and telephone numbers
- (d) Spare keys to secondary locks
- (e) Signed access forms (Forms provided by Warden)
- (f) Any other information relating to your welfare.

B. RESPONSIBILITIES OF THE COUNCIL

The Council is responsible for:

- (a) Keeping the Structure and exterior of the building in good repair, including gutters, drains and external pipes.
- (b) Keeping in good repair and proper working order the Council's installations for space, heating, water heating, drainage and sanitation for the supply of water, gas and electricity.

- (c) In the case of flats, taking reasonable care to keep common entrances, halls, stairways, lifts, passageways, rubbish chutes, lighting and all other common parts in reasonable repair.
- (d) Carrying out those repairs which are the Councils responsibility within the current time limits.
- (e) Making reasonable arrangements to keep tidy all external communal spaces and communal hedges on its housing estates.
- (f) Decorating the exterior and communal parts of the interior every five years. These obligations are subject to the Council's right to make good and charge the tenant for wilful damage or neglect caused to the premises and communal amenities where provided.

The Council shall:

- (g) Enquire into the reasons for failure to pay the rent and other charges due, and shall take all reasonable steps to provide financial counselling before going to Court to recover the money owed.
- (h) Provide information on Council policy on transfers and re-housing.
- (i) Ensure that tenants receive the current edition of the Tenants' Charter.
- (j) Give Tenants 4 weeks notice before increasing the net rent; 1 week's prior notice before increasing the district heating charge.
- (k) Consult tenants on any proposed alteration in tenancy conditions and give 4 weeks notice of any alteration.
- (l) Give 24 hours notice in writing of any visit to the premises to inspect, if a repair or inspection is being carried out other than in response to a request from the tenant. As an exception to this, an employee or agent of the Council may enter without notice if there is an emergency which might result in personal injury or damage to the tenant's home or to neighbouring properties.

Provide Warden Services as listed below:

- (m) Daily intercom checks.
- (n) Daily visit to those identified as being at risk.
- (o) Assistance with repairs reporting as appropriate.
- (p) Getting involved in Tenants Associations, Coffee Mornings etc.
- (q) Welfare Benefits advice.
- (r) Co-ordinating services and liaising with either statutory or non statutory agencies to ensure your welfare.
- (s) Weekly cleaning of your flat
- (t) Maintenance of fridges, cookers and laundry facilities provided by the Council.
- (u) Quarterly cleaning of all internal windows and quarterly cleaning of all external communal windows.
- (v) Other housing welfare services as required according to need.

Appendix 3: Final proposed tenancy agreement (for supported housing – Community Good Neighbourhood) with changes explained

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Tenancy agreement for supported housing - secure tenancies

This is a tenancy agreement between you the tenant(s) and us the London Borough of Haringey ("the Council"), for letting a property in supported housing (the address of the property is on page 1 of your tenancy agreement).

The purpose of this tenancy agreement is to provide accommodation for tenants who have identifiable support needs and who, according to the Council's conditions, are eligible for supported housing. These tenants will normally be over 55 years old.

You have a secure tenancy under the Housing Act 1985 (as amended).

Both parties to this Agreement have certain rights and responsibilities which are set out below. If you are a joint tenant, the term 'tenant' refers to each tenant, or both or all of you.

If you give false information which helps you to get a tenancy in supported housing, the Council may get a court order to take possession of your home.

You can contact the Council through your supported housing manager (for contact details see the Tenants Charter). If you need to send a notice or any court documents to the Council, you can send them to the address shown in clause 109.

WHAT YOU MUST DO AS A SECURE TENANT

Use of the property

1 You must use the property as your only or main home.

2 You must not sub-let any part of the property to anyone else.

3 You must let the Council know (normally through your supported housing manager) if you will be away from home for more than a month, and give us a contact address. For details of how to contact us, see the Tenants Charter.

4 You, or anyone staying in or visiting your home, must not keep belongings (including bicycles, mopeds, wheelchairs or motorised scooters) in any communal areas, such as landings, corridors, entrance halls and stairs. You, or anyone staying in or visiting your home, must not block any shared areas, including access routes.

5 You, or anyone staying in or visiting your home, must not run a business or carry out a trade in the property without written permission in advance from the Council. The property includes the garden, outside space, sheds; outbuildings and garage, if any are included in your tenancy.

6 You, or anyone staying in or visiting your home, must not use the property or let it be used for any immoral or illegal purpose. This includes selling, cultivating or storing drugs, keeping illegal or unlicensed firearms or weapons, prostitution or handling stolen goods.

7 You must comply with reasonable requests of the Council's employees or agents regarding the use of your home and the Council's property. You must not hinder, obstruct, abuse, threaten or assault them when they are performing their duties.

8 You must allow Council officers or agents to take a photograph of you and to keep your photograph on our records as part of the Council's Tenant Audit System, designed to prevent and detect fraud. The Council will not pass on this photograph to anyone, except under data-protection law. For more information, see the Tenants' Charter.

9 You are responsible for every person staying in or visiting your home. If your guest or visitor is causing this agreement to be broken (for example, by causing harassment or nuisance), you must contact the Council and you must take reasonable steps to stop him or her. In some cases, reasonable steps may include asking that person to leave your home or getting a court order against him or her. If you do not do this, the Council can take legal action against you.

10 (Clause 10 not relevant to community good neighbourhood tenants).

Health and safety

12 You, or anyone staying in or visiting your home, must not interfere in any way with the controlled door entry systems, smoke detectors or any parts of the alarm systems, including the speech boxes and pull cords. You must report any faults that you are aware of.

13 You, or anyone staying in or visiting your home, must not do anything in your home, the property, the grounds or locality of the property that is likely to cause danger or risk to others living, visiting or working in the scheme.

14 You, or anyone staying in or visiting your home, must dispose of any hazardous waste (including body waste) in a safe and hygienic way.

15 You, or anyone staying in or visiting your home, must not keep dangerous or inflammable materials or bottled gas in your home or in the communal areas.

You must not use or keep gas or oil heaters in your property. You must not hoard or store items which would make your property a health or fire hazard.

16 You, or anyone staying in or visiting your home, must not let anyone in to the communal areas of the building unless you know that they have a genuine right to be there.

17 You, or anyone staying in or visiting your home, must not smoke where there are non-smoking signs and must follow the advice of safety signs. You must not smoke in any of the lifts, laundries or other shared areas including lounges.

18 You, or anyone staying in or visiting your home, must dispose of rubbish in the chutes or bins provided.

19 If you have been provided with recycling bins, you, or anyone staying in or visiting your home, must use them appropriately.

20 You, or anyone staying in or visiting your home, must get rid of bulky rubbish items (too large to fit in bins) by making arrangements for them to be collected.

21 You, or anyone staying in or visiting your home, must not block drains, pipes or gutters in your home or in the building that your home is in. Blockages in basins, sinks and toilets are usually caused by fat, tea leaves, hair, cooking oil, nappies, and incontinence pads and so on.

Rent

22 Your rent and other charges, such as water charges, are shown at the beginning of your tenancy agreement. You must pay the rent and other charges in advance on or before each Monday, unless you have written permission from the Council to do otherwise.

23 Each joint tenant is responsible for all of the rent and any arrears.

24 You could lose your home if you do not pay your rent and other charges. You must contact the Council if you have difficulty paying your rent. There are details of where to contact us in the Tenants' Charter.

25 You must pay any arrears or other charges relating to a previous tenancy if they are shown at the beginning of this agreement.

26 If you have to pay former tenancy arrears or other charges under this agreement, they will not be treated as rent but you must allow the Council to recover those payments when you pay your rent.

Violence and abuse

27 You, or anyone staying in or visiting your home, must not assault, abuse or threaten any person in or visiting your home or the locality of your home.

28 You, or anyone staying in or visiting your home, must not use or threaten domestic violence. This includes physical, sexual or psychological violence against or abuse of the tenant or any member of the tenant's household. Such behaviour may result in the Council taking action to evict you from your home. This action can be taken even in the absence of a criminal conviction.

29 You, or anyone staying in or visiting your home, must not assault, threaten or abuse any Council staff, agents or persons sent by the Council.

Antisocial behaviour

30 If you, or anyone staying with you or visiting you, breaks the terms of this agreement, the Council may decide to ask the court to evict you. We may take other action to deal with harassment, nuisance, annoyance and other types of anti-social behaviour. This may include applying to exclude you or your family members or visitors from your home or the locality. You can find details in the Tenants' Charter.

Nuisance

31 You, or anyone staying in or visiting your home, must not hold or allow a pay party to be held at your home. You must not advertise or allow a pay party to be advertised at your home.

32 You, or anyone staying in or visiting your home, must not do anything which causes or is likely to cause a nuisance or annoyance to anyone staying in or visiting the locality of your home. The locality includes communal parts, parts of the estate (if your home is on an estate) and areas near your home.

33 Examples of behaviour which is likely to cause nuisance and annoyance are:

- banging doors, shouting and playing loud music;
- allowing family members to behave in an unruly way;
- putting graffiti on Council property;
- using the property for illegal or immoral purposes, including prostitution and using and supplying any illegal substance; and
- putting out food for squirrels, pigeons etc.

This is not a complete list. Please contact us if you are not sure about what behaviour causes nuisance and annoyance. Contact details are given in the Tenants' Charter.

34 You, or anyone staying in or visiting your home, must keep the volume of televisions, music systems, radios, and so on, at a level which is not likely to disturb other residents.

35 When children are visiting, you must prevent them from playing ball games, cycling or doing any other activities in the building or grounds which may cause nuisance or disturbance to others.

Harassment

36 You, or anyone staying in or visiting your home, must not harass any other person on the grounds of race, gender, sexual orientation, religious belief or disability or for any other reason. Harassment means interfering with the peace or comfort of any person.

37 Examples of harassment include:

- threats or acts of violence to other people;
- aggressive gestures;
- verbal abuse, such as name-calling; and
- making false complaints.

This is not a complete list. Please contact the Council if you are not sure about what behaviour causes nuisance and annoyance. There are contact details in the Tenants' Charter.

Obtaining permission

38 You must get written permission in advance from the Council (normally through your supported housing manager) in the following circumstances:

38a Before making alterations or improvements to the property or outside areas. This includes:

- i. removing any fixtures or fittings belonging to the Council (this includes kitchen or bathroom fittings);
- ii. structural alterations such as removing walls or partitioning;
- iii. installing burglar-proofing equipment, such as steel doors, grill doors or window bars;
- iv. installing any permanent wall finishings, such as coverings that are glued or nailed to the walls (examples include ceramic wall tiles);
- v. installing any permanent floor finishings, such as coverings that are glued or nailed to the floor (examples include ceramic floor tiles and laminated or wood flooring); and

- vi. putting up any structure on the spaces outside your property, such as sheds, fences, a radio or television aerial or a satellite dish.

38b From Day/ Month/ 2007, (that is, the date when this agreement comes into effect), before installing a hard floor such as wood, laminate or ceramic tiles. We will only give our permission if you install a high quality acoustic underlay of a grade approved by the Council.

38c From Day/ Month/ 2007, (that is, the date when this agreement comes into effect), before exposing bare floorboards in the property.

38d If you want to use your home for trade or business, or for any purpose other than a private home. This includes your garden and garage. We will refuse permission if the trade or business is likely to cause nuisance or annoyance to other people.

38e If you want to keep a large item (for example, a wheelchair store) in the garden.

38f If you wish to exchange your tenancy.

38g If you want a guest to stay for more than 21 days in a row or a maximum of 90 days in one year. We will only give our permission in exceptional circumstances. However we will consider each written request on its merit. Examples could include long term ill health or a family member from abroad.

38h If you have signed the tenancy as the sole tenant, before allowing your partner or registered carer to live permanently with you in your home.

38i If you want to carry out major repairs to a vehicle, or park certain vehicles on Council land (see clauses 69, 70 and 74).

39 The Council will not refuse permission unless there is a good reason. We may give permission subject to certain conditions. If you break the conditions the permission will be withdrawn.

40 You may also need planning and building regulation approval before you carry out improvements or alterations to your home. You will need to apply for this separately.

The condition of the property

41 You are responsible for certain repairs inside your home, such as repairing carpeting and curtain tracks and rails. This is not a complete list. See the Tenants Charter for more information.

42 You are responsible for repairing fittings, fixtures and equipment that belong to you.

43 You must keep the inside of your property clean and tidy.

44 You must keep the area outside your own front door clear of any obstacles.

45 You are responsible for decorating inside the property, however see clause 53 below.

46 You, or any person staying in or visiting your home, must not cause any damage to the property or any communal areas. This includes damage caused by neglect. It does not include damage caused by fair wear and tear.

47 You, or any person staying in or visiting your home, must not cause any damage to the fittings, fixtures, furniture and equipment which belong to the Council. This includes damage caused by neglect. It does not include damage caused by fair wear and tear.

48 If you, or anyone staying in or visiting your home, have caused damage to the property deliberately or by neglect, you must allow the Council to carry out work to put matters right and you may be charged for it.

49 If any faults or damage (that the Council is responsible for repairing) occur to the property, you must report it to us as soon as is reasonably possible. We may charge you for any damage caused by you failing, without good reason, to report faults or damage.

50 You or any person staying in or visiting your home must not make any alterations or improvements to the property without written permission from the Council.

51 If you carry out alterations or improvements to the inside or outside of the property without our written permission, the Council may carry out work to put it right and charge you for it.

52 You, or any person staying in or visiting your home, must not tamper with the gas or electricity supplies, or with the meters.

53 If you are over 60 or have a disability, you may be entitled to certain additional repairs (See the Tenants' Charter for more information). We also aim to redecorate up to three rooms in your home every six years.

Access

54 You must allow council workers, or people we have sent to your home, reasonable access to your home to inspect or carry out occupancy checks, welcome visits, repairs, maintenance including statutory gas maintenance, improvements, or other work. Such workers or agents will carry identification.

55 You must allow council workers, or people we have sent, reasonable access to your home to facilitate the inspection of, or works to any property next to or near your home.

56 The Council will give you reasonable notice that it requires access into your home. Normally, this will not be less than 24 hours' written notice, unless we need access in response to a request from you, in which case it may be less. In an emergency, we may not be able to give you notice.

57 If you have had at least 24 hours' written notice that the Council requires access but you have failed to let us in, we may force entry. The Council will normally ask the court for an order before forcing entry. The Council will only force entry without a court order and /or without giving you notice in an emergency. For example, if the Council believes there is a risk of injury or damage to the property or areas around the property, or imminent danger. You may be required to pay the reasonable costs of forced entry including the reasonable costs of court proceedings if they are necessary.

58 You, or anyone staying in or visiting your home, must comply with any reasonable request made by a council worker or someone sent by the Council.

59 You, or anyone staying in or visiting your home, must not make it difficult for a council worker or someone we have sent to inspect your property or do work at your property, and you must not threaten, assault or abuse him or her.

60 You must give the Council keys to any extra or replacement locks that you add to your property.

Gardens and outside spaces

61 If a garden or other outside space is included in the property under this agreement, you are responsible for maintaining it. You must keep any outside space free from rubbish, clean and tidy.

62 You must not put up any building, fence, wall or shed, or build any concrete path or hard standing (e.g. a patio) in the garden or on any outside space without written permission from the Council.

63 You, and any person staying in or visiting your home, must not drop litter in or damage any communal gardens or spaces. You must not damage any communal lawns or plants.

Communal areas

64 You, or any person staying in or visiting your home, must not cause any damage deliberately or by negligence, to any communal areas.

65 You, or any person staying in or visiting your home, must not do anything which causes or is likely to cause nuisance or annoyance in the communal areas. This includes deliberately or by negligence leaving litter or making the communal areas dirty or untidy.

66 You, or any person staying in or visiting your home, must follow any rules and regulations made by the Council or its agents to manage the communal areas or the estate (if your home is on an estate). For example you, or any person staying in or visiting your home, must not play ball games in areas where they are not allowed.

Parking and garages

67 You, or anyone staying in or visiting your home, must only park any car, caravan or any other vehicle:

- in a garage;
- in a space made by the Council for you to park; or
- on a hard standing which you have permission to park on.

68 You, or anyone staying in or visiting your home, must not park any vehicle in a position where it could block emergency access or exit points, or access to other parking spaces or garages, or which is likely to cause inconvenience.

69 You must get written permission from the Council before you, or anyone staying in or visiting your home, parks any heavy goods vehicle or any caravan or motor home on the property or on any hard standing, communal space or Council land.

70 You, or anyone staying in or visiting your home, must not park any untaxed vehicle on Council land. If you have a Statutory off Road Notification (SORN) for a vehicle, you must get written permission from the Council before you park it on Council land. Permission will only be granted in exceptional circumstances.

71 You, or anyone staying in or visiting your home, must not park an un-roadworthy or illegal vehicle (such as a stolen vehicle) on the land or roads around your home. For more information see the Tenants' Charter.

72 You must remove any un-roadworthy vehicle belonging to you, or anyone staying in or visiting your home, from shared access roads or other shared areas or the estate (if you live on an estate). Abandoned vehicles will be removed, and you may have to pay the associated cost.

73 If you have an Estate Car Parking Scheme on your estate, you must follow its rules. For more information, see the Tenants' Charter.

74 You, or anyone staying in or visiting your home, must not carry out major repairs to vehicles on the land around your home or on the road without written permission from the Council.

Pets

75 If you want to have a pet at your home, you must sign a pet contract. This will become part of your tenancy agreement.

76 You can not keep any pets at your home unless you have signed a pet contract.

Tenants' rights

77 You have the right to live in your home. The Council will not interfere with your peaceful enjoyment of your home unless you break this agreement or unless the Council gets an order from the court (see clause 111 below).

78 You, and anyone staying in or visiting your home, may have to put up with some disturbance in your home or in communal areas if the Council or someone we have sent has to carry out work to your home while you are still living there. We will not cause unreasonable disturbance. You, and anyone staying with you, will have to leave your home if we need to do major work which we cannot reasonably do while you are in the property. In such circumstances the Council will offer you alternative accommodation during the works. See the Tenants' Charter for more information.

79 If the Council is responsible for repairs, you have the right to have the repairs done within a reasonable period of time. You might be able to get compensation if we do not do some repairs on time. See the Tenants' Charter for details.

80 You have the right to carry out certain home improvements of your own if you have written permission from the Council before starting work. See the Tenants' Charter for more information.

81 You have the right to apply to exchange your property with another council tenant or a tenant of certain other landlords (such as some housing associations). You need written permission from the Council before you can exchange. We will only give permission if you and the person you want to exchange with meets the Council's conditions for supported housing and you meet certain conditions. See the Tenants' Charter for details.

82 You have the right to use the complaints procedures of the Council and/or its agents if you have any complaint which falls within these procedures. See the Tenants' Charter for details.

83 Supported Housing is classed as specialist housing and, as a result, certain exemptions apply to your tenancy. For example, you do not have the right to buy your home.

84 You have the right to assign (transfer) your tenancy to someone who could have succeeded you (that is, taken over your property when you die). However, if that person does not meet the conditions for supported housing, we will offer them alternative accommodation. For more information about assignment, see the Tenant's Charter.

85 If you die, and the person who would have been entitled to succeed to the tenancy does not meet the conditions for supported housing, the Council will offer them an alternative property. If that person fails to accept the alternative property, we will apply for a court order to take possession of the property.

86 You have the right to be consulted about any proposed changes to this agreement, other than changes to rent or other charges.

87 You have the right to receive a copy of the Tenants' Charter and Repairs Handbook.

Information and documents that you must provide

88 You must give us the following information in writing to the Housing Manager:

- (i) The full name of all guests who stay 21 days in a row and over.
- (ii) Your brief medical details and GP's details.
- (iii) Your next of kin's details (or your emergency contact's details).
- (iv) Signed access forms.
- (v) Information about your welfare and/ or support needs.
- (vi) Where appropriate, information about your pet.

Ending your tenancy

89 If you want to end your tenancy you must give the Council four weeks' notice in writing. The notice that you give must end on a Monday. We will charge rent during this period of notice.

90 If you want to end your tenancy, you must also sign an 'Authority to Clear' and a 'Notice of Termination of Tenancy' form.

91 You must leave the Council's fixtures and fittings in the same condition as they were at the beginning of the tenancy except for:

- a) fair wear and tear;
- b) any alterations or improvements made by the Council and
- c) any alterations or improvements you have made, if you had written permission from the Council to make them.

92 If, when you leave, the property is damaged, or you have carried out unauthorised alterations or improvements, or the Council's fixtures and fittings are missing or damaged, you may have to pay the Council's reasonable costs of repair or replacement.

93 Before you leave the property, you must clear out all your furniture and belongings, and leave the property clean and tidy. You must not allow anyone to stay in the property when your tenancy ends. If you leave any belongings in the property, we will treat them as having been abandoned and dispose of them as we see fit.

94 You must give all keys to the Council, including those for any store shed, controlled-entry system or garage. If you do not give up the keys, you must pay the Council's reasonable charges for changing the locks and getting new keys.

95 If you do not leave your property clean, you must pay the Council's reasonable costs of cleaning it.

96 When you leave, you must give the Council a forwarding address. This information will be kept in line with data-protection law. For more information about this, see the Tenants' Charter.

RESPONSIBILITIES OF THE COUNCIL

Repairs and improvements

97 The Council must keep the structure and outside of the property (including drains, gutters and outside pipes) in repair.

98 The Council must keep in repair and proper working order its equipment for space heating, water heating, drainage and sanitation and for the supply of water, gas and electricity.

99 The Council is responsible for decorating the outside of the property and communal areas inside the property every five years.

100 The Council must take reasonable care to keep common entrances, halls, stairways, lifts, passageways, rubbish chutes, lighting and other common areas

in reasonable repair. The Council must take steps to keep those areas reasonably clean.

101 The Council is not responsible for:

- a) repairing fixtures and fittings that do not belong to the Council, or for repairing your own appliances (such as your washing machine) that use the water, gas or electricity supplies
- b) work which is caused by you, or anyone staying in or visiting your home, failing to act responsibly in your home.

Support services

102 The Council will provide the following support services to all tenants in supported housing:

- (i) Intercom checks. This involves contacting tenants by intercom every day (or less often if agreed).
- (ii) Support to help tenants set up and maintain tenants' associations, social clubs and regular activities.
- (iii) Advice on welfare benefits.
- (iv) Help with reporting repairs where appropriate.
- (v) Cleaning of windows inside and outside.
- (vi) Daily visits to those tenants identified as being at risk.

103 The Council will arrange for the following support services to be provided to tenants who have been assessed as needing them:

- (i) Co-ordinating services and consulting with other agencies to make sure tenants' welfare and/or support needs are met.
- (ii) Other support services as necessary, depending on tenants' assessed needs.

Consultation and information

104 The Council must ask your views about its housing plans if they substantially affect you, for example, modernisation or improvement work planned for your home or your area.

105 The Council must consult you about any planned changes to the tenancy agreement, except for any changes to the rent or service charge.

106 The Council must give you four weeks' notice in writing of any changes to this tenancy agreement.

107 The Council must give you four weeks' notice in writing of any changes to your rent. We must give you one weeks' notice of any changes to service charges.

Notices

108 If you need to contact the Council you should consult your Tenants' Charter for contact details.

109 If you need to send a notice or any court documents to the Council, you may send it to:

The Head of Housing, London Borough of Haringey, Apex House, 820 Seven Sisters Road, London, N15 5PQ. The Council is required to give you this address under section 48 of the Landlord and Tenant Act 1987.

110 The Council may send you any formal notice under this tenancy or under any law, by delivering it to the property or by sending it to you by first-class post, addressed to you at the property.

Ending this agreement

111 This agreement will come to an end if the court makes an order for you to give up your home. The Council may ask the court for an order to evict you if there are legal grounds for an eviction.

For example, the Council may ask the court for an order to evict you if:

- a) you do not pay your rent, or persistently pay it late, or you break any part of this agreement;
- b) you, or anyone staying in or visiting your home, use it for illegal or immoral purposes; or
- c) you, or anyone staying in or visiting your home, are convicted of an arrestable offence in the locality.

This is not a complete list, and there may be other reasons for making an order for possession.

112 If you are no longer a secure tenant, (for example, because you no longer live in the property as your only or main home), the Council may end this agreement by giving you four weeks' notice in writing (that is, a notice to quit).

PET CONTRACT
For tenants in supported housing

You must sign this Pet Contract if you want to keep a pet at your home. The pet contract is part the tenancy agreement for people who own pets.

If you are not able to look after your pet, and you leave it at your home with the person named in clause 19, you are responsible for making sure that they comply with these terms and conditions.

This pet owners' contract is part of the tenancy agreement made between:

Name of Tenant(s): _____

Address: _____

and the London Borough of Haringey.

Date: _____/_____/_____

Where we use the term 'you' in this section, it means the tenant(s), and/or the pet carer, and/or all members of your household. For those conditions that apply to controlling animals, 'you' also means your visitors or guests to your property.

1 You have the right to keep a pet which the Council considers suitable, as long as it does not cause damage to the property or nuisance or annoyance to anyone in the locality of the property.

2 Pets that we consider suitable are domestic cats, dogs, fish and small birds (for example, budgies).

3 You must get written permission if you want to keep a pet other than the ones we have listed above.

4 If you, or anyone staying in or visiting your home, have a pet, you or they must keep it under control and not allow it to cause nuisance or annoyance to anyone in the locality of your home, or damage the property or communal areas.

5 You must keep pets in appropriate enclosures, which are suitable for their needs and which they cannot escape from.

6 If your flat or maisonette does not have its own fenced garden for you to use (this does not include shared gardens), you must not keep more than one dog

or cat (not both). You may keep an extra dog or cat which you owned at DAY/MONTH/2007 (that is, the date this agreement comes into effect) if you were a council tenant at that time.

7 You should not leave pets alone for long periods, as they may become distressed and cause nuisance.

8 If the pet is a dog, you, or anyone staying in or visiting your home, must:

- (a) keep the dog on a lead on estate roads or in the communal parts of any council housing estate or building; and
- (b) not allow the dog to enter any areas of a council housing estate which are fenced play-areas or are marked as dog-free areas.

9 You are not allowed to keep any dog that is included within the Dangerous Dogs Act 1991. This includes the following:

- I. Pit bull terrier
- II. Japanese tosa
- III. Dog Argentino
- IV. Fila Braxillero
- V. Any other type of dog that appears to have been bred for fighting or has the characteristics of these types of dogs.

10 If your pet fouls the communal areas, roads or other areas around your home, you must remove any faeces and dispose of it hygienically and safely. If your pet fouls or urinates in the communal areas, you must clean the affected area.

11 You must keep your pet in a responsible way, provide proper care and take it to the vet when necessary.

12 If you fail to keep to the conditions of this contract, you will not be allowed to keep your pet at the property and must make alternative arrangements for it to be looked after.

13 If you break this pet contract, you will be breaking the terms of your tenancy agreement and could be putting your tenancy at risk.

14 You must tell us about any pet that is in your care, and keep us up to date with any changes the information in clauses 15, 19 and 20.

15 You must give us the name, address and telephone number of your vet.

16 In clause 19, you must give the name, address and telephone number of a pet carer. A pet carer is a person who, by signing this form, will become responsible for your pet if you are not able to care for it, and for any costs (including medical expenses).

17 You must give the name of a pet carer when you sign your tenancy agreement.

18 If you are not able to give the name of a pet carer, you must make alternative arrangements for the care of your pet in the event that you are not able to look after it. You must provide details of these alternative arrangements within 30 days of your tenancy starting, or you will not be allowed to keep the pet.

19 Please give the names of a pet carer (a person who will be responsible for your pet if you are not able to care for it).

Pet Carer

Name: _____

Address: _____

_____postcode: _____

Phone number: _____ Mobile number: _____

Signature of pet carer: _____

20 Please give your pet's details

Pet's details

Type of pet (for example, cat, dog and so on): _____

Breed of dog (if the pet is a dog): _____

Pet's age: _____

Pet's name: _____

Tenant's signature: _____ **Date:** _____

Witnessed by officer: _____ **Date:** _____

We have drawn up this contract in line with recommended good practice as set out in Pathways' guidance 'Pets and Housing – The way forward, Guidelines for Housing Providers'.

APPENDIX 1: THE CURRENT TENANCY AGREEMENT

TENANCY AGREEMENT - SECURE TENANCIES – COMMUNITY GOOD NEIGHBOURHOOD

This is a Tenancy Agreement between the Tenant(s) and the London Borough of Haringey ("the Council") concerning the letting of the property (the address is overleaf). Both parties to this agreement have certain rights and obligations which are set out below. If you are a joint tenant, the term "tenant" refers to both tenants or all of them.

A. WHAT YOU MUST DO AS A SECURE TENANT

A1. Rent

Your rent and other charges are shown in your rent detail notification. You must pay the rent and other charges regularly and promptly.

A2. Nuisance

The tenant or anyone who is living in the dwelling or their guest shall not cause nuisance or annoyance to neighbours in the dwelling or in any part of the communal parts or in the vicinity of the premises or use the dwelling or allow it to be used for illegal purposes. The tenant must not hold or permit to be advised any such party.

A3. Harassment

The tenant or any person on the premises whether permanently or temporarily must at any time or in any place commit any acts which cause a nuisance, annoyance or disturbance which amounts to harassment on the grounds of race, sex, sexual orientation, religious belief or disability or disability of other local residents. Harassment is interference with the peace and comfort of any person.

A4. Obtaining Permission

You must get written consent from the Council:

- (i) If you want to use your home for trade or business or for any purpose other than a private dwelling. (This includes the garden and garage, if any. Consent will be refused if the trade or business is likely to cause nuisance or annoyance to others.
- (ii) Before making alterations
- (iii) If you wish to exchange the tenancy.
- (iv) Before subletting the property. The Council will not unreasonably withhold consent but may set conditions for (i) and (ii). If you do not comply with the conditions, the Council may withdraw its consent.

You may not sublet or part with possession of the whole of your Council property.

A5. Maintaining the decorations

You are responsible for decorating the inside of your home as necessary unless you are elderly or have a disability.

A6. Maintaining the garden

If you have a garden, you must maintain all garden space free from rubbish and in a tidy condition.

A7. Cleaning

You are responsible for cleaning the area outside your front door. In blocks of flats or maisonettes, you are responsible for cleaning communal landings and passages adjacent to your flat or maisonette unless this is the responsibility of a person employed by the Council.

A8. Other members of your household. Subtenants and guests.

In the following clauses 8-14 where these rules set out what you must do or not to do as a tenant, they also apply to members of your household and to sub-tenants and your guests. If any subtenant or guest is doing something against these rules, you must take steps to remove them from your home. If you do not do this, the Council can take action against you where a sub-tenant or guest has done something against the Conditions of Tenancy.

A9. Damage to the property.

You must not cause the damage to the property, the Council's fixtures and fittings, any furniture provided by the Council or any common parts. You must also make sure the Council's property does not deteriorate through neglect by you. You should notify the Council as soon as possible for repairs that are needed because of deliberate damage to the property. (Fair wear and tear is not deliberate damage).

A10. Parking and Garages.

You must not park any private, heavy trade or commercial vehicle or caravan on the premises or hard standing is provided. You must not park any vehicle in a position where it could obstruct emergency access or exit points, or access to other parking spaces or garages, or which could cause shared access roads or other communal areas of a Council Housing Estate within four weeks or a written request to do so from the Council. (Abandoned vehicles may be removed by the police, if on the public highway or on open land or by the Council land).

A11. Inflammable Materials.

You must not store quantities of inflammable liquid or gas on the premises, other than may be reasonably used required for domestic use.

A12. Pets.

You must ensure that any domestic pet must be kept under control.

A13. Giving Access.

You must allow reasonable access to officers or agents of the Council to enter the premises to inspect the state of repair or to carry out repairs, maintenance or improvements to the premises or adjoining premises.

A14. Council Employees.

You must comply with the reasonable request of the Council's employees relating to the use of the premises and the Council's property, and must not hinder, abuse, threaten or assault than in the performance of their duties.

A15. Ending a Tenancy

- (i) You must give four weeks notice in writing to your local Housing Office if you want to leave. You must leave the Council's fixtures and fittings in the same state as they were at the beginning of the tenancy, except for:
 - (a) Fair wear and tear.
 - (b) Any improvements made by the Council.
 - (c) Any improvement made by you.

Before you leave, you must clean out all your furniture and possessions and leave the property clean and tidy. Any belongings left in the property will be treated as abandoned and the Council may them as it thinks fit. You must give all keys to your Housing Office, including those for any store shed, controlled entry system or garage.

A16. Will pay the Council the weekly service charge.

A17. Will provide the warden with the following:

- (a) Full name of occupants
- (b) Brief medical details and GP's details
- (c) Next of kin address and telephone numbers
- (d) Spare keys to secondary locks
- (e) Signed access forms (Forms provided by Warden)
- (f) Any other information relating to your welfare.

B. RESPONSIBILITIES OF THE COUNCIL

The Council is responsible for:

- (a) Keeping the Structure and exterior of the building in good repair, including gutters, drains and external pipes.
- (b) Keeping in good repair and proper working order the Council's installations for space, heating, water heating, drainage and sanitation for the supply of water, gas and electricity.
- (c) In the case of flats, taking reasonable care to keep common entrances, halls, stairways, lifts, passageways, rubbish chutes, lighting and all other common parts in reasonable repair.
- (d) Carrying out those repairs which are the Council's responsibility within the current time limits.
- (e) Making reasonable arrangements to keep tidy all external communal spaces and communal hedges on its housing estates.
- (f) Decorating the exterior and communal parts of the interior every five years. These obligations are subject to the Council's right to make good and charge the tenant for wilful damage or neglect caused to the premises and communal amenities where provided.

The Council shall:

- (g) Enquire into the reasons for failure to pay the rent and other charges due, and shall take all reasonable steps to provide financial counselling before going to Court to recover the money owed.
- (h) Provide information on Council policy on transfers and re-housing.
- (i) Ensure that tenants receive the current edition of the Tenants' Charter.
- (j) Give Tenants 4 weeks notice before increasing the net rent; 1 week's prior notice before increasing the district heating charge.
- (k) Consult tenants on any proposed alteration in tenancy conditions and give 4 weeks notice of any alteration.
- (l) Give 24 hours notice in writing of any visit to the premises to inspect, if a repair or inspection is being carried out other than in response to a request from the tenant. As an exception to this, an employee or agent of the Council may enter without notice if there is an emergency which might result in personal injury or damage to the tenant's home or to neighbouring properties.

Provide Warden Services as listed below:

- (m) Daily intercom checks.
- (n) Daily visit to those identified as being at risk.
- (o) Assistance with repairs reporting as appropriate.
- (p) Getting involved in Tenants Associations, Coffee Mornings etc.
- (q) Welfare Benefits advice.
- (r) Co-ordinating services and liaising with either statutory or non statutory agencies to ensure your welfare.

Appendix 4

Consultation under section 103 of the Housing Act 1985 - Summary of comments from tenants [Supported Housing]

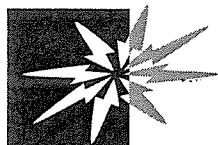
Summary of comments from tenants, councillors and staff with recommended amendments

Clause	Summary of comments from tenants	Recommended amendment
5	Tenants asked for the addition of sheds/outbuildings	<p>From: You, or anyone staying in or visiting your home, must not run a business or carry out a trade in the property without written permission in advance from the Council. The property includes the garden, outside space and garage, if any are included in your tenancy.</p> <p>To: You, or anyone staying in or visiting your home, must not run a business or carry out a trade in the property without written permission in advance from the Council. The property includes the garden, outside space, shed; outbuildings and garage, if any are included in your tenancy.</p>
6	Request by tenants to include the word 'using' in relation to drugs	<p>You, or anyone staying in or visiting your home, must not use the property or let it be used for any immoral or illegal purpose. This includes selling, cultivating or storing drugs, keeping illegal or unlicensed firearms or weapons, prostitution or handling stolen goods.</p> <p>No change as this would be difficult to enforce.</p>
10	<p>A number of tenants and councillors requested that this clause be removed as it could be seen as an invasion of privacy.</p> <p>Concerns around sub-letting or unauthorised occupation will be dealt with in clauses 38g and 88</p>	<p>From: Any guests staying at your property overnight must be signed in and out</p> <p>To: Remove this clause completely</p>

Clause	Summary of comments from tenants	Recommended amendment
12	Request from councillor to include controlled door entry systems	<p>From: You, or anyone staying in or visiting your home, must not interfere in any way with the smoke detectors or any parts of the alarm systems, including the speech boxes and pull cords. You must report any faults that you are aware of.</p> <p>To: You, or anyone staying in or visiting your home, must not interfere in any way with the controlled door entry systems, smoke detectors or any parts of the alarm systems, including the speech boxes and pull cords. You must report any faults that you are aware of.</p>
13	Clarification needed on the word 'locality' No change – use of the word 'locality' is statutory wording under nuisance clause, Housing Act 1985, but tends to mean 'estate'	<p>You, or anyone staying in or visiting your home, must not do anything in your home, the property, the grounds or locality of the property that is likely to cause danger or risk to others living, visiting or working in the scheme.</p> <p>No recommended changes to this clause</p>
17	Tenants asked for clearer wording to make sure residents adhere to no smoking signs. Estate signs to be made clearer when due for renewal.	<p>You, or anyone staying in or visiting your home, must not smoke where there are non-smoking signs and must follow the advice of safety signs. You must not smoke in any of the lifts, laundries or other shared areas including lounges.</p> <p>No recommended changes to this clause</p>
21	Request from councillor to add oil and fat to this clause. It was felt that details of items that cause blockages needed to be listed. The list is not a complete list but is consistent with the Repairs Handbook and Tenants' Charter	<p>From: You, or anyone staying in or visiting your home, must not block drains, pipes or gutters in your home or in the building that your home is in.</p> <p>To: You, or anyone staying in or visiting your home, must not block drains, pipes or gutters in your home or in the building that your home is in. Blockages in basins, sinks, and toilets are usually caused by fat, tea leaves, hair, cooking oil, nappies, and incontinence pads and so on.</p>

Clause	Summary of comments from tenants	Recommended amendment
28	Define 'must not' Tenants asked for clearer definition of 'must not'. Recommendations that this wording is already clear so no need to change or define this clause.	<p>You, or anyone staying in or visiting your home, must not use or threaten domestic violence. This includes physical, sexual or psychological violence against or abuse of the tenant or any member of the tenant's household. Such behaviour may result in the Council taking action to evict you from your home. This action can be taken even in the absence of a criminal conviction.</p> <p>No recommended changes to this clause</p>
38g	<p>Tenants request changing the word 'exceptional' what does this mean.</p> <p>Applications must be made in writing to the Housing Manager. Concerns raised because of illegal sub-letting or unauthorised occupation.</p>	<p>From: If you want a guest to stay for more than 21 days in a row or a maximum of 90 days in one year. We will only give our permission in exceptional circumstances. However we will consider each request on its merit.</p> <p>To: If you want a guest to stay for more than 21 days in a row or a maximum of 90 days in one year. We will only give our permission in exceptional circumstances. However we will consider each written request on its merit. Examples could include long term ill health or a family member from abroad.</p>

Clause	Summary of comments from tenants	Recommended amendment
88	<p>Concerns about the need to supply details of guests who stay overnight – which could be seen as invasion of privacy.</p> <p>This clause is linked to clause 10, concerns raised by councillor that it seems to be an invasion of privacy to insist that residents get permission or supply details if guests stayed for a week or two.</p> <p>Recommendation is to monitor guests in both schemes who stay 21 days in a row and over in order to prevent illegal sub letting and unauthorised occupation of properties</p>	<p>From: You must give us the following information:</p> <ul style="list-style-type: none"> (i) The full name of all guests who stay overnight (ii) Your brief medical details and GP's details. (iii) Your next of kin's details (or your emergency contact's details). (iv) Signed access forms. (v) Information about your welfare and/ or support needs. (vi) Where appropriate, information about your pet. <p>To: You must give us the following information in writing to the Housing Manager:</p> <ul style="list-style-type: none"> (vii) The full name of all guests who stay 21 days in a row and over (viii) Your brief medical details and GP's details. (ix) Your next of kin's details (or your emergency contact's details). (x) Signed access forms. (xi) Information about your welfare and/ or support needs. (xii) Where appropriate, information about your pet.
100	A tenant wanted a clearer definition of the word 'reasonable' regarding repairs and wanted it changed to changed to 'good'.	<p>From: The Council must take reasonable care to keep common entrances, halls, stairways, lifts, passageways, rubbish chutes, lighting and other common areas in reasonable repair. The Council must take steps to keep those areas reasonably clean.</p> <p>No recommended changes to this clause</p>



Haringey Council

Agenda item:

Cabinet**On 17 July 2007**Report Title: **Children's Centres – Sustaining and Developing the Provision**Forward Plan reference number (if applicable): **N/A**Report of: **Director of the Children and Young People's Service**Wards(s) affected: **All**Report for: **Key Decision****1. Purpose**

1.1 To inform and advise the Cabinet on the progress of Phase 1 and 2 Children's Centres (CCs) in light of:

- Current capital and revenue spend;
- The planning of a robust business and financial strategy in readiness for the funding allocation for 2008/9; and
- The implementation of the Council's role as a strategic market facilitator for childcare.

2. Introduction by Cabinet Member

I ask cabinet members to support the direction the report sets out and particularly that (i) we continue with phase 2 of the children's centres notwithstanding that we do not yet know the amount the authority will be receiving in revenue funding and (ii) we begin a procurement exercise inviting other providers to run five of our existing children centres.

3. Recommendations

That the Cabinet:

1. In respect of the building of phase 2 Children's Centres consider two options, firstly, to continue with the Phase 2 capital programme having considered the risk from the possible reductions in DfES General Sure Start Grant (GSSG) in 2008/9, or secondly to build those in phase 2 already committed and wait until we get the GSSG before completing the rest;

2. Considers the revenue funding position and the plans for a robust business and financial strategy for 2008/9 onwards to achieve greater efficiency having regard to the impact of any loss of GSSG funding, and requests an update as soon as the funding is known.
3. Agrees to the commencement of the procurement process to invite providers to operate the 5 CCs managed by the Children and Young People's Service (CYPS) inline with the expectation in the Childcare Act (2006) that the Council is a strategic 'market maker' of childcare and not provider.



Report Authorised by: **Sharon Shoesmith**
Director
The Children and Young People's Service

Contact Officer: **Sharon Shoesmith**
Tel 0208489 3206

4. Executive Summary

This reports provides:

- An assessment of the need to continue to build the Phase 2 centres given the lack of confirmed revenue funding for 2008/9 onwards;
- A breakdown of revenue funding for CCs in 2007/8 and outlines the need for improvements in the business and budget planning process providing greater transparency of funding for 2008/9 onwards, to be ratified by the Schools' Forum, including a direction of travel for supporting vulnerable children;
- Advice to Cabinet that the General Sure Start Grant (providing around 55% of funding for CC's) is not yet confirmed for 2008/9 and any reduction will have a significant impact on all centres especially the five run by the CYPS. Best, median and worst case financial scenarios have been modelled to assess the impact of a range of possible grant reductions;
- An overview of the process that would enable the procurement of other providers from the private, voluntary and independent sector (PVI) to provide CC's services in line with the Council's role under the requirements of the Childcare Act 2006 to act as market maker and strategic commissioner rather than provider of first choice.

5. Reasons for any change in policy or for new policy development (if applicable)

5.1 None

6. Local Government (Access to Information) Act 1985

6.1 Reports to Executive December 2006 and March 2007 'Meeting the challenge of the Childcare Act 2006' and 'Developing Sustainable Childcare' respectively. 2007/8 Children and Young People's revenue budget.

Introduction and Background

7.1 The development of CCs supports the government's policy to achieve the outcomes set out in the Children Act 2006. Many of the key objectives within 'Changing Lives' (Children and Young People's Plan 2006-09) will be supported by an effective Early Childhood Service incorporating children's centre services. It will also be a mechanism for delivering the key components of the Children's National Service Framework, reducing health inequalities and ensuring that children have good physical and mental health as a necessary foundation for learning and development.

7.2 In Haringey good progress has been made with 10 centres now designated and a further 8 are at the design and build stage. Sure Start local programmes have been successfully included in this programme. The Council's Executive received reports at different stages in this process, most recently in December 2006 and March 2007.

7.3 In December 2006 the Executive received a report 'Meeting the challenge of the Childcare Act 2006' and agreed the proposal therein to establish 8 new centres in Phase 2. Having received General Sure Start Grant (GSSG) capital funding for the Phase 2 centres, contracts are currently being let to complete the building works. The capital programme for Phase 2 (£3.4m) is significantly less than Phase 1 (£5.2m) as the second phase does not include any new build but extension and enhancement of existing provision within primary schools.

7.4 Overall, Phases 1 and 2 are designed to achieve two main targets: 505 childcare places in the 10 Phase 1 centres and a 'reach' target of 14,759 achieved by both phases (set by the DfES) by March 2008. The 'reach' target refers to the number of children who might potentially use health or family support services provided by the individual centre. The Government's long-term aspiration is that all children in the 20% most disadvantaged wards will be in 'reach' of Children's Centre services. The December 2006 report referred to a higher reach target of 16117 across all Haringey's wards which was produced from the work done by the CYPS and will be retained as services are developed.

7.5 CCs must provide a core offer of:

- Early education integrated with full day care, including early identification of and provision for children with special educational needs and disabilities;
- Parental outreach;
- Family support, including support for parents with special needs;
- health services;
- A base for childminders, and a service hub within the community for parents and providers of childcare services;

- Effective links with Jobcentre Plus, local training providers and further and higher education institutions;
- Effective links with Children's Information Services, Neighbourhood Nurseries, out of school clubs and extended schools.

7.6 Annexe 1 lists the 18 CCs and sets out their:

- Network locations;
- Childcare places and current take-up;
- Reach targets.

7.7 The table in Annexe 1 shows the level of take up of the childcare places which in some cases is close to 100% . Our work within the local communities indicates they will all be taken up especially at Triangle and Woodside which both show the largest discrepancy. Each CC also has capacities at different age groups and it is achieving these capacities that is at the heart of their business planning. Current estimates show a less than 10% vacancy and again business planning will focus on closing this gap. The work to estimate the reach reported earlier of 16117 indicates the need is there.

7.8 The Phase 1 centres are in two groups of five:

1. School based: three have been in existence for several decades as nursery schools (Early Excellence Centres). These centres are locally managed with delegated budgets. Broadwater Farm is the only complete rebuild.
2. CYPS based: Triangle is the only complete rebuild with all being managed by a head of centre.

7.9 In Phase 2, all 8 centres are part of primary schools. The investment ranges from relatively minor works to extensions to create spaces for the core offer described above. Work is underway to scope the provision of 'wraparound' care places – 8-9am and 3.30-6pm and to engage with communities in assessing the services they require.

8. Childcare Sufficiency Assessment

8.1 Our initial work to analyse the childcare market took into account local needs and the data on the levels of disadvantage in the area and included good quality consultation with parents and other stakeholders in each area. The DfES has recently issued guidance on completing a childcare assessment which is due by March 2008. It will utilise a methodology used nationwide to measure the nature and extent of the need for, and supply of, childcare in consultation with parents, employers, childcare providers and the wider community.

8.2 In a similar way that the CYPS plans for school places, the current and future supply and demand of services 0-14 for childcare, including wraparound care will be assessed and reviewed annually to identify gaps in the market, to ensure that:

- Locations best meet local needs;
- Overprovision and underutilisation of places is avoided;
- Financial assistance to parents is maximised;

- Exclusion of disadvantaged groups is minimised;
- Income is maximised to maintain financial sustainability.

8.3 The DfES commissioned the charity '4Children' to undertake an initial survey nationwide and their report confirmed that the Haringey CYPS is well placed to prepare a comprehensive sufficiency assessment based on existing high quality childcare provision mapping.

9. Spending and Funding 2007/8

9.1 Executive on 20 March 2007 received a report 'Developing Sustainable Childcare' which described the need to:

- Develop an affordability and sustainability strategy for 2008/9 and beyond; and
- Improve the business planning in CCs.

This report updates the Cabinet on the development of the business and financial planning process for the Phase 1 and 2 CCs and sets out a strategy to assess their financial sustainability as part of the 2008/9 budget process. At the time of completing this report DfES plans for funding 2008/9 and beyond were still not known but indications are that it is likely to be announced later this summer. The risk of losing GSSG funding causes concern as the Council is in the process of building Phase 2 using DfES capital grant. DfES have indicated that providing the reach targets are met there would be no reduction in grant funding even if fewer CCs are required.

9.2 In managing and mitigating the above risk the following needs to be taken into account:

- Loss of GSSG funding is the most significant risk however it is manageable based on the considerations presented below. This is a national issue for local government and the delivery of government policy in this key area is dependent on local authorities receiving adequate GSSG revenue funding to support the GSSG capital investment;
- The Council will need the Phase 2 provision to achieve the 'reach' target and they have been planned to secure particular areas. The phase 2 centres are not required to provide childcare places: these will all be achieved through the Phase 1 centres;
- Running costs arising from the Phase 2 capital programme. The risk for a school governing body is that it would have additional capital works with no specific or additional revenue support to fund any running costs. This risk is considered low given the nature of the capital outlay. It is likely that the Dedicated School's Grant (DSG) formula would provide the basic running costs of any additional space arising from Phase 2;
- The CYPS is simultaneously reviewing the play service to bring together a more coherent strategy for childcare 0-14. This will include play services, extended schools, childcare and wraparound care in CCs with links to Youth Services. The outcome may be that services currently run from less suitable

accommodation could be transferred to the refurbished space within Phase 2 centres along with their revenue budgets.

9.3 The recommendation is that Phase 2 centres should be completed.

2007/8 Revenue Budget

9.4 For ease of analysis, Table 1 below presents a summary of the 2007/8 revenue budget for Phases 1 and 2, service development and central support. Annexe 2 provides a detailed analysis of the service budgets that make up the four sections summarised in the table below. In addition, a summary showing DfES grants and their allocation across the CC service is included.

Table 1: 2007/8 Revenue Budget for Children's Centres

	Phase 1 Centres £000	Phase 2 Centres £000	Grants for Service Development £000	Management and Central Support £000	Total £000
Expenditure					
Employees	3,343	116	0	1,881	5,341
Running Costs	636	51	2,193	425	3,304
Third Party Payments	1,134	428	396	367	2,325
Network Support	1,114	824	0	0	1,938
Total Spend	6,228	1,419	2,588	2,673	12,909
Income	6,228				
General Sure Start Grant	-2,926	-1,419	-375	-2,564	-7,285
Internal Recharges	-242	0	0	0	-242
Fees Lettings	-1,340	0	0	-38	-1,378
DSG Funding	-1,720	0	-1,875	-71	-3,666
RSG/Council Tax Funding	0	0	-338	0	-338
Total Funding	-6,228	-1,419	-2,588	-2,673	-12,909

9.5 The full revenue costs in 2007/8 for CCs is £12.9m with all but £338k for grants to voluntary organisations falling on core funding of the CYPS. The majority of CCs service costs are funded from GSSG, DSG (the non-Individual School's Budget (ISB) element) and fees and charges. The GSSG accounts for 55% of the funding. It is this funding that is not yet identified by the government for 2008/9 onwards and work has been undertaken to model the effects of possible grant reductions through three scenarios offering Cabinet best, median and worst cases.

9.6 Assumptions were made for each scenario covering a range of GSSG reductions as well as changes to other key sources of funding and costs. Table 2 summarises the outputs from the scenario modelling with Annexe 3 setting out in detail the assumptions used and income and expenditure outcomes for each scenario.

Table 2: Summary of Scenario Modelling

Funding Shortfall	£000
Best case	506
Median case	1,289
Worst case	2,042

9.7 In developing the scenarios the working assumption is that any full year's effect arising from Phase 2 CCs operating costs will be funded through savings elsewhere in the CYPS budget.

10 Business Planning

10.1 The aim in 2007/8, with the flat rate fee in place for September 2007, is to establish a coherent and transparent funding strategy. To achieve this, work is underway to develop a suitable business planning template for the start of the 2008/9 budget cycle. A template was 'road tested' as part of the 2007/8 budget development and this experience will inform the creation of the new template which would be generic across all centres having regard for the different funding and governance structures.

10.2 In particular the template will:

- Review current service performance and set objectives identifying service challenges for 2008/9 with financial implications;
- Set out a marketing plan to maximise use of the CC and increase income;
- Develop a budget model closely aligned with the CC's management accounting and budgeting systems.

10.3 The template will allow CC managers to build their service plan and marketing strategy within a clear cash limit and financial framework that tests whether the centre is financially and operationally viable.

11. Financial Strategy

11.1 Developing a financial strategy for the 2008/9 business planning process provides a financial context and framework within which to develop business plans. All CCs whether delegated or not will be expected to:

- Comply with budget monitoring arrangements;
- Set targets to maximise fees and charges;
- Manage the centre within cash limits.

11.2 School based CCs can obtain business and budget planning support and guidance through an SLA.

11.3 To target vulnerable children, a budget of around £250k will be held specifically to fund places in CCs for children with particular needs. The places will be allocated by the new Children Network (CN) based multi-disciplinary panels which receive child referrals and will allow urgent cases to be dealt with quickly. In addition, the DSG funds 500 full-time places in school nurseries for 3 and 4 years olds. This practice will be reviewed in each CN and the resource focused within CCs as appropriate. The Schools' Forum will be consulted on this proposed direction of travel.

11.4 The financial strategy for 2007/8 will include a review of the allocation of all streams of funding, especially the GSSG and DSG. This will ensure that grant funding

is used efficiently and effectively and fully meets the criteria laid down by the DfES and local needs.

11.5 The principles will be to direct the maximum amount of grant toward the provision of Children's Centre services with less being spent centrally on management and central support services than is currently the case. In achieving this objective the basis of future grant distribution, from the two main grant sources GSSG and DSG (non ISB) will be clearly set out to provide greater transparency. The Schools' Forum will receive a paper on this proposal during the autumn 2007.

12. Duty to Facilitate Childcare Provider Market

12.1 Under the provisions of the 2006 Childcare Act local authorities are not seen as prime providers of childcare places. The Act places a duty on councils to facilitate the provider market through schools and the Private, Voluntary and Independent (PVI) sector. In recent guidance, the DfES places increasing emphasis on the role of councils as market makers and stresses that direct provision of childcare places should be seen as a last resort.

12.2 Some soft market testing has been undertaken and the DfES and others have been working to improve capacity in the market generally. Strong providers are available. Some further soft market testing will be undertaken through the largest and the smallest of the CCs in Phase 2. It is therefore proposed that other providers from the PVI sector are invited through a formal procurement process to run these centres. The funding of the centres would be subject to the proposals set out earlier and once led by the PVI sector would be subject to our monitoring and evaluation of the quality of provision.

12.3 The procurement steps are summarised in Table 3 below with more detailed descriptions of each step provided in Annexes 4 and 5.

Table 3: Summary of Procurement Steps

Step	Description	Timescale (months)
1	Undertake Soft Market Test	1
2	Issue PQQ and prepare contract documents	2 - 3
3	Issue contract pack to short listed bidders	3 - 5
4	Evaluate and select preferred bidder	6 - 7
5	Contract negotiations	8 - 10
6	Transfer service and commence contract	10

12.4 Annexe 4 shows that an elapsed time of around eight to ten months would be a realistic timescale to complete the procurement. A project manager (supported by a project team together with a budget) would oversee rigorous adherence to the project plan and seek approvals from the Cabinet at key milestones in the process. The Council's established procurement processes would be overseen by the Corporate Procurement Unit with a robust contract management framework in place for the operational phase.

13. Consultation

13.1 Considerable consultation has taken place with a wide range of stakeholders. Further consultation will take place as part of the procurement process.

14 Summary and Conclusions

14.1 Haringey has progressed well with the Children's Centre programme having 10 designated and 8 more in the design process. Our success is recognised by the Sure Start Unit. However, robust business planning is needed to create a more transparent funding strategy and to ensure that all centres are financially viable.

14.2 The building of the Phase 2 centres is taking place in the absence of any guarantee from the DfES for revenue funding for April 2008/9 onwards and leads to a degree of risk. This risk is mitigated to some degree by the fact that the capital spend in Phase 2 is relatively small and the provision could have alternative use given that the CYPS is working to bring together a 0-14 strategy that will draw the play service into a more coherent service delivery plan with the potential to merge budgets.

14.3 A further risk is the running costs arising from the Phase 2 capital programme. The risk for a school governing body is that it would have additional capital works with no specific or additional revenue support to fund any running costs. This risk is considered low given the nature of the capital outlay. It is likely that the DSG formula would provide the basic running costs of any additional space arising from Phase 2.

14.4 The opportunity to facilitate the provider market, as required by the Childcare Act 2006, is explored and in relation to the five Phase 1 centres run by the CYPS a soft market test is commenced, as part of the procurement process, to gauge market interest in operating the Council run centres.

14.5 The robust business planning and financial strategy proposed will enable cash limits to be set for Council run CCs for 2008/9 and provide a financial framework with expectations of good budget management. Greater account will be taken of the needs of vulnerable children and more funding will be targeted at frontline services. The procurement of other providers from the PVI sector will be cost effective.

14.6 Cabinet will note the absence of any guarantee of funding from the DfES for 2008/9; this is expected in summer 2007. All scenarios modelled for 2008-9 (best, median and worst) present the Council with additional funding gaps.

14.7 In meeting the challenges created by potential grant reductions next year the CYPS will have regard to:

- The Council's discretion to use the DSG (Non ISB element) to fund elements of the CC service. Any reduction in GSSG grant could be matched by increased reliance on DSG however this would inevitably affect the other beneficiaries of this grant;
- Reviewing opportunities for reducing costs and maximising income. This would include the scope to create efficiencies through rationalising staffing structures and business processes wherever possible;

- Establishing principles to ensure maximum DfES funding is used for CC service delivery;
- Achieving the reach targets agreed by Executive in December 2006. The sufficiency assessment to be completed by March 2008 will review the proposed locations and suggest any revisions as appropriate. DfES have indicated that providing the reach targets are met there would be no reduction in grant funding if fewer CCs are required.

15. Recommendations

That the Cabinet:

- in respect of the building of phase 2 Children's Centres consider two options, firstly, to continue with the Phase 2 capital programme having considered the risk from the possible reductions in DfES General Sure Start Grant (GSSG) in 2008/9, or secondly to build those in phase 2 already committed and wait until we get the GSSG before completing the rest;
- Considers the revenue funding position and the plans for a robust business and financial strategy for 2008 onwards having regard to the impact of any loss of GSSG funding and requests an update as soon as the funding is known;
- Agrees to the procurement process for the 5 CCs managed by the CYPS in inline with the expectation in the Childcare Act (2006) that the Council is 'market maker' of childcare and not provider.

16. Financial Implication

16.1 The approach to business planning and the financial strategy are both sustainable and should deliver a more robust service. However, the absence of revenue funding for 2008 onwards presents risk. The report gives a number of ways in which the risk regarding the absence of any GSSG funding guarantees could be mitigated. The work to model a range of scenarios reflecting possible grant levels in 2008/9 shows a funding gap of £522K at 10% reduction, £1,334K at a 17.5% reduction and £2.115K at 25% reduction in the GSSG, as presented in Annexe 3. Even if DfES maintains funding at the current level (Base position) there is a funding gap projected for 2008/9 and work on this is already underway to minimise its impact.

17. Comments of the Director of Finance

17.1 The report demonstrates the dependency that Children's Centres have on General Sure Start Grant funding. The absence of any information from the DfES regarding 2008/9 allocations presents a potentially serious funding problem, between £0.5m and £2m per annum, demonstrated in the three financial scenarios modelled in the report. The impact of any reduction when known will be presented to Cabinet at the earliest opportunity with the financial risk being reassessed and considered as part of the 2008/9 PBPR process.

17.2 In the event that Cabinet resolve to continue with Phase 2, having understood the risks involved, any revenue funding shortfall would need to be the first call on the

Children and Young People's Service budget in 2008/09.

17.3 It is important for the future that the Authority considers the option of funding actual Children's Centre pupil numbers as opposed to the place number allocation model currently in place. This would ensure that unfilled places are not funded.

17.4 Developing a robust and transparent business and budget planning process will support the operational and financial viability of the CCs improving financial management and maximising take up and income generation.

18. Comments of the Head of Legal Service

The Head of Legal Services has been consulted on the content of this report. The content of the report and its recommendations comply with the relevant sections in Part 1 of the Childcare Act 2006 regarding the powers and duties of local authorities in relation to the assessment and provision of early year's child care services.

19. Equalities Implication

Children's Centre services are universal, but with targeted services for vulnerable children and families. All services are inclusive and aimed at serving the whole community.

20. Use of Appendices

Annexe 1: List of Children's Centres
Annexe 2: Detailed breakdown of individual service budgets
Annexe 3: Modelling impact of potential GSSG reductions
Annexe 3: Diagram of Procurement Steps
Annexe 4: Description of Procurement Steps

Annexe 1: Phase 1 and Phase 2 Children's Centres

Children's Centre	CYPS or School	Phase	Ofsted Maximum Childcare Places	Childcare Occupancy June 07	Reach Targets
South Network					8370
Triangle	CYPS	1	55	38	
Pembury House	School	1	70	58	
Woodlands Park	School	1	80	78	
Broadwater Farm	School	1	100	85	
South Haringey	School	2	No childcare places targeted		
Seven Sisters	School	2	No childcare places targeted		
Wellbourne	School	2	No childcare places targeted		
Earlesmead	School	2	No childcare places targeted		
Downhills	School	2	No childcare places targeted		
North Network					5288
Park Lane	CYPS	1	60	58	
Woodside	CYPS	1	73	44	
Rowland Hill	School	1	85	70	
Noel Park	CYPS	1	43	34	
Bounds Green	School	2	No childcare places targeted		
West Network					2459
Stonecroft	CYPS	1	55	55	
Stroud Green	School	1	20	Not open	
Campsbourne	School	2	No childcare places targeted		
Highgate	School	2	No childcare places targeted		

Annexe 2: Summary of Children's Centres Expenditure and Income

Service Summary	Employees	Running Costs	Third Party Payments	Network Support	Total Spend	General Sure Start Grant	Internal Recharges	Fees Lettings	DSG Funding	RSG/Council tax	Total Funding
Phase 1	3,343,182	636,294	1,134,350	1,113,945	6,227,771	-2,926,097	-242,334	-1,339,751	-1,719,590	0	-6,227,772
Phase 2	116,382	50,552	428,000	824,445	1,419,379	-1,419,382	0	0	0	0	-1,419,382
Grants for Service Development	0	2,192,500	395,862	0	2,588,362	-375,000	0	0	-1,875,362	-338,000	-2,588,362
Management and Central Support	1,881,070	425,037	366,958	0	2,673,065	-2,564,295	0	-38,170	-70,600	0	-2,673,065
Total	5,340,634	3,304,383	2,325,170	1,938,390	12,908,577	-7,284,774	-242,334	-1,377,921	-3,665,552	-338,000	12,908,581

Receipt and Allocation of DfES Funding

DfES Grants 2007/8 £000		Allocation £000				
General Sure Start Grant Funding Blocks	Allocation	Phase 1	Phase 2	Grants for Service Dev	M/ment and Central Support	To be allocated/r ingfenced
Main Revenue	3,838	2,926	1,419	375	2,564	7,285
Transformation Fund	559	0	0	0	0	559
Extended Schools Grant	516	0	0	0	0	516
* Sure Start Local Programmes	3,447	0	0	0	0	0
Two year old NE Pilot	113	0	0	0	0	113
Three and four year old pathfinders	1,578	0	0	0	0	1,578
Total	10,051	2,926	1,419	375	2,564	10,051

Dedicated Schools Grant (Non ISB)	Allocation	Phase 1	Phase 2	Grants for Service Dev	M/ment and Central Support	To be allocated/r ingfenced
Haringey's share allocated to CC service as LEA core funding	3,666	1,720	0	1,875	71	3,666
DfES funding total	13,717	4,646	1,419	2,250	2,635	13,716

* Note: Sure Start Local Programme element combined with Main Revenue for allocation purposes

Annexe 2: Phase 1 Children's Centres Expenditure and Income

Phase 1	Network	Employees	Running Costs	Third Party Payments	Network Support (Inc PCT)	Total Spend	General Sure Start Grant	Internal Recharges	Fees Lettings	DSG Funding	RSG/Council tax	Total Funding
Council run CCs												
Triangle	S	687,800	57,600		157,337	902,737	-309,587	-55,300	-284,690	-253,160		-902,737
Triangle House	S			50,000		50,000	-50,000					-50,000
Park Lane	N	952,935	253,354	0	119,576	1,325,865	-487,815	-54,967	-328,143	-454,940		-1,325,865
Stonecroft	W	709,700	58,550		100,696	868,946	-229,696	-43,667	-340,523	-255,060		-868,946
Woodside	N	698,100	104,630	0	119,576	922,306	-257,576	-88,400	-314,000	-262,330		-922,306
Noel Park	N	294,647	162,160		0	456,807	-384,412		-72,395	0		-456,807
School's based CCs						0						0
Pembury House (Historic)	S			97,000		97,000				-97,000		-97,000
Pembury House (Reach >1100)	S			111,250	157,337	268,587	-268,587					-268,587
Rowland Hill (Historic)	N			94,600		94,600				-94,600		-94,600
Rowland Hill (Reach 900 - 1100)	N			97,000	119,576	216,576	-216,576					-216,576
Roundway (Satellite)	N			50,000		50,000	-50,000					-50,000
Woodlands Park (Historic)	S			302,500		302,500				-302,500		-302,500
Woodlands Park (Reach 900 - 1100)	S			97,000	119,576	216,576	-216,576					-216,576
Broadwater Farm	S			97,000	119,576	216,576	-216,576					-216,576
Stroud Green	W			88,000	100,696	188,696	-188,696					-188,696
Lubavitch (LB Hackney)				50,000	0	50,000	-50,000					-50,000
Total		3,343,182	636,294	1,134,350	1,113,945	6,227,771	-2,926,097	-242,334	-1,339,751	-1,719,590	0	-6,227,772

Annexe 2: Phase 2 Proposed Children's Centres Expenditure and Income

Phase 2		Employees	Running Costs	Third Party Payments	Network Support (Inc PCT)	Total Spend	General Sure Start Grant	Internal Recharges	Fees Lettings	DSG Funding	RSG/Council tax	Total Funding
School's based CCs												
Campsbourne	W			44,000	100,696	144,696	-144,696					-144,696
Highgate	W			44,000	100,696	144,696	-144,696					-144,696
Rokesly (satellite)	W				0	0						0
South Haringey	S			48,000	119,576	167,576	-167,576					-167,576
Seven Sisters	S			66,000	100,696	166,696	-166,696					-166,696
Wellbourne	S			66,000	100,696	166,696	-166,696					-166,696
Earlesmead	S			66,000	100,696	166,696	-166,696					-166,696
Bounds Green	N			44,000	100,696	144,696	-144,696					-144,696
Nightingale (satellite)	N			50,000	0	50,000	-50,000					-50,000
Downhills		116,382	50,552		100,696	267,630	-267,630					-267,630
Total		116,382	50,552	428,000	824,445	1,419,379	-1,419,382	0	0	0	0	-1,419,382

Grants for Service Development

Grants for Service Development		Employees	Running Costs	Third Party Payments	Network Support	Total Spend	General Sure Start Grant	Internal Recharges	Fees Lettings	DSG Funding	RSG/Council tax	Total Funding
Childcare subsidy for new places				300,000		300,000	-300,000					-300,000
Childcare subsidy for parents				50,000		50,000	-50,000					-50,000
Central grant				25,000		25,000	-25,000					-25,000
Grants To Vol Organisations			338,000			338,000					-338,000	-338,000
Nursery Education Grant 3yrs Old	0		1,504,500	20,862		1,525,362				-1,525,362		-1,525,362
Nursery Education Grant 4yrs			350,000			350,000				-350,000		-350,000
Total		0	2,192,500	395,862		2,588,362	-375,000	0	0	-1,875,362	-338,000	-2,588,362

Annexe 2: Management and Central Support Expenditure and Income

Management and Central Support Services		Employees	Running Costs	Third Party Payments	Network Support	Total Spend	General Sure Start Grant	Internal Recharges	Fees Lettings	DSG Funding	RSG/Council tax	Total Funding
Early Years Team		60,600	10,000	366,958		437,558	-366,958	0	0	-70,600		-437,558
Central finance and administration		398,770	80,000			478,770	-440,600		-38,170	0		-478,770
Workforce Development		551,000	152,046			703,046	-703,046			0		-703,046
Childcare Information Service		287,900	43,100			331,000	-331,000					-331,000
Quality & Inclusion		582,800	139,891			722,691	-722,691			0		-722,691
Total		1,881,070	425,037	366,958		2,673,065	-2,564,295	0	-38,170	-70,600	0	-2,673,065

Annexe 3: Modelling Impact of Potential CSSG Reduction Assumptions used

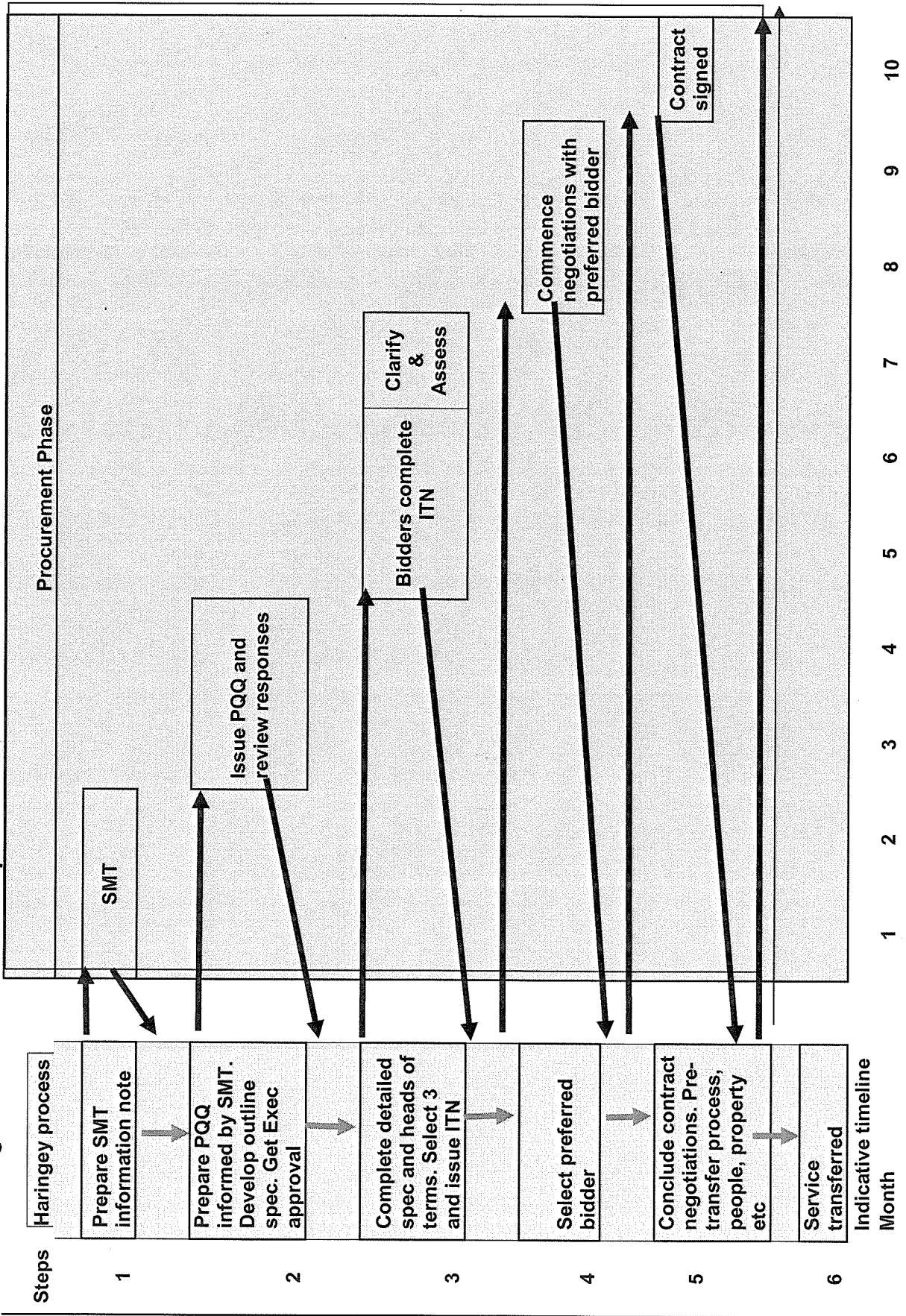
Element	Best Scenario	Median Scenario	Worst Scenario
CC operating costs	Reduced by 2.5%	Reduced by 1%	At 2007/8 level
Management and central support costs	Reduced by 5%	Reduced by 3.5%	Reduced by 2%
Network support costs	Reduced by 5%	Reduced by 3.5%	Reduced by 2%
Fees and charges	Increased by 5%	At 2007/8 level	Reduced by 5%
General Sure Start Grant	Reduced by 10%	Reduced by 17.5%	Reduced by 25%
Dedicated Schools Grant (non ISB)	Increased by 2%	Increased by 1%	At 2007/8 level

Best Scenario	Phase 1 Centres £000	Phase 2 Centres £000	Grants for Service Development £000	Management and Central Support £000	Total £000
Expenditure					
Employees	3,260	113	0	1,787	5,160
Running Costs	620	49	2,193	404	3,266
Third Party Payments	1,143	690	396	349	2,577
Network Support	1,058	783	0	0	1,841
Total Spend	6,081	1,636	2,588	2,539	12,844
Income					
General Sure Start Grant	-2,633	-1,277	-338	-2,308	-6,556
Internal Recharges	-242	0	0	0	-242
Fees Lettings	-1,407	0	0	-40	-1,447
DSG Funding	-1,754	0	-1,913	-72	-3,739
RSG/Council Tax Funding	0	0	-338	0	-338
Total Funding	-6,037	-1,277	-2,588	-2,420	-12,322
Funding shortfall					522

Median Scenario	Phase 1 Centres £000	Phase 2 Centres £000	Grants for Service Development £000	Management and Central Support £000	Total £000
Expenditure					
Employees	3,310	115	0	1,815	5,240
Running Costs	630	50	2,193	410	3,283
Third Party Payments	1,160	700	396	354	2,611
Network Support	1,075	796	0	0	1,871
Total Spend	6,175	1,661	2,588	2,580	13,004
Income					
General Sure Start Grant	-2,414	-1,171	-309	-2,116	-6,010
Internal Recharges	-242	0	0	0	-242
Fees Lettings	-1,340	0	0	-38	-1,378
DSG Funding	-1,737	0	-1,894	-71	-3,702
RSG/Council Tax Funding	0	0	-338	0	-338
Total Funding	-5,733	-1,171	-2,541	-2,225	-11,670
Funding Shortfall					1,334

Worst Scenario	Phase 1 Centres £000	Phase 2 Centres £000	Grants for Service Development £000	Management and Central Support £000	Total £000
Expenditure					
Employees	3,343	116	0	1,843	5,303
Running Costs	636	51	2,193	417	3,296
Third Party Payments	1,172	708	396	360	2,635
Network Support	1,092	808	0	0	1,900
Total Spend	6,243	1,682	2,588	2,620	13,133
Income			0		
General Sure Start Grant	-2,195	-1,065	-281	-1,923	-5,464
Internal Recharges	-242	0	0	0	-242
Fees Lettings	-1,273	0	0	-36	-1,309
DSG Funding	-1,720	0	-1,875	-71	-3,666
RSG/Council Tax Funding	0	0	-338	0	-338
Total Funding	-5,429	-1,065	-2,495	-2,030	-11,018
Funding Shortfall					2,115

Annexe 4: Diagram of Procurement Steps



Annexe 5: Description of Procurement Steps

Step 1: Soft Market Test (SMT)

This is an important first step that informally engages the market to assess their interest and appetite in bidding for a contract. There is no commitment offered on either side at this stage but the benefits from having some dialogue can help shape the package being prepared so as to attract maximum interest. Having selected around four to six providers (including schools if there was a geographical synergy) a short information sheet would be provided containing:

- Some background on the CCs including reach targets, spaces and summary financial information
- The sort of partnership the Council is looking for
- Length of contract
- No more than six questions covering the market's interests in bidding for the service

The use of a bidders open day could be considered where the market would have an opportunity to visit a CC and informally discuss the proposal.

A small 'shadow' project team would be created to develop the information sheet and manage the SMT comprising of representatives from CYPS, finance and legal/procurement. Following a favourable response to the SMT approval would be sought to commence the procurement process and formalise the project team.

Step 2: Prepare Pre-Qualification Questionnaire (PQQ) and Outline Specification

Head of legal services has advised that the outsourcing process would follow European Union rules for public sector procurement therefore an advert inviting expressions of interest would be placed in the Official Journal of the European Union (OJEU). The PQQ stage ensures that organisations short-listed have the requisite experience, financial sustainability and equal opportunities policies to enter into a contract with the Council.

Step 3: Select Short List from PQQ process

Using pre-agreed evaluation criteria, a shortlist of three or four bidders would be selected. The contract specification and draft contract would have commenced development at Stage 2 so they formed part of the Invitation to Negotiate (ITN) pack issued to the short listed firms. Bidders would be given an opportunity to seek clarifications on the ITN pack. By this stage all TUPE issues would have been reviewed and clarified and the Council's consultation procedures with Trades Unions complied with.

Step 4: Select Preferred Bidder

As for Step 3, the Council could seek clarifications from the bidders before commencing evaluation of their bids. The outcome of the evaluation process would be presented to Cabinet to ratify selection of a preferred bidder and a reserve should the quality of the bids warrant such a decision. Contract negotiations would commence.

Step 5: Contractual Close

Contracts would be formally signed and exchanged. Financial close would follow (if relevant) should the preferred bidder be using third party funding to support their bid. Contractual close signifies the start of the formal transfer of the service to the new provider.

Step 6: Service Transferred and Contract Commences

Contractor would work to the agreed specification, most likely output based, with payments being linked to a combination of measurable outcomes in addition to qualitative elements around standards etc.

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Haringey Council

Agenda item:

[No 1]**CABINET****On 17th July 2007**Report Title: **School Place Planning Annual Report**Forward Plan reference number (if applicable): **[add reference]**Report of: **Sharon Shoesmith – Director, The Children and Young People's Service**Wards(s) affected: **All**Report for: **Key****1. Purpose**

1.1 To report on demand for pupil places in Haringey's Primary, Secondary and Special schools and to update on action to respond to this demand.

2. Introduction by Cabinet Member

2.1 This is the fourth comprehensive annual report of primary, secondary and special school roll trends, projections and plans. Projections for the next 10 years are provided for the 14 planning areas in the borough. School place demand is affected by a range of factors – birth rates and population movements, school standards, popularity of schools, location, mobility and new housing development. It cannot be predicted precisely. I recommend the Cabinet approve the working priorities in para 15.1 and the new reporting arrangements for statutory consultations in section 9.

3. Recommendations

- 3.1 That Cabinet agree the working priorities as set out in paragraph 15.1 with recommendations arising from this work to be presented in July 2008.
- 3.2 That Cabinet endorse the new determination arrangements for statutory consultations, set out in section 9.
- 3.4 That a further annual report on school places be presented in July 2008.

Report Authorised by:

Sharon Shoesmith
Director
The Children and Young People's Service

Contact Officer: **Ian Bailey – Deputy Director**
Corinne Hilton, School Organisation and Development Officer

4. Executive Summary

4.1 This report:

- updates on the progress in moves to ensure sufficient school places to meet local demand;
- summarises the most recent school rolls projections.

4.2 The overall conclusions are as follows:

4.2.1 At primary level, the provision of 120 new places in the west of the borough at Coldfall (an additional 30) Tetherdown (an additional 30) and Coleridge (an additional 60) should provide sufficient capacity for the foreseeable future, although this will be reviewed annually. We now need to see the impact of the expansion programme and PAN reductions on school rolls before any further action is taken. The most recent projections indicate the long-term trend in primary school rolls continues to be upwards.

4.2.2 At secondary level, Haringey Council's bid for a new community secondary school was successful. The school will be ready to open for September 2010. The most recent projections indicate the long-term trend in school rolls continue to be upwards, further supporting the need for this additional secondary school provision. Demand for school places in the upper year groups has outstripped supply. We have been working with schools and CONEL to allow Year 10 & 11 newly arrived pupils to gain school places.

4.2.3 At the special schools demand exceeds capacity at Moselle, William C Harvey and The Vale. Blanche Neville is currently experiencing declining demand and rolls. The consultation on the reorganisation of Moselle & William C Harvey special schools began on 8th May 07. This consultation is the first stage of developing primary and secondary Inclusive Learning Campuses.

4.2.4 A new reporting arrangement for statutory consultations is being proposed due to the enforcement of the Education and Inspections Act 2006. If no objections are received during the statutory representation period, then the proposal is implemented. If objections are received to a statutory proposal the Schools Admission Forum will consider the proposal with regard to the statutory guidance and make recommendations. The Schools Admission Forum's recommendations will be passed to the Council's Cabinet for consideration before making the final determination.

5 Reasons for any change in policy or for new policy development (if applicable)

5.1 From 27th May 2007 School Organisation Committees (SOCs) were abolished under the Education and Inspections Act 2006. The council will take on the necessary decision making powers previously held with the SOC.

6 Local Government (Access to Information) Act 1985

6.1 GLA roll projections for Haringey 2007

6.2 1997-2007 Haringey PLASC returns

7 Background

- 7.1 This is the fourth annual report on school places in Haringey. This report updates all projections on primary and secondary rolls, roll trends for the borough's special schools, with updates on organisational developments. This report upon agreement, will be published on the Haringey website. As in previous years, we welcome questions and contributions from any interested party. Thank you to those who have contacted us in 2006/07 and influenced this report.
- 7.2 This report looks 10 years ahead, with detailed proposals for changes a minimum of two years ahead. Thus, if a school organisational change were recommended in July 2008, we would expect the change to come into operation in time for September 2010. This will allow sufficient time for statutory consultation to take place before admission numbers are established and well before the start of the admissions applications process.
- 7.3 The main developments in the previous school year are as follows:
- Tetherdown primary school expanded to 2 forms of entry (fe) from September 2006. The September 2007 reception intake will be admitted in two phases. The eldest 30 children will start reception in September. The youngest 30 children will start reception in January 08. This variation of admission arrangements has been approved by the schools adjudicator and was published in the 2007/08 reception admission booklet. We have been working with the parents of the youngest 30 children to develop provision which will allow them to come together during the autumn term.
 - Planning permission for the Coleridge expansion was granted in January 2007. Works are now taking place to allow Coleridge to expand to 4 forms of entry (fe) from September 2007.
 - As agreed in the 2006 report and through the normal consultation process, the following schools have reduced their Planned Admission Number with effect from September 2007:
- | | |
|-----------------|------------|
| Bounds Green | (90 to 60) |
| Seven Sisters | (81 to 60) |
| Alexandra | (60 to 30) |
| Devonshire Hill | (75 to 60) |
- 7.4 On the 18th May 2007 the Office of the Schools Adjudicator announced Haringey's proposal for a new community school had been approved. Haringey was the first council in England and Wales to establish a new secondary school under section 66 of the Education Act 2005 (now superseded by the Education and Inspections Act 2006). Proposals which involve establishing a new school are now required to hold a competition. On 4th September 2006 Statutory Notices were published inviting bids for the new school.

7.5 Four submissions were received. These were from:

- CfBT Education Trust - for a foundation school
- Haberdashers' Aske's Hatcham College Trust - for an academy school
- The Local Authority - for a community school
- United Learning Trust (ULT) - for an academy school

7.6 On 11th January 2007, Statutory Notices were published which provided information on all the proposals received. This period ended on 21st February 2007. The School Organisation Committee (SOC) met on 14th March 2007. As a proposal for a community school was received, our SOC had to refer the case, along with its comments, over to the Office of the Schools Adjudicator for a determination. The School Adjudicator's held a public meeting on 19th April 2007. Securing the new school as a community school is subject to planning permission being granted, the acquisition of playing fields to be provided for the school; and the securing of any necessary access to the playing fields.

7.7 Consultation on the reorganisation of Moselle and William C Harvey Special Schools into one primary and one secondary special school begun on 8th May 2007. The consultation will run until 20th July 07. Statutory notices explaining the intent to reorganise the two schools will be published on 6th September 2007. The representation period will run until 17th October 2007. The reorganisation of Moselle and William C Harvey Special Schools is the first of three stages to establish a primary and secondary Inclusive Learning Campus (ILC). These three stages are:

- the reorganisation of Moselle and William C Harvey special school;
- building the secondary special school on the Woodside High secondary school campus;
- building the primary special school on the Broadwater Farm primary school campus.

7.8 This report is accompanied by further detailed appendices. These set out in detail:

- Overall pupil roll projections.
- Area by area data on:
 - primary school rolls;
 - roll projections;
 - admissions applications;
 - school mobility;
 - distances pupils live from school;
 - details on building and children centre developments, and;
 - local housing developments.
- School organisation proposals in neighbouring boroughs.

8 Principles for School Place Planning in Haringey

8.1 To guide the planning process, as well as the legislative and national policy context, the following principles were agreed in July 2005. We should:

- seek to meet demand for places within local communities, having regard for the role of schools at the heart of sustainable communities;
- seek to make all our schools popular and successful. Where expansion is needed to meet demand for places, we should favour the expansion of schools where there is proven demand and well-established and successful leadership and management;
- have regard to the impact of any changes on the viability and standards at existing and new schools;
- bring forward proposals that make best use of scarce capital resources.

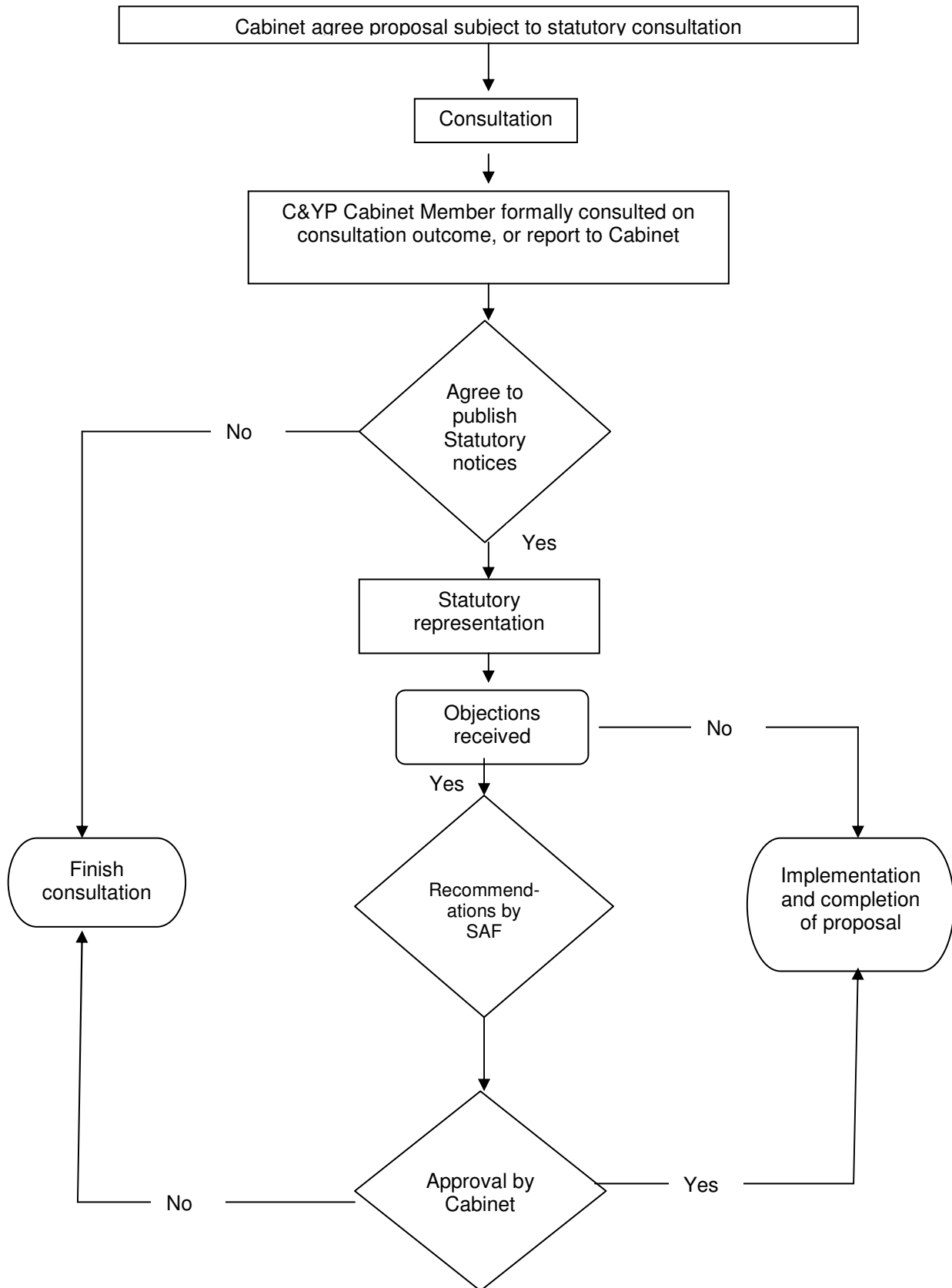
9 Reporting Arrangements for School Organisational Statutory Consultation in Haringey

9.1 The Education and Inspections Act 2006 came into force from May 2007. Under this Act the School Organisation Committee was abolished. This means the Local Authority will take over the existing functions of the School Organisation Committee. Part of the Local Authority's new role includes decision making about the establishment, alteration and closure of any maintained mainstream, special and nursery school. The Local Authority will also have extended powers to propose the enlargement of the premises and the addition or discontinuance of SEN provision.

9.2 To allow the Local Authority to take on the functions of the School Organisation Committee, we are proposing the following arrangements. If no objections are received during the statutory representation period, then the proposal is implemented. If objections are received to a statutory proposal the Schools Admission Forum (SAF) will consider the proposal with regard to the statutory guidance and make recommendations. The SAF's recommendations will be passed to the Council's Cabinet for consideration before making the final determination.

9.3 The different constitutional groups found on the SOC are also represented on the Schools Admission Forum. By sending statutory proposals to the SAF to consider and make recommendations the knowledge and experience gained by SOC members will not be lost.

9.4 This new statutory process is illustrated in the diagram on the following page.



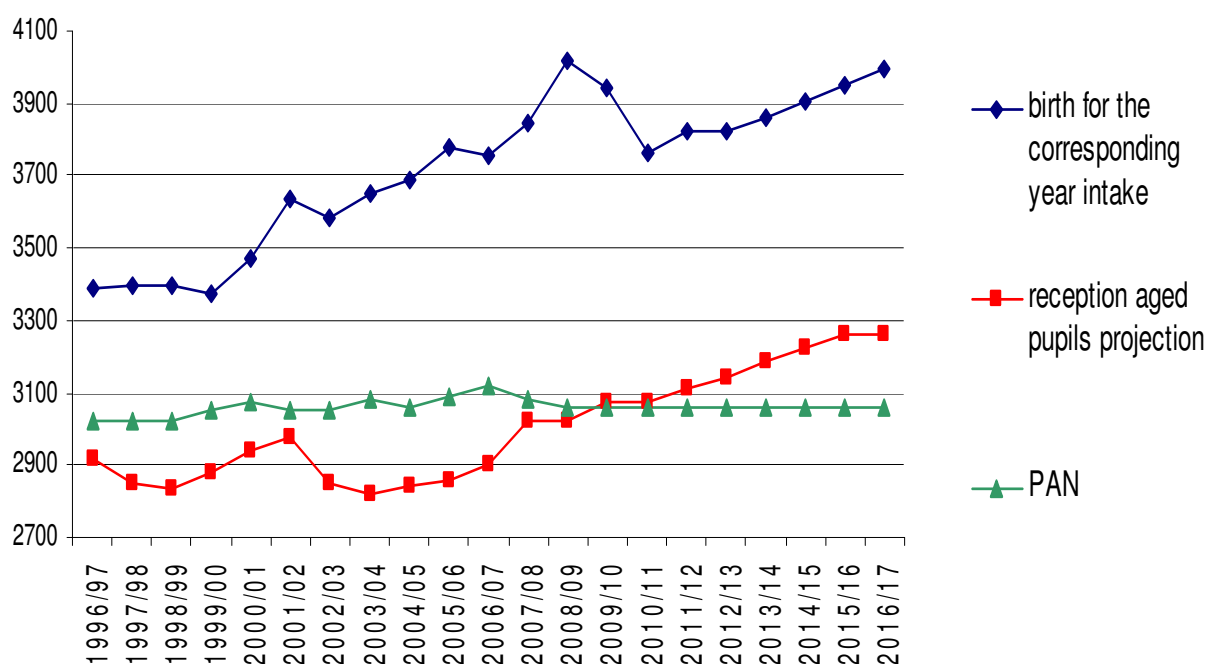
10 School Roll Projections

10.1 We have been working very closely with the Greater London Authority (GLA) demographers to review the assumptions in the projections. The methodology applied to the 2007 projections is a combination of two models. In the planning areas affected by school expansions or PAN reductions, only the most recent year's data (2007 PLASC data) is applied. Here we have tried to account for the natural fluctuations in pupil numbers associated with school organisational changes. For all the other planning areas the average is taken over the past 4 years of PLASC data (2004-2007).

10.2 The overall picture is fairly clear: the long-term trend in school rolls is upwards and - given the pressures of a young population and major new housing developments – it will continue in that direction.

11 Provision of Primary School Places

11.1 The graph below shows the main trends affecting the overall planning of primary school places in Haringey.



11.2 The upper line shows the number of live births for the relevant years of entry to school (thus children born 2002/03 entered reception in school year 2006/07). Although the numbers of births fluctuated in the late 90s the long-term trend is upwards. For the September 2008 reception intake there was a noticeable increase in the number of births. This trend is then projected to decline for 2009 and 2010, then return to a steady upward trend beyond then.

- 11.3 The line for the number of reception aged pupils shows the actual (to 2006/07) and projections for (2007/08 onwards) pupil roll count. The difference between this and the births line shows the impact of migration: a substantial number of children and their families move away from the borough between birth and school age. This is the case even though Haringey is a net 'importer' of pupils in the primary sector.
- 11.4 Primary school rolls have tended to fluctuate, with a slight decline in recent years. However, the overall trend, driven by the birth rate and by the rate of housing developments planned for Haringey, is upwards, as shown by the reception aged pupil line.
- 11.5 The line between births and rolls show the provision of places, based on the Planned Admission Number PAN, (the number of reception places available for September entry). This line shows the impact of the Tetherdown, Coldfall and Coleridge expansions. This line also shows the impact of planned school PAN reductions at Bounds Green, Seven Sisters, Alexandra and Devonshire Hill schools.
- 11.6 We expect the number of reception age pupils to increase; however our expectations are more cautious than the projection from the GLA. We do not expect the number of reception age pupils to exceed the number of reception places by September 2009.

Intake year	Actual & projected births applicable for that cohort intake	Actual (1996-2005) & Projection (2006-2014) reception aged pupils	PAN figure	% of reception surplus
1996/97	3386	2919	3020	3.34
1997/98	3397	2849	3020	5.66
1998/99	3396	2835	3020	6.13
1999/00	3372	2880	3050	5.57
2000/01	3474	2943	3071	4.17
2001/2	3635	2978	3050	2.36
2002/3	3581	2849	3050	6.59
2003/4	3652	2820	3080	8.44
2004/5	3689	2840	3059	7.16
2005/6	3777	2855	3089	7.61
2006/7	3759	2899	3119	7.05
2007/8	3844	3021	3083	2.01
2008/9	4021	3022	3083	1.31
2009/10	3943	3074	3083	-0.39
2010/11	3766	3076	3083	-0.46
2011/12	3821	3110	3083	-1.57
2012/13	3821	3145	3083	-2.71
2013/14	3860	3188	3083	-4.11
2014/15	3904	3222	3083	-5.23
2015/16	3953	3261	3083	-6.50
2016/17	3995	3261	3083	-6.50

- 11.7 In recent years we have been matching places to where there is demand, by increasing capacity in the west of the borough and reducing the PANs of schools that have high surplus capacity in the east of the borough. This will have an impact on demand. It is now necessary to see the actual impact of these changes before seeking additional school capacity. We will be watching the situation very closely.
- 11.8 For the July 2008 report we will be in a better position to predict the January 2009 PLASC rolls, as Tetherdown will have admitted their second reception class of 60 and Coleridge will have admitted their first reception class of 120.
- 11.9 Because of the additional capacity being created and because we have schools with physical capacity above PAN we do not believe this to be a high-risk strategy. We will monitor the demand at admissions application and respond if necessary. If demand begins to increase, we are in a position to increase PANs at schools to alleviate pressure.

12 Local Provision of Primary School places

- 12.1 Sufficient overall provision does not necessarily prevent demand in popular locations and surplus capacity in other areas. The 14 planning areas used in this report have not changed since the 2005 report. Detailed information about each of these is shown in appendix 2.

12.2 The current position, by planning area, is as follows:

PA	Ward(s)	Total reception PAN	Total reception roll 2006/07	Number of reception surplus places	Percentage of reception surplus places
1	Alexandra, Fortis Green and Muswell Hill	360	356	4	1.11%
2	Highgate	116	110	6	5.17%
3	Crouch End and Hornsey	330	329	1	0.30%
4	Stroud Green	120	113	7	5.83%
5	Harringay	141	131	10	7.09%
6	St Ann's	291	271	20	6.87%
7	Seven Sisters	210	183	27	12.85%
8	Tottenham Green	120	120	0	0%
9	Tottenham Hale	210	198	12	5.71%
10	Northumberland Park	268	271	-3	-1.11%
11	White Hart Lane	165	142	23	13.94%
12	Bruce Grove and West Green	257	235	22	8.56%
13	Noel Park	141	85	56	39.72%
14	Bounds Green and Woodside	390	353	37	9.48%
	Total	3119	2897	222	7.11%

12.3 Planning areas 1 & 3 show the shortage of places in the west, with the clear need for the Coldfall, Tetherdown and Coleridge expansion. Planning areas 2 and 4 have an increase in surplus capacity. This is largely at two schools. With projections showing increasing pupil numbers, the demand for places at these two schools should increase.

12.4 Planning areas 5 and 14 show a higher percentage of surplus capacity than last year. This is probably an impact of the increased PANs at Coldfall and Tetherdown.

12.5 Planning areas 7, 11 and 13 show high percentages of surplus capacity. Planning area reviews have been conducted in Seven Sisters and Noel Park wards investigating the school roll and surplus situation. The outcome of these reviews is discussed in section 13.

12.6 Most of the surplus places in PA 11 are at Devonshire Hill primary, which has in effect operated as a 2fe school for a number of years. With the agreement of the school the PAN was officially reduced from 75 to 60 pupils for September 2007. If this reduction was in effect for this year the reception surplus capacity for PA11 would be 5.33%. This is an acceptable level.

12.7 Planning area 10 shows a deficit capacity of 1.11%. There is surplus capacity in the two planning areas adjacent. Access between PA 9-11 is relatively easy,

as there are no major barriers to impede movement of people. This allows children who live in Northumberland Park to easily attend schools not located in that PA. However, we will conduct a more detailed review of school places in PA 10 in 07/08.

13 The school roll and surplus situation in Seven Sisters and Noel Park wards.

- 13.1 In the 2006 report we concluded that a detailed review of Seven Sisters and Noel Park wards would be needed to understand why there was falling school rolls and high surplus capacity.

Seven Sisters ward

- 13.2 Seven Sisters ward is an area which has a large number of temporary accommodation which contributes to the schools in the area having high mobility with large numbers of casual admissions (children entering the education system, outside of the normal admission time). Many refugees and asylum seekers entering the country are initially housed in temporary accommodation in this area. Families with children are given a school place in the local area.
- 13.3 Often families are re-housed to more permanent accommodation either in a different part of the borough or are dispersed to another London borough or more nationally. Due to the problems of travelling large distances to primary school, many parents often move the child to a more local school once a place becomes available.
- 13.4 As long as there is a high proportion of temporary accommodation in the area there will also be a large percentage of the school population which is mobile.
- 13.5 Pupil numbers in the area are also generally low at the moment because of the development plans of Woodbury Down estate in Hackney. When completed, the Woodbury Down development will have over 4000 units of affordable housing, double its current capacity.
- 13.6 The current development phase of the project, has resulted in a decanting of residents to other temporary accommodation, while they demolish the housing and rebuild it. The demolition programme started with the housing blocks closest to Haringey's boundary. Once the new housing has been build and families move back into the accommodation, it is expected the pupil numbers will begin to increase.
- 13.7 Part of this development includes an expansion of Woodbury Down primary school to 3fe. This expansion will take effect from September 2009 and is also expected to cater for the demand of increasing pupil numbers.
- 13.8 Although Hackney are not expecting Haringey primary schools to solely meet the increasing demand for school places, their plans do foresee both Tiverton and Stamford Hill primary schools assisting. The Woodbury Down expansion will not fully cater for the anticipated increase in demand. Hackney's

expectation is for those schools to continue to meet the demand they are currently satisfying and to take additional pupils in coming years.

13.9 The current level of school places in Seven Sisters ward should remain at the current level for two reasons:

- Places are needed for casual admissions due to the high levels of temporary accommodation in the area.
- Pupil numbers are expected to increase once families are moved back to the Woodbury Down estate.

Noel Park ward

13.9 The characteristics of Noel Park are very similar to that of Seven Sisters ward, where there is a large number of temporary accommodation which contributes to the schools in the area having high mobility with large numbers of casual admission.

13.10 The Heartlands regeneration development is located in this ward, this development is described in section 14 below. Due to the large number of additional housing anticipated, school places will be needed in the future.

13.11 The new community secondary school will be located in this ward, which is likely to have a positive impact on primary school rolls in the area.

13.12 The New River development on the Western utilities land has been occupied for around 3 to 5 years. Schools rolls near the development are increasing as children from New River are starting to require school places. Enhanced transport links between Western and Eastern Utility sites are planned as part of the Heartland development. The combination of these two factors could make schools in Noel Park more attractive to parents.

13.13 The current level of school places in Noel Park ward should remain at the current level for the following reasons:

- Places are needed for casual admissions due to the high levels of temporary accommodation in the area.
- Increasing number of pupils coming from the New River development may increase the popularity of schools.
- School places will be need for the large housing development planned for the Eastern utilities site.
- The possible positive impact on primary rolls by locating the new school in this ward.

- 13.14 For both Seven Sisters and Noel Park wards we are not proposing any changes in the level of school places, for the reason outlined above. We will continue to monitor school rolls and surplus capacities in these two areas.

14 The local impact of Heartlands and Tottenham Hale building developments

- 14.1 In the 2006 report we concluded that the local impact of both the Heartlands and Tottenham Hale regeneration developments would be closely monitored to understand the potential demand for school places.

Heartlands

- 14.2 The development proposal for this area will establish Haringey Heartlands as a new high quality mixed use quarter where people will want to work, live and visit.
- 14.3 The vision is to generate a minimum of 1500 new jobs, to have a minimum of 1000 additional homes, to enhance new river walk, and to enhance transport links between Hornsey and Wood Green by creating a new spine road.
- 14.4 Due to the large number of additional housing, school places will be needed in the future. A conservative child yield estimate from this development is between 197-300 children under 16 years old. However as there is no developer working on the details of the housing project for this site, it is difficult to give further clarification on pupil numbers.
- 14.5 Once a developer has been identified, we will work with them to establish the school place needs for the development.

Tottenham Hale

- 14.6 The vision for Tottenham Hale is for the creation of a thriving urban centre with a dynamic mix of community, commercial, leisure and residential uses, set within a truly public network of streets and spaces of the highest quality. There are six areas of development which make up the vision for Tottenham Hale. These are:
- Hale Wharf – a development with new homes, businesses, leisure and retail uses, a community centre and public spaces with bridge links to the GLS site and the Paddock.
 - Former GLS site – a new community with new housing, student accommodation, local shops, a primary school, hotel and offices.
 - Ashley Road – focus on employment with new workspaces, some new homes, community/health facilities and improvements to Down Lane Park. A new green foot and cycle bridge which will link from the high road to the GLS site.

- Station interchange – new enhanced, fully – accessible interchange with retail, leisure and commercial uses.
- Tottenham Hale Retail Park – Long-term plans for redeveloping shops and homes.
- High Cross Estate – opportunities for improvements and redevelopment in the long-term to create a safer, more attractive residential area.

14.7 Outline planning permission has been granted for Hale village (former GLS Site). There are approximately 1244 units proposed within the Hale Village development, which might yield an estimated 608 children. This application is only for the GLS site. A separate application will be submitted for the current Hale Wharf site by the same developers. It is anticipated that the planning application will be for approximately 500 units.

14.8 Developers have yet to be identified for the other areas where housing is proposed.

14.9 We have been working with colleagues in housing and planning to understand the impact of all the housing developments planned for Tottenham Hale on the demand for primary and secondary school places. An indication from preliminary work is the likely need for additional primary school capacity. This work is still on going. An update of this work will be given in the 2008 school place planning report.

15 Primary School Provision Conclusions

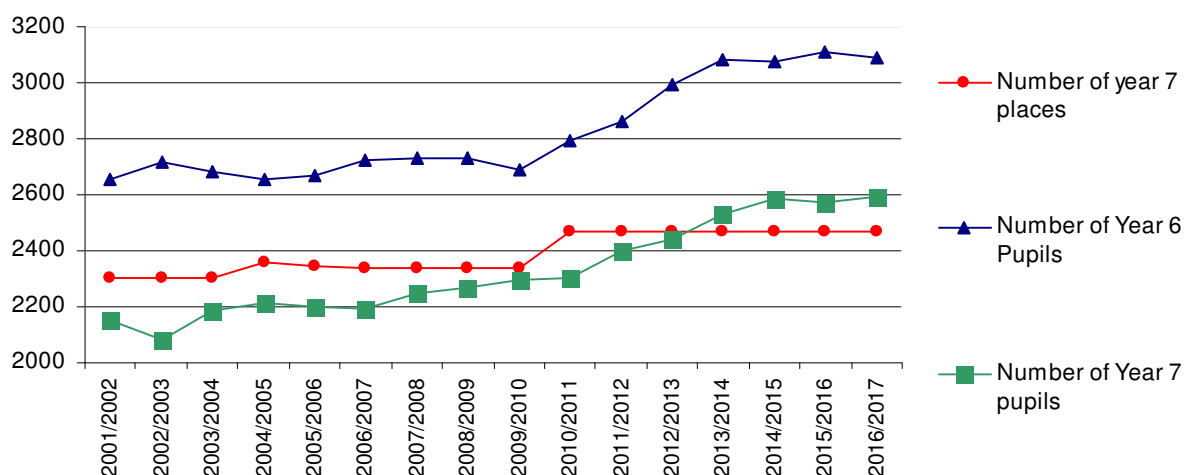
15.1 On the basis of the above discussion, our main work priorities for 2007/08 will be:

- The school roll and surplus situation in Northumberland Park ward.
- Understanding the impact of international migration on school rolls.
- Continue to work with planners to understand the impact of the Tottenham Hale and Heartlands building developments.
- Continued monitoring of overall pupil place demand.

15.2 Conclusions from this work will be reported to Cabinet in July 2008.

16 Provision of Secondary School Places

- 16.1 The overall picture is fairly clear: as in the primary sector, the long-term trend in school rolls is upwards and given the pressures of a young population and major new housing developments, it will continue in that direction. In addition to demography, improving standards are also a significant factor in raising secondary rolls – from an average of 31% 5+ A*-C in 2001 to 53.2% in 2006 - making schools in the east of the borough increasingly popular.
- 16.2 In 2006, 73.8% of secondary aged pupils residing in Haringey attended schools maintained by the Local Authority. This is an increase of 3.8% since 2002. At the secondary sector we are a net exporter of pupils, where 26.2% of the LA resident secondary school population attend schools maintained by other LAs. The biggest importer of pupils from Haringey is Enfield (13.3%) and Barnet (3.5%). Hackney is the biggest exporter of pupils into Haringey. 5.7% of Haringey's secondary school population live in Hackney.
- 16.3 Our expectation is the net exporting of secondary aged pupils residing in Haringey and attending maintained schools in neighbouring LA will reduce further, as standards continue to improve across all secondary schools in Haringey. With the new community secondary school planned for 2010 we are expecting to reduce the drift even further.
- 16.4 The Greater London Authority (GLA) demographic projections show year 7 pupils increasing, as represented in the following graph.



- 16.5 The year 7 projections show an increase in pupil numbers. The projections show a steeper increase after 2010. This is a reflection of the increasing numbers of year 6 pupils in the primary sector, represented by the top line.
- 16.6 As noted above, we do expect the number of year 7 pupils to increase; however our expectations are more cautious. At the moment we do not expect the number of year 7 pupils to exceed the number of year 7 places by September 2013 as shown in the projections. This trend is also shown by table 16.8.

16.7 The middle line shows the impact of opening the new secondary school in 2010 and reducing the PANs of Gladsmore, PVA and White Hart lane. This line assumes the new secondary school to open as an 8fe. In practice the new school may open as a 6fe and increase to 8fe when there is sufficient demand.

16.8 Demand for school places in the upper year groups has outstripped supply. We have been working with schools to allow Year 10 & 11 newly arrived pupils to gain a place in our schools. To do this we have work with the schools and put in place measures using the in year fair access protocol. This has allowed us to admit pupils to schools and go above their published admission limit. In Year 11 arrangements were made for new arrived young people who had English as an Additional Language to attend CoNEL for ESOL courses.

16.9 Year 7 projections and surplus capacity for all Haringey secondary schools

	year	secondary PAN	year 6	year 7	year 7 place shortfall / surplus	% of year 7 surplus places
Actual	2001/2002	2304	2652	2151	153	6.6
Actual	2002/2003	2304	2719	2082	222	9.6
Actual	2003/2004	2304	2684	2183	121	5.3
Actual	2004/2005	2358	2658	2215	143	6.1
Actual	2005/2006	2336	2672	2203	139	5.9
Actual	2006/2007	2336	2724	2211	144	6.2
Projection	2007/2008	2336	2728	2249	87	3.7
Projection	2008/2009	2336	2730	2266	70	3.0
Projection	2009/2010	2336	2693	2299	37	1.6
Projection	2010/2011	2471	2792	2306	165	6.7
Projection	2011/2012	2471	2860	2399	72	2.9
Projection	2012/2013	2471	2993	2441	30	1.2
Projection	2013/2014	2471	3080	2534	-63	-2.5
Projection	2014/2015	2471	3074	2587	-116	-4.7
Projection	2015/2016	2471	3112	2569	-98	-4.0
Projection	2016/2017	2471	3089	2593	-122	-4.0

17 Local Provision of Secondary School places

17.1 The table below shows the year 7-11 roll trend over the past 5 years for all secondary schools in Haringey.

School	2007 Net Capacity	2002/03	2003/04	2004/05	2005/06	2006/07
Alexandra Park School*	972	654	802	863	918	971
Fortismere School	1215	1208	1207	1208	1213	1210
Gladesmore Community School	1215	1209	1202	1205	1205	1233
Greig City Academy**	1048	823	738	623	654	673
Highgate Wood school	1215	1189	1194	1204	1201	1200
Hornsey school for girls	1215	1187	1185	1198	1211	1201
John Loughborough	300	296	288	289	293	292
Northumberland Park Community School	1050	1048	1008	1024	1016	1025
Park View Academy	1215	1039	1174	1170	1196	1210
St Thomas More School	960	985	1002	996	964	967
Woodside High School	1215	1005	1046	1042	1072	1045
Total	11620	10643	10846	10822	10943	11027

*Alexandra Park expanded for September 2004 to 8fe

** Greig City has reduced their PAN to 200 from September 2005

17.2 Most of the secondary schools are close to their total net capacity for pupils in year 7 to year 11. Both Greig City Academy, and Woodside High school have surplus capacity greater than 11%. All other Haringey secondary schools have surplus capacity below 2.66%.

17.3 The table below shows the total surplus capacity across Haringey's community and voluntary aid secondary schools for the last academic year and for September and January of the current academic year 2006/07.

school	2005/06 school year			2006/07 school year	
	Sep-05	Jan-06	May-06	Sep-06	Jan-07
Alexandra Park School	0.80%	0.00%	0.70%	0.00%	0.10%
Fortismere School	0.30%	0.20%	0.20%	0.00%	0.41%
Gladesmore Community School	1.30%	0.80%	0.80%	1.60%	-1.48%
Highgate Wood	0.90%	1.20%	1.10%	1.60%	1.15%
Hornsey school for girls	2.10%	0.30%	1.20%	1.90%	1.23%
Northumberland Park Community School	2.50%	3.20%	1.70%	3.70%	2.38%
Park View Academy	1.20%	1.60%	1.20%	2.10%	0.41%
St Thomas More RC School	-3.30%	-0.40%	0%	-1.60%	-0.73%
The John Loughborough School	1.30%	2.30%	3.00%	3.30%	2.66%
Woodside High School	15.10%	11.80%	10.90%	16.30%	13.99%
Haringey Total	2.50%	2.20%	2.10%	3.00%	2.06%

17.4 The current year 7 situation for all secondary schools in Haringey.

School	PAN	2002/03	2003/04	2004/05	2005/06	2006/07
Alexandra Park School*	216	167	162	216	216	214
Fortismere School	243	232	237	237	242	243
Gladesmore Community School	243	243	239	239	240	243
Greig City Academy**	200	125	142	136	159	182
Highgate Wood school	243	237	237	241	243	240
Hornsey school for girls	243	239	237	236	240	240
John Loughborough	60	48	59	58	59	57
Northumberland Park Community School	210	202	205	207	195	199
Park View Academy	243	227	234	228	240	241
St Thomas More School	192	199	197	199	181	190
Woodside High School	243	163	234	218	192	162
Total	2336	2082	2183	2215	2207	2211

*Alexandra Park expanded to admit 216 pupils from September 2005

** Greig City reduced their PAN to 200 in September 2006

18 Provision of Special School places.

18.1 The table below shows the roll trends over the past 5 years in the borough's special schools

School Name	Capacity	Jan-03	Jan-04	Jan-05	Jan-06	Jan -07
Blanche Neville School	80	85	72	67	64	63
Moselle School	128	121	121	98	127	128
Vale Resource Base	70	74	78	64	80	82
William C Harvey School	75	72	71	50	68	60

18.2 Apart from 2005, Moselle, William C Harvey and The Vale have stable rolls which virtually mirror that of their total pupil capacity. However, this masks continual additional demand that is currently met by expensive out borough provision. Blanche Neville has experienced declining rolls over the past 5 years.

18.3 A review of deaf provision for the whole of North London is currently being conducted by the Royal Association for Deaf People (RAD). The outcome of this review will be known in the Autumn Term 2008. The Local Authority will review deaf provision in the borough once the recommendations from RAD are published.

18.4 Consultation on the reorganisation of Moselle and William C Harvey Special Schools into one primary and one secondary special school begun on 8th May 2007. The consultation will run until 20th July 07. Statutory notices explaining the intent to reorganise the two schools will be published on 6th September 2007. The representation period will run until 17th October 2007. The reorganisation of Moselle and William C Harvey Special Schools is the first of three stages to establish a primary and secondary Inclusive Learning Campus (ILC). These three stages are:

- the reorganisation of Moselle and William C Harvey special school;
- building the secondary special school on the Woodside High secondary school campus;
- building the primary special school on the Broadwater Farm primary school campus.

18.5 To help meet the additional demand for special school provision, work has begun to allow Campsbourne Infant and Junior school to provide for 12 children with Autism. This provision will follow the successful model already at Mulburry Primary school and will be established in partnership with Moselle special school.

18.6 In the secondary sector an additional 50 places will be created for young people with Autism. Twenty-five places will be created at the new secondary school which will open in September 2010, and 25 places for young people with Aspergers Syndrome at Alexandra Park Secondary school.

19 Comments of Director of Finance

- 19.1 The Director of Finance has been consulted in the preparation of this report and comments that there are no immediate financial consequences arising from the recommendations. However, it is vital for strategic financial planning, both at local authority and at individual school level, to have robust projections of pupil numbers. These can be used to check the projections made by the DfES in calculating future years' Dedicated Schools Grant (DSG) allocations and by individual schools in modelling future year budgets.
- 19.2 The reduction of PANs at schools unable to achieve their planned numbers will help those schools in longer term financial planning and in alleviating deficits that can arise from maintaining vacant places.

20 Comments of Head of Legal Services

- 20.1 The Head of Legal Services has been consulted on the content of this report. Section 14 of the Education Act 1996 requires the authority to secure that there are sufficient schools for providing primary and secondary education in its area. Consideration of the data set out in the report should be undertaken with this duty in mind. While this is not an issue for the determination of this report, the authority will need to bear in mind the new duty to respond to parental representations concerning the provision of schools introduced by Section 3 of the Education and Inspections Act 2006. The provisions in Part 2 of the Education and Inspections Act 2006 and associated regulations relating to the establishment, alteration and discontinuance of schools take effect from 25 May 2007. As the report makes clear, the local authority takes over most of the decision making functions exercised previously by the Schools Organisation Committee, with the exception of the approval of proposals for new schools in which the authority has an interest. The proposals set out in the report indicate that all proposals for decision by the authority will be referred to the Schools Admission Forum prior to referral to the Cabinet. While the authority can take account of the views of such bodies as the Schools Admission Forum, the final decision must remain that of the authority.

21 Equality Implications

- 21.1 Ensuring a sufficient number of school places in the right area is a key task for the council, together with maximising the extent that we can meet parental preference. Successful schools providing places are at the heart of neighbourhood regeneration, which in turn is central to promoting social inclusion.
- 21.2 Any school expansion or new build should ensure compliance with the Disability Discrimination Acts (DDA) 2002 and 2005.

22 Use of Appendices/Tables/Photographs

- | | | |
|------|------------|--|
| 21.1 | Appendix 1 | Background information on school roll projections & new Housing policies |
| | Appendix 2 | Detailed information about each Planning Area |
| | Appendix 3 | School Organisational Plans in adjoining boroughs |

Appendix 1

Background information on school roll projections

- 1 School place demand is dynamic and cannot be predicted precisely. In addition to birth rates and population movements, it is affected by factors such as school standards, perceptions, popularity of individual schools, where they are located in the borough, mobility and new housing developments. For these reasons, school roll projections and plans are re-visited annually.
- 2 The last 5 years projected demand for age 4 pupils and actual show a 2.5% over estimation for the January 2007 projected roll, a difference of 75 places. A 4.4% under-estimation for the January 2006 projected roll (September 2005 entry). A 3.4% over-estimation for the January 2005 projected roll (September 2004 entry), a difference of 101 places. A 7% over-estimation for the January 2004 projected roll (September 2003 entry), a difference of 211 places and a 3.2% over-estimation for the January 03 roll (difference of 94 places). In all of these years, all children were offered a school place.

Year of projection	Reception pupil count			% difference
	Year	Projected	Actual	
2002	2003	2943	2849	3.2%
2003	2004	3031	2820	7.0%
2004	2005	2942	2841	3.4%
2005	2006	2728	2855	-4.4%
2006	2007	2974 (projection set A)	2899	2.5%

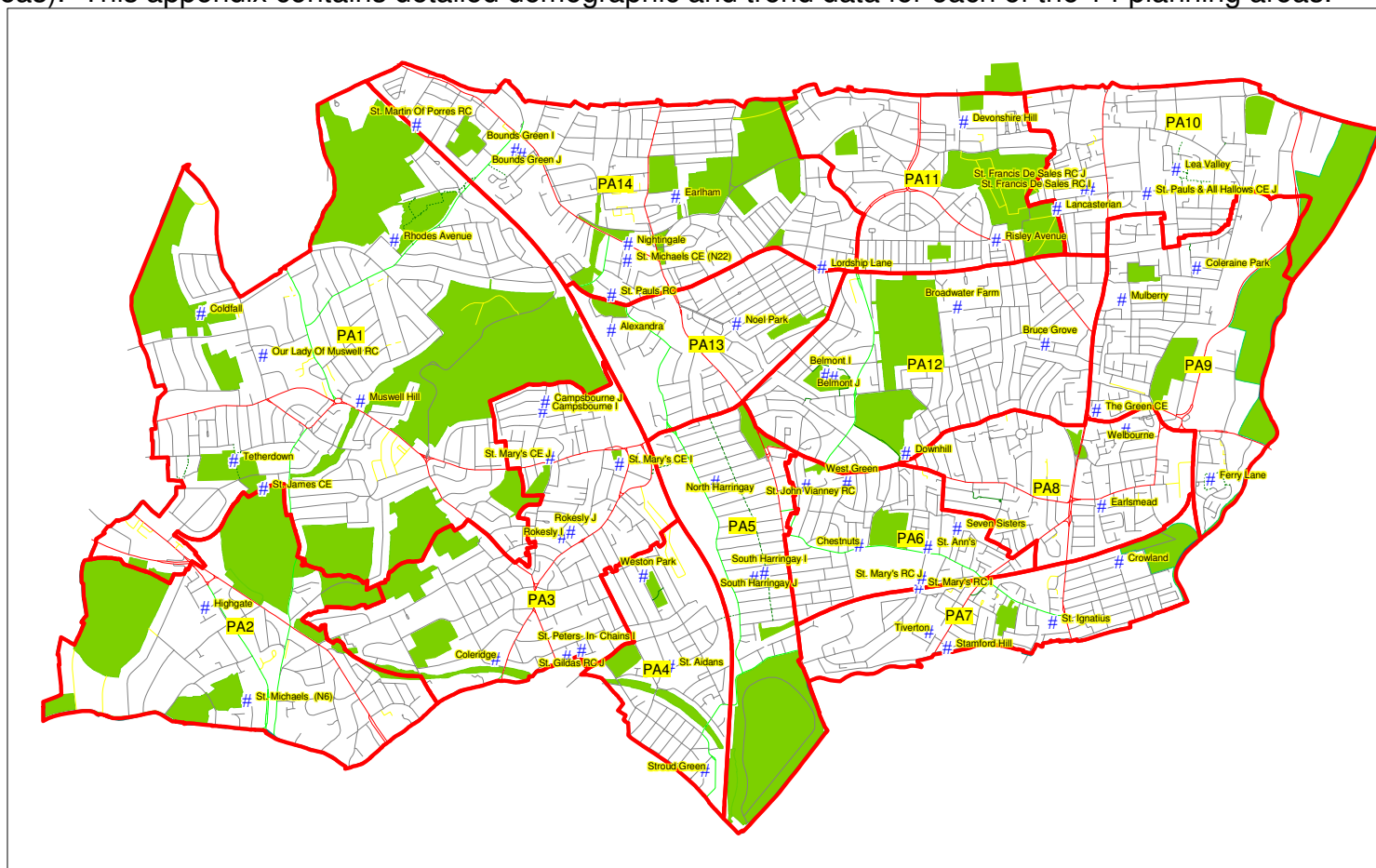
- 3 Last year's GLA projection set A tried to accommodate the recent increase at Coldfall. The methodology applied only used the most recent year's data (2006 PLASC data) to the model. This resulted in a picture of faster rising rolls. Projection set B used a standard methodology. The average is taken over the past 4 years of PLASC data. This projected a lower overall school roll total than the actual total.
- 4 Fluctuations found in school roll data following a change in PAN can only be introduced into the standard model once they have happened. For example, with Coldfall expanding two years ago and tetherdown expanding this year in PA 1, the rolls will have risen for that year and expectations are they will stay at the new higher level in the coming years.
- 5 Over the next 2 years the reception projections are likely to fluctuate until the first reception cohort at Coleridge Primary have entered the school and the resulting PLASC information (Jan 08) has been incorporated into the projection modelling.
- 6 The data used in this report is based on 2006 population projections produced by the GLA. The population projections have been adjusted since the July 2006 report and are now projecting a faster increase in London's total population. This is primarily driven by the new London Capacity Housing Study figures; increased birth rates and international migration. These population projections feed the school roll projections using 2004 to 2007 PLASC actual roll counts.

- 7 Another aspect to the school roll projections is the patchy impact of housing developments within the borough. The projections use the housing capacity study (as opposed to actual builds) and average the child yield calculation (0-15 year olds) over the whole borough. There is no attempt to account for how many housing developments are actually built and what their impact is on the demand for local school places.
- 8 In 1992 the department of Environment commissioned work that would establish a calculation giving the expected number of children (ages 0 to 15) arising from any new housing development. The figures, derived from the Labour Force Survey, have been used extensively to estimate child yield from new housing developments in London and have been found to provide acceptable, if conservative, level of accuracy. However there is little doubt that the number of children yielded by new dwellings will always be subject to influences that are difficult to determine. Nevertheless the calculation at least provides planners with a logical based estimate to work with.
- 9 An additional factor that will affect school rolls is mobility and the effects of children living in temporary accommodation. Currently there are over 3115 children & young people living in temporary accommodation, who attend Haringey schools.
- 10 The ODPM recently set a target of reducing the amount of temporary accommodation by 50% by 2010. It is not yet clear that this will have the impact of reducing short-term accommodation in Haringey. We are continuing to working with Housing officers to investigate the implications of this policy on pupil rolls and mobility in our schools.

Appendix 2

Detailed information about Planning Areas 1-14

- 11 To enable manageable analysis and planning, primary school roll data is provided in localities. As in the 2005 report the borough has been split into 14 planning areas. Each corresponds to one or more wards (the Greater London Demography system does not permit more than 14 areas). This appendix contains detailed demographic and trend data for each of the 14 planning areas.



Planning Area (PA)	Wards
1	Alexandra, Fortis Green and Muswell Hill
2	Highgate
3	Crouch End and Hornsey
4	Stroud Green
5	Harringay
6	St Ann's
7	Seven Sisters
8	Tottenham Green
9	Tottenham Hale
10	Northumberland Park
11	White Hart Lane
12	Bruce Grove and West Green
13	Noel Park
14	Bounds Green and Woodside

12 For each planning area we show a range of information.

- The Planned Admission Number (PAN) compared with current reception numbers from the 2007 PLASC count.
- Total school roll trends and surplus capacity.
- School mobility.
- Summary of distances pupils live from their school.
- Completed and proposed major housing developments, with child yield estimates, where available.
- GLA projections & comparisons against first place preference information.
- Updated information on children centre developments.

Notes:

- Admissions operate on an equal preference application system. First place preference data is used here simply as a measure of the number of unique applications for a school. It gives an indication of the number of children applying to Haringey schools.
- For the September 2006 and 2007 reception intake the council co-ordinated all maintained schools admissions in the borough. This has meant that parents can only express a 1st place preference at either a voluntary aid or community school, not both.
- This means that direct comparison of 2006 and 2007 preference data with that for 2002-2005 can be misleading. Until 2006, parents could express a preference for both a voluntary aided (church) school and a community school.

13 For each planning area there is a brief conclusion summing up the main characteristics of the data and the implications for the schools.

Planning Area Summary

Table 1: Schools, PANs, reception numbers and unfilled reception places in planning area 1

Planning Area	Planned admission number 2006	Current Reception Nos.	Current Unfilled reception places
Planning area 1	360	356	4
Planning area 2	116	110	6
Planning area 3	330	329	1
Planning area 4	120	113	7
Planning area 5	141	131	10
Planning area 6	291	271	-20
Planning area 7	210	183	27
Planning area 8	120	120	0
Planning area 9	210	198	12
Planning area 10	268	271	-3
Planning area 11	165	142	23
Planning area 12	257	235	22
Planning area 13	141	85	56
Planning area 14	390	353	37

Table 2: First place preference information by planning are and year.

Planning Area	2002	2003	2004	2005	2006	2007
Planning area 1	391	448	477	439	409	471
Planning area 2	142	174	188	162	127	113
Planning area 3	410	390	418	422	385	370
Planning area 4	145	155	188	181	136	142
Planning area 5	118	138	118	117	105	105
Planning area 6	310	303	300	307	222	245
Planning area 7	215	192	205	187	135	162
Planning area 8	102	126	113	102	90	107
Planning area 9	195	207	201	186	151	158
Planning area 10	339	318	304	307	281	301
Planning area 11	153	145	145	131	119	110
Planning area 12	259	276	256	213	229	198
Planning area 13	69	79	89	77	56	61
Planning area 14	392	431	404	405	349	271

Table 3: Percentage of Surplus capacity by planning area and year

Percentage of Surplus capacity by planning area	2002	2003	2004	2005	2006	2007
Planning area 1	1.0%	2%	1.4%	1.3%	1.3%	1%
Planning area 2	8.1%	8.7%	8.5%	7.3%	6.2%	8.1%
Planning area 3	1.6%	5.7%	5.9%	7.1%	7%	6.3%
Planning area 4	1.9%	3.1%	6.5%	8.6%	8.5%	8.8%
Planning area 5	16.7%	15.5%	18.5%	15.5%	14.2%	14.3%
Planning area 6	0.7%	1.5%	4.9%	3.1%	4.9%	8.2%
Planning area 7	8.2%	11.2%	17.6%	17.3%	15.9%	18.6%
Planning area 8	8.9%	6.9%	10.2%	9.8%	10.4%	10.1%
Planning area 9	2.9%	3.7%	3.8%	5.1%	5.2%	6.5%
Planning area 10	1.3%	1.3%	2.2%	2.8%	1.9%	1%
Planning area 11	10.5%	9.4%	10.9%	11.9%	13.3%	14.4%
Planning area 12	4.3%	6%	6.2%	7.1%	9.2%	10.8%
Planning area 13	26.4%	32.5%	35.2%	35.6%	32.5%	35.7%
Planning area 14	11.5%	9.5%	9.3%	9.6%	9.4%	10.4%

Table 4: Percentage of 2006 Mobility by planning area

Planning area	Total
Planning area 1	11.2%
Planning area 2	20.6%
Planning area 3	14.1%
Planning area 4	14.2%
Planning area 5	25.7%
Planning area 6	22%
Planning area 7	26.5%
Planning area 8	35.4%
Planning area 9	24%
Planning area 10	12%
Planning area 11	21%
Planning area 12	24%
Planning area 13	34.8%
Planning area 14	24.2%

Table 5: Summary of distances pupils live from their school by planning area

School Name	% of pupils postcodes mapped	% of pupils living between 0-0.3 miles from the school	% of pupils living between 0-0.6 miles from the school	% of pupils living between 0-1 miles from the school	% of pupils living 1 miles or more from the school
Planning area 1	98%	47%	80%	88%	12%
Planning area 2	96%	18%	42%	65%	35%
Planning area 3	99%	50%	82%	91%	9%
Planning area 4	99%	56%	80%	86%	14%
Planning area 5	98%	54%	79%	87%	13%
Planning area 6	96%	50%	77%	88%	12%
Planning area 7	97%	51%	72%	82%	18%
Planning area 8	97%	48%	69%	83%	17%
Planning area 9	98%	60%	77%	87%	13%
Planning area 10	98%	60%	79%	87%	13%
Planning area 11	98%	35%	78%	90%	10%
Planning area 12	97%	56%	80%	91%	9%
Planning area 13	98%	50%	72%	83%	17%
Planning area 14	96%	46%	78%	89%	11%

Planning area 1

- 14 This planning area incorporates Muswell Hill, Fortis Green and Alexandra wards.

Table 1.1: Schools, PANs, reception numbers and unfilled reception places in planning area 1

School	Planned admission number 2006	Current Reception Nos.	Current Unfilled reception places
Coldfall Primary	90	86	4
Muswell Hill Primary	60	60	0
Our Lady of Muswell RC Primary	60	60	0
Rhodes Avenue Primary	60	60	0
St. James' CE Primary	30	30	0
Tetherdown Primary	60	60	0
Totals	360	356	4

Table 1.2: GLA projections for planning area 1

Year	Number of Births for the equivalent school year	GLA 4 year old roll projection	Planned admission number	Total number 1st place preferences
2001/2		294	300	-
2002/3		295	300	391
2003/4	382	292	300	448
2004/5	429	300	300	477
2005/6	440	325	330	439
2006/7	428	356	360	409
2007/8	441	351	360	471
2008/9	487	346	360	
2009/10	437	348	360	
2010/11		343	360	
2011/12		341	360	
2012/13		341	360	

Table 1.3: First place preference information.

School	2002	2003	2004	2005	2006	2007
Coldfall Primary	68	63	97	78	55	86
Muswell Hill Primary	61	121	102	91	69	63
Our Lady of Muswell RC Primary	60	60	60	60	63	73
Rhodes Avenue Primary	94	78	102	114	93	105
St. James' CE Primary	56	55	56	58	34	39
Tetherdown Primary	52	71	60	38	95	105
Totals	391	448	477	439	409	471

Table 1.4: Total number of pupils on roll (reception to year 6)

School	2002	2003	2004	2005	2006	2007
Coldfall Primary*	384	399	409	416	445	474
Muswell Hill Primary	420	420	418	420	420	418
Our Lady of Muswell RC Primary**	291	314	345	365	400	408
Rhodes Avenue Primary	412	418	241	421	419	420
St. James' CE Primary	211	208	205	207	206	208
Tetherdown Primary***	212	213	213	214	213	241
Totals	1930	1972	2011	2043	2103	2169
Total Capacity	1950	2010	2040	2070	2130	2190
Percentage of Surplus capacity	1.03%	1.89%	1.42%	1.30%	1.27%	0.95%

* Coldfall expanded was in Sep 96 to take 60 pupils per year and again sep 2005 to take 90 pupils per year.

** Our Lady of Muswell was expanded in sep 1999 to take 60 pupils.

*** Tetherdown was expanded in Sep 06 to take 60 pupils

Table 1.5: Total School Roll trends by year group

Year	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Total
1997	265	233	263	243	266	227	218	1715
1998	265	262	237	268	238	268	229	1767
1999	256	267	266	233	267	235	266	1790
2000	293	260	269	265	237	263	236	1823
2001	262	296	267	268	273	238	261	1865
2002	294	295	301	267	270	266	237	1930
2003	295	299	292	292	264	267	263	1972
2004	290	303	296	292	294	267	269	2011
2005	300	291	303	296	296	292	265	2043
2006	325	299	293	300	298	297	291	2103
2007	356	330	301	293	298	293	298	2169

Table 1.6: 2006 Mobility

School	Total
Coldfall Primary	14.8%
Muswell Hill Primary	8.6%
Our Lady of Muswell RC Primary	14.1%
Rhodes Avenue Primary	9.2%
St. James' CE Primary	14.2%
Tetherdown Primary	4.9%
Total	11.2%

Table 1.7: Summary of distances pupils live from their school

School Name	% of pupils postcodes mapped	% of pupils living between 0-0.3 miles from the school	% of pupils living between 0-0.6 miles from the school	% of pupils living between 0-1 miles from the school	% of pupils living 1 miles or more from the school
Coldfall Primary School	95%	29%	66%	75%	25%
Muswell Hill Primary School	100%	47%	78%	90%	10%
Rhodes Avenue Primary School	98%	51%	89%	97%	3%
Tetherdown Primary School	99%	71%	92%	97%	3%
PA1 Total	98%	47%	80%	88%	12%

Completed building developments in PA1

There have been 12 major housing developments completed since 1996.

Site	Number of units	Child yield calculation
24a Church Crescent	44	4
50-66 Park Road	24	11
17 Muswell Hill	11	5
91-105 Durnsford Road	24	15
258-260 Alexandra Park Road	18	34
135 Alexandra Park Road	14	10
Coppetts Road	55	33
Coppetts Road	116	103
Coppetts Road	85	133
131 Coppetts Road	10	7
Southern road	28	31
48-62 Fordington Road	10	19
Total	439	405

Proposed housing developments in PA 1 since 2002

There are a total of 3 major housing developments which have been granted planning approval. The estimated child yield (ages 0-15) would be 96.

Site	Number of units	Child yield calculation
Raglan Hall Hotel 8-12 Queens Avenue N10	18	9
Lynxs Depot, Coppetts Road N10 2JR	128	77
53-55 Quens Av. N10 3PE	11	10
Total	157	96

Update on school building program

Coldfall

15 The main school expansion works are completed and the school will admit its third expanded cohort in September 2007.

Tetherdown

16 The first 60 children cohort was admitted in September 2006. The 2007 reception cohort will have a staggered admission. The eldest 30 children will start in September 2007. The youngest 30 children will start in January 2008. This variation was agreed by the schools adjudicator and published in the reception admission booklet for 2007/08.

Children Centre development.

17 There are no developments currently in this planning area. We are in discussions with Barnet on cross border provision.

Conclusion

18 The projections for 4 year olds show a continuing upward trend. This is supported by increasing birth rates and a number of housing developments. This area is characterised by low mobility, steady growth in school population and high demand for school places.

19 This is still an area with high demand for school places. Both Coldfall and Tetherdown have been expanded to alleviate pressure on school places. Coldfall took their first 90-place reception in September 2005 and Tetherdown took their first 60-place reception in September 2005.

20 The situation for school places in this area will be monitored and reviewed.

Planning area 2

21 This planning area incorporates Highgate ward.

Table 2.1: Schools, PANs, reception numbers and unfilled reception places in planning area 2

School	Planned admission number 2006	Current Reception Nos.	Current Unfilled reception places
Highgate Primary School	56	50	6
St Michael's CE Primary N6	60	60	0
PA 2 Total	116	110	6

Table: 2.2 GLA projections for planning area 2

Year	Number of Births for the equivalent school year	GLA 4 year old roll projection	Planned admission number	Total number 1st place preferences
2001/2		110	116	-
2002/3		110	116	142
2003/4	142	115	116	174
2004/5	164	114	116	188
2005/6	146	116	116	162
2006/7	142	110	116	127
2007/8	118	113	116	113
2008/9	176	111	116	
2009/10	141	112	116	
2010/11		111	116	
2011/12		111	116	
2012/13		111	116	

Table 2.3: First place preference information

School	2002	2003	2004	2005	2006	2007
Highgate Primary School	56	74	88	62	46	40
St Michael's CE Primary N6	86	100	100	100	81	73
Totals	142	174	188	162	127	113

Table 2.4: Total number of pupils on roll (reception to year 6)

School	2002	2003	2004	2005	2006	2007
Highgate Primary School*	313	328	330	341	355	340
St Michael's CE Primary N6	409	413	413	412	407	406
Totals	722	741	743	753	762	746
Total Capacity	786	812	812	812	812	812
Percentage of Surplus capacity	8.14%	8.74%	8.5%	7.27%	6.16%	8.13%

*Highgate primary was expanded in Sep 1996 to take 56 pupils.

Table 2.5: Total School Roll trends by year group

Year	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Total
1997	107	100	97	88	99	93	83	667
1998	111	104	99	89	80	92	83	658
1999	111	106	107	92	89	79	95	679
2000	98	115	102	96	89	85	70	655
2001	118	101	113	102	94	85	88	701
2002	110	112	102	103	101	99	85	712
2003	110	110	107	103	111	103	97	741
2004	115	111	113	103	100	102	99	743
2005	114	116	116	101	100	101	105	753
2006	116	114	115	98	99	98	104	762
2007	110	112	111	110	106	95	102	746

Table 2.6: 2006 Mobility

School	Total
Highgate Primary School	35.8%
St Michael's CE Primary N6	7.5%
Totals	20.6%

Table 2.7: Summary of distances pupils live from their school

School Name	% of pupils postcodes mapped	% of pupils living between 0-0.3 miles from the school	% of pupils living between 0-0.6 miles from the school	% of pupils living between 0-1 miles from the school	% of pupils living 1 miles or more from the school
Highgate Primary School	96%	18%	42%	65%	35%
PA2 Total	96%	18%	42%	65%	35%

Completed building developments in PA 2 since 2002

There have been 2 major housing developments completed since 1996.

Site	Number of units	Child yield calculation
16-18 Stanhope Road	20	12
Cholmeley Dene / Copley Dene	21	26
Total	41	38

Proposed housing developments in PA 2

There is one proposed major housing developments in PA2

Site	Number of units	Child yield calculation
Elizabeth House, Winchester Place N6	19	9
Total	19	9

Children's Centre development.

- 22 It is proposed that Highgate Primary will have a phase 2 children's centre to support the Highgate community.

Conclusion

- 23 The roll projections for 4 year olds indicate relative stability around the current numbers. This area is characterised by high mobility. There has been a steady growth in the school population over the past 11 years.
- 24 Demand for school places in Highgate ward has declined slightly for September 2007. This could possibly be a consequence of the extra 60 reception places being created by the expansion of Coleridge primary in Crouch End, and the additional 60 places in planning area 1. The effects of the school expansion programme on Highgate primary school will be closely monitored.
- 25 There are relatively few major building works and no known plans in the area that would have additional impact upon the demand for school places.
- 26 The need for school places in this PA will be kept under regular review.

Planning area 3

27 This planning area incorporates the Hornsey and Crouch End wards.

Table 3.1: Schools, PANs, reception numbers and unfilled reception places in planning area 3

School	Planned admission number 2006	Current Reception Nos.	Current Unfilled reception places
Campsbourne Infants	60	59	1
Campsbourne Junior			
Coleridge Primary*	60	60	0
Rokesly Infants	90	90	0
Rokesly Junior			
St Gildas' RC Junior			
St Mary's CE Infant	60	60	0
St Mary's CE Junior			
St Peter in Chains RC Infants	60	60	0
Totals	330	329	1

*120 from Sep 2007

Table 3.2: GLA projections for planning area 3

Year	Number of Births for the equivalent school year	GLA 4 year old roll projection	Planned admission number	Total number 1 st place preferences
2001/2		316	321	-
2002/3	317	311	321	410
2003/4	350	310	330	390
2004/5	347	324	330	418
2005/6	370	327	330	422
2006/7	381	329	330	385
2007/8	395	350	390	370
2008/9		355	390	
2009/10		367	390	
2010/11		371	390	
2011/12		379	390	
2012/13		386	390	

Table 3.3: First place preference information

School	2002	2003	2004	2005	2006	2007
Campsbourne Infants	57	45	63	49	40	40
Campsbourne Junior						
Coleridge Primary	108	100	104	114	132	141
Rokesly Infants	111	105	111	119	89	83
Rokesly Junior						
St Gildas' RC Junior						
St Mary's CE Infant	74	80	80	80	67	62
St Mary's CE Junior						
St Peter in Chains RC Infants	60	60	60	60	57	44
Totals	410	390	418	422	385	370

Table 3.4: Total number of pupils on roll (reception to year 6)

School	2002	2003	2004	2005	2006	2007
Campsbourne Infants / Junior	462	405	373	356	343	343
Coleridge Primary	419	417	416	415	411	415
Rokesly Infants / Junior*	575	563	582	576	587	602
St Gildas' RC Junior	217	203	209	213	213	217
St Mary's CE Infant / Junior	387	375	386	390	395	396
St Peter in Chains RC Infants	161	163	165	162	172	174
Totals	2221	2126	2131	2112	2121	2147
Total Capacity	2247	2256	2265	2274	2283	2292
Percentage of Surplus capacity	1.6%	5.7%	5.9%	7.1%	7%	6.3%

*Rokesly was expanded in Sep 2003 to take 90 pupils.

Table 3.5: Total School Roll trends by year group

Year	Rolls PA 3							
	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	total
1997	332	326	360	335	302	308	301	2264
1998	339	338	328	330	334	312	308	2289
1999	331	344	337	323	322	318	313	2288
2000	324	327	339	315	320	313	299	2237
2001	331	319	320	326	313	307	304	2220
2002	316	328	310	317	337	314	299	2221
2003	311	315	318	295	289	311	287	2126
2004	310	313	313	310	297	287	301	2131
2005	324	302	304	317	294	284	287	2112
2006	327	324	300	293	311	285	281	2121
2007	329	315	321	300	295	306	281	2147

Table 3.6: 2006 Mobility

School	Total
Campsbourne Infants	31.3%
Campsbourne Junior	19.4%
Coleridge Primary	13.1%
Rokesly Infants	8.4%
Rokesly Junior	13.8%
St Gildas' RC Junior	9.4%
St Mary's CE Infant	5.2%
St Mary's CE Junior	12.3%
St Peter in Chains RC Infants	25.2%
Totals	14.1%

Table 3.7: Summary of distances pupils live from their school

School Name	% of pupils postcodes mapped	% of pupils living between 0-0.3 miles from the school	% of pupils living between 0-0.6 miles from the school	% of pupils living between 0-1 miles from the school	% of pupils living 1 miles or more from the school
Campsbourne Infants School	99%	53%	79%	89%	11%
Campsbourne Junior School	98%	56%	76%	87%	13%
Coleridge Primary School	100%	47%	80%	90%	10%
Rokesly Infant School	100%	59%	90%	95%	5%
Rokesly Junior School	99%	43%	82%	91%	9%
PA3 Total	99%	50%	82%	91%	9%

Completed building developments in PA 3

There have been 7 major housing developments completed since 1996.

Site	Number of units	Child yield calculation
Former Hornsey waterworks (phase i)	223	40
130-132 Tottenham Lane	75	29
Duke House, 75 Crouch Hall Road	14	8
Telecom House , Crouch End Hill	78	37
Holly Innocents Vicarage, Hillfield Avenue	12	5
122 Hillfield Avenue	21	15
12 Shepherds Hill	15	8
Total	438	142

Proposed housing developments in PA 3 since 2002

There is 1 major housing development currently being considered and 5 major housing developments have been granted by the planning authority.

Site	Decision	Number of units	Child yield calculation
Womersley House, Womersley Road and, Dickenson House Dickenson Road	Pending	44	27
72-96 Park Road N8	Granted	40	12
40 Coleridge Road N8	Granted	8	11
Telecom House Crouch End Hill	Granted	84	40
124 Hillfield Avenue N8	Granted	11	4
Former Hornsey Waterworks High Street N8	Granted	397	109
Total		187 (584)	94 (203)

Children's Centre development.

- 28 Stonecroft children's centre will support the Muswell Hill communities. This is a phase one centre and offers the full range of services.
- 29 It is proposed that Campsbourne Play centre will link into the children's centre at campsbourne.
- 30 It is proposed that Campsbourne Infant & Junior schools will have a phase 2 centre to support the Hornsey community.

Conclusion

- 31 The projections for 4 year olds show a continuing upward trend. This is supported by increasing birth rates and a number of housing developments. This area is characterized by low mobility, except at two schools, steady growth in school population and high demand for school places.
- 32 Planning permission for Coleridge primary school was granted on 29th January 2007. Plans are well developed for Coleridge to take their first reception class of 120 pupils in September 2007.
- 33 In creating these additional 60 reception places, we are confident that there will be enough local school places to meet current and foreseeable future demand of local parents.

Planning area 4

34 This planning area incorporates Stroud Green ward.

Table 4.1: Schools, PANs, reception numbers and unfilled reception places in planning area 4

School	Planned admission number 2006	Current Reception Nos.	Current Unfilled reception places
St Aidan's	30	30	0
Stroud Green	60	53	7
Weston Park	30	30	0
Totals	120	113	7

Table 4.2: GLA projections for planning area 4

Year	Number of Births for the equivalent school year	GLA 4 year old roll projection	Planned admission number	Total number 1st place preferences
2001/2		122	120	-
2002/3		118	120	145
2003/4	188	111	120	155
2004/5	196	109	120	188
2005/6	183	118	120	181
2006/7	172	113	120	136
2007/8	184	117	120	142
2008/9	188	119	120	
2009/10	174	199	120	
2010/11		121	120	
2011/12		122	120	
2012/13		124	120	

Table 4.3: First place preference information

School	2002	2003	2004	2005	2006	2007
St Aidan's	49	62	78	73	57	49
Stroud Green	57	54	51	45	41	33
Weston Park	39	39	59	63	38	60
Totals	145	155	188	181	136	142

Table 4.4: Total number of pupils on roll (reception to year 6)

School	2002	2003	2004	2005	2006	2007
St Aidan's	212	210	210	210	209	207
Stroud Green	379	372	344	328	333	329
Weston Park	233	232	231	229	226	230
Totals	824	814	785	767	768	766
Total Capacity	840	840	840	840	840	840
Percentage of Surplus capacity	1.9%	3.1%	6.5%	8.6%	8.5%	8.8%

Table 4.5: Total School Roll trends by year group

Year	Rolls PA 4							
	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	total
1997	134	128	74	76	70	73	54	609
1998	128	130	118	109	78	69	76	708
1999	138	124	132	117	109	72	66	758
2000	129	118	110	129	115	109	69	779
2001	145	130	117	110	125	112	109	848
2002	118	145	112	120	114	111	109	829
2003	118	118	136	111	110	110	111	814
2004	111	117	113	131	101	103	109	785
2005	109	109	113	111	126	102	97	767
2006	118	114	104	107	105	120	100	768
2007	113	117	114	100	104	102	116	766

Table 4.6: 2006 Mobility

School	Total
St Aidan's	6.7%
Stroud Green	20.1%
Weston Park	12.8%
Totals	14.2%

Table 4.7: Summary of distances pupils live from their school

School Name	% of pupils postcodes mapped	% of pupils living between 0-0.3 miles from the school	% of pupils living between 0-0.6 miles from the school	% of pupils living between 0-1 miles from the school	% of pupils living 1 miles or more from the school
Stroud Green Primary School	98%	48%	77%	84%	16%
Weston Park Primary School	100%	68%	83%	89%	11%
PA4 Total	99%	56%	80%	86%	14%

Completed building developments in PA 4

There has been one major housing development in this area.

Site	Number of units	Child yield calculation
6-18 Mount Pleasant Villas	16	5

Proposed housing developments in PA 4 since 2002

There are no major housing developments proposed in PA4

Children's Centre development.

- 35 Stroud Green Primary school has a children's centre to support the Stroud Green community. This is a phase one centre and offers the full range of services

Conclusion

- 36 The roll projections for 4 year olds indicated relative stability around the current numbers. This area has a low mobility. The school population has fluctuated over the past 11 years, but has become more stable in the past 3 years.
- 37 Although there is a high demand for both St Aidans and Weston Park Primary schools, Stroud Green Primary school remains under-subscribed.
- 38 With the extra 60 reception places being created by the expansion of Coleridge primary in Crouch End, there is no need to create additional places in this area. The effects of the Coleridge expansion on Stroud Green primary school will be closely monitored.
- 39 This situation will be kept under continuous review.

Planning area 5

40 This planning area incorporates Harringay ward.

Table 5.1: Schools, PANs, reception numbers and unfilled reception places in planning area 5

School	Planned admission number 2006	Current Reception Nos.	Current Unfilled reception places
North Harringay Primary	81	77	4
South Harringay Infants	60	54	6
South Harringay Juniors			
Totals	141	131	10

Table 5.2: GLA projections for planning area 5

Year	Number of Births for the equivalent school year	GLA 4 year old roll projection	Planned admission number	Total number 1st place preferences
2001/2		138	141	-
2002/3		121	141	118
2003/4	207	110	141	138
2004/5	194	139	141	118
2005/6	198	133	141	117
2006/7	191	131	141	105
2007/8	215	131	141	105
2008/9	229	131	141	
2009/10	215	133	141	
2010/11		133	141	
2011/12		133	141	
2012/13		135	141	

Table 5.3: First place preference information

School	2002	2003	2004	2005	2006	2007
North Harringay Primary	63	64	67	68	49	55
South Harringay Infants	55	74	51	49	56	50
South Harringay Juniors						
Total	118	138	118	117	105	105

Table 5.4: Total number of pupils on roll (reception to year 6)

School	2002	2003	2004	2005	2006	2007
North Harringay Primary	424	423	410	434	441	465
South Harringay Infants	177	176	170	177	172	162
South Harringay Juniors	221	235	224	223	230	219
Totals	822	834	804	834	847	846
Total Capacity	987	987	987	987	987	987
Percentage of Surplus capacity	16.71%	15.50%	18.54%	15.50%	14.18%	14.29%

Table 5.5: Total School Roll trends by year group

Year	Rolls PA 5							
	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	total
1997	137	137	143	124	126	110	113	890
1998	134	145	127	150	125	132	116	929
1999	128	146	147	120	150	117	132	940
2000	116	129	132	134	117	144	119	891
2001	127	107	124	130	129	109	147	873
2002	138	118	107	115	120	118	106	822
2003	121	139	114	107	115	118	120	834
2004	108	119	131	114	101	116	115	804
2005	139	116	121	136	116	97	109	834
2006	134	127	115	117	140	112	102	847
2007	131	128	126	114	113	125	109	846

Table 5.6: 2006 Mobility

School	Total
North Harringay Primary	20.8%
South Harringay Infants	21.4%
South Harringay Juniors	36.0%
Total	25.7%

Table 5.7: Summary of distances pupils live from their school

School Name	% of pupils postcodes mapped	% of pupils living between 0- 0.3 miles from the school	% of pupils living between 0- 0.6 miles from the school	% of pupils living between 0- 1 miles from the school	% of pupils living 1 miles or more from the school
North Harringay Primary School	99%	56%	79%	87%	13%
South Harringay Infant School	98%	56%	82%	89%	11%
South Harringay Junior School	97%	47%	76%	85%	15%
PA5 Total	98%	54%	79%	87%	13%

Completed building developments in PA 5

There have been 8 major housing developments completed since 1996.

Site	Number of units	Child yield calculation
Former filling station, 278b Wightman Road	14	7
Coliseum, Green Lanes	15	1
Dylan Thomas House, Denmark Road	31	31
4-14 The Mews, Turnpike Lane	12	3
461 West Green Road	12	1
Railway Approach, 010 Wightman Road	13	1
Dylan Thomas House, Denmark Road	12	6
Wightman road depot, Wightman Road	17	2
Total	126	52

Proposed housing developments in PA 5 since 2002

There are no major housing developments proposed in PA 5

Children's Centre development.

- 41 It is proposed that South Harringay Infant & Junior schools will have a phase 2 children's centre to support the Harringay community.
- 42 It is proposed that North Harringay Primary school will link into the South Harringay Infant & Junior school children's centre.

Conclusion

- 43 The roll projections for 4 year olds indicated relative stability around the current numbers. The school population has fluctuated over the past 11 years, but has become more stable in the past 3 years.
- 44 The number of applications for both schools in this planning area has remained relatively stable over the past two years. The additional 60 reception places being created from the expansion of Coleridge primary, could have an effect on these schools in the future. Parents living in Crouch End are more likely to receive a place more local to them and will not have to cross the travel barrier of the Kings Cross railway line to attend a school allocated to them.
- 45 The situation will be closely monitored to establish the effects of additional school places in Crouch End on both North and South Harringay schools.

Planning area 6

46 This planning area incorporates St Ann's, and parts of Seven Sisters and West Green wards.

Table 6.1: Schools, PANs, reception numbers and unfilled reception places in planning area 6

School	Planned admission number 2006	Current Reception Nos.	Current Unfilled reception places
Chestnuts Primary	60	60	0
Seven Sisters Primary*	81 (60)*	60	21
St Ann's CE Primary	30	31	+1
St John Vianney RC	30	29	1
St Mary's RC Infant	60	60	0
St Mary RC Junior			
West Green Primary	30	31	+1
Totals	291	271	-20

*60 from Sep 2007, however the Local Authority has, where possible, informally held the PAN at 60

Table 6.2: GLA projections for planning area 6

Year	Number of Births for the equivalent school year	GLA 4 year old roll projection	Planned admission number	Total number 1st place preferences
2001/2		296	291	-
2002/3		285	291	310
2003/4	198	271	291	303
2004/5	222	284	291	300
2005/6	212	273	291	307
2006/7	215	271	291	222
2007/8	233	283	270	245
2008/9	214	283	270	
2009/10	241	289	270	
2010/11		289	270	
2011/12		294	270	
2012/13		299	270	

Table 6.3: First place preference information

School	2002	2003	2004	2005	2006	2007
Chestnuts Primary	47	63	53	60	30	35
Seven Sisters Primary	82	60	62	56	36	47
St Ann's CE Primary	53	50	50	50	28	40
St John Vianney RC	30	30	30	30	36	40
St Mary's RC Infant	56	56	58	56	53	50
St Mary RC Junior						
West Green Primary	42	44	47	55	39	33
Total	310	303	300	307	222	245

Table 6.4: Total number of pupils on roll (reception to year 6)

School	2002	2003	2004	2005	2006	2007
Chestnuts Primary	397	405	397	394	401	402
Seven Sisters Primary	584	574	523	533	515	432
St Ann's CE Primary	206	210	203	209	198	203
St John Vianney RC	207	210	202	201	202	205
St Mary's RC Infant	178	176	120	178	172	176
St Mary RC Junior	235	236	235	239	230	238
West Green Primary	214	210	198	220	220	214
Total	2021	2007	1938	1974	1938	1870
Total Capacity	2037	2037	2037	2037	2037	2037
Percentage of Surplus capacity	0.79%	1.47%	4.86%	3.10%	4.86%	8.2%

Table 6.5: Total School Roll trends by year group

Year	Rolls PA 6							total
	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	
1997	307	300	295	284	294	260	274	2014
1998	276	308	293	289	281	297	261	2005
1999	284	282	298	276	289	283	290	2002
2000	302	293	276	286	281	283	282	2003
2001	286	303	293	274	294	288	281	2019
2002	296	287	293	293	275	291	286	2021
2003	285	303	285	290	284	271	289	2007
2004	230	290	293	278	294	288	265	1938
2005	284	274	286	291	267	284	288	1974
2006	273	284	269	275	281	273	283	1938
2007	271	264	268	247	278	269	273	1870

Table 6.6: 2006 Mobility

School	Total
Chestnuts Primary	32.7%
Seven Sisters Primary	27.2%
St Ann's CE Primary	13.5%
St John Vianney RC	10.5%
St Mary's RC Infant	9.2%
St Mary RC Junior	16.5%
West Green Primary	23.7%
Total	22.0%

Table 6.7: Summary of distances pupils live from their school

School Name	% of pupils postcodes mapped	% of pupils living between 0-0.3 miles from the school	% of pupils living between 0-0.6 miles from the school	% of pupils living between 0-1 miles from the school	% of pupils living 1 miles or more from the school
Chestnut's Primary School	99%	44%	75%	87%	13%
Seven Sisters Primary School	98%	55%	78%	90%	10%
West Green Primary School	100%	50%	80%	88%	12%
PA6 Total	96%	50%	77%	88%	12%

Completed building developments in PA 6

There have been 3 major housing developments completed since 1996.

Site	Number of units	Child yield calculation
250-266 St Anne's Road	71	31
The Salisbury Public House, Green Lanes	14	1
Conway Road Depot, Conway Road	11	4
Total	96	36

Proposed housing developments in PA 6 since 2002

No major housing developments application have been submitted to planners in PA 6

Children's Centre development.

- 47 Woodlands Park Children's centre (formally Known as Woodlands Park EEC & Nursery). This is a phase one centre and offers the full range of services.
- 48 It is proposed that Seven Sisters Primary school will have a phase 2 children's centre to support the St Ann's & part Tottenham Green communities.

Conclusion

- 49 The birth rate and reception class projections indicate relative stability, however in reality the number of reception pupils has slight declined. Reception applications have declined in 06, but numbers have increase slightly for September 2007. This area has high mobility. The school population has fluctuated over the past 11 years, and are currently at their lowest.
- 50 There are relatively few major housing developments and no current plans that would affect the current pupil roll situation.
- 51 In response to the current declining rolls Seven Sister's primary PAN has been reduced to 60 from 81.
- 52 This situation will be kept under annual review.

Planning area 7

53 This planning area incorporates the majority of Seven Sisters ward.

Table 7.1: Schools, PANs, reception numbers and unfilled reception places in planning area 7

School	Planned admission number 2006	Current Reception Nos.	Current Unfilled reception places
Crowland	60	38	22
St Ignatius RC primary	60	57	3
Stamford Hill primary	30	30	0
Tiverton primary	60	58	2
Totals	210	183	27

Table 7.2: GLA projections for planning area 7

Year	Number of Births for the equivalent school year	GLA 4 year old roll projection	Planned admission number	Total number 1st place preferences
2001/2		211	210	
2002/3		205	210	215
2003/4	279	189	210	192
2004/5	244	169	210	205
2005/6	242	173	210	187
2006/7	240	183	210	135
2007/8	240	194	210	162
2008/9	268	194	210	
2009/10	269	197	210	
2010/11		197	210	
2011/12		199	210	
2012/13		201	210	

Table 7.3: First place preference information

School	2002	2003	2004	2005	2006	2007
Crowland	57	59	54	55	24	41
St Ignatius RC primary	65	65	65	65	59	52
Stamford Hill primary	42	28	42	30	18	28
Tiverton primary	51	40	44	37	34	41
Total	215	192	205	187	135	162

Table 7.4: Total number of pupils on roll (reception to year 6)

School	2002	2003	2004	2005	2006	2007
Crowland	392	380	367	348	343	317
St Ignatius RC primary	419	396	342	357	363	361
Stamford Hill primary	201	187	188	193	187	172
Tiverton primary	338	343	314	318	344	346
Total	1350	1306	1211	1216	1237	1196
Total Capacity	1470	1470	1470	1470	1470	1470
Percentage of Surplus capacity	8.16%	11.16%	17.62%	17.28%	15.85%	18.64%

Table 7.5: Total School Roll trends by year group

Year	Rolls PA 7							
	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	total
1997	197	199	179	202	179	165	168	1289
1998	188	204	190	179	205	174	171	1311
1999	182	204	203	198	170	195	175	1327
2000	189	171	189	202	186	164	200	1301
2001	201	190	169	188	203	186	169	1306
2002	221	211	183	165	190	202	178	1350
2003	205	199	184	182	149	183	204	1306
2004	153	190	188	181	169	148	182	1211
2005	169	178	194	182	174	170	149	1216
2006	173	158	183	196	192	171	164	1237
2007	183	163	156	169	184	176	165	1196

Table 7.6: 2006 Mobility

School	Total
Crowland	28.7%
St Ignatius RC primary	15.3%
Stamford Hill primary	35.6%
Tiverton primary	31.2%
Total	26.5%

Table 7.7: Summary of distances pupils live from their school

School Name	% of pupils postcodes mapped	% of pupils living between 0-0.3 miles from the school	% of pupils living between 0-0.6 miles from the school	% of pupils living between 0-1 miles from the school	% of pupils living 1 miles or more from the school
Crowland Primary School	95%	52%	75%	87%	13%
Stamford Hill Primary School	95%	50%	70%	79%	21%
Tiverton Primary School	99%	50%	69%	79%	21%
PA7 Total	97%	51%	72%	82%	18%

Completed building developments in PA 7

There has been one major housing development completed since 1996.

Site	Number of units	Child yield calculation
Woodberry Down Baptist Church, Varsity Road.	24	2

Proposed housing developments in PA 7 since 2002

There is 1 major housing development currently being considered and 3 major housing developments granted by the planners.

Site	Decision	Number of units	Child yield calculation
318-320 High Road N15	Pending	15	6
Arena Estate off Finsbury Park Avenue N4	Granted	28	13
Corner of Lemsford Close & Grovelands Road N15	Granted	58	25
Omega Works Hermitage Road N4 1NA	Granted	66	10
Total		167	54

- 54 A major development of 4000 units of affordable housing is planned over in the Hackney border on the Woodbury Down estate by Seven Sisters road. Hackney council will be expanding Woodbury Down primary school to 3fe to meet the expected increase in demand.

Children's Centre development.

- 55 The Triangle children, young people and community centre (incorporating Plevna Children's centre) is a phase one centre offering the full range of services.
- 56 Continuation of Partnership work with LB Hackney to develop a service plan for the Lubavitch Children's Centre in Stamford Hill to support the Orthodox Jewish Charedi community living in Seven Sisters.

Conclusion

- 57 Rolls are currently falling within this planning area; however reception figures are at a four year high. There are very few Haringey based major housing proposals or completed developments that will have an impact upon the demand for school places. This area is characterised by high mobility.
- 58 The Woodbury Down development over the Hackney border will have an impact on school rolls in this area. The expectation is for school rolls to increase in the area within the next 3 - 4 years. The conclusions of the review into the demand and availability of school places in PA 7 was carried out in partnership with local schools and Hackney council. The conclusions of this review are in section 13 at the front of this report.
- 59 The number of 1st place applications to Crowlands has almost doubled from last year. We are expecting the number of applications will further increase in the future.
- 60 The situation for school places will be kept under regular review.

Planning area 8

61 This planning area incorporates Tottenham Green ward.

Table 8.1: Schools, PANs, reception numbers and unfilled reception places in planning area 8

School	Planned admission number 2006	Current Reception Nos.	Current Unfilled reception places
Earlsmead	60	60	0
Welbourne	60	60	0
Totals	120	120	0

Table 8.2: GLA projections for planning area 8

Year	Number of Births for the equivalent school year	GLA 4 year old roll projection	Planned admission number	Total number 1st place preferences
2001/2		124	120	-
2002/3		110	120	102
2003/4	225	111	120	126
2004/5	250	110	120	113
2005/6	251	99	120	102
2006/7	246	120	120	90
2007/8	288	127	120	107
2008/9	257	129	120	
2009/10	252	133	120	
2010/11		136	120	
2011/12		139	120	
2012/13		141	120	

Table 8.3: First place preference information

School	2002	2003	2004	2005	2006	2007
Earlsmead	49	75	63	47	35	51
Welbourne	53	51	50	55	55	56
Total	102	126	113	102	90	107

Table 8.4: Total number of pupils on roll (reception to year 6)

School	2002	2003	2004	2005	2006	2007
Earlsmead	398	398	396	392	386	379
Welbourne	367	384	358	366	370	376
Total	765	782	754	758	753	755
Total Capacity	840	840	840	840	840	840
Percentage of total	8.93%	6.91%	10.24%	9.76%	10.36%	10.12%
Surplus capacity						

Table 8.5: Total School Roll trends by year group

Year	Rolls PA 8							
	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	total
1997	108	94	94	81	87	77	80	621
1998	111	106	86	98	69	85	70	625
1999	116	105	108	76	101	73	80	659
2000	116	114	112	112	71	105	85	715
2001	119	117	114	116	109	80	105	760
2002	124	115	110	109	116	115	76	765
2003	110	119	119	113	108	108	105	782
2004	111	108	115	112	107	102	99	754
2005	110	114	110	108	115	99	102	758
2006	99	115	111	113	109	107	99	753
2007	120	96	113	107	110	104	103	755

Table 8.6: 2006 Mobility

School	Total
Earlsmead	37.2%
Welbourne	33.7%
Total	35.4%

Table 8.7: Summary of distances pupils live from their school

School Name	% of pupils postcodes mapped	% of pupils living between 0-0.3 miles from the school	% of pupils living between 0-0.6 miles from the school	% of pupils living between 0-1 miles from the school	% of pupils living 1 miles or more from the school
Earlsmead Primary School	97%	52%	73%	84%	16%
Welbourne Primary School	97%	44%	65%	81%	19%
PA8 Total	97%	48%	69%	83%	17%

Completed building developments in PA 8

There have been 5 major housing developments completed since 1996.

Site	Number of units	Child yield calculation
Former Goods Yard Site, High Road	246 (majority are studio flats)	6
Jewish Home And Hospital, 295 High Road	63	34
Jewish Home And Hospital, 295 High Road	16	11
Former Stone Works, Dorset Road	12	9
Mountford House, Tottenham Green East	25	14
Total	362	74

Proposed housing developments in PA 8 since 2002

No major housing developments are currently being considered. Five major housing developments have been granted by the planning department.

Site	Decision	Number of units	Child yield calculation
1 & 2 Tottenham Green East & 280-288 High Road N17	Granted	22	4
280-296 High Road & 1-3 Tottenham Gr. East N15 4DQ	Granted	30	12
344 High Road N15 4BN	Granted	41	15
278 High Road N15 4AJ	Granted	14	8
Saltram Close Housing Estate N15	Granted	44	33
Total		151	72

- 62 Outline planning permission has been granted for Hale village (former GLS Site). The location of the development is around Tottenham Hale station. There are approximately 1244 units proposed within the Hale Village development, yielding an estimated 608 children (see PA 9). This application is only for the GLS site. A separate application will be submitted for the current Hale Wharf site. It is anticipated that the planning application will be for approximately 500 units.

Children's Centre development.

- 63 It is proposed that Welbourne primary school will have a phase 2 children's centre to support part of the Tottenham Green and part of the Bruce Grove communities.
- 64 It is proposed that Earlsmead primary school will have a phase 2 children's centre to support part of the Tottenham Hale and part of the Tottenham Green communities.

Conclusion

- 65 The school roll projections provided to us from the GLA, do not take account of the locality of large developments, and are based predominantly on PLASC history and birth information. Currently the birth rate and reception class projections remain steady, along with the reception applications. However we expect these trends to raise once Hale village becomes populated.
- 66 There are vacant spaces in local schools and these are expected to be taken up by children from the development. However, due to the size of the development we are currently in discussion with the developer over future primary school provision in the area.
- 67 The situation for school places will be kept under annual review.

Planning area 9

68 This planning area incorporates Tottenham Hale ward.

Table 9.1: Schools, PANs, reception numbers and unfilled reception places in planning area 9

School	Planned admission number 2006	Current Reception Nos.	Current Unfilled reception places
Coleraine Park Primary	60	55	5
Ferry Lane Primary	30	27	3
Mulberry Primary	90	86	4
The Green CE Primary	30	30	0
Totals	210	198	12

Table 9.2: GLA projections for planning area 9

Year	Number of Births for the equivalent school year	GLA 4 year old roll projection	Planned admission number	Total number 1st place preferences
2001/2		209	210	
2002/3		196	210	195
2003/4	253	198	210	207
2004/5	257	197	210	201
2005/6	266	203	210	186
2006/7	245	198	210	151
2007/8	249	200	210	158
2008/9	261	203	210	
2009/10	242	200	210	
2010/11		200	210	
2011/12		198	210	
2012/13		199	210	

Table 9.3: First place preference information

School	2002	2003	2004	2005	2006	2007
Coleraine Park Primary	44	51	66	46	33	33
Ferry Lane Primary	38	38	31	27	11	29
Mulberry Primary	73	88	74	73	82	71
The Green CE Primary	40	30	30	40	25	25
Total	195	207	201	186	151	158

Table 9.4: Total number of pupils on roll (reception to year 6)

Year	Rolls PA 9							
	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	total
1997	194	198	189	203	197	196	157	1334
1998	199	205	197	187	198	203	193	1382
1999	190	209	208	199	197	195	188	1386
2000	195	204	211	209	197	197	184	1397
2001	196	210	208	217	205	197	193	1426
2002	209	204	207	209	211	198	190	1428
2003	196	211	201	205	195	204	204	1416
2004	198	210	207	202	203	194	200	1414
2005	197	194	206	209	191	200	198	1395
2006	203	195	189	211	209	193	194	1394
2007	198	195	198	188	211	204	196	1374

Table 9.5: Total School Roll trends by year group

School	2002	2003	2004	2005	2006	2007
Coleraine Park Primary	415	414	404	407	401	399
Ferry Lane Primary	207	195	197	199	193	187
Mulberry Primary	604	606	613	585	607	598
The Green CE Primary	202	201	200	204	193	190
Total	1428	1416	1414	1395	1394	1374
Total Capacity	1470	1470	1470	1470	1470	1470
Percentage of Surplus capacity	2.86%	3.67%	3.81%	5.10%	5.17%	6.53%

Table 9.6: 2006 Mobility

School	Total
Coleraine Park Primary	22.4%
Ferry Lane Primary	18.3%
Mulberry Primary	26.8%
The Green CE Primary	24.1%
Total	24.0%

Table 9.7: Summary of distances pupils live from their school

School Name	% of pupils postcodes mapped	% of pupils living between 0-0.3 miles from the school	% of pupils living between 0-0.6 miles from the school	% of pupils living between 0-1 miles from the school	% of pupils living 1 miles or more from the school
Coleraine Park Primary School	97%	52%	72%	83%	17%
Ferry Lane Primary School	100%	73%	78%	91%	9%
Mulberry Primary School	97%	61%	81%	89%	11%
PA9 Total	98%	60%	77%	87%	13%

Completed building developments in PA 9

There have been 4 major housing developments completed since 1996.

Site	Number of units	Child yield calculation
636-638 High Road	26	7
Former Dairycrest Depot, Hampden Lane	28	13
178 Landsdowne Road	26	11
Former Wisepart Ltd. Factory Lane	14	2
Total	94	33

Proposed housing developments in PA 9 since 2002

Seven major housing developments have been granted in PA9. Together there is a combined unit total of 187. The estimate for the child yield is 69.

One housing development is pending agreement by the planning department.

Site	Decision	Number of units	Child yield calculation
148-156 High Road N15	Pending	27	6
Former Goods Yard Site adjacent to S. Tottenham Station, High Road N15	Granted	246 (225 bedsits)	7
612 High Road N17	Granted	18	4
658 High Road N17	Granted	13	13
691-693 High Road N17	Granted	58	24
22-70 Dowsett Road N17 9DD	Granted	19	8
143 Broad Lane N15 4QX	Granted	54	10
Silver Industrial Estate. Reform Row N17	Granted	25	10
Total		460	82

- 69 Outline planning permission has been granted for Hale village (former GLS Site). The location of the development is around Tottenham Hale station. There are approximately 1244 units proposed within the Hale Village development, yielding an estimated 608 children. This application is only for the GLS site. A separate application will be submitted for the current Hale Wharf site. It is anticipated that the planning application will be for approximately 500 units.

Children's Centre development.

- 70 Pembury children's centre (formerly known as Pembury House EEC & Nursery School). This is a phase one centre and offers the full range of services.
- 71 It is proposed that The Green CofE School will have a phase 2 children's centre linked into Welbourne primary to support the South Tottenham Hale community.
- 72 It is proposed that Ferry Lane school will have a phase 2 children's centre linked into Welbourne primary to support the South Tottenham Hale community.
- 73 Mulberry primary school is proposed to link into Pembury children's centre to support the North Tottenham Hale community.
- 74 Coleraine primary school is proposed to link into Pembury children's centre to support the North Tottenham Hale community.

Conclusion

- 75 The school roll projections provided to us from the GLA, do not take account of the locality of large developments, and are based predominantly on PLASC history and birth information. Currently the birth rate and reception class projections remain steady, along with the reception applications. However we expect these trends to raise once Hale village becomes populated.
- 76 There are vacant spaces in local schools and these are expected to be taken up by children from the development. However, due to the size of the development we are currently in discussion with the developer over future primary school place provision in the area.
- 77 The situation for school places will be kept under annual review.

Planning area 10

78 This planning area incorporates Northumberland Park ward.

Table 10.1: Schools, PANs, reception numbers and unfilled reception places in planning area 10

School	Planned admission number 2006	Current Reception Nos.	Current Unfilled reception places
Lancasterian Primary	58	59	-1
Lea Valley Primary	60	62	-2
St Francis de Sales RC Infants	90	90	0
St Francis de Sales RC Juniors			
St Paul's & All Hallows CE Infants	60	60	0
St Paul's & All Hallows CE Juniors			
Totals	268	271	-3

Table 10.2: GLA projections for planning area 10

Year	Number of Births for the equivalent school year	GLA 4 year old roll projection	Planned admission number	Total number 1st place preferences
2001/2		271	268	-
2002/3		266	268	339
2003/4	204	286	289	318
2004/5	193	264	268	304
2005/6	252	265	268	307
2006/7	234	271	268	281
2007/8	263	288	268	301
2008/9	279	290	268	
2009/10	254	297	268	
2010/11		301	268	
2011/12		309	268	
2012/13		312	268	

Table 10.3: First place preference

School	2002	2003	2004	2005	2006	2007
Lancasterian Primary	78	72	57	56	47	59
Lea Valley Primary	81	74	75	79	77	89
St Francis de Sales RC Infants	103	95	95	95	94	88
St Francis de Sales RC Juniors						
St Paul's & All Hallows CE Infants	77	77	77	77	63	65
St Paul's & All Hallows CE Juniors						
Total	339	318	304	307	281	301

Table 10.4: Total number of pupils on roll (reception to year 6)

School	2002	2003	2004	2005	2006	2007
Lancasterian Primary*	434	431	419	415	416	402
Lea Valley Primary	452	423	426	425	424	424
St Francis de Sales RC Infants	270	266	268	264	269	269
St Francis de Sales RC Juniors***	270	301	326	350	356	347
St Paul's & All Hallows CE Infants	180	180	180	179	180	180
St Paul's & All Hallows CE Juniors	230	233	227	232	236	235
Total	1834	1834	1846	1865	1881	1857
Total Capacity	1858	1858	1888	1918	1918	1876
Percentage of Surplus capacity	1.29%	1.29%	2.22%	2.76%	1.93%	1.01%

* Lancasterian had two budge years these have now been worked out of the system.

** Lea Valley last took a budge year of 30 in Sep 95

***St Francis de Sales RC expanded in sep 1999 to take 90 pupils.

Table 10.5: Total School Roll trends by year group

Year	Rolls PA 10							Total
	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	
1997	260	264	240	233	230	234	206	1667
1998	234	262	262	235	238	233	231	1695
1999	262	237	262	264	237	242	232	1736
2000	261	267	232	261	260	232	235	1748
2001	293	265	262	237	263	263	232	1815
2002	271	290	264	262	238	248	261	1834
2003	266	273	287	266	258	236	248	1834
2004	286	269	269	287	262	251	222	1846
2005	264	274	263	267	285	262	250	1865
2006	265	266	278	266	265	283	258	1881
2007	271	262	260	270	263	263	268	1857

Table 10.6: 2006 Mobility

School	Total
Lancasterian Primary	16.2%
Lea Valley Primary	17.9%
St Francis de Sales RC Infants	6.1%
St Francis de Sales RC Juniors	9.6%
St Paul's & All Hallows CE Infants	7.5%
St Paul's & All Hallows CE Juniors	7.2%
Total	12.0%

Table 10.7: Summary of distances pupils live from their school

School Name	% of pupils postcodes mapped	% of pupils living between 0-0.3 miles from the school	% of pupils living between 0-0.6 miles from the school	% of pupils living between 0-1 miles from the school	% of pupils living 1 miles or more from the school
Lancasterian Primary School	99%	48%	78%	91%	9%
Lea Valley Primary School	98%	70%	80%	84%	16%
PA10 Total	98%	60%	79%	87%	13%

Completed building developments in PA 10

There have been 3 major housing developments completed since 1996.

Site	Number of units	Child yield calculation
Northumberland Park House	20	9
Blaydon Close	15	5
1-49 Meridian Walk	74	54
Total	109	68

Proposed housing developments in PA 10 since 2002

There no major housing development currently being considered. Six major housing developments have been granted by planning.

Site	Decision	Number of units	Child yield calculation
62-70 Northumberland Park N17	Granted	16	6
Blaydon Close, Northumberland Park N17	Granted	15	5
Northumberland Park House, Northumberland Park	Granted	20	10
6-8 James Place N17 8NR	Granted	12	5
Three Compasses, Queen Street N17 8HU	Granted	23	10
Harpers Yard, Ruskin Road N17 8QQ	Granted	16	5
Total		102	41

- 79 The area around White Hart Lane football stadium has been identified in the Mayors Draft Spatial Strategy as a potential regeneration area. The area has the potential capacity to build a further 400-600 units.

Children's Centre development.

80 No current plans for this planning area.

Conclusion

- 81 The schools in this planning area are either full or very close to capacity across all their year groups. The projections for 4 year olds show a continuing upward trend. This is supported by increasing birth rates and a few housing developments in Haringey and Enfield. This area is characterised by low mobility, steady growth in school population and an increasing demand for school places.
- 82 If there is a need to create additional places then the PAN of Devonshire Hill primary school (in PA11) could be increased. However this should only be considered once demand has been demonstrated.
- 83 We suggest a detailed review of demand and availability of school places in partnership with schools and Enfield council is conducted during the 07/08 school year to ensure there are sufficient places to meet demand.

Planning area 11

84 This planning area incorporates White Hart Lane ward.

Table 11.1: Schools, PANs, reception numbers and unfilled reception places in planning area 11

School	Planned admission number 2006	Current Reception Nos.	Current Unfilled reception places
Devonshire Hill*	75 (60)	53	22
Risley Avenue	90	89	1
Totals	165	142	23

*60 from Sep 2007 however the Local Authority has, where possible, informally held the PAN at 60

Table 11.2: GLA projections for planning area 11

Year	Number of Births for the equivalent school year	GLA 4 year old roll projection	Planned admission number	Total number 1st place preferences
2001/2		154	165	
2002/3		149	165	153
2003/4	181	136	165	145
2004/5	208	135	165	145
2005/6	190	136	165	131
2006/7	234	142	165	119
2007/8	205	145	150	110
2008/9	193	143	150	
2009/10	234	142	150	
2010/11		140	150	
2011/12		139	150	
2012/13		139	150	

Table 11.3: First place preference information

School	2002	2003	2004	2005	2006	207
Devonshire Hill	65	58	62	59	46	54
Risley Avenue	88	87	83	72	73	56
Total	153	145	145	131	119	110

Table 11.4: Total number of pupils on roll (reception to year 6)

School	2002	2003	2004	2005	2006	2007
Devonshire Hill	414	424	409	408	397	393
Risley Avenue	620	622	620	610	604	589
Total	1034	1046	1029	1018	1001	989
Total Capacity	1155	1155	1155	1155	1155	1155
Percentage of Surplus capacity	10.48%	9.44%	10.90%	11.86%	13.33%	14.37%

Table 11.5: Total School Roll trends by year group

Year	Rolls PA 11							
	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	total
1997	157	141	147	143	128	153	119	988
1998	140	147	152	148	151	148	132	1018
1999	141	139	161	147	155	151	146	1040
2000	135	134	140	153	141	150	158	1011
2001	151	139	141	147	147	139	148	1012
2002	154	146	148	146	144	145	151	1034
2003	149	156	149	148	151	146	147	1046
2004	136	152	152	149	147	147	149	1032
2005	135	143	149	152	147	145	147	1018
2006	136	141	140	147	151	144	142	1001
2007	142	136	132	135	145	150	142	989

Table 11.6: 2006 Mobility

School	Total
Devonshire Hill	22.6%
Risley Avenue	19.9%
Total	21.0%

Table 11.7: Summary of distances pupils live from their school

School Name	% of pupils postcodes mapped	% of pupils living between 0-0.3 miles from the school	% of pupils living between 0-0.6 miles from the school	% of pupils living between 0-1 miles from the school	% of pupils living 1 miles or more from the school
Devonshire Hill Primary School	97%	34%	76%	89%	11%
Risley Avenue Primary School	99%	36%	79%	91%	9%
PA11 Total	98%	35%	78%	90%	10%

Completed building developments in PA 11

There have been two major housing developments completed since 1996.

Site	Number of units	Child yield calculation
White Hart P.H, Devonshire Hill Lane	24	18
Falconer Court, Compton Crescent N17 7SU	21	8
Land North Off Allington Avenue	16	5
Total	61	31

Proposed housing developments in PA 11 since 2002

There are no major housing development currently being considered. Three major housing developments have been granted by planning.

Site	Decision	Number of units	Child yield calculation
Falcomer Court, Compton Crescent	Granted	21	8
Middx University White Hart Lane N17 8HR	Granted	81	33
Middlesex University White Hart Lane N17	Granted	123	51
Total		225	92

Children's Centre development.

- 85 Rowland Hill children's centre (formerly known as Rowland Hill EEC & Nursery School). This is a phase one centre and offers the full range of services.

Conclusion

- 86 The birth rate and reception class projections remain steady. Reception applications have declined slightly over the past two years but this could be a result of co-ordinated admissions. This area is characterised by high mobility. The school population has fluctuated over the past 11 years, and are currently at the lowest since 1997.
- 87 There are relatively few major housing developments that would affect the current demand for places. With high demand for school places in PA 10, there is the option of expanding Devonshire Hill Primary to 3fe. This will be explored as part of the review conducted around PA10. However this option will only be considered if and when demand is sufficient to sustain an expansion.

Planning area 12

88 This planning area incorporates Bruce Grove ward and part of West Green ward.

Table 12.1: Schools, PANs, reception numbers and unfilled reception places in planning area 12

School	Planned admission number 2006	Current Reception Nos.	Current Unfilled reception places
Belmont Infant	56	55	1
Belmont Junior			
Broadwater Farm Primary*	81(60)	60	21
Bruce Grove Primary School	60	60	0
Downhills Primary	60	60	0
Totals	257	235	22

Reducing PAN to 60 for September 08 however the Local Authority has, where possible, informally held the PAN at 60.

Table 12.2: GLA projections for planning area 12

Year	Number of Births for the equivalent school year	GLA 4 year old roll projection	Planned admission number	Total number 1st place preferences
2001/2		249	257	-
2002/3		246	257	259
2003/4	465	249	257	276
2004/5	414	234	257	256
2005/6	480	223	257	213
2006/7	480	235	257	229
2007/8	471	254	257	198
2008/9	508	252	236	
2009/10	494	254	236	
2010/11		252	236	
2011/12		254	236	
2012/13		256	236	

Table 12.3: First place preference information

School	2002	2003	2004	2005	2006	2007
Belmont Infant	57	65	71	70	66	66
Belmont Junior						
Broadwater Farm Primary	72	66	52	32	57	47
Bruce Grove Primary School	72	70	67	58	46	34
Downhills Primary	58	75	66	53	60	48
Total	259	276	256	213	229	198

Table 12.4: Total number of pupils on roll (reception to year 6)

School	2002	2003	2004	2005	2006	2007
Belmont Infant	164	162	168	166	168	165
Belmont Junior	223	207	203	204	218	206
Broadwater Farm Primary*	462	475	495	481	450	418
Bruce Grove Primary School	412	416	410	416	400	412
Downhills Primary	401	392	391	404	397	404
Total	1662	1652	1667	1671	1633	1605
Percentage of Surplus capacity	1736	1757	1778	1799	1799	1799
Total Capacity	4.26%	5.98%	6.24%	7.12	9.23%	10.78%

*Broadwater Farm was expanded in sep 1998 to take 81 pupils.

Table 12.5: Total School Roll trends by year group

Year	Rolls PA 12							total
	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	
1997	249	234	261	224	256	217	225	1666
1998	251	253	215	234	230	253	221	1657
1999	243	257	240	233	232	229	256	1690
2000	243	243	247	226	237	236	221	1653
2001	245	246	239	237	226	228	226	1647
2002	249	255	240	230	231	229	228	1662
2003	246	243	248	239	219	220	237	1652
2004	248	253	244	239	238	220	225	1667
2005	234	256	250	241	235	236	219	1671
2006	223	218	251	240	235	230	236	1633
2007	235	223	222	237	229	233	226	1605

Table 12.6: 2006 Mobility

School	Total
Belmont Infant	13.3%
Belmont Junior	18.3%
Broadwater Farm Primary	23.3%
Bruce Grove Primary School	23.8%
Downhills Primary	32.4%
Total	24.0%

Table 12.7: Summary of distances pupils live from their school

School Name	% of pupils postcodes mapped	% of pupils living between 0-0.3 miles from the school	% of pupils living between 0-0.6 miles from the school	% of pupils living between 0-1 miles from the school	% of pupils living 1 miles or more from the school
Belmont Infant School	98%	54%	86%	94%	6%
Belmont Junior School	99%	48%	79%	88%	12%
Broadwater Farm Primary School	99%	75%	87%	93%	7%
Bruce Grove Primary School	96%	57%	81%	92%	8%
Downhills Primary School	96%	41%	70%	90%	10%
PA12 Total	97%	56%	80%	91%	9%

Completed building developments in PA12

There have been 8 major housing developments completed since 1996.

Site	Number of units	Child yield calculation
6 Bruce Grove	19	14
3-25 Pembury Road	19	9
579d High Road	13	6
Former High cross upper school, High Road	28	8
Pembury House, 593-599 high road	13	3
Milton Road depot, 70 Milton Road	67	42
Dagmar Arms Cornwall Road	26	9
Tangmere house Willan Road	12	5
Total	197	96

Proposed housing developments in PA 12 since 2002

There are 3 major housing developments granted by the planners

Site	Decision	Number of units	Child yield calculation
472-480 West Green Road N15	Granted	22	11
415-419 High Road N17	Granted	52	5
339 Lordship Lane N17 6AZ	Granted	14	5
Total		88	21

Children's Centre development.

- 89 Broadwater Farm children's centre opened in September 2005. This centre offers the full range of services.
- 90 It is proposed that Bruce Grove primary school will have a phase 2 children's centre linked into Pembury children centre.

Conclusion

- 91 The birth rate and reception class projections remain steady. The total number of reception applications has dropped slightly for September 2007. This area is characterised by high mobility. The school population has remand relatively stable in this area. There are few major housing developments and no plans that would affect the current situation.
- 92 The demand for school places in parts of this area is to some extent masked by surplus capacity in others. At the current time there is no need to increase primary school provision within this PA.
- 93 In consultation with Broadwater Farm Primary we will be reducing their PAN to 60 from 81 for September 2008. Any future increases back to 81 will be considered if there is sufficient and continued demand for the places.
- 94 The situation for school places will be kept under annual review.

Planning area 13

95 This planning area incorporates Noel Park ward.

Table 13.1: Schools, PANs, reception numbers and unfilled reception places in planning area 13

School	Planned admission number 2006	Current Reception Nos.	Current Unfilled reception places
Alexandra Primary*	60 (30)	25	35
Noel Park Primary	81	60	21
Totals	141	85	56

*30 from Sep 2007 however the Local Authority has, where possible, informally held the PAN at 30

Table 13.2: GLA projections for planning area 13

Year	Number of Births for the equivalent school year	GLA 4 year old roll projection	Planned admission number	Total number 1st place preferences
2001/2		120	141	-
2002/3		75	141	69
2003/4	177	87	141	79
2004/5	188	104	141	89
2005/6	197	97	141	77
2006/7	209	85	141	56
2007/8	168	99	111	61
2008/9	208	99	111	
2009/10	194	101	111	
2010/11		101	111	
2011/12		102	111	
2012/13		104	111	

Table 13.3: First place preference information

School	2002	2003	2004	2005	2006	2007
Alexandra Primary	28	32	28	32	20	24
Noel Park Primary	41	47	61	45	36	37
Total	69	79	89	77	56	61

Table 13.4: Total number of pupils on roll (reception to year 6)

School	2002	2003	2004	2005	2006	2007
Alexandra Primary	227	216	205	181	192	182
Noel Park Primary	499	450	435	455	474	453
Total	726	666	640	636	666	635
Total Capacity	987	987	987	987	987	987
Percentage of Surplus capacity	26.44%	32.52%	35.15%	35.57%	32.52%	35.66%

Table 13.5: Total School Roll trends by year group

Year	Rolls PA 13							total
	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	
1997	127	109	116	118	130	95	101	796
1998	113	121	106	101	107	127	91	766
1999	109	116	117	100	115	104	126	787
2000	124	120	111	117	104	132	118	826
2001	120	112	128	110	115	109	127	821
2002	120	100	104	100	104	105	93	726
2003	75	106	98	98	95	103	91	666
2004	87	83	98	95	89	88	100	640
2005	104	87	82	93	91	95	84	636
2006	97	110	91	90	95	88	95	666
2007	85	90	106	88	87	88	91	635

Table 13.6: 2006 Mobility

School	Total
Alexandra Primary	36.9%
Noel Park Primary	33.9%
Total	34.8%

Table 13.7: Summary of distances pupils live from their school

School Name	% of pupils postcodes mapped	% of pupils living between 0-0.3 miles from the school	% of pupils living between 0-0.6 miles from the school	% of pupils living between 0-1 miles from the school	% of pupils living 1 miles or more from the school
Alexandra Primary School	98%	28%	62%	76%	24%
Noel Park Primary School	98%	59%	76%	86%	14%
PA13 Total	98%	50%	72%	83%	17%

Completed building developments in PA 13

There have been 7 major housing developments completed since 1996.

Site	Number of units	Child yield calculation
Buller Road, Redvers Road	17	8
51 Mayes Road	18	5
675-679 Lordship Lane	16	8
Former Car Park And Building At Altair Close	24	5
Park Lane Health Centre, Park Lane	24	14
Garages Off, William Street	14	9
3-11 Station Road	10	1
Total	123	50

Proposed housing developments in PA 13 since 2002

There are 1 major housing development is currently being considered and 4 major housing developments granted by the planners

Site	Decision	Number of units	Child yield calculation
136 A, B, C High Road N22	Pending	14	3
673 Lordship Lane N22	Granted	18	9
Goulding Court, Turnpike Lane N8	Granted	69	24
1-3 Whymark Avenue N22 6DJ	Granted	13	4
761-767 High Road N17 8AH	Granted	16	7
Total		130	45

- 96 The Heartlands development of a minimum 1000 units on the Land between Kings Cross East coast main line, Mayes Rd & Hornsey Park Rd N8, is within this planning area. A conservative estimate would be a child yield figure of between 197 - 300

Children's Centre development.

- 97 There are currently no plans for a children's centre in this planning area.

Conclusion

- 98 The birth rate and reception class projections remain steady, however the overall school population has declined in recent years. Reception applications have remained steady over the past 2 years. This area is characterised by very high mobility.
- 99 With the Heartlands development in the centre of this planning area incorporating a new community secondary school, we are recommending that no adjustments are made to the schools in this area at present. Noel Park primary school will be closely monitored to ensure the rolls are sustainable. The conclusions of the review into the demand and availability of school places in PA 13 was carried out with the conclusions of this review in section 13 at the front of this report.
- 100 The situation for school places will be kept under review in this area.

Planning area 14

101 This planning area incorporates Bounds Green and Woodside wards.

Table 14.1: Schools, PANs, reception numbers and unfilled reception places in planning area 14

School	Planned admission number 2006	Current Reception Nos.	Current Unfilled reception places
Bounds Green Infants*	90	57	33
Bounds Green Juniors			
Earlham	60	57	3
Lordship Lane	90	90	0
Nightingale	60	60	0
St Martin of Porres RC Primary	30	31	+1
St Michael's CE Primary N22	30	28	2
St Paul's RC Primary	30	30	0
Totals	390	353	37

* 60 from Sep 2007, however the Local Authority has, where possible, informally held the PAN at 60

Table 14.2: GLA projections for planning area 14

Year	Number of Births for the equivalent school year	GLA 4 year old roll projection	Planned admission number	Total number 1st place preferences
2001/2		364	390	-
2002/3		362	390	392
2003/4	434	355	390	431
2004/5	380	357	390	404
2005/6	373	367	390	405
2006/7	353	353	390	349
2007/8	388	366	360	271
2008/9	358	371	360	
2009/10	401	382	360	
2010/11		385	360	
2011/12		392	360	
2012/13		398	360	

Table 14.3: First place preference information

School	2002	2003	2004	2005	2006	2007
Bounds Green Infants	75	62	66	64	53	37
Bounds Green Juniors						
Earlham	54	68	51	48	48	24
Lordship Lane	81	74	75	102	88	72
Nightingale	81	93	78	57	59	50
St Martin of Porres RC Primary	36	36	36	36	54	42
St Michael's CE Primary N22	36	70	70	70	24	24
St Paul's RC Primary	29	28	28	28	23	22
Total	392	431	404	405	349	271

Table 14.4: Total number of pupils on roll (reception to year 6)

School	2002	2003	2004	2005	2006	2007
Bounds Green Infants*	191	211	221	227	216	195
Bounds Green Juniors	258	257	266	241	243	245
Earlham	374	388	386	372	380	385
Lordship Lane	590	605	604	621	623	622
Nightingale	418	406	397	394	403	406
St Martin of Porres RC Primary	201	202	204	203	203	205
St Michael's CE Primary N22	200	204	197	202	197	188
St Paul's RC Primary	204	199	201	207	206	202
Total	2436	2475	2476	2467	2474	2445
Total Capacity	2751	2730	2730	2730	2730	2730
Percentage of Surplus capacity	11.45%	9.45%	9.31%	9.63%	9.38%	10.44%

*Bounds green schools were expanded in Sep 1996 to take 90 pupils.

Table 14.5: Total School Roll trends by year group

Year	Rolls PA 14							total
	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	
1997	346	359	345	351	341	303	335	2380
1998	360	339	352	331	348	341	307	2378
1999	345	358	340	370	324	361	334	2432
2000	347	363	360	318	361	331	362	2442
2001	349	359	361	346	323	351	331	2420
2002	364	342	351	361	347	326	345	2436
2003	362	368	343	346	369	357	327	2472
2004	354	367	358	351	328	367	351	2476
2005	357	365	364	344	345	334	358	2467
2006	367	369	356	356	346	352	328	2474
2007	353	357	348	344	347	347	349	2445

Table 14.6: 2006 Mobility

School	Total
Bounds Green Infants	28.4%
Bounds Green Juniors	27.2%
Earlham	40.9%
Lordship Lane	19.3%
Nightingale	25.9%
St Martin of Porres RC Primary	5.7%
St Michael's CE Primary N22	25.7%
St Paul's RC Primary	14.7%
Total	24.2%

Table 14.7: Summary of distances pupils live from their school

School Name	% of pupils postcodes mapped	% of pupils living between 0-0.3 miles from the school	% of pupils living between 0-0.6 miles from the school	% of pupils living between 0-1 miles from the school	% of pupils living 1 miles or more from the school
Bounds Green Infants School	95%	41%	79%	84%	16%
Bounds Green Junior School	96%	46%	81%	86%	14%
Earlham Primary School	95%	45%	78%	92%	8%
Lordship Lane Primary School	99%	54%	82%	91%	9%
Nightingale Primary School	93%	39%	71%	84%	16%
PA14 Total	96%	46%	78%	89%	11%

Completed building developments in PA 14

There have been 7 major housing developments completed since 1996.

Site	Number of units	Child yield calculation
33 Commerce Road	17	11
Bounds Green Centre, Park Road	54	19
68-76 Truro Road	29	6
R/O Bounds Green Br Depot, Imperial Road	30	30
65 Trinity Road & 110-114 Nightingale Road	17	6
Adj. To Woodall House Lordship Lane	114	38
The Family Tree Public House & 472-480 Lordship Lane	80	33
Corner Of Nightingale Road, High Road	23	3
Former St. Gabriels Church, Bounds Green Road	20	6
Total	384	152

Proposed housing developments in PA 14 since 2002

There 4 major housing developments granted by the planners

Site	Decision	Number of units	Child yield calculation
133 Whittington Road N22 10	Granted	14	1
419 High Road N22	Granted	40	14
Former Middlesex University	Granted	260	88
Bounds Green Road			
98 White Hart Lane N22	Granted	27	6
Total		341	109

Children's Centre development.

- 102 Woodside children's centre (formally known as White Hart Lane children's centre) opened from September 2006 offering the full range of services.
- 103 It is proposed that Bounds Green Infant / Junior schools will have a phase 2 children's centre to support the Bounds Green community.
- 104 It is proposed that Nightingale primary school will have a phase 2 children's centre linked into Bounds Green Infant & Junior school.

Conclusion

- 105 The birth rate and reception class projections indicate an increase in demand, however in reality the number of reception pupils has remained relatively stable in the past 5 years. Reception applications have declined by 78 since 2006. This area has high mobility. The school population has remained fairly stable over the past 11 years.
- 106 Although there are a number of housing developments in this area, which could in future years place increased demand on the schools, there are currently a number of schools which have surplus capacity.
- 107 The effects of the additional 60 reception places being created from the expansions of Coldfall and Tetherdown primary schools, could have an effect on schools in PA 14. Parents living in Muswell Hill are more likely to receive a place more local to them and will not have to cross the travel barrier of the Kings Cross railway line to attend a school allocated to them.
- 108 The situation will be closely monitored to establish the effects of additional school places in Muswell Hill on the schools in PA 14.

Appendix 3

School Organisational Plans in adjoining boroughs

Islington

- 109 There are plans to build 2 academies in Islington
- 110 St Mary Magdalene Academy will be established from September 2007. This will be a new all-through school sponsored by the Church of England. It will provide education for children from age 5 to 16 and possibly beyond. The proposal is for St Mary Magdalene Primary School to close so that the all-through academy can be established.
- 111 It is proposed that the second academy in Islington should be established on the current site occupied by Islington Green Secondary School from September 2008. It will also provide accommodation for the secondary department of Richard Cloudesley Special School. The proposal is to establish a smaller 11 – 16 provision (four forms of entry) with post 16 provision for 200 students alongside the secondary department of Richard Cloudesley. New purpose built accommodation on the sites is proposed.
- 112 There are plans to relocate Samuel Rhodes special school. The primary department will be co-locate with Montem school and the secondary department will be co-locate with Highbury Grove for September 2008.
- 113 Prior Weston primary and Fortune Park childrens Centre will be relocated to the 'Golden Lane site' as one establishment. The primary department of Richard Cloudesley special school will also relocate to this site, but will remain as a separate institute. This will create an inclusive primary site.

Camden

- 114 Primary school projections suggest a slight overall decrease in the short term, up to 2009, with a subsequent increase beyond this with figures exceeding current levels from 2010 (+260 to 270 on 2005 actual). There are more immediate pressures in some areas of the borough.
- 115 To alleviate this pressure two schools have been identified with potential for expansion. St. Mary's Kilburn CofE Primary, Quex Road NW6 has potential for expansion from 1fe to 2fe. The other one is an expansion from 1fe to 2fe at St. Alban's CofE Primary, Baldwin's Gardens, EC1.
- 116 Both these schools are some distance from Haringey and are unlikely to have an impact.

- 117 Secondary school projections indicate an increase with an estimated demand of around 500 – 670 additional 11-16 places by 2010. By 2015, the projections suggest there will be an estimated shortfall of around 400 places (i.e. between 2 and 3 forms of entry) across the 11-16 age range. However, this figure needs to be adjusted to take into account possible changes in patterns of cross border flows.
- 118 There is strong community and political pressures for new secondary schools in the North West and south of the borough. No sites of suitable size in either area are owned by the Council. The Building Schools for the Future (BSF) programme will provide funding to address pupil place needs but not site acquisition costs.

Hackney

- 119 There are plans to build a further 2 academies creating an additional 360 year 7 places by September 2007. Both sites are located in the centre of Hackney and are expected to be as popular as Mossbourne Academy. Due to their geographical location it is not expected that many Haringey pupils will not be drawn to them. Hackney predicts a net change of 50 Hackney pupils being drawn back to Hackney.
- 120 Both the Academies will open with as 6fe and are as follows:
- The Petchey Academy due to open in September 2006 (on the site of Kingsland school)
 - The Bridge Academy due to open in September 2007
- 121 Hackney has consulted on the future of Homerton College (an all boys school), with a view to closing the school as it is consistently under subscribed. Statutory notices have been published detailing a proposal to close Homerton College of Technology with effect from 31 August 2007 on the following model:
- Cease all admissions immediately closure is legally settled;
 - Close all year groups except year 11 on 31 August 2006;
 - Maintain the school as one year group only (year 11) for academic year 2006/07 then full closure on 31 August 2007.
- 122 A new mixed comprehensive would be consulted upon to with a view to open in 2008.

123 Work has begun on the redevelopment and expansion of Woodbury Down estate. The site is close to the Haringey / Hackney border. In response to this planning application Hackney are proposing the following changes:

- The expansion of Woodberry Down Primary School From 2 to 3 fe from 2009. The new school buildings will be on the site of the land currently occupied by Ombersley, Bewdley and Bowland Houses. (These blocks were demolished in 2006).
- The expansion of Sir Thomas Abney Primary School from 2 to 3 FE on its existing site towards the end of the regeneration programme (2015 / 2016)
- A 6 FE mixed non-denominational secondary school on the site of Woodberry Down Primary School and the land currently occupied by Horston and Sherwood Houses. (The houses are due to be demolished in 2008.). This will be a new academy sponsored by the skinner trust. There are current proposals to close the Skinners' Company's School for Girls with effect from 31st August 2010, and open the new academy from 1st August 2010.

Waltham Forest

124 The Walthamstow Academy opened as a 6fe for September 2006.

125 Warwick Boys with Aveling Park schools have been federated and reduced to 900 places on a new site. The federated school is due to open on the Hawker Siddeley site on 1 September 2008. It is not expected to have a significant impact upon Haringey.

126 As a result of rising births and migration from 2002 onwards, the primary rolls have started rising and are projected to do so in the next five years. Waltham Forest will need to create additional primary school places to meet the rising demand.

Enfield

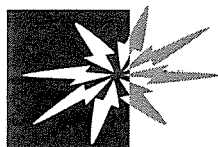
127 The latest projections indicate a significant increase in reception numbers from 2008/09 onwards, which appears to be fundamentally driven by a major rise in the birth rate in Enfield. While this increase is forecast to level off in later years, numbers will remain at a higher level than at present. Enfield is therefore reviewing its primary places strategy in light of this latest information.

128 In the secondary sector demand indicates a deficit in Year 7 places from 2015/16 onwards and an overall deficit from 2015/16. From September 2007 Salisbury school will be reorganised into a 6fe school on one site, reducing from a split site 9fe school. This school is a mile and half from the Haringey / Enfield border so there may be an impact upon a small number of residents in the north east of Haringey.

- 129 The Oasis academy will open in September 2007 as a 6fe school. The school is a ten minute walk from Enfield Lock station, so may attract some pupils who live by Tottenham Hale railway line.
- 130 These changes will result in a total net gain of 3 forms of entry (90 places) per year group

Barnet

- 131 In the 3 years up to 2004 primary rolls remained fairly steady with a surplus capacity of around 9%. In 2005 this rose to 10% but reduced back to 9% in 2006. This is higher than the borough target set at 5%. The number of primary schools with 25% or more surplus capacity has reduced to 5 schools in 2006. While rolls were expected to slowly decrease giving rise to a projected surplus capacity of 12% in 2007-08 the latest GLA data predicts a 12% increase in demand for primary places over the next 10 years.
- 133 In 2006 Barnet Councils Cabinet approved a £218 million Primary School Capital Investment programme (PSCIP). Essentially, the PSCIP is a programme of significant capital investment in Barnet's primary school infrastructure with Wave 1 consisting of the provision of twelve new build schools and two major refurbishments.
- 134 The Governors at Hollickwood primary school have voted and agreed to become a foundation school from September 2007. This has resulted in the plans to amalgamate Coppetts Wood in Friern Barnet and Hollickwood in Muswell Hill to be withdrawn. Summerside school in Finchley will be expanded from 1.5fe to 2fe for 2010.
- 135 Over the six years up to 2006 there has been significant pressure on secondary places and as a consequence there was a recognised need to provide additional school places. In 2006 Barnet's overall surplus capacity was 13%. Barnet recently closed one CofE school and has considered plans to provide an additional 450 new school places through 3 school expansions. There are also plans for a second academy to open in 2008 and a new Jewish secondary school in 2010. The latest GLA data predicts a 4% increase in demand for 11-15 year old school places over the next 10 years.



Haringey Council

Agenda item:

[No.]**Cabinet****On 17 July 2007**Report Title: **Home to School Travel**

Forward Plan reference number (if applicable):

Report of: **Director of the Children and Young People's Service**Wards(s) affected: **All**Report for: **Key Decision****1. Purpose**

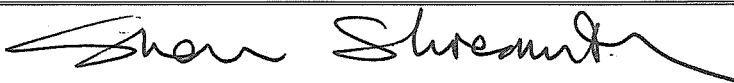
- 1.1 To amend the home to school travel policy for pupils of statutory school age living in the London Borough of Haringey and travelling to maintained primary and secondary schools in Haringey and beyond.
- 1.2 To request Cabinet's approval for the extension of entitlement to support which will bring Haringey Council's home to school travel policy into line with the requirements of the Education and Inspections Act (EIA) 2006.

2. Introduction by Cabinet Member

- 2.1 The Council's current home to school travel policy was fully compliant with legislation prior to the Education and Inspections Act 2006.
- 2.2 The EIA 2006 extends the fundamental duties of local authorities to provide home to school travel support for low income families, so that provision is means-tested and home to school distance requirements are lowered in many cases. There is also a duty to provide an appeal system for parents who have been refused support. (Please see Appendix 2).
- 2.3 This report outlines the new legal requirements for support at both primary and secondary phases. The extension of transport rights for primary aged pupils come into force from September 2007, and for secondary aged pupils from September 2008.

3. Recommendations

- 3.1 That the Council approves the amended policies for supporting pupils travelling from home to school in order to ensure that statutory duties are met.



Report Authorised by: **Sharon Shoesmith,**
Director
The Children and Young People's Service

Contact Officer: **Ian Bailey, Deputy Director (020 8489 4601) and Sheila Locke, Head of Admissions (020 8489 8350)**

4. Executive Summary

- 4.1 This report seeks the Council's approval for the proposed home to school travel policies for primary and secondary school pupils from September 2007 and September 2008 respectively. It is concerned exclusively with pupils travelling to and from maintained schools, and does not include pupils with special educational needs, disabilities or mobility difficulties.
- 4.2 The current policy has its foundations in the 1944 Education Act, is not means tested, and is mainly assessed on the availability of suitable provision. This is no longer sufficient due to reforms contained within the Education and Inspections Act 2006.
- 4.3 The proposed extension to support for home to school travel is necessary as part of the new duties on local authorities to ensure the promotion of free sustainable travel to all qualifying pupils under the extended rights of pupils and young people who are resident in Haringey and are attending primary or secondary schools.

5. Reasons for any change in policy or for new policy development (if applicable)

5.1

6. Local Government (Access to Information) Act 1985

- Sections 76 - 85 of the Education and Inspections Act 2006
- Education Act 1996
- The 1944 Education Act
- Home to School Travel and Transport Guidance 2007 (Issued by DfES)

7. Background

7.1 Part 6 of the Education and Inspections Act (EIA) 2006 radically reforms the existing law on local authorities' duties and powers to provide home to school transport. Sections 76 – 85 of the EIA amend the Education Act 1996 by inserting ss.508A – 508F, 509AA, 509AD, new schedules 35B and 35C and amending s.444.

7.2 The foundation of the current home to school travel policy is found in the Education Act 1944. The duty placed on education authorities by this act is to provide transport 'where necessary' on a case by case basis. Children aged between five and seven would qualify if they had to travel more than two miles, and children aged eight and over qualified if they had to travel over three miles to the **nearest suitable school**. Distance was calculated along the shortest safe walking route

from home to school. No consideration was given to the family's level of income. The current policy is shown as Appendix 1.

- 7.3 The new travel policy reduces the distance qualification at secondary level (and for older primary aged pupils), and must include children from families on low incomes. Low income is defined as being in receipt of free school meals or the family is in receipt of the full rate of working tax credit. The proposed policy is attached as Appendix 2.

8. Financial considerations

- 8.1 In practical terms, it is anticipated that if there is any increase in expenditure at all, it will be extremely small, and the two main reasons for this are:

- The admissions policy – the distance category ensures that only those applicants living closest to the school are admitted up to the published admission limit.
- Travel on buses for pupils and young people under the age of eighteen is free.

9. Recommendations.

- 9.1 That the Council approves the amended policies for supporting pupils travelling from home to school in order to ensure that statutory duties are met

10. Comments of the Director of Finance

- 10.1 The Director of Finance has been consulted in the preparation of this report and concurs with the comments set out in 9.1 on the likely financial implications.

11. Comments of the Head of Legal Services

- 11.1 The Head of Legal Services has been consulted on the content of this report. The report sets out the general framework of changes emanating from the Education and Inspections Act 2006. In particular the 2006 Act extends the arrangements concerning the provision of free home to school transport. Section 77 of the 2006 Act places a new duty on local authorities to provide free transport for pupils, who are eligible for free school meals or whose parents are eligible for the maximum level of Working Tax Credit, in a range of specified circumstances. Schedule 35B to the Education Act 1996, which has been introduced by the 2006 Act, indicates that the new eligibility criteria should be applied by reference to the age of the children rather than the stage of education. The first phase, which is to be introduced in September 2007, is for children who have attained the age of 8 but are under 11. The second phase will be introduced in September 2008 and will apply to children of compulsory school age aged 11 or over.

12. Equalities Implications

- 12.1 Figures supplied by the Department for Education and Skills show there are inequalities in access to schools for pupils from low income families across the country. 41% of parents in social housing said that travel convenience was the main factor influencing school choice. Only 10% of pupils in receipt of free school meals travel more than three miles to school, compared with 18% of other children.
- 12.2 In their survey, the DfES found that across the country nearly two thirds of pupils who travel by bus pay for themselves, and that low income groups are more likely to pay.
- 12.3 It is therefore concluded that children from families with low incomes are disadvantaged when considering applications to schools, and the legislative changes that have extended support to these families should help more children from poorer families to attend their preferred schools.

Use of Appendices

- Appendix 1 Payment for home to school travel allowance for mainstream schools.
- Appendix 2 Support for travel from home to mainstream schools for children and young people aged 5 to 16.

Payment for home to school travel allowance for mainstream schools.

1. ELIGIBILITY (Reception class to school year 11)

Your application for travel assistance will only be considered if ALL the following conditions apply.

- That the child is ordinarily resident in the Borough of Haringey.
- You have made a recent application for a place in a Haringey school.
- The LA has not been able to offer you a school place in a Haringey school within the distance threshold.

2. DISTANCE THRESHOLD

No fares will be paid if the school the pupil attends is:

- Less than 2 miles from home to school if the pupil is under 8
- Less than 3 miles from home to school if the child is over 8
 - Children and students aged 5-16 travel free on the buses
 - Children aged 5-10 travel free on the underground with a fare paying adult.

Distance is measured by the shortest walking route. However, if medical, social or other reasons are provided and supported by independent evidence from a doctor, social worker or other relevant agency, the

Director of the Children and Young People's Service may agree a shorter distance.

3. QUALIFYING SCHOOL

No fares will be paid for any non -state funded school unless attendance at the school is a direct consequence of a statement of special education need.

4. AMOUNT OF PAYMENT

Payment for the cheapest form of travel will be made unless the difficulty of the journey by the cheapest form makes this unreasonable. Parents in receipt of assistance with travel must re-apply every term. Approved payments start from the date the application form is received in the office.

5. LOST PASSES

The cost of lost passes are not normally considered only if there are exceptional circumstances. The LA will

wait 15 working days before considering requests in case the lost pass is returned. You will be expected to

pay a handling charge of £5.

6. PROVISION MADE AT THE DISCRETION OF THE LOCAL AUTHORITY

Individual cases may be made on the grounds that a parent is unable to secure attendance of the child at school through medical or geographical reasons, although definitions of a such reasons are very stringently restricted by case law and you will have to provide independent supporting evidence for your case. Decisions

are taken within the constraints of the available budget and the legal responsibility on parents' to secure their children's attendance at school.

7. APPEALS PROCEDURE

Appeal forms are available from the Student Finance Manager, Student Finance and Entitlements
48 Station Road, London N22 7TY. Telephone 020 8489 3863.

Support for travel from home to mainstream schools for children and young people aged 5 to 16.

The Council will provide support with travel to qualifying pupils. In order to qualify, applicants must satisfy the following criteria:

1) Qualifying families must be in receipt of free school meals for their children **or** parents must be eligible for the **maximum** rate of Working Tax Credit.

2) For primary aged pupils (Reception to Year 6):

Where the nearest suitable school is more than two miles from home.

3) For secondary aged pupils (Year 7 to Year 11)

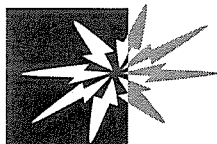
Where the child attends one of the three nearest schools and the school attended is between two and six miles from the child's home address.

4) Where the school is between 2 and 15 miles from home and is the parental preference based on religion or belief (including parental preference based on **no** religion or belief).

The method of support provided will be the cheapest available public transport (usually bus), unless the journey by this method would be unreasonably long, i.e. that the child's journey would take one and a quarter hours or more. In these circumstances, the Authority will offer alternative public transport (usually by underground train).

Other children may qualify for short-term emergency support, for example where the child has a broken leg. Each of these cases will be decided on its own merits, and parents must provide independent medical evidence that clearly states the travel support is necessary.

Parents who are refused travel support can appeal against the decision. Appeals must be made in writing to Vanessa Giles, Student Finance Manager, 48 Station Road, Wood Green, London N22 7TY, or e-mail Student.Finance@haringey.gov.uk.



Haringey Council

Agenda item:

[No.]**The Cabinet****On 17 July 2007**

Report Title: **Response to the report of the Council Committee Scrutiny Review of Extended Services in and Around Schools**

Forward Plan reference number (if applicable): **N/A**

Report of: Director **The Director of the Children and Young People's Service**

Wards(s) affected: All

Report for: Non Key

1. Purpose

1.1 To set out the response to the report of the Scrutiny Review of Extended Services in and Around Schools

2. Introduction by Executive Member

2.1 Scrutiny have carried out a review of the development of extended services around schools in Haringey.

2.2 The Executive Member is pleased to accept recommendations 2-5, several of which are already in hand.

3. Recommendations

3.1 That the Cabinet notes the response.

3.2 That the Cabinet agrees recommendations are progressed by the Children and Young People's Service, with progress reported at regular intervals to the Cabinet and the Children and Young People's Strategic Partnership Board.

Report Authorised by:

**Sharon Shoesmith
Director**

The Children and Young People's Service

Contact Officer: Robert Singh – Children's Networks Co-ordinator
Telephone 0208 489 3637 Email: robert.singh@haringey.gov.uk

4. Executive Summary

4.1 The Scrutiny Review concentrated on the areas of:

- the advantages resulting from schools providing extended services;
- the Government's targets and the advice given by them and other bodies;
- the action being taken by the Council and local schools to implement the Government's targets.

3.2 The report also considered the current position in Haringey regarding the provision of extended services in and around schools, to ensure there was a good use of existing resources, thereby providing value for money. The review was to make recommendations on:

- the problems and restraints in providing extended facilities and possible solutions;
- the way in which services needed to meet demand are identified in consultation with the local community, taking account of the local authority's strategic role, the process for determining how shortfalls should be met and that new services are sustainable;
- the specific action being taken to reach disadvantaged children, people with special needs and hard to reach groups.

5. Reasons for any change in policy or for new policy development (if applicable)

5.1 None

6. Local Government (Access to Information) Act 1985

6.1 Report to Overview & Scrutiny Committee 'Scrutiny Review of Extended Services in and around Schools' May 2007

6.2 Higher Standards, Better Schools for All - More Choice for Parents and Pupils. White Paper 2005

6.3 Access to Opportunities and Services for All - An Extended Schools Prospectus published by DfES 2005

7. Background

7.1 An extended school is one that provides a range of services and activities often beyond the school day to help meet the needs of children, their families and the wider community.

7.2 The idea of extended schools has been developed over the past decade as the Government has tackled ways in which to improve pupil attainment, and in particular support pupils in disadvantaged communities. The need to drive up standards has been emphasized in a range of government publications including the 2005 White Paper entitled "Higher Standards, Better Schools for All - More Choice for Parents and Pupils".

7.3 Extended schools whilst linked, particularly through OFSTED, to the educational agenda have also been developed in the context of other government agendas such as widening participation, neighbourhood renewal and programmes including Learning Communities. The concept is also closely linked to the Government's plans to improve services to children and families, focused on the five key outcomes identified in the Every Child Matters programme and enshrined in the Children Act 2004 and the Childcare Act 2006.

7.4 In June 2005 the Department for Education and Skills published "Access to Opportunities and Services for All - An Extended Schools Prospectus" which set out a core offer of extended services. The Government expects these to be available in, or through, schools by 2010. These may be summarised as:-

- a varied menu of activities (including study support) with the aim of motivating and re-engaging children and young people;
- parenting support, including family learning sessions;
- swift and easy referral to a wide range of specialist support services e.g. speech therapy;
- high quality childcare from 8am to 6pm, either on a school site or through other local providers;
- wider community access to school buildings facilities.

7.5 The Government envisages that working with other agencies and organisations to offer access to extended services will help to drive forward improvements and ensure that schools make an important contribution to the "Every Child Matters" outcomes. In effect their proposals are based on the realisation that how a child performs in the classroom depends on more than what takes place in the classroom.

7.6 The Department for Education and Skills believes that schools developing extended services can:

- improve pupil attendance and motivation;
- re-engage hard-to-reach children;
- respond to pupils' individualised needs with a personal offer;
- enhance children's and family's access to services;
- improve parental engagement;
- enable teachers to focus on teaching and learning.

7.7 Ofsted have stated that, "the major benefits of extended services were the gains children, young people and adults made in their self-confidence and the development of more positive attitudes to learning and to what they might achieve." Evidence from pilot and pathfinder projects supports this view and the Association of Teachers and Lecturers consider that extended schools, "impact positively on pupil attainment, motivation, attendance, punctuality and behaviour".

7.8 Haringey Council, like every other authority in the country, is dealing with the complex changes required to bring about the Government's vision for children and young people. The development of Children's Trust arrangements is just one aspect of this work, but an essential linchpin to it is the idea of schools providing extended services not just to pupils and their parents, but to the rest of the community. Schools are seen

as having facilities which could be used by the whole community thereby, increasing the cost effectiveness of public services.

7.9 In order to assist the Council, the Overview and Scrutiny Committee set up a scrutiny review panel to consider the current position in Haringey regarding the development and provision of extended services in and around schools to ensure there was a good use of existing resources, thereby providing value for money. The review was to make recommendations on:

- the problems and restraints in providing extended facilities and possible solutions;
- the way in which the services needed to meet demand are identified in consultation with the local community, including the local authority's strategic role, the process for determining how shortfalls should be met, and that the new services are sustainable;
- the specific action being taken to reach disadvantaged children, people with special needs and hard to reach groups.

8. Description

8.1 In total the Scrutiny Panel made five recommendations [see Appendix 1]. Four of the five recommendations are agreed in principle [numbers 2-5].

8.2 Recommendation 1 concerns proposed action on the part of the Leader of the Council and as such this report cannot comment on it.

9. Consultation

9.1 The Scrutiny Panel sought the views of a range of stakeholders from within the Council, schools, Haringey PCT, Job Centre Plus, Connexions, community groups and service users.

9.2 Many of the recommendations made have already been discussed with stakeholders and this consultation will continue as any changes to policy and service delivery are made.

10. Summary and Conclusions

10.1 The Overview and Scrutiny Review involved the review of extended services in and around schools provided across Haringey by the Council and schools in collaboration with partners. Many recommendations are straightforward and some already in hand.

10.2 However, Members may wish to take a view on recommendation one, which is specific to the Leader.

11. Recommendations

11.1 The Cabinet is asked to consider and endorse the response to the Overview and Scrutiny Review.

12. Financial Implications

- 12.1 There are no direct financial implications as a result of approval of the recommendations contained within this report.

13. Comments of the Acting Director of Finance

- 13.1 The Director of Finance has been consulted in the preparation of this report and has no specific comments to make.

14. Comments of the Head of Legal Services

- 14.1 The Head of Legal Services has been consulted on the content of this report and has no specific comment to make.

15. Equalities Implications

- 15.1 Extended schools are part of the Government initiative to respond to the provision of services and support to children, young people and their families living in disadvantaged communities. They are provided to promote the achievement of children and young people from all communities and provide them and their families with a wider range of opportunities than otherwise might have been available.

16. Use of Appendices / Tables / Photographs

- 16.1 Appendix 1 lists the recommendations of the review and proposed actions.

Cabinet Responses to the Scrutiny Review of Extended Services in and Around Schools

Scrutiny recommendation	Proposed Response	Ownership
<p>1</p> <p>That the Leader writes to the Secretary of State for Education and Skills supporting the proposal that he should commission an independent review:</p> <p>a) to ensure that a viable extended schools funding regime is in place; and</p> <p>b) to look at the way people pay for extended services, including the new child care centres and the manner in which the benefits structure relates to this. (Paragraph 7.3)</p>	<p>Since this recommendation was drafted the results of a consultation on school, early years and 14-16 funding 2008-2011 have been reported in a letter from the Director, School Resources Group. This letter includes funding arrangements for Extended Schools.</p> <p>In addition in March the Executive (now the Cabinet) agreed a flat fee and a commensurate hourly rate for Extended Schools' activity.</p> <p>It is therefore the view that a letter from the leader is not required at this point. This position can remain under review.</p>	<p>Leader of the Council</p>
<p>2</p> <p>That senior staff from the Children and Young People's Services, in consultation with the Executive Member, have discussions with Highgate and Channing Schools about partnership arrangements whereby they provide extended services to local residents and schools and report on the results in the update to</p>	<p>The Extended Schools Development Manager will meet with the Heads of both schools shortly to explore the possible support that can be offered to Haringey schools in relation to extended services. A progress report will be represented to the Overview & Scrutiny Committee prior to the Cabinet meeting in October.</p>	<p>Extended Schools Development Manager</p>

Scrutiny recommendation	Proposed Response	Ownership
<p>Overview and Scrutiny Committee before the recommendations are carried forward to the Executive in October 2007. (Paragraph 7.4)</p>		
<p>3 That the existing Children's Network structure identifies:</p> <ul style="list-style-type: none"> the extended services required by the wider community together with information as to how this need is met; a comprehensive list of suppliers who could most cost effectively meet the local community's needs; the schools in the area covered by each Children's Network which are best able to provide the facilities for each service and the arrangements for so doing; the arrangements for identifying which Children's Network provides services to those residents who live on the borders of an area covered by the Network. (Paragraphs 7.5, 7.6 and 7.7) 	<p>There are presently a number of systems in place which provide information on local provision within each network. Local partnership boards are being developed, one in each network, to identify needs and feedback on services being delivered.</p> <p>There are a number of well established and more recent providers of services operating within Haringey. It is proposed that a database of service providers will be made available to schools.</p> <p>This work is being developed through our Network Learning Communities (NCLs) structure.</p> <p>The Children's Networks Panel presently carry out this role in relation to children who are referred. For wider services, this will be developed through the NLCs and will be made available.</p>	<p>Extended Schools Development Manager</p> <p>Extended Schools Development Manager</p> <p>Extended Schools Development Manager</p> <p>Extended Schools Development Manager</p>

	Scrutiny recommendation	Proposed Response	Ownership
4	That Schools be encouraged to purchase the Millfield Community School's excellent DVD on creating a successful extended day programme. (Paragraph 3.2)	Copies of the DVD will be made available to each Network Learning Community by October.	Extended Schools Development Manager
5	<p>That the Director of Children and Young People reports on all the recommendations to the October 2007 Overview and Scrutiny Committee meeting including progress on:</p> <ul style="list-style-type: none"> • progress in helping schools to develop appropriate arrangements for the development of extended services; • the action being taken to ensure that there are effective lines of communication to ensure that Council staff and other agencies are kept informed of current developments; • the action being taken to ensure provision of services continues as children and young people move 	<p>A report will be submitted to the Overview and Scrutiny Committee in October addressing the points raised in recommendation 5 and providing a progress update on the other recommendations .</p>	Director of the Children and Young People's Service

	Scrutiny recommendation	Proposed Response	Ownership
	from one educational establishment to another;		
	<ul style="list-style-type: none"> The action being taken to try to ensure that charges and concessions levied by schools are consistent; 		
	<ul style="list-style-type: none"> The way in which services are advertised. (Paragraph 7.8) 		

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Agenda Item

The Cabinet*On 17 July 2007***Report title: DELEGATED DECISIONS AND SIGNIFICANT ACTIONS****Report of: The Chief Executive****1. Purpose**

To inform the Cabinet of delegated decisions and significant actions taken by Directors.

The report details by number and type decisions taken by Directors under delegated powers. Significant actions (decisions involving expenditure of more than £50,000) taken during the same period are also detailed.

2. Recommendations

That the report be noted.

Report authorised by: Ita O'Donovan, Chief Executive**Contact officer:** Richard Burbidge**Telephone:** 020 8489 2923

4. Access to information:

Local Government (Access to Information) Act 1985

4.1 Background Papers

The following background papers were used in the preparation of this report;

Delegated Decisions and Significant Actions Forms

Those marked with ♦ contain exempt information and are not available for public inspection.

The background papers are located at River Park House 225 High Road, Wood Green, London N22 8HQ.

To inspect them or to discuss this report further, please contact Richard Burbidge on 020 8489 2923.

DIRECTOR OF THE DIRECTOR OF THE CHILDREN AND YOUNG PEOPLE’S SERVICE

Significant decisions - Delegated Action June 2007

◆ denotes background papers are Exempt.

No	Date approved by Director	Title	Decision
1.	28.6.07	Establishment Changes BSF Team	Agreed
2.			
3.			
4.			

Delegated Action	
Type	Number
Approval for award of contract under CSO 6.03	5
Approval for award of contract under CSO 11.02	4

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DIRECTOR OF CORPORATE RESOURCES – IT SERVICES

Significant decisions (over £50,000) - Delegated Action taken in May 2007

◆ denotes background papers are Exempt.

No	Date approved by Director	Title	Decision
1.			
2.			
3.			
4.			

Delegated Action (between £25,000 and £50,000) taken in May 2007

No	Date approved by Director	Title	Decision
1.	09-May-07	Gartner Executive Program (EXP Premier)	Approval for award of contract under CSO 11.02 (contracts under £250K).
2.			
3.			

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MINUTES OF THE CABINET PROCUREMENT COMMITTEE

WEDNESDAY, 27 JUNE 2007

Councillors *Adje (Chair), *Diakides, *Meehan and *Santry.

*Present

MINUTE NO.	SUBJECT/DECISION	ACTION BY
PROC01.	<p>APOLOGIES FOR LATENESS (Agenda Item 1)</p> <p>An apology for lateness was submitted by the Chair. In the absence of Councillor Adje, Councillor Meehan took the Chair.</p>	
PROC02.	<p>DECLARATIONS OF INTEREST (Agenda Item 3)</p> <p>Councillor Diakides in respect of Agenda Item 8 – Chesnuts Park Improvements – Award of Contract.</p>	HLDMS
PROC03.	<p>MINUTES (Agenda Item 4)</p> <p>RESOLVED</p> <p>That the minutes of the meetings held on 17 April and 17 May 2007 be approved and signed.</p>	HLDMS
PROC04.	<p>HARINGEY HEARTLANDS - CONSTRUCTION OF A SPINE ROAD</p> <p>(a) Award of Highways and Ancillary Works Contract (Report of the Director of Urban Environment – Agenda Item 6 (a))</p> <p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That, in accordance with Contract Standing Order (CSO) 11, approval be granted to the award of the contract for the Haringey Heartlands Spine Road and Ancillary Works to Skanska McNicholas plc in the sum of £1,963,736. 34. 2. That the contract be awarded in accordance with the tenders received and inclusive of 10% contingencies as detailed in Appendix D to the interleaved report to complete the works within a period of 34 weeks. <p>(b) Award of Highways and Ancillary Works Contract (Report of</p>	<p>DUE</p> <p>DUE</p>

MINUTES OF THE CABINET PROCUREMENT COMMITTEE
WEDNESDAY, 27 JUNE 2007

	<p>the Director of Urban Environment – Agenda Item 6 (b))</p> <p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p>Concern having been expressed that the proposal departed from the principle that the polluter should pay, we were informed that the Council had been awarded Community Infrastructure Fund from the Department of Transport for the construction of the proposed Spine Road which had involved entering into a Section 38 Agreement with National Grid, for the de-construction of the new road and the necessary remediation works to the soil under the new road. Confirmation was then sought that the project would be completed by the deadline of 31 March 2008. In this connection we noted that both the strategy now proposed and the estimated costs had been informally approved by the Environment Agency and that all necessary agreements had been reached with the Council's Environmental Health and Development Control officers.</p> <p>We indicated that should the final cost of the de-contamination and gas main protection works exceed the budget provision in the grant funding then we would expect National Grid to bear the additional cost. We also asked that officers provide us with an update on land issues within the proposed area of improvement.</p> <p>RESOLVED</p> <p>That approval be granted to a waiver of Contract Order 6.05 to enable –</p> <ol style="list-style-type: none"> 1. A contract to be entered into with National Grid to carry out the remediation works to the area shown on the plan shown in Appendix 2 to the interleaved report using National Grid's nominated specialist term sub-contractor Erith Contractors Ltd. 2. The contract to be entered into be for the estimated sum of £1,306,925.28 but if the final cost was above that figure the Director of Urban Environment be authorised to approve the final costs when determined but prior to contract. 	
PROC05.	<p>VARIATION OF THE LOGICA CMG AGREEMENT FOR THE PROVISION OF A SAP ENTERPRISE LICENCE AGREEMENT (Report of the Interim Director of Corporate Services – Agenda Item 7)</p> <p>Our Chair agreed to accept the report as urgent business. The report</p>	

DUE

MINUTES OF THE CABINET PROCUREMENT COMMITTEE
WEDNESDAY, 27 JUNE 2007

	<p>was late because of the need to complete necessary consultations. The report was too urgent to await the next meeting because the offer to which reference was made in the report expired at the end of June.</p> <p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p>In response to a question we were informed that it was expected that the SAP system would remain in use for at least 4 years by which time the projected savings in running costs would equate to the anticipated costs involved in the proposed agreement.</p> <p>It was reported the Chair of the Overview and Scrutiny Committee had approved the invocation of the Special Urgency procedure as set out in Part Four Section H Paragraph 18(b) of the Constitution in respect of this item which meant that the decision could <u>not</u> be the subject of a call in.</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That in accordance with Contract Standing Order 13, approval be granted to the variation of the LogicaCMG Agreement for the provision of a SAP Enterprise Licence agreement for 4,500 pc enabled employees in the sum of £1.15 million. 2. That the Acting Director of Finance be authorised to vary the contract details 	<p>DCS</p> <p>DCS</p>
PROC06.	<p>CHESTNUTS PARK IMPROVEMENTS - AWARD OF CONTRACT (Report of the Director of Adults, Culture and Community Services – Agenda Item 8)</p> <p>Councillor Diakides declared a personal interest in respect of this item by virtue of being a member of the New Deal for Communities Board.</p> <p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p>Concern having been expressed about the progress of other on-going Parks contracts we were advised that the contract would contain penalty clauses as appropriate. We were also advised that confirmation of Big Lottery funding had now been received and that the necessary resources to fund the project were available in full.</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That, in accordance with Contract Standing Order 11, approval 	<p>DACCS</p>

MINUTES OF THE CABINET PROCUREMENT COMMITTEE
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	<p>be granted to the award of the contract for landscape improvements in Chestnuts Park, to English Landscapes Ltd. in the sum of £569,416.45 less the £40,000 included in this sum for entrance works with a contract period of 16 weeks.</p> <p>2. That the Director of Adults, Culture and Community Services be authorised to finalise the contract price with English Landscapes Ltd. subject to the maximum price of £560, not being exceeded.</p>	DACCS
PROC07.	<p>SPORT & LEISURE INVESTMENT PROGRAMME (SLIP) - CHANGING ROOM REFURBISHMENTS (Report of the Director of Adults, Culture and Community Services – Agenda Item 9)</p> <p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p>We noted that a report on the future provision of Leisure Services was to be considered at a Leader's Conference on 18 July and we asked that officers supply to that meeting a briefing paper with details of the agreed Sports and Leisure Facilities Investment and Improvement Programme being funded from prudential borrowing together with details of the wider Strategic Renewals Programme. The paper should also set out how much of the Programmes had been achieved and what remained outstanding and the implications for any possible outsourcing of the Service.</p> <p>RESOLVED</p> <p>That, in accordance with Contract Standing Order 11, approval be granted to the award of the contract for Park Road Leisure Centre wet side changing rooms and supplementary minor shower works at Tottenham Green Leisure Centre to Cozmur Construction (London) Ltd. in the sum of £367,092.42 inclusive of professional fees and contingencies with a contract period of 12 weeks.</p>	DACCS
PROC08.	<p>SOCIAL CARE SPOT CONTRACTS (1ST APRIL 2006 - 31ST MARCH 2007) (Report of the Director of Adults, Culture and Community Services – Agenda Item 10)</p> <p>We noted that while block and framework contracts could have advantages in securing provision from selected providers at a more advantageous price, it was not always appropriate or indeed possible to secure block or framework contracts as the state of the residential home meant that providers were often not willing to enter into this form of contract preferring to sell on the open market. We also noted that, as previously reported work was continuing on the development of Pan London Consortium contracts for the provision of adult services, mirroring the highly successful model for the provision of children's services. Haringey was part of the pilot for the provision of services for</p>	

MINUTES OF THE CABINET PROCUREMENT COMMITTEE
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	<p>adults with learning difficulties.</p> <p>We also noted that while there had been an overall decrease of 20% in the number of spot contracts for the period covered by the report this had resulted in a lower decrease of 8% in the cost of such contracts. In this connection we noted that it was not possible to comment on value for money as the information reported did not enable a sufficiently detailed analysis. We asked that officers submit a further report with comparable figures from other Councils across the London region including the Authority with the highest star rating for these services to enable the Committee to conduct a meaningful bench marking exercise.</p> <p>RESOLVED</p> <p>That, subject to the forgoing, the report be noted and approval granted to the proposed new format for future reports on Spot Contracts.</p>	<p>DACCS</p> <p>DACCS</p>
PROC09.	<p>APPOINTMENT OF CONTRACTOR PARTNERS TO A 'BUILDING SCHOOLS FOR THE FUTURE' FRAMEWORK AGREEMENT (Report of the Director of the Children and Young People's Services – Agenda Item 11)</p> <p>Our Chair agreed to accept the report as urgent business. The report was late because of the need to complete necessary consultations. The report was too urgent to await the next meeting because of the need to establish the requisite procurement oversight needed by Members whilst allowing for the flexibility needed by the BSF programme to meet its ambitious milestones.</p> <p>Concern was expressed that the suggestion that a Member participate in each mini-competition as a reviewer in the sign off stage where the preferred bidder for individual school projects would be nominated might tend to compromise the respective roles and responsibilities of Members and officers and we agreed that this proposal should not be progressed.</p> <p>We confirmed that with regard to the proposed sub-delegation of authority to the Director of the Children and Young People's Services to award the call off contracts the requirement that all delegated authority reports include the appropriate financial implications section and Director of Finance comments should be applied.</p> <p>RESOLVED</p> <p>That the decision taken by the Committee on 17 April 2007 (vide Minute 57(2)) be varied as follows -</p> <ol style="list-style-type: none"> 1. That the award of the call off contracts to contractors for the individual school projects under the Building Schools for the Future Programme be made by the Director of the Children and Young People's Service in consultation with the Cabinet Member for Children and Young People or, in her absence, 	<p>DCYPS</p> <p>DCYPS</p>

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	<p>the Leader of the Council.</p> <ol style="list-style-type: none"> 2. That approval be granted to the appointment of an additional Councillor to serve on the BSF Programme Board to provide further clarity and oversight into the activities of that Programme. 3. That all decisions taken and progress made in the mini-competitions be reported to the next available meetings of our Committee. 	
PROC10.	<p>NOTIFICATION OF THE DECISION FOR THE AWARD OF CONTRACT FOR THE PROVISION OF ICT GOODS AND SERVICES FOR THE SIXTH FORM CENTRE UNDER THE BUILDING SCHOOLS FOR THE FUTURE PROGRAMME (Report of the Director of Children and Young People's Services – Agenda Item 12)</p> <p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p>RESOLVED</p> <p>That the decision to award the contract for the provision of ICT Goods and Services for the Sixth Form Centre under the Building Schools for the Future (BSF) Programme to Ramesys (E-Business Services) at a cost of £1.35 million be noted.</p>	
PROC11.	<p>AN UPDATE ON THE PROCUREMENT OF AN ICT MANAGED SERVICES PROVIDER FOR THE BUILDING SCHOOLS FOR THE FUTURE PROGRAMME (Report of the Director of Children and Young People's Services – Agenda Item 13)</p> <p>We noted that interviews for an employed contract manager who would be fully involved in this procurement process and who would then manage the contract and relationship with the successful bidder once the contract is awarded were to be held on 6 July. We asked that the Head of Procurement be added to the interview panel for this post.</p> <p>RESOLVED</p> <p>That the following be noted -</p> <ol style="list-style-type: none"> 1. The procurement procedure currently underway and progress made to date as outlined in the interleaved report. 2. That this was the second of four reports (three for information and the fourth for award of contract) for presentation at the Procurement Committee scheduled at key stages of this procurement to keep the Committee informed of progress. 	DCYPS

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	<p>3. That this procurement would eventually lead to Committee approval being sought to a key decision to award the contract for an ICT MSP for the BSF programme with a total contract value of approximately £28 million for a 5 year contract term.</p>	
PROC12.	<p>REPORT TO CONSIDER THE RE-INSTATEMENT OF DIAMOND BUILD ON THE CONSTRUCTION FRAMEWORK AGREEMENT (Report of the Interim Director of Corporate Services – Agenda Item 16)</p> <p>The interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p>RESOLVED</p> <p>That approval be granted to invitations to tender and award of contracts where appropriate for construction works under the framework agreement to Diamond Build.</p>	DCS

CHARLES ADJE
 Chair

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